# AGENDA
# MOBILE CITY COUNCIL MEETING

Tuesday, January 5, 2021, 10:30 AM

1. **CALL TO ORDER**

2. **INVOCATION**

   Pastor Leroy Lumpkin, Berean Baptist Church

3. **PLEDGE OF ALLEGIANCE**

4. **ROLL CALL**

5. **STATEMENT OF RULES BY COUNCIL PRESIDENT**

6. **APPROVAL OF MINUTES**

   December 22, 2020

7. **COMMUNICATIONS FROM THE MAYOR**

8. **ADOPTION OF THE AGENDA**

9. **APPEALS**

   Request of Sandra Hall Goins for a waiver of the Noise Ordinance in Langan Park on February 14, 2021, from 1:00-5:00 p.m. (District 7).

10. **PUBLIC HEARINGS**

    Public hearing to fix the costs for the demolition of the structure at 1819 Strange Street, $4,700.00 (District 1).

    Public hearing to fix the costs for the demolition of the structure at 1804 Lacey Street, $2,700.00 (District 1).

    Public hearing to fix the costs for the demolition of the structure at 1260 Michigan Avenue, $1,400.00 (District 2).

    Public hearing to fix the costs for the demolition of the structure at 459 Michigan Avenue, $6,075.00 (District 2).

Public hearing to consider approval of a Certificate of Public Convenience and Necessity to Joshua Williams, d/b/a Malibu Transportation Service, LLC, to operate a sedan service.

Public hearing to consider approval of a Certificate of Public Convenience and Necessity to Tawana L. Purifoy, d/b/a True Love Transportation, to operate a shuttle service.

## 11. PRESENTATION OF PETITIONS AND OTHER COMMUNICATIONS TO THE COUNCIL

### ESSENTIAL/COVID 19 ITEMS HELD OVER

08-911 Approve purchase order to Trane US INC to remove and replace HVAC air handling unit at Harmon Recreation Center, $35,660.00 (sponsored by Mayor Stimpson) (submitted by John Paine, Purchasing Department).

08-912 Approve item based bid with Emergency Equipment Professional,Inc., for a hydraulic forcible entry tool, $1,837 (sponsored by Mayor Stimpson) (submitted by John Paine, Purchasing Department).

08-915 Approve purchase order to Autonation Ford Mobile for 2021 Ford Escape, $22,400.00 (sponsored by Mayor Stimpson) (submitted by John Paine, Purchasing Department).

13-916 Authorize change order #2 to the contract with Moffatt & Nichol, Inc. for the design of Task 6: Three Mile Creek natural channel dredging, $99,000.00 (sponsored by Mayor Stimpson) (submitted by Matt Jolitt & Jennifer Greene, Programs & Project Management).

21-917 Authorize contract with Arena Fire Protection Inc. for the installation of smoke detector testing stations at the GulfQuest Maritime Museum, $19,500.00 (C0019, 20002000-48010) (sponsored by Councilmember Manzie & Mayor Stimpson) (submitted by Brad Christensen, Real Estate Asset Management Dept.).

21-918 Authorize a contract with the University of South Alabama to complete a comprehensive cultural resources survey at the proposed site of the Africatown Welcome Center, $58,802.00 (sponsored by Mayor Stimpson & City Council) (submitted by Jennifer Greene, Programs & Project Management).

31-919 Authorize grant application to the Alabama Law Enforcement Agency for the FY20 State Homeland Security Grant Program, $58,971.00 (no matching funds) (sponsored by Mayor Stimpson) (submitted by Chief Lami, MFRD).

35-920 Authorize lease agreement with Mobile County for Government Plaza (sponsored by Mayor Stimpson) (submitted by Flo Kessler, Legal Department).

60-921 Approve award of special bonus to the Officer of the Month for August, September, October, and November 2020 as part of the Mayor's Incentive Program (Paul Callegari, Kahdra Hobdy, Joseph Raebel & Jabin Goldstein) (sponsored by Mayor Stimpson) (submitted by Chief Lawrence Battiste, MPD).

**ESSENTIAL/COVID 19 ITEMS**

08-928 Approve purchase order to Safeco Inc for safety management software license and setup, $18,200.00 (sponsored by Mayor Stimpson) (submitted by John Paine, Purchasing Department).

08-929 Approve purchase order to Software Vendor for license renewal for forensic software, $42,400.00 (sponsored by Mayor Stimpson) (submitted by John Paine, Purchasing Department).

21-930 Authorize contract with Sheppard Services LLC for cooling tower pump replacement at the Mobile Civic Center; $25,500.00 (C0040, 20002000-48010) (sponsored by Councilmember Manzie & Mayor Stimpson) (submitted by Brad Christensen, Real Estate Asset Management Dept.)

21-931 Authorize contract with Industry Services Company, Inc. for Mobile Fire Rescue Department -Training Tower Fire Proofing & Structural Repairs, $40,480.00 (sponsored by Councilmember Small & Mayor Stimpson) (submitted by Kimberly Harden, Architectural Engineering Department).

37-932 Recommend approval to the ABC Board for issuance of a Restaurant Retail Liquor license to Debris, 276 Dauphin Street (sponsored by Councilmember Manzie).

37-933 Recommend approval to the ABC Board for issuance of a Lounge Retail Liquor Class 1 license for Club Society, 208 N. Lafayette Street (sponsored by Councilmember Manzie).

37-934 Approve a Certificate of Public Convenience and Necessity to Joshua Williams, d/b/a Malibu Transportation Service, LLC, to operate a sedan service.

37-935 Approve a Certificate of Public Convenience and Necessity to Tawana L. Purifoy, d/b/a True Love Transportation, to operate a shuttle service.

40-936 Fix the costs for the demolition of the structure at 1819 Strange Street, $4,700.00 (sponsored by Councilmember Richardson).

40-937 Fix the costs for the demolition of the structure at 1804 Lacey Street, $2,700.00 (sponsored by Councilmember Richardson).

40-938 Fix the costs for the demolition of the structure at 1260 Michigan Avenue, $1,400.00 (sponsored by Councilmember Manzie).

40-939 Fix the costs for the demolition of the structure at 459 Michigan Avenue, $6,075.00 (sponsored by Councilmember Manzie).

60-940 Approve award of special bonus to the Parks Department employee of the month, Monchette Whitsett (sponsored by Mayor Stimpson) (submitted by Shonnda Smith, Parks & Recreation Department).

Requisition for Approval as Purchase Order to Octane Forklifts Inc

## 12. CALL FOR PUBLIC HEARINGS

41-941 Call for public hearing to rezone property located at 1590 & 1574 St. Stephens Road and 1563 Basil Street (northwest corner of St. Stephens Road and Dunbar Street, extending to the west terminus of Basil Street) from B-3 and R-1 to B-3 (District 2) (scheduled for February 2, 2021).

41-942 Call for public hearing to rezone property located at 4583 Cypress Business Park Drive (west side of Cypress Business Park Drive, extending to the east side of Interstate 10) from B-3 and B-5 to B-5 (Office Distribution District) (District 4) (scheduled for February 2, 2021).

## 13. ANNOUNCEMENTS

## AGENDA ITEM SUMMARY SHEET

**Agenda of:** 1/5/2021

**Funding Source**

| | |
|---|---|
| **Project #** | **Discretionary Funds** |
| **Project String** | **Contract Number:** |
| **Budget Amendment**    **REDUCE**    **INCREASE** | |
| **Grant Funds** | **Matching Funds** |

### ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|
| No Attachments Available | | |

### REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/31/2020 - 11:10 AM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Funding Source**

| | |
|---|---|
| **Project #** | **Discretionary Funds** |
| **Project String** | **Contract Number:** |
| **Budget Amendment** **REDUCE** **INCREASE** | |
| **Grant Funds** | **Matching Funds** |

## ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

No Attachments Available

## REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/31/2020 - 9:14 AM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Funding Source**

| | | | |
|---|---|---|---|
| **Project #** | | | **Discretionary Funds** |
| **Project String** | | | **Contract Number:** |
| **Budget Amendment** | **REDUCE** | **INCREASE** | |
| **Grant Funds** | | | **Matching Funds** |

## ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

## REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/30/2020 - 4:51 PM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:** 1/5/2021

**Funding Source**

| | | |
|---|---|---|
| **Project #** | | **Discretionary Funds** |
| **Project String** | | **Contract Number:** |
| **Budget Amendment** | **REDUCE** **INCREASE** | |
| **Grant Funds** | | **Matching Funds** |

## ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

## REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/9/2020 - 8:54 AM |

## AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Funding Source**

| | |
|---|---|
| **Project #** | **Discretionary Funds** |
| **Project String** | **Contract Number:** |
| **Budget Amendment** **REDUCE** **INCREASE** | |
| **Grant Funds** | **Matching Funds** |

### ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

### REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/9/2020 - 8:56 AM |

## AGENDA ITEM SUMMARY SHEET

**Agenda of:** 1/5/2021

**Funding Source**

| | | | |
|---|---|---|---|
| **Project #** | | | **Discretionary Funds** |
| **Project String** | | | **Contract Number:** |
| **Budget Amendment** | **REDUCE** | **INCREASE** | |
| **Grant Funds** | | | **Matching Funds** |

### ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

### REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/9/2020 - 8:51 AM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Funding Source**

| | | | |
|---|---|---|---|
| **Project #** | | | **Discretionary Funds** |
| **Project String** | | | **Contract Number:** |
| **Budget Amendment** | **REDUCE** | **INCREASE** | |
| **Grant Funds** | | | **Matching Funds** |

## ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

## REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/9/2020 - 8:52 AM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Funding Source**

| | | | |
|---|---|---|---|
| **Project #** | | | **Discretionary Funds** |
| **Project String** | | | **Contract Number:** |
| **Budget Amendment** | **REDUCE** | **INCREASE** | |
| **Grant Funds** | | | **Matching Funds** |

## ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

## REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/17/2020 - 11:34 AM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:** 1/5/2021

**Funding Source**

| | | | |
|---|---|---|---|
| **Project #** | | | **Discretionary Funds** |
| **Project String** | | | **Contract Number:** |
| **Budget Amendment** | **REDUCE** | **INCREASE** | |
| **Grant Funds** | | | **Matching Funds** |

## ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

## REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/9/2020 - 11:09 AM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Submitted by:**

John Paine, Purchasing Agent

**Sponsored by:**

Mayor William S. Stimpson

**Purpose and Scope of Project:**

To approve issuance of purchase order to Trane US Inc to remove and replace 25 ton HVAC air handling unit at Harmon Rec Center.

Capital expense.

**Amount of Contract:**

$35,660.00

**Funding Source**

| | | |
|---|---|---|
| **Project #** | | **Discretionary Funds** |
| **Project String** | | **Contract Number:** |
| **Budget Amendment** | **REDUCE** | **INCREASE** |
| **Grant Funds** | | **Matching Funds** |

**ATTACHMENTS:**

| Description | Type | Upload Date |
|---|---|---|
| 20201210 Trane Agenda Package POs | Cover Memo | 12/10/2020 |

**REVIEWERS:**

| Department | Reviewer | Action | Date |
|---|---|---|---|
| Mayors Office | Wesch, Paul | Approved | 12/11/2020 - 11:34 AM |

# AGENDA ITEM SUMMARY SHEET

Agenda of:

Submitted by:

Sponsored by:

Reviewed by:

Routing Authorized:

A brief synopsis and explanation of the following:

FUNDING SOURCE:

Associated Costs:

*If Cost will continue, write "indefinite" and list project annual cost.*

# R E S O L U T I O N

Sponsored by: Mayor William S. Stimpson

BE IT RESOLVED BY THE CITY COUNCIL OF MOBILE, ALABAMA, that the Purchasing Agent is authorized to execute, for and on behalf of the City of Mobile, a purchase order to the indicated vendor in the approximate amount stated, and to approve the supporting bid award if required, for the following requisition as indicated below and attached herein:

| Requisition | Fiscal Year | Department | Description | Amount | Vendor |
|---|---|---|---|---|---|
| 3270 | 2021 | (3035) FACILITY MAINTENANCE | REMOVE AND REPLACE HVAC AIR HANDLING UNIT AT HARMON REC CENTER (US COMMUNITIES COOPERATIVE PURCHASING AGREEMENT, NOT ON STATE CONTRACT) | $35,660.00 | (293908) TRANE US INC |

BE IT FURTHER RESOLVED THAT the City Council of the City of Mobile, Alabama, finds that this resolution is either necessary to respond to COVID-19 or necessary to perform essential minimum functions of the Council.

Adopted:

______________________________
City Clerk

| Bill To | |
|---|---|
| ACCOUNTS PAYABLE<br>P O BOX 389<br><br>MOBILE, AL<br>36601<br>vendorinvoices@cityofmobile.org | Requisition 00003270-00 FY 2021<br>PO 21003060<br>Acct No:<br>2000.80.00.0000.0000.0000.0000.0000.47010.<br>Review:<br>Buyer: 9105fola<br>Status: Converted Page 1 |

| Vendor | Ship To |
|---|---|
| TRANE US INC<br>124 EAST I-65 SERVICE RD<br><br>MOBILE, AL 36607<br><br>Tel#251-295-1509<br>Fax 251-665-2920 | MECHANICAL SYSTEMS<br>850 OWENS STREET<br><br>MOBILE, AL 36604<br>gregg.blaize@cityofmobile.org<br><br>Delivery Reference<br>Gregg Blaize<br><br>Deliver To<br>MECHANICAL SYSTEMS<br>850 OWENS STREET<br><br>MOBILE, AL 36604 |

| Date Ordered | Vendor Number | Date Required | Ship Via | Terms | Department |
|---|---|---|---|---|---|
| 12/07/20 | 293908 | 12/08/20 | | | FACILITY MAINTENANCE |

| LN | Description / Account | Qty | Unit Price | Net Price |
|---|---|---|---|---|
| | General Notes<br>-------------<br><br>PER US COMMUNITIES CONTRACT: #USC-15-JLP-023 AND QUOTE #18-548520-20-003.<br><br>CITY OF MOBILE HARMON TAYLOR REC<br><br>CPMTACT GREGG BLAIZE TO SCHEDULE INSTALLATION:<br>gregg.blaize@cityofmobile.org | | | |
| 001 | HVAC EQUIPMENT: TRANE 25 TON AIR HANDLING UNIT (AHU) AND INSTALLATION. Quote #18-548520-20-003 Co-Op #USC 15-JLP-023 HARMON-TAYLOR RECREATION CENTER<br>Additional Description Notes<br>-------------<br><br>PRICE INCLUDES: LABOR AND EQUIPMENT TO REMOVE EXISTING AHU. PROVIDE NEW 25 TON AHU. PROVIDE ALL LABOR AND MATERIALS TO TIE NEW AHU INTO EXISTING HW SUPPLY AND RETURN PIPING, INTO EXISTING REFRIGERATE PIPING, INTO EXISTING SUPPLY AND RETURN DUCT, AND TO REINSULATE EXISTING HOT WATER PIPING FROM UNIT TO BYPASS VALVE. START UP AND CHECK OPERATION.<br>Vendor Item | 1.00 EACH | 35660.00000 | 35660.00 |
| | 1 2000.80.00.0000.0000.0000.0000.0000.47010.<br>E C0548 .CAPEQUIPMT. . | | | 35660.00 |

```
================================================================================
  Bill To                                  |           Requisition 00003270-00  FY 2021
  ACCOUNTS PAYABLE                         |           PO          21003060
  P O BOX 389                              |Acct No:
                                           |2000.80.00.0000.0000.0000.0000.0000.47010.
  MOBILE, AL                               |Review:
  36601                                    |Buyer:   9105fola
  vendorinvoices@cityofmobile.org          |Status: Converted                    Page 2
================================================================================
  Vendor                                       Ship To
  TRANE US INC                                 MECHANICAL SYSTEMS
  124 EAST I-65 SERVICE RD                     850 OWENS STREET

                                               MOBILE, AL 36604
  MOBILE, AL 36607                             gregg.blaize@cityofmobile.org

  Tel#251-295-1509                             Delivery Reference
      Fax 251-665-2920                         Gregg Blaize

                                               Deliver To
                                               MECHANICAL SYSTEMS
                                               850 OWENS STREET

                                               MOBILE, AL 36604


--------------------------------------------------------------------------------
  Date        |Vendor |Date      |Ship       |          |
  Ordered     |Number |Required  |Via        |Terms     |Department
--------------------------------------------------------------------------------
  12/07/20    |293908 |12/08/20  |                      |FACILITY MAINTENANCE
--------------------------------------------------------------------------------
 LN Description / Account                        Qty      Unit Price     Net Price

    Ship To
    MECHANICAL SYSTEMS
    850 OWENS STREET
    MOBILE, AL 36604
    Delivery Reference
    Gregg Blaize

    Deliver To
    MECHANICAL SYSTEMS
    850 OWENS STREET
    MOBILE, AL 36604
```

Requisition Link

```
                               Requisition Total                        35660.00

     ***** Project Ledger Summary Section *****
     Account                                           Amount  Remaining Budget
     E C0548     .CAPEQUIPMT.          .             35660.00          64340.00

     ***** General Ledger Summary Section *****
     Account                                           Amount  Remaining Budget
     2000.80.00.0000.0000.0000.0000.0000.47010.
                                                     35660.00
        CAPITAL IMPROVEMENTS FUND EXP   EQUIPMENT (GREATER $5000)

     ***** Approval/Conversion Info *****
     Activity  Date      Clerk                  Comment
     Approved  12/07/20  TIFFANY HOLLINS
     Approved  12/07/20  MARILYN MCMILLAN         Auto approved by: 910514227
     Approved  12/07/20  RELYA MALLORY            Auto approved by: 910514227
```

| Bill To | |
|---|---|
| ACCOUNTS PAYABLE | Requisition 00003270-00 FY 2021 |
| P O BOX 389 | PO 21003060 |
| | Acct No: |
| | 2000.80.00.0000.0000.0000.0000.0000.47010. |
| MOBILE, AL | Review: |
| 36601 | Buyer: 9105fola |
| vendorinvoices@cityofmobile.org | Status: Converted Page 3 |

| Vendor | Ship To |
|---|---|
| TRANE US INC | MECHANICAL SYSTEMS |
| 124 EAST I-65 SERVICE RD | 850 OWENS STREET |
| | MOBILE, AL 36604 |
| MOBILE, AL 36607 | gregg.blaize@cityofmobile.org |
| Tel#251-295-1509 | Delivery Reference |
| Fax 251-665-2920 | Gregg Blaize |
| | Deliver To |
| | MECHANICAL SYSTEMS |
| | 850 OWENS STREET |
| | MOBILE, AL 36604 |

| Date Ordered | Vendor Number | Date Required | Ship Via | Terms | Department |
|---|---|---|---|---|---|
| 12/07/20 | 293908 | 12/08/20 | | | FACILITY MAINTENANCE |

| LN Description / Account | | | Qty Unit Price Net Price |
|---|---|---|---|
| Unknown | 12/10/20 | DONALD ROSE | |
| Approved | 12/10/20 | DONNA MICHELE STANLEY | Auto approved by: 910516727 |
| Approved | 12/10/20 | DONALD ROSE | Approved by: 9105fola |
| Approved | 12/10/20 | SANDRA LEWIS | Auto approved by: 910516727 |
| Approved | 12/10/20 | HEATHER KIHYET | Auto approved by: 910516727 |
| Approved | 12/10/20 | JOHN PAINE | Auto approved by: 910516727 |

Authorized By: ______________________________ Date: ______________

Signature

(866 )875-3299 | Contact Us

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- BUILDING SERVICES
- SUSTAINABILITY

U.S. Communities and National IPA, both wholly-owned subsidiaries of OMNIA Partners, have come together as OMNIA Partners, Public Sector. All public sector participants already registered with National IPA or U.S. Communities continue to have access to all contracts, with certain exceptions, in the portfolio and do not need to re-register to use a legacy National IPA, legacy U.S. Communities, or new OMNIA Partners contract. U.S. Communities and National IPA remain separate legal entities and lead agency contracts completed under each brand are effective and available for use through the contract's approved term. In the event we believe re-registration is necessary for any reason, OMNIA Partners will let you know.

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# HVAC Products, Installation, Services and Related Products and Services

# Harford County Public Schools, MD

### Contract Number: 15-JLP-023

3-year initial term, October 1, 2015, through September 30, 2018
Option to renew for (2) additional (2) year periods

The contract is renewed for two (2) years, effective October 1, 2018, through September 30, 2020
The contract is renewed for two (2) years, effective October 1, 2020, through September 30, 2022

### Executive Summary

- Uniform Guidance
- NJ LFN Packet

### Contract Documents

- Trane Contract 15-JLP-023
- Trane Contract 15-JLP-023 Amendment - Bonds
- Parts Pricing
- Harford County Public Schools Contact Information
- Pricing Clarification
- Contract Renewal 1
- Contract Renewal 2

### RFP Documents

- RFP 15-JLP-023
- RFP 15-JLP-023 Addendum 1
- RFP 15-JLP-023 Addendum 2
- RFP 15-JLP-023 Addendum 3
- RFP 15-JLP-023 Postings

### Response Evaluation

- AZ Compliance

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## Energy Savings Performance Contracting (ESCO) Technical Energy Audit Services

## Port of Portland, OR

### Contract Number: 1153

6-year initial term, December 1, 2017 - December 3, 2023
Option to renew for (1) additional (5) year period

### Executive Summary

- Uniform Guidance

### Contract Documents

- Trane Contract 1153
- Contract Amendment

### RFP Documents

- RFP 2017-7473
- Schedule 1 Pricing Scenario
- Schedule 2 Pricing Scenario
- RFP 2017-7473 Addendum 1
- RFP 2017-7473 Addendum 2
- RFP 2017-7473 Addendum 3
- RFP 2017-7473 Postings

### AZ Compliance

- AZ Compliance

REQUEST CONTRACT INFORMATION

TRANE

LET'S GO BEYOND™

# HVAC Systems and Energy Services

## *Easier, simpler and quicker with cooperative purchasing*

Becoming a participant of OMNIA Partners, Public Sector (and its subsidiaries National IPA and U.S. Communities) enables public agencies to drive efficiency, effectiveness and real savings with world-class government procurement resources and solutions. The entire portfolio of Trane equipment and services is available through OMNIA Partners saving time and money.

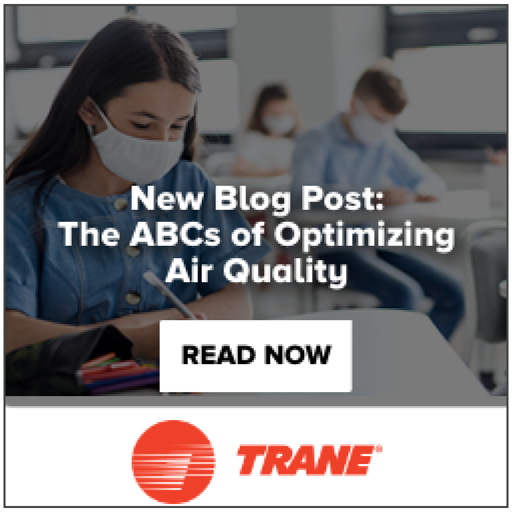
OMNIA Partners gives you greater purchasing power to unleash the potential of your buildings with Trane solutions. Trane is an industry leader in energy efficient, connected indoor comfort systems, providing full lifecycle support through a world-class services organization. Our mission is to collaborate with organizations to reduce the energy intensity of the world. Through innovative technology and unsurpassed expertise in buildings, we're helping organizations achieve real and enduring sustainability results.

OMNIA PARTNERS

NATIONAL IPA U.S. COMMUNITIES

omniapartners.com/publicsector

Ingersoll Rand.




## Contact Information

**Email:** tranecoop@irco.com
**Phone:** 832-551-7999
**Fax:** 972-243-1398

SUPPLIER WEBSITE

OMNIA Partners

Get in Touch

840 Crescent Centre Drive
Suite 600
Franklin, TN 37067

866-875-3299

info@omniapartners.com

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Last name**

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## AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Submitted by:**

John Paine, Purchasing Agent

**Sponsored by:**

Mayor William S. Stimpson

**Purpose and Scope of Project:**

To approve item based bid award to Emergency Equipment Professional Inc for hydraulic forcible entry tool.

General Fund.

**Amount of Contract:**

N/A to be purchased at unit prices indicated

**Funding Source**

| | | | |
|---|---|---|---|
| **Project #** | | | **Discretionary Funds** |
| **Project String** | | | **Contract Number:** |
| **Budget Amendment** | **REDUCE** | **INCREASE** | |
| **Grant Funds** | | | **Matching Funds** |

**ATTACHMENTS:**

| Description | Type | Upload Date |
|---|---|---|
| 20201214 Ram Agenda Package POs | Cover Memo | 12/14/2020 |

**REVIEWERS:**

| Department | Reviewer | Action | Date |
|---|---|---|---|
| Mayors Office | Wesch, Paul | Approved | 12/15/2020 - 1:56 PM |

# AGENDA ITEM SUMMARY SHEET

Agenda of:

Submitted by:

Sponsored by:

Reviewed by:

Routing Authorized:

A brief synopsis and explanation of the following:

FUNDING SOURCE:

Associated Costs:

**If Cost will continue, write "indefinite" and list project annual cost.*

# R E S O L U T I O N

Sponsored by:  Mayor William S. Stimpson

BE IT RESOLVED BY THE CITY COUNCIL OF MOBILE, ALABAMA, that the Purchasing Agent is authorized to accept and approve, and issue Purchase Orders against, the below proposed Bid Award, to the designated vendors, for the indicated time period, and if renewable, renewable without further action by Council, for the specified item(s) at the unit prices indicated.

| Bid | Description | Number of Items | Bid Amount | Time/Renewal | Vendor(s) |
|---|---|---|---|---|---|
| 5495 | Hydraulic Forcible Entry Tool | 1 | $1837.00 | One year, renewable for two additional one-year periods | (294963) Emergency Equipment Professional, Inc. |

BE IT FURTHER RESOLVED THAT the City Council of the City of Mobile, Alabama, finds that this resolution is either necessary to respond to COVID-19 or necessary to perform essential minimum functions of the Council.

Adopted:

______________________________
City Clerk

## Bid Tab 5495

| Vendor | Vendor Name | |
|---|---|---|
| 294767 | BONAVENTURE CO INC | NO RESPONSE |
| 295285 | CENTRAL ALABAMA TRAINING SOLUTIONS | NO RESPONSE |
| 295179 | COASTAL RESCUE SOLUTIONS INC | NO RESPONSE |
| 294963 | EMERGENCY EQUIPMENT PROFESSIONAL | $1,837.00 |
| 291663 | FELD FIRE | NO RESPONSE |
| 63109 | FERRARA FIRE | NO RESPONSE |
| 64250 | FIREHOUSE SALES | $1,850.00 |
| 292026 | GEORGIA FIRE & RESCUE SUPPLY LLC | $1,869.00 |
| 295773 | JETS FIRE & SAFETY | NO RESPONSE |
| 287234 | MUNICPAL EMERGENCY SERVICES | NO RESPONSE |
| 149290 | NORTH AMERICAN FIRE EQUIPMENT CO INC | $1,899.00 |
| 277172 | OZARK RESCUE | NO RESPONSE |
| 190490 | RITZ SAFETY LLC | NO RESPONSE |
| 193010 | SKELETONS FIRE EQUIPMENT INC | NO RESPONSE |
| 195121 | SOUTHEASTERN EMERGENCY EQUIPMENT COMPANY | NO RESPONSE |
| 198904 | SUNBELT FIRE INC | NO BID |
| 278118 | TUSCALOOSA FIRE EQUIPMENT INC | NO RESPONSE |
| 289683 | VSC FIRE & SECURITY INC | NO BID |
| 295468 | ADORAMA | NO RESPONSE |
| 287473 | B & H PHOTO | NO RESPONSE |
| 290980 | DANA SAFETY | NO RESPONSE |
| 288188 | EVIDENT | NO RESPONSE |
| 70216 | GALLS | NO RESPONSE |
| 70105 | GT DIST | NO RESPONSE |
| 78918 | GULF STATES | NO RESPONSE |
| 285822 | LAWMENS | NO BID |
| 150315 | RAY OHERRON | NO RESPONSE |
| 194140 | SMYRNA POLICE DIST | NO RESPONSE |
| 294832 | TRI-TECH | NO RESPONSE |

**SEALED BID**

**Do Not Return Via Email or Fax**

# CITY OF MOBILE

**BID SHEET**

**This is Not an Order**

**Mailing Address:**
P. O. Box 1948
Mobile, Alabama 36633
(251) 208-7434

**Purchasing Department and Package Delivery:**
Government Plaza
4th Floor, Room S-408
205 Government St
Mobile, Alabama 36644

**READ TERMS AND CONDITIONS ON REVERSE SIDE OF THIS PAGE BEFORE BIDDING**

Typed by: en  Buyer: 006

**Please quote the lowest price at which you will furnish the articles listed below**

| DATE | BID NO. | DEPARTMENT | Commodities to be delivered F.O.B. Mobile to: |
|---|---|---|---|
| 11/20/2020 | 5495 | FIRE TOOL | As Specified |

**This bid must be received and stamped by the Purchasing office not later than:** 10:30 AM, Thursday, December 10, 2020

| QUANTITY | ARTICLES — Bid on this form ONLY. Make no changes on this form. Attach any additional information required to this form. | UNIT | UNIT PRICE Dollars | UNIT PRICE Cents | EXTENSION Dollars | EXTENSION Cents |
|---|---|---|---|---|---|---|
| | **HYDRA RAM I** | | | | | |
| | HYDRA RAM I | | | | | |
| Qty 7-20 | One person, 11 lb. hydraulic forcible entry tool with 4" max thrust opening and 10,000 lbs of force. Should include carrying case & mallet. | | | | | |
| | Make ____________ Model ____________ | | | | | |
| | City will purchase minimum quantities shown upon award of bid. | | | | | |
| | Page 1 of 2 | | | | | |
| | | | TOTAL | | | |

RETURN ONE SIGNED COPY OF THIS BID IN ENCLOSED ENVELOPE

State delivery time within_____ days of receipt of P.O.

Firm Name ____________________

Typed Signature ____________________

By ____________________

We will allow a discount ________ % 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor <u>May</u> be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or cityofmobile.org/taxes.php.
15. If a bid bond is required in the published specifications, see below:
    Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft** Or **Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of $50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx . Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

# BID CONTINUATION SHEET

Page______ of______

| QUANTITY | ARTICLES Bid on this form ONLY. Make no changes on this form. Additional information to be submitted on separate sheet and attached hereto. | UNIT | UNIT PRICE | | EXTENSION | |
|---|---|---|---|---|---|---|
| | | | Dollars | Cents | Dollars | Cents |



All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at **http://immigration.alabama.gov/**

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Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).

Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.

State of Alabama Local Vendor Preference Law (a) and (d) will apply to this purchase.

If you have any questions, please feel free to contact the Purchasing Department at purchasing@cityofmobile.org.

Pricing to be firm for the current model year. At the option of the City of Mobile and the successful vendor, the award of this bid may Be extended for up to two (2) additional model years.

TOTAL

RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE

READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name____________________

By____________________

We will allow a discount ________ % 20 days from date of receipt of goods and correct invoice of completed order.

# PROCUREMENT DEPARTMENT

**Potential bidders are responsible to check this site for any ADDENDUMS that are issued. It is the responsibility of the BIDDER to check for, download, and include with their BID RESPONSE <u>any and all</u> ADDENDUMS that are issued for a specific BID published by the City of Mobile. Failure to download and include ADDENDUMS in your BID RESPONSE may cause your bid to be rejected.**

**This is a sealed bid. Any responses faxed or e-mailed will be rejected.**

**This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.**

**Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.**

**It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department <u>before</u> the date and time of the bid opening.**

**Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.**

**Be sure to sign your bid!**

**Package/Bid Delivery Address:**
**Purchasing Department**
**205 Government St. Room S408**
**Mobile, AL 36644**

**(Request First Delivery)**

# AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Submitted by:**
John Paine, Purchasing Agent

**Sponsored by:**
Mayor William S. Stimpson

**Purpose and Scope of Project:**
To approve issuance of purchase order to Autonation Ford Mobile for one 2021 Ford Escape SUV.

General Fund

**Amount of Contract:**
$22,400.00

**Funding Source**

| | | | |
|---|---|---|---|
| **Project #** | | | **Discretionary Funds** |
| **Project String** | | | **Contract Number:** |
| **Budget Amendment** | **REDUCE** | **INCREASE** | |
| **Grant Funds** | | | **Matching Funds** |

**ATTACHMENTS:**

| Description | Type | Upload Date |
|---|---|---|
| 20201217 Ford Agenda Package POs | Cover Memo | 12/17/2020 |

**REVIEWERS:**

| Department | Reviewer | Action | Date |
|---|---|---|---|
| Mayors Office | Wesch, Paul | Approved | 12/17/2020 - 10:08 AM |

# AGENDA ITEM SUMMARY SHEET

Agenda of:

Submitted by:

Sponsored by:

Reviewed by:

Routing Authorized:

A brief synopsis and explanation of the following:

FUNDING SOURCE:

Associated Costs:

**If Cost will continue, write "indefinite" and list project annual cost.*

# RESOLUTION

Sponsored by: Mayor William S. Stimpson

BE IT RESOLVED BY THE CITY COUNCIL OF MOBILE, ALABAMA, that the Purchasing Agent is authorized to execute, for and on behalf of the City of Mobile, a purchase order to the indicated vendor in the approximate amount stated, and to approve the supporting bid award if required, for the following requisition as indicated below and attached herein:

| Requisition | Fiscal Year | Department | Description | Amount | Vendor |
|---|---|---|---|---|---|
| 3533 | 2021 | (F7000) MOTOR POOL | 2021 FORD ESCAPE SUV (SEALED BID 5466) | $22,400.00 | (270013) AUTONATION FORD MOBILE |

BE IT FURTHER RESOLVED THAT the City Council of the City of Mobile, Alabama, finds that this resolution is either necessary to respond to COVID-19 or necessary to perform essential minimum functions of the Council.

Adopted:

______________________________
City Clerk

Bill To
ACCOUNTS PAYABLE
P O BOX 389

MOBILE, AL
36601
vendorinvoices@cityofmobile.org

Requisition 00003533-00 FY 2021

Acct No:
7000.40.20.0000.0000.2070.0000.0000.47120.
Review:
Buyer:
Status: Approved



Vendor
AUTONATION FORD MOBILE
901 E I-65 SERVICE RD S

MOBILE, AL 36606

Tel#251-478-3351
Fax 251-643-1244

Ship To
MOTOR POOL
745 BROAD STREET

MOBILE, AL 36604
CARTERD@CITYOFMOBILE.ORG

Delivery Reference
DIANE CARTER-MCCARTY

Deliver To
MOTOR POOL
745 BROAD STREET

MOBILE, AL 36604

| Date Ordered | Vendor Number | Date Required | Ship Via | Terms | Department |
|---|---|---|---|---|---|
| 12/14/20 | 270013 | 12/14/20 | | | MOTOR POOL |

| LN | Description / Account | Qty | Unit Price | Net Price |
|---|---|---|---|---|
| 001 | SMALL SUV AS SPECIFIED: 2021 FORD ESCAPE, WHITE IN COLOR WITH 4 CORNER LED STROBE KIT INSTALLED. LED STROBES ARE NOT ALLOWED TO BE INSTALLED IN HEADLIGHT OR TAILLIGHT ASSEMBLIES. AS PER MY BID #5466 AND YOUR QUOTE | 1.00 EACH | 22400.00000 | 22400.00 |

Additional Description Notes
--------------
2021 FORD ESCAPE, WHITE IN COLOR WITH 4 CORNER LED STROBE KIT INSTALLED.

LED STROBES ARE NOT ALLOWED TO BE INSTALLED IN HEADLIGHT OR TAILLIGHT ASSEMBLIES.

AS PER MY BID #5466 AND YOUR QUOTE.
REQUESTED BY REVENUE DEPARTMENT.

1 7000.40.20.0000.0000.2070.0000.0000.47120.
E MP02570 .VEHICLEEXP. . 22400.00

Ship To
MOTOR POOL
745 BROAD STREET
MOBILE, AL 36604
Delivery Reference
DIANE CARTER-MCCARTY

Deliver To
MOTOR POOL
745 BROAD STREET

| | |
|---|---|
| Bill To<br>ACCOUNTS PAYABLE<br>P O BOX 389<br><br>MOBILE, AL<br>36601<br>vendorinvoices@cityofmobile.org | Requisition 00003533-00 FY 2021<br><br>Acct No:<br>7000.40.20.0000.0000.2070.0000.0000.47120.<br>Review:<br>Buyer:<br>Status: Approved Page 2 |

| | |
|---|---|
| Vendor<br>AUTONATION FORD MOBILE<br>901 E I-65 SERVICE RD S<br><br>MOBILE, AL 36606<br><br>Tel#251-478-3351<br>Fax 251-643-1244 | Ship To<br>MOTOR POOL<br>745 BROAD STREET<br><br>MOBILE, AL 36604<br>CARTERD@CITYOFMOBILE.ORG<br><br>Delivery Reference<br>DIANE CARTER-MCCARTY<br><br>Deliver To<br>MOTOR POOL<br>745 BROAD STREET<br><br>MOBILE, AL 36604 |

| Date Ordered | Vendor Number | Date Required | Ship Via | Terms | Department |
|---|---|---|---|---|---|
| 12/14/20 | 270013 | 12/14/20 | | | MOTOR POOL |

| LN | Description / Account | Qty | Unit Price | Net Price |
|---|---|---|---|---|
| | MOBILE, AL 36604 | | | |

Requisition Link

Requisition Total 22400.00

***** Project Ledger Summary Section *****

| Account | Amount | Remaining Budget |
|---|---|---|
| E MP02570 .VEHICLEEXP. . | 22400.00 | 16305.32 |

***** General Ledger Summary Section *****

| Account | Amount | Remaining Budget |
|---|---|---|
| 7000.40.20.0000.0000.2070.0000.0000.47120. | 22400.00 | |
| MOTOR POOL EXP VEHICLE ACQ (GREATER $5000) | | |

***** Approval/Conversion Info *****

| Activity | Date | Clerk | Comment |
|---|---|---|---|
| Approved | 12/16/20 | DIANE MCCARTY | |
| Approved | 12/16/20 | DONNA MICHELE STANLEY | Auto approved by: 9105paij |
| Approved | 12/16/20 | DONALD ROSE | Auto approved by: 9105paij |
| Approved | 12/16/20 | SANDRA LEWIS | Auto approved by: 9105paij |
| Approved | 12/16/20 | HEATHER KIHYET | Auto approved by: 9105paij |
| Approved | 12/16/20 | JOHN PAINE | |

Authorized By: ______________________________ Date: ______________
Signature

# BID TAB FOR BID #5466
# SUVs

| SUV | AUTONATION FORD | DONOHOO CHEVROLET |
|---|---|---|
| **4 Corner strobe Lighting** | $22,400.00 | $22,288.00<br>$23,402.40** |
| **No Strobe Light** | $21,650.00 | $21,693.00<br>$22,777.65** |

**LOCAL VENDOR PREFERENCE ADJUSTMENT

# CITY OF MOBILE

## BID SHEET

**This is Not an Order**

**Mailing Address:**
P. O. Box 1948
Mobile, Alabama 36633
(251) 208-7434

**Purchasing Department and Package Delivery:**
Government Plaza
4th Floor, Room S-408
205 Government St
Mobile, Alabama 36644

READ TERMS AND CONDITIONS ON REVERSE SIDE OF THIS PAGE BEFORE BIDDING

Typed by: en    Buyer: 002

**Please quote the lowest price at which you will furnish the articles listed below**

| DATE | BID NO. | DEPARTMENT | Commodities to be delivered F.O.B. Mobile to: |
|---|---|---|---|
| 08/31/2020 | 5466 | GARAGE | 745 Broad Street |

**This bid must be received and stamped by the Purchasing office not later than:** 11:00 AM, Tuesday, September 15, 2020

| QUANTITY | ARTICLES (Bid on this form ONLY. Make no changes on this form. Attach any additional information required to this form.) | UNIT | UNIT PRICE Dollars | UNIT PRICE Cents | EXTENSION Dollars | EXTENSION Cents |
|---|---|---|---|---|---|---|
| Appx. 1-25 | 2021 Year or Newer Model 4 Door Front Wheel Drive Sports Utility Vehicles, 105.9 minimum wheel base with equipment options including four (4) corner LED strobe lights as per the attached **MINIMUM** specifications:<br>Ford Escape or Equal.<br><br>Make ____________ Model ____________<br><br>Furnish Literature and Specifications. | | | | | |
| Appx. 1-15 | Same vehicle and specifications as above and specified EXCEPT NO four (4) corner LED strobe lights.<br><br>Make ____________ Model ____________<br><br>Include Certificate of Title in your Bid price.<br><br>All pricing to be delivered pricing FOB Mobile. Vendor shall deliver to City of Mobile Motor Pool. City will not pick up vehicle, all **must** be delivered.<br><br>Business License Required (See Instruction #14).<br><br>Upon award the City of Mobile will purchase one (1) Sports Utility Vehicle and may buy up to twenty-four (24) additional units during the model year.<br><br>Page 1 of 2 | | | | | |
| | | | TOTAL | | | |

RETURN ONE SIGNED COPY OF THIS BID IN ENCLOSED ENVELOPE

State delivery time within _____ days of receipt of P.O.

Firm Name ____________________

Typed Signature ____________________

By ____________________

We will allow a discount __________% 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
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10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
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12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor <u>May</u> be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or cityofmobile.org/taxes.php.
15. If a bid bond is required in the published specifications, see below:
    Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft** Or **Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of $50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See <u>www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx</u> . Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

# BID CONTINUATION SHEET

Page______ of______

| QUANTITY | ARTICLES — Bid on this form ONLY. Make no changes on this form. Additional information to be submitted on separate sheet and attached hereto. | UNIT | UNIT PRICE | | EXTENSION | |
|---|---|---|---|---|---|---|
| | | | Dollars | Cents | Dollars | Cents |



All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at **http://immigration.alabama.gov/**

If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.

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Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.

State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.

Pricing to be firm for the current model year. At the option of the City of Mobile and the successful vendor the award of the bid may be extended for two (2) additional model years.

Any questions or problems contact the City of Mobile Purchasing Department at 251-208-7434 or purchasing@cityofmobile.org .

**TO BE AWARDED ON A PER ITEM BASIS.**

TOTAL

RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE

READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name____________________

By____________________

We will allow a discount ________ % 20 days from date of receipt of goods and correct invoice of completed order.

# SPECIFICATIONS

1-25 —— 2021 or Newer Small Size Sport Utility Vehicle or equivalent as per the following **MINIMUM** specifications:

| | | Yes | No |
|---|---|---|---|
| 1. | Engine - 1.5 liter minimum to 2.5 liter maximum. | ____ | ____ |
| 2. | Fuel Type - Gasoline. | ____ | ____ |
| 3. | Wheelbase - 105.9" minimum to 106.5 maximum. | ____ | ____ |
| 4. | Drive Type - Front wheel drive. | ____ | ____ |
| 5. | Transmission - Automatic. | ____ | ____ |
| 6. | Color - White. | ____ | ____ |
| 7. | Dual Air Bags. | ____ | ____ |
| 8. | Heat and Air conditioning - Factory Installed. | ____ | ____ |
| 9. | Radio - AMJFM with CD Player/MP3 with 6 speakers- Factory Installed. | ____ | ____ |
| 10. | Mirrors – Sideview – Integrated blind spot mirror. | ____ | ____ |
| 11. | Cruise Control – Factory Installed. | ____ | ____ |
| 12. | Tilt Steering - Factory Installed. | ____ | ____ |
| 13. | Brakes - Anti-Lock Brakes. | ____ | ____ |
| 14. | Wheels – No Hub Caps. | ____ | ____ |
| 15. | Keys – Four (4) sets of keys fully functional with electronics furnished with each vehicle. | ____ | ____ |
| 16. | Power Windows. | ____ | ____ |
| 17. | Power Door Locks. | ____ | ____ |
| 18. | Floor Mats – All-weather floor mats (set of 4). | ____ | ____ |
| 19. | Camera - Rear back up camera. | ____ | ____ |
| 20. | Four (4) Corner Strobe Lights White. | ____ | ____ |

______

# PROCUREMENT DEPARTMENT

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**Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.**

**Be sure to sign your bid!**

**Package/Bid Delivery Address:**
**Purchasing Department**
**205 Government St. Room S408**
**Mobile, AL 36644**

**(Request First Delivery)**

## AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Submitted by:**

Matt Jolitt, Project Manager
Jennifer Greene, Director
Programs and Project Management

**Sponsored by:**

Mayor William S. Stimpson

**Purpose and Scope of Project:**

Change Order #2 will allow Moffatt & Nichol, Inc. to complete the design, engineering and permitting to support the hydrologic reconnection of Three Mile Creek, and develop the Monitoring and Adaptive Management Plan required by the funding agreement. The end goal of this project is removal of sediment from the historic stream channel to return flow to the natural channel of Three Mile Creek. Moffatt & Nichol already serves in a project management support function on the NFWF GEBF funded project, and they have specific expertise in this type of engineering and design.

**Amount of Contract:**

$262,500.00

**Effective Date of Contract:**

12/29/2020

**Funding Source**

**Project #** G-NFWFII- NFWF Phase II Grant Project Management Support

**Discretionary Funds** N/A

**Project String** G-NFWFII

**Contract Number:**

**Budget Amendment** **REDUCE** **INCREASE** $99,000.00

**Grant Funds** $99,000.00

**Matching Funds** None

**ATTACHMENTS:**

| Description | Type | Upload Date |
| --- | --- | --- |

**REVIEWERS:**

| Department | Reviewer | Action | Date |
|---|---|---|---|
| Public Works | Greene, Jennifer | Approved | 12/16/2020 - 5:00 PM |
| Accounting | Christian, Rebecca | Approved | 12/17/2020 - 12:26 PM |
| Legal | Kern, Chris | Approved | 12/17/2020 - 1:19 PM |
| Legal | Kern, Chris | Approved | 12/17/2020 - 1:19 PM |
| Mayors Office | Wesch, Paul | Approved | 12/17/2020 - 3:18 PM |

## AGENDA ITEM SUMMARY SHEET

**Agenda of:** 1/5/2021

**Submitted by:**
Brad Christensen, Real Estate Asset Management Dept

**Sponsored by:**
Councilmember Manzie & Mayor Stimpson

**Purpose and Scope of Project:**
For the installation of smoke detector testing stations at the Gulfquest Maritime Museum. This is essential to government operations due to safety & maintenance concerns at the GulfQuest Maritime Museum.

**Amount of Contract:**
$19,500.00

**Funding Source**

| | |
|---|---|
| **Project #** GulfQuest Maritime Museum – Installation of Smoke Detector Testing Stations SR-013-21 | **Discretionary Funds** |
| **Project String** C0019 (20002000-48010) | **Contract Number:** 3070 |
| **Budget Amendment** **REDUCE** **INCREASE** | |
| **Grant Funds** | **Matching Funds** |

**ATTACHMENTS:**

| Description | Type | Upload Date |
|---|---|---|

**REVIEWERS:**

| Department | Reviewer | Action | Date |
|---|---|---|---|
| Real Estate Asset Management | Christensen, Brad | Approved | 12/11/2020 - 1:36 PM |
| Capital | Hollins, Tiffany | Approved | 12/11/2020 - 2:04 PM |
| Mayors Office | Wesch, Paul | Approved | 12/15/2020 - 1:56 PM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

## Submitted by:

Jennifer Greene, Director
Programs and Project Management

## Sponsored by:

Mayor William S. Stimpson and Councilman Levon Manzie

## Purpose and Scope of Project:

This contract is between the University of South Alabama and the City of Mobile, allowing us to complete a comprehensive Cultural Resources Survey on the proposed property that will hold the Africatown Welcome Center. The total cost of this contract is $58,802.00, and it will be funded from City funds (C0043). This cultural resources investigation will include historic documents research, oral history investigations, a geophysical survey, shovel testing, test units if necessary to investigate geophysical anomalies, and sampling areas with hard surfaces, overburden, and modern deposits at the surface by trenching with heavy equipment. Phase I archaeological fieldwork is designed to determine: (1) vertical and horizontal integrity, density, and distribution of archaeological artifacts and deposits; (2) cultural chronology based on recovered artifacts; (3) presence of intact features; and (4) NRHP eligibility in terms of Criterion D, the site has yielded or has the potential to yield information important to prehistory or history (USDI 1991). Co-collaborators include Dr. Phillip Carr and Dr. Kern Jackson (USA), Dr. Justin Dunnavant (Vanderbilt University/Smithsonian/Slave Wrecks Project), and Howard Cyr (GeoArch Solutions), who will work closely with City Staff to complete this important project.

## Amount of Contract:

$58,802.00

## Effective Date of Contract:

12/22/2020

**Funding Source**

**Project #** C0043 **Discretionary Funds** N/A

**Project String** 20002000-42200 **Contract Number:**3088

**Budget Amendment** **REDUCE** N/A **INCREASE** N/A

**Grant Funds** No grant funds **Matching Funds** No matching funds

**ATTACHMENTS:**

| Description | Type | Upload Date |
|---|---|---|

**REVIEWERS:**

| Department | Reviewer | Action | Date |
|---|---|---|---|
| Public Works | Greene, Jennifer | Approved | 12/17/2020 - 2:49 PM |
| Capital | Hollins, Tiffany | Rejected | 12/17/2020 - 2:32 PM |
| Public Works | Greene, Jennifer | Approved | 12/17/2020 - 3:45 PM |
| Capital | Hollins, Tiffany | Approved | 12/17/2020 - 3:57 PM |
| Legal | Kern, Chris | Approved | 12/17/2020 - 4:03 PM |
| Mayors Office | Wesch, Paul | Approved | 12/17/2020 - 4:05 PM |

## AGENDA ITEM SUMMARY SHEET

**Agenda of:** 1/5/2021

**Submitted by:**

Chief Jeremy Lami, Mobile Fire Rescue Department

**Sponsored by:**

Mayor Stimpson

**Purpose and Scope of Project:**

To authorize the Mayor to accept grants funds in the amount of $58,971.00 for the FY20 State Homeland Security Grant Program and sign any agreements or documents in support of the grant. There is no matching funds requirement.

**Funding Source**

| | | | |
|---|---|---|---|
| **Project #** | | | **Discretionary Funds** |
| **Project String** | | | **Contract Number:** |
| **Budget Amendment** | **REDUCE** | **INCREASE** | |
| **Grant Funds** $58,971.00 | | | **Matching Funds** 0 |

**ATTACHMENTS:**

| Description | Type | Upload Date |
|---|---|---|

**REVIEWERS:**

| Department | Reviewer | Action | Date |
|---|---|---|---|
| Accounting | Daniels, Bettye | Approved | 12/15/2020 - 12:15 PM |
| Legal | Kern, Chris | Approved | 12/15/2020 - 12:29 PM |
| Legal | Kern, Chris | Approved | 12/15/2020 - 12:31 PM |
| Mayors Office | Wesch, Paul | Approved | 12/15/2020 - 1:56 PM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Submitted by:**
Flo Kessler, Legal Department

**Sponsored by:**
Mayor Stimpson

**Purpose and Scope of Project:**
An agreement for the lease of City offices at Government Plaza for an additional 5 years.

**Amount of Contract:**
1,500,000.00

**Funding Source**

| | |
|---|---|
| **Project #** 10049000-49035 City Hall Overhead | **Discretionary Funds** |
| **Project String** | **Contract Number:** |
| **Budget Amendment** **REDUCE** **INCREASE** | |
| **Grant Funds** | **Matching Funds** |

**ATTACHMENTS:**

| Description | Type | Upload Date |
|---|---|---|

**REVIEWERS:**

| Department | Reviewer | Action | Date |
|---|---|---|---|
| Legal | Kern, Chris | Approved | 12/16/2020 - 5:41 PM |
| Budget | Sapp, Celia | Approved | 12/16/2020 - 1:08 PM |
| Mayors Office | Wesch, Paul | Approved | 12/17/2020 - 10:08 AM |
| Legal | Kern, Chris | Approved | 12/16/2020 - 5:41 PM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:** 1/5/2021

**Submitted by:**

Chief Lawrence L. Battiste, IV

**Sponsored by:**

William S. Stimpson, Mayor

**Purpose and Scope of Project:**

Approve award of special bonus to the Officer of the Month for August, September, October, and November 2020 as part of the Mayor's Incentive Program, Paul Callegari, Kahdra Hobdy, Joseph Raebel, and Jabin Goldstein, $500.00 (sponsored by Mayor Stimpson) (submitted by Chief Lawrence Battiste, MPD).

**Funding Source**

| | | | |
|---|---|---|---|
| **Project #** | | | **Discretionary Funds** |
| **Project String** | | | **Contract Number:** |
| **Budget Amendment** | **REDUCE** | **INCREASE** | |
| **Grant Funds** | | | **Matching Funds** |

**ATTACHMENTS:**

| Description | Type | Upload Date |
|---|---|---|

**REVIEWERS:**

| Department | Reviewer | Action | Date |
|---|---|---|---|
| Public Safety | Zirlott, Kim | Approved | 12/16/2020 - 1:05 PM |
| Mayors Office | Wesch, Paul | Approved | 12/16/2020 - 1:11 PM |

**AGENDA ITEM SUMMARY SHEET**

**Agenda of:**1/5/2021

**Submitted by:**
John Paine, Purchasing Agent

**Sponsored by:**
Mayor William S. Stimpson

**Purpose and Scope of Project:**
To approve issuance of purchase order to Safeco Inc for SafetyPlus Management Software License and Setup.

General Fund.

**Amount of Contract:**
$18,200.00

**Funding Source**

| | | | |
|---|---|---|---|
| **Project #** | | | **Discretionary Funds** |
| **Project String** | | | **Contract Number:** |
| **Budget Amendment** | **REDUCE** | **INCREASE** | |
| **Grant Funds** | | | **Matching Funds** |

**ATTACHMENTS:**

| Description | Type | Upload Date |
|---|---|---|
| 20201223 Safeco Agenda Package POs | Cover Memo | 12/23/2020 |

**REVIEWERS:**

| Department | Reviewer | Action | Date |
|---|---|---|---|
| Mayors Office | Wesch, Paul | Approved | 12/30/2020 - 4:25 PM |

# AGENDA ITEM SUMMARY SHEET

Agenda of:

Submitted by:

Sponsored by:

Reviewed by:

Routing Authorized:

A brief synopsis and explanation of the following:

FUNDING SOURCE:

Associated Costs:

*If Cost will continue, write "indefinite" and list project annual cost.*

# RESOLUTION

Sponsored by: Mayor William S. Stimpson

BE IT RESOLVED BY THE CITY COUNCIL OF MOBILE, ALABAMA, that the Purchasing Agent is authorized to execute, for and on behalf of the City of Mobile, a purchase order to the indicated vendor in the approximate amount stated, and to approve the supporting bid award if required, for the following requisition as indicated below and attached herein:

| Requisition | Fiscal Year | Department | Description | Amount | Vendor |
|---|---|---|---|---|---|
| 3896 | 2021 | (1560) SAFETY AND PERFORMANCE | SAFETYPLUS SAFETY MANAGEMENT SOFTWARE LICENSE AND SET UP (SEALED BID 5477) | $18,200.00 | (296902) SAFECO INC |

BE IT FURTHER RESOLVED THAT the City Council of the City of Mobile, Alabama, finds that this resolution is either necessary to respond to COVID-19 or necessary to perform essential minimum functions of the Council.

Adopted:

______________________________
City Clerk

Bill To
ACCOUNTS PAYABLE
P O BOX 389

MOBILE, AL
36601
vendorinvoices@cityofmobile.org

Requisition 00003896-00 FY 2021
PO 21003564
Acct No:
1000.60.25.2500.2500.2500.0000.0000.42200.
Review:
Buyer:
Status: Converted



Vendor
SAFECO INC
4254 HALLS MILL ROAD

MOBILE, AL 36693
USA

Ship To
SAFETY & PERFORMANCE
205 GOVERNMENT STREET
2ND FLR S TOWER RM 212
MOBILE, AL 36644

Deliver To
SAFETY & PERFORMANCE
205 GOVERNMENT STREET
2ND FLR S TOWER RM 212
MOBILE, AL 36644

| Date Ordered | Vendor Number | Date Required | Ship Via | Terms | Department |
|---|---|---|---|---|---|
| 12/22/20 | 296902 | | | | SAFETY AND PERFORMANCE |

| LN | Description / Account | Qty | Unit Price | Net Price |
|---|---|---|---|---|
| | General Notes<br>--------------<br>AS PER MY BID 5477 AND YOUR RESPONSE DATED 9 OCT 2020, UPDATED 8 DEC 2020. | | | |
| 001 | Safety Plus Web Implementation - full program implementation, including system configuration support, epmpoyee entry, back-data entry, system training for users, historical record entry. | 1.00 EACH | 2000.00000 | 2000.00 |
| | 1 1000.60.25.2500.2500.2500.0000.0000.42200. | | | 2000.00 |
| | Ship To<br>SAFETY & PERFORMANCE<br>205 GOVERNMENT STREET<br>2ND FLR S TOWER RM 212<br>MOBILE, AL 36644 | | | |
| | Deliver To<br>SAFETY & PERFORMANCE<br>205 GOVERNMENT STREET<br>2ND FLR S TOWER RM 212<br>MOBILE, AL 36644 | | | |
| 002 | SafetyPlusWed Custom Package, one year (12 month) license. To include all safety management software features in COM Bid 5477, except requirements tracking only | 12.00 MONTH | 1350.00000 | 16200.00 |

| | |
|---|---|
| Bill To<br>ACCOUNTS PAYABLE<br>P O BOX 389<br><br>MOBILE, AL<br>36601<br>vendorinvoices@cityofmobile.org | Requisition 00003896-00 FY 2021<br>PO 21003564<br>Acct No:<br>1000.60.25.2500.2500.2500.0000.0000.42200.<br>Review:<br>Buyer:<br>Status: Converted Page 2 |

Vendor
SAFECO INC
4254 HALLS MILL ROAD

MOBILE, AL 36693
USA

Ship To
SAFETY & PERFORMANCE
205 GOVERNMENT STREET
2ND FLR S TOWER RM 212
MOBILE, AL 36644

Deliver To
SAFETY & PERFORMANCE
205 GOVERNMENT STREET
2ND FLR S TOWER RM 212
MOBILE, AL 36644

| Date Ordered | Vendor Number | Date Required | Ship Via | Terms | Department |
|---|---|---|---|---|---|
| 12/22/20 | 296902 | | | | SAFETY AND PERFORMANCE |

| LN | Description / Account | Qty | Unit Price | Net Price |
|---|---|---|---|---|
| | for MFRD employees. Unlimited user licenses. | | | |
| 1 | 1000.60.25.2500.2500.2500.0000.0000.42200. | | | 16200.00 |

Ship To
SAFETY & PERFORMANCE
205 GOVERNMENT STREET
2ND FLR S TOWER RM 212
MOBILE, AL 36644

Deliver To
SAFETY & PERFORMANCE
205 GOVERNMENT STREET
2ND FLR S TOWER RM 212
MOBILE, AL 36644

Requisition Link

Requisition Total 18200.00

***** General Ledger Summary Section *****

| Account | Amount | Remaining Budget |
|---|---|---|
| 1000.60.25.2500.2500.2500.0000.0000.42200. | 18200.00 | 49193.22 |
| FINANCE ADMINISTRATION EXP PROFESSIONAL & TECHNICAL | | |

***** Approval/Conversion Info *****

| Activity | Date | Clerk | Comment |
|---|---|---|---|
| Approved | 12/22/20 | DONNA MICHELE STANLEY | Auto approved by: 9105paij |
| Approved | 12/22/20 | DONALD ROSE | Auto approved by: 9105paij |
| Approved | 12/22/20 | SANDRA LEWIS | Auto approved by: 9105paij |

| Bill To | Requisition 00003896-00 FY 2021 |
|---|---|
| ACCOUNTS PAYABLE | PO 21003564 |
| P O BOX 389 | Acct No: |
| | 1000.60.25.2500.2500.2500.0000.0000.42200. |
| MOBILE, AL | Review: |
| 36601 | Buyer: |
| vendorinvoices@cityofmobile.org | Status: Converted Page 3 |

Vendor
SAFECO INC
4254 HALLS MILL ROAD

MOBILE, AL 36693
USA

Ship To
SAFETY & PERFORMANCE
205 GOVERNMENT STREET
2ND FLR S TOWER RM 212
MOBILE, AL 36644

Deliver To
SAFETY & PERFORMANCE
205 GOVERNMENT STREET
2ND FLR S TOWER RM 212
MOBILE, AL 36644

| Date Ordered | Vendor Number | Date Required | Ship Via | Terms | Department |
|---|---|---|---|---|---|
| 12/22/20 | 296902 | | | | SAFETY AND PERFORMANCE |

| LN Description / Account | | | Qty | Unit Price | Net Price |
|---|---|---|---|---|---|
| Approved | 12/22/20 | HEATHER KIHYET | Auto approved by: 9105paij | | |
| Approved | 12/22/20 | JOHN PAINE | | | |

Authorized By: ______________________________ Date: ______________
Signature

# CITY OF MOBILE

**BID SHEET**

**This is Not an Order**

**Mailing Address:**
P. O. Box 1948
Mobile, Alabama 36633
(251) 208-7434

**Purchasing Department and Package Delivery:**
Government Plaza
4th Floor, Room S-408
205 Government St
Mobile, Alabama 36644

READ TERMS AND CONDITIONS ON REVERSE SIDE OF THIS PAGE BEFORE BIDDING

Typed by: en    Buyer: 002

**Please quote the lowest price at which you will furnish the articles listed below**

| DATE | BID NO. | DEPARTMENT | Commodities to be delivered F.O.B. Mobile to: |
|---|---|---|---|
| 10/06/2020 | 5477 | RISK MANAGEMENT | TO BE SPECIFIED |

**This bid must be received and stamped by the Purchasing office not later than:** 11:00 AM, Friday, October 23, 2020

| QUANTITY | ARTICLES — Bid on this form ONLY. Make no changes on this form. Attach any additional information required to this form. | UNIT | UNIT PRICE Dollars | UNIT PRICE Cents | EXTENSION Dollars | EXTENSION Cents |
|---|---|---|---|---|---|---|
| | **SAFETY MANAGEMENT SOFTWARE** | | | | | |
| | Off the Shelf Safety Management Software as per the following and attached specifications. | | | | | |
| | Bidder will return both these sheets and the attached sheets in a sealed envelope. | | | | | |
| | Attached is a copy of the City of Mobile's standard contract to which the winner's bid will be attached. | | | | | |
| | All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at **http://immigration.alabama.gov/** | | | | | |
| | If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order. | | | | | |
| | Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See: www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks. | | | | | |
| | Page 1 of 2 | | | | | |
| | | | TOTAL | | | |

RETURN ONE SIGNED COPY OF THIS BID IN ENCLOSED ENVELOPE

State delivery time within _____ days of receipt of P.O.

Firm Name ____________________

Typed Signature ____________________

We will allow a discount __________ % 20 days from date of receipt of goods and correct invoice of completed order.

By ____________________

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or cityofmobile.org/taxes.php.
15. If a bid bond is required in the published specifications, see below:
    Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft** Or **Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of $50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx . Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

## BID CONTINUATION SHEET

Page ______ of ______

| QUANTITY | ARTICLES — Bid on this form ONLY. Make no changes on this form. Additional information to be submitted on separate sheet and attached hereto. | UNIT | UNIT PRICE | | EXTENSION | |
|---|---|---|---|---|---|---|
| | | | Dollars | Cents | Dollars | Cents |
| | Page 2 of 2<br><br>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).<br><br>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.<br><br>State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.<br><br>If you have any questions, please feel free to contact the Purchasing Department at purchasing@cityofmobile.org.<br><br>**TO BE AWARDED ALL OR NONE.** | | | | | |
| | | | TOTAL | | | |

RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE

READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name ______________________________

By ______________________________

We will allow a discount __________ % 20 days from date of receipt of goods and correct invoice of completed order.

CITY OF MOBILE SEALED BID #5477

SAFETY MANAGEMENT SOFTWARE

1. The City of Mobile is seeking commercial-off-the-shelf cloud-based software product to manage the City's safety compliance program. The City safety program covers the City employee workforce of approximately 2500 persons, to include police officers, firefighters, sanitation service workers, parks and recreation workers, and a wide range of other public service employees.

2. The City safety program includes incident reporting, documentation, investigation and management; facility compliance and risk reduction; and employee training, compliance, reporting and tracking. The City does not currently use a dedicated safety management software product, instead using an ad hoc collection of spreadsheets, Access databases, and personnel tracking software.

3. PERFORMANCE REQUIREMENTS: The City desires the software product to incorporate existing City incident, facility, and personnel records, in addition to accepting new data. The software must have intuitive, user-friendly interfaces, and excellent dashboard and reporting capabilities. and will include at a minimum the following features:

   a. Incident Management
      (1) Electronic Incident Report forms that can be accessed and completed via smartphone, tablet and computer
      (2) Track medical restrictions and work status of injured employees
      (3) Generate OSHA 300 log and auto-populate info from logged incidents
      (4) Track vehicle accidents and incident history with customizable fields
      (5) Generate advanced analytics and reports used for determination of trends and patterns
      (6) Option to attach documents including photographs

   b. Employee Tracking
      (1) Track and generate reports for employee certifications and other requirements
      (2) Notify users of upcoming certification expirations
      (3) Track and generate records of employee immunizations

   c. Facility/Location Audits
      (1) Electronic audit forms can be accessed and completed via smartphone, tablet and computer that allow for document and photograph upload
      (2) Provide automatic audit scoring based on set parameters
      (3) Provide reports detailing open/resolved safety hazards and risks with advanced analytics

   d. Substance Abuse Tracking
      (1) Generate random selection lists for employee testing
      (2) Document and record substance testing results

   e. Initial Implementation of Data and Ongoing Support

(1) Initial upload of employee roster including name, DOB, gender, employee ID, department, title, supervisor and driver's license and contact info
(2) Allows manual updates of rosters and records
(3) Data retention of prior employees that are no longer in service
(4) Initial upload of historical incident data including injuries, vehicle accidents and substance testing results
(5) Unlimited users, or the option to include a range of users at set pricing points
(6) Configurable permission levels for all users
(7) Initial and ongoing training and support via phone or computer
(8) Any upgrades to the software are included in the subscription

4. SOFTWARE SECURITY REQUIREMENT: The provider is required to have ISO 27001, 27017, or 27018 certified, or equivalent, security controls for cloud services due to the personally identifiable and protected health information that is expected to be handled by the software services offered.

5. OTHER PROVISIONS: The selected provider will be expected to sign a contract with the City of Mobile for the services provided.

    a. The provider will be required to register with the City of Mobile as a vendor and obtain a certification to operate a business within Alabama from the Alabama Secretary of State's office. Providers that maintain a business presence in Mobile will also require a City of Mobile business license.

    b. Provider will be expected to indemnify City, but the City will not indemnify the provider.

    c. Provider will be required to possess and provide additional insured coverage in the following amounts:
        (1) Business liability: $1,000,000
        (2) Cyber Risk/Data Breach $1,000,000

6. SELECTION PROCESS: The City will select the provider whose product meets or exceeds the above criteria at the best overall pricing as bid herein.
    a. The City expects that the software will be offered on a subscription basis, but will consider the total cost of ownership for a three year period in bid evaluation.
    b. Provider may be required to demonstrate software performance for the City to validate software fitness for the purpose desired. It is the City's sole discretion as to whether the offered software meets the City's performance expectation.
    c. The City will consider price preference for local providers in accordance with Alabama Code 41-16-50(a).

7. BID SUBMISSION:- Please provide the following information and sign below, using additional sheets for clarification as indicated:

   a. Business name:________________________________________

   b. Business Address:______________________________________

________________________________________________________

________________________________________________________

   c. State of incorporation:____________________________________

   d. Point of contact name, title, email, phone.___________________________

____________________________________________________________

   e. Name of your software product _______________________________

   f. Web link for your software product:_____________________________

   g. <u>PRODUCT CONFORMANCE TO SPECIFICATIONS</u>: Does your software meet the performance criteria, including ISO 27001, 27017, or 27018 certification or equivalent? YES / NO

On a separate sheet, please describe any exceptions or clarifications, and the specific security controls for which your product is certified.

   h. <u>TERMS</u>: Will you be able to comply with the contract terms? YES / NO

On a separate sheet, please describe any exceptions or clarifications, and a copy of any SAAS or End User License Agreement.

   i. <u>COST/PRICING</u>: On a separate sheet, please provide a three-year total of the overall cost to the City for the software product. Please break down pricing into monthly and occasion specific components, to include:
      (1) Data import
      (2) Configuration
      (3) License/subscription fees.

Please indicate what is inclusive in the total pricing, and the pricing of any optional items. Where you cannot bill according to lump sum pricing, please include unit pricing and your best assumptions regarding hours, hourly rates, licenses or other pricing elements for which you would intend to charge at a unit rate.

8. SIGNATURE: ______________________________________

   Printed Name and Title:______________________________

   Date: _________________________________________

9. SUBMIT THIS SIGNED SHEET, with attached pricing and supplemental information by the Bid submission due date and time, and to the mailing address, as listed on the first page of this Request for Bids.

10. Questions may be submitted via E-MAIL only, not later than 5 days before bid opening, to Purchasing@CityofMobile.org.

11. This bid, and any addenda to this bid, may be found at: https://www.cityofmobile.org/services/business/bids/

Service Contracts over $15,000, subject to Ala. §41-16-50 *et seq*. (1975)

# City of Mobile

## Project:

### AGREEMENT

THIS AGREEMENT made and entered into this ____day of _________________, 20__, by and between THE CITY OF MOBILE, by its Mayor, (hereinafter "City") and ______________________(hereinafter "Provider"), a for profit company organized under the laws of the State of Alabama ________________ and qualified to do business in Alabama.

WITNESSETH, that this Provider and the City, for the considerations stated herein, agree as follows:

**ARTICLE 1. Scope of the Work.** The service, term, location, frequency and lump sum cost or unit price of the work are as set out in Exhibit A, the bid proposal, which is attached to this Agreement and incorporated by reference herein.

**ARTICLE 2. Insurance**: For the term of this Agreement, Provider shall acquire and maintain, in full force and effect, the following liability and comprehensive insurance issued by a company licensed and qualified to do business in the State of Alabama, ***which such insurance shall name the City of Mobile as an additional insured,*** and shall attach to this Agreement, as proof thereof and as Exhibit B, a certificate of insurance(s) issued by an agent licensed and qualified to do business in the State of Alabama:

a. General Liability insurance – public liability including premises, products and complete operations.

(1) Bodily injury liability:
$250,000 each person
$500,000 each occurrence

(2) Property damage liability - $100,000 each occurrence.
Or, (in lieu of (1) and (2) above

(3) Bodily injury and property damage combined – $500,000 per occurrence

b. Comprehensive – Automobile Liability Insurance including owned, non-owned, and hired vehicles.

(1) Bodily injury liability:
$250,000 each person
$500,000 each occurrence

(2) Property damage liability - $100,000 each occurrence.

(3) Or, (in lieu of (1) and (2) above)
Bodily injury and property damage combined – $500,000 per occurrence

If the certificate of insurance referenced in this Agreement does not evidence insurance of owned vehicles, said certificate and this sentence shall evidence the Provider's covenant that it does not own any vehicles and that it will not purchase or obtain any vehicles during the term of this Agreement. Said certificate shall require that said insurance coverage will not be altered or terminated unless the City shall have been given written notice of such alteration or termination delivered to the City not less than thirty (30) days before the effective date of such alteration or termination.

c. Professional liability insurance

Provider shall provide a certificate of professional liability insurance coverage naming the City of Mobile as an additional insured. Coverage shall be, at a minimum, $1,000,000.00 per event.

**ARTICLE 3. Breach of Contract**: In the event of any breach or apparent breach by Provider of any of its obligations under the terms of this Agreement, the City has the right to terminate the Agreement and pay ionly for work successfully performed. In the further event that City shall engage the services of any attorney to protect or to enforce its rights with respect to said breach or apparent breach, then and in those events, Provider agrees to pay and to reimburse any and all reasonable attorneys' fees and expenses which City may incur with respect to City's enforcement of this Agreement; regardless of whether said attorneys' fees and costs shall be incurred in connection with any litigation or in connection merely with advice and representation provided without litigation.

**ARTICLE 4. Indemnification:** Provider agrees to indemnify and hold the City, its elected officials, officers, agents, and employees, whole and harmless from all costs, liabilities and claims for damages of any kind (including interest and attorneys' fees) arising in any way out of the performance of this Agreement and/or the activities of Provider, its principals, directors, agents, servants and employees in the performance of this Agreement, for which the City is alleged to be liable. In the event that the City, through no fault of its own, is made a party to any lawsuit or legal proceeding arising in any way from this Agreement or any activities conducted pursuant thereto, Provider hereby agrees to pay all of City's costs of defense, including but not limited to all attorneys' fees, court costs, expert witness fees and other expenses, through trial and, if necessary, appeal. This section is not, as to third parties or to anyone, a waiver of any defense or immunity or statutory damages cap otherwise available to Provider or City, and these defenses and matters may be raised in the City's behalf in any action or proceeding arising under this Agreement.

**ARTICLE 5. Entire Agreement**: This Agreement is the final expression of the agreement between the parties, and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not contained herein.

**ARTICLE 6. Governing Law and Venue**: This Agreement shall be governed by the laws of the State of Alabama, and the venue for any actions arising out of this Agreement shall be a court of proper jurisdiction in Mobile, Alabama.

**ARTICLE 7. Licenses, permits, etc.**: Provider shall obtain, at its own expense, all necessary professional licenses, permits, insurance, authorization and assurances necessary in order to abide by the terms of this Agreement. See Exhibit C which is attached hereto and incorporated by reference herein.

**ARTICLE 8. No Agency Relationship Created**: Provider, in the performance of its operations and obligations hereunder, shall not be deemed to be an agent of the City but shall be deemed to be an independent contractor in every respect and shall take all steps at its own expense, as City may from time to time request, to indicate that it is an independent contractor. City does not and will not assume any responsibility for the means by which or the manner in which the services by Provider provided for herein are performed, but on the contrary, Provider shall be wholly responsible therefore.

**ARTICLE 9. Nondiscrimination**: Provider shall comply with all Federal, State and local laws concerning nondiscrimination, including but not limited to City of Mobile Ordinance No. 14-034 which requires, inter alia, that all contractors performing work for the City of Mobile not discriminate on the basis of race, creed, color, national origin or disability, require that all subcontractors they engage do the same, and make every reasonable effort to assure that fifteen percent of the work performed under contract be awarded to socially and economically disadvantaged individuals and business entities.

**ARTICLE 10. Method of Payment**: Provider shall provide two copies of any invoice, upon satisfactory completion of service, as verified by written statement of the department(s) to which service was provided, to the Accounting Department, City of Mobile, 205 Government Plaza, Mobile, AL 36602, or P. O. Box 389, Mobile, AL. 36601

**ARTICLE 11. Termination of Contract**: The City or Provider may terminate the Agreement upon thirty (30) days' written notice. Notice from the City shall be mailed to the address provided by the Provider on this form. Notice to the City shall be addressed to ATTN: Purchasing Agent, City of Mobile Purchasing Department, South Tower – Room 408S, 205 Government Street, Mobile, AL 36602, or P. O. Box 1948, Mobile, AL 36633. The City shall not be liable for payment to the Provider for lost profit or damages, as the result of its termination of the Agreement.

**ARTICLE 12. Assertion of Rights**: Failure by the City to assert a right or remedy shall not be construed as a waiver of that right or remedy.

**ARTICLE 13.** **Notices:** Notice for the City shall be mailed to:

Purchasing Agent
City of Mobile
4th Floor, South Tower
205 Government Street
Mobile, AL 36602
OR
P. O. Box 1948
Mobile, AL 36633

Notices to Provider shall be mailed to:

____________________________
____________________________

**ARTICLE 14.** **Compliance with Alabama Immigration Law**

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

Verification of Provider's enrollment in the E-Verify program is attached to this Agreement as Exhibit D and incorporated by reference herein.

**ARTICLE 15.** **Boycott**

By signing this contract, Provider represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

**ARTICLE 16. Signatures:**

IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hand and seal; the Mayor of the City of Mobile, acting under and by virtue of such office and with full authority, and the Provider by such duly authorized officers or individuals as may be required by law.

PROVIDER,

_____________________________, Its ________________ (title)

On behalf of ______________________

______________________________ Date

State of Alabama

Mobile County

I, ____________________, a Notary public in and for said County and State, hereby certify that ____________________, whose name is known to me, acknowledged before me on this the _____ day of ___________, 20__, that, being informed of the contents of the foregoing, executed the same voluntarily on the day the same bears date.

___________________________
Notary Public
My Commission expires on: ___________

CITY,

______________________________
Its Mayor

______________________________ Date

ATTEST:

______________________________
City Clerk
______________________________ Date

MOBILE
ALABAMA

# PROCUREMENT DEPARTMENT

Potential bidders are responsible to check this site for any ADDENDUMS that are issued. It is the responsibility of the BIDDER to check for, download, and include with their BID RESPONSE any and all ADDENDUMS that are issued for a specific BID published by the City of Mobile. Failure to download and include ADDENDUMS in your BID RESPONSE may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.

Be sure to sign your bid!

Package/Bid Delivery Address:
Purchasing Department
205 Government St. Room S408
Mobile, AL 36644

(Request First Delivery)

## AGENDA ITEM SUMMARY SHEET

**Agenda of:** 1/5/2021

**Submitted by:**

John Paine, Purchasing Agent

**Sponsored by:**

Mayor William S. Stimpson

**Purpose and Scope of Project:**

Approve issuance of purchase order to Software Vendor 295490 for annual renewal of forensic software.

General Fund

**Amount of Contract:**

$42,400.00

**Funding Source**

| | | | |
|---|---|---|---|
| **Project #** | | | **Discretionary Funds** |
| **Project String** | | | **Contract Number:** |
| **Budget Amendment** | **REDUCE** | **INCREASE** | |
| **Grant Funds** | | | **Matching Funds** |

**ATTACHMENTS:**

| Description | Type | Upload Date |
|---|---|---|
| 20201230 First Agenda Package POs | Cover Memo | 12/31/2020 |

**REVIEWERS:**

| Department | Reviewer | Action | Date |
|---|---|---|---|
| Mayors Office | Wesch, Paul | Approved | 12/31/2020 - 12:16 PM |

# AGENDA ITEM SUMMARY SHEET

Agenda of:

Submitted by:

Sponsored by:

Reviewed by:

Routing Authorized:

A brief synopsis and explanation of the following:

FUNDING SOURCE:

Associated Costs:

*If Cost will continue, write "indefinite" and list project annual cost.*

# R E S O L U T I O N

Sponsored by: Mayor William S. Stimpson

BE IT RESOLVED BY THE CITY COUNCIL OF MOBILE, ALABAMA, that the Purchasing Agent is authorized to execute, for and on behalf of the City of Mobile, a purchase order to the indicated vendor in the approximate amount stated, and to approve the supporting bid award if required, for the following requisition as indicated below and attached herein:

| Requisition | Fiscal Year | Department | Description | Amount | Vendor |
|---|---|---|---|---|---|
| 4015 | 2021 | (1545) POLICE CYBER DIVISION | LICENSE RENEWAL FOR FORENSIC SOFTWARE PRODUCT (SOLE SOURCE) | $42,400.00 | (295490) SOFTWARE VENDOR |

BE IT FURTHER RESOLVED THAT the City Council of the City of Mobile, Alabama, finds that this resolution is either necessary to respond to COVID-19 or necessary to perform essential minimum functions of the Council.

Adopted:

______________________________
City Clerk

| Bill To | Requisition 00004015-00 FY 2021 |
|---|---|
| ACCOUNTS PAYABLE | |
| P O BOX 389 | Acct No: |
| | 1000.30.15.1530.1545.1530.0000.0000.42140. |
| MOBILE, AL | Review: |
| 36601 | Buyer: 9105fola |
| vendorinvoices@cityofmobile.org | Status: Approved Page 1 |

Vendor
SOFTWARE VENDOR

UNITED STATES
Tel#

Ship To
GULF COAST TECHNOLOGY CENTER
455 ST LOUIS ST. SUITE 2300

MOBILE, AL 36602
KEVIN.LEVY@CITYOFMOBILE.ORG

Delivery Reference
ATTN: KEVIN LEVY 2514224275

Deliver To
GULF COAST TECHNOLOGY CENTER
455 ST LOUIS ST. SUITE 2300

MOBILE, AL 36602
Delivery Reference
ATTN: KEVIN LEVY 2514224275

| Date Ordered | Vendor Number | Date Required | Ship Via | Terms | Department |
|---|---|---|---|---|---|
| 12/28/20 | 295490 | | | | POLICE CYBER DIVISION |

| LN | Description / Account | Qty | Unit Price | Net Price |
|---|---|---|---|---|
| | General Notes<br>-------------<br><br>LICENSE RENEWAL PER INVOICE #2244 FOR SOFTWARE ON PO #18013868. | | | |
| 001 | LICENSE FOR SOFTWARE AS SPECIFIED:<br>Additional Description Notes<br>-------------<br><br>FF-LICENSE SUBSCRIPTION RENEWAL FOR THE PERIOD JANUARY 1, 2021 TO DECEMBER 31, 2021.<br>Vendor Item<br>Inventory Item/Loc 1723 | 1.00 EACH | 42400.00000 | 42400.00 |
| | 1 1000.30.15.1530.1545.1530.0000.0000.42140. | | | 42400.00 |

Ship To
GULF COAST TECHNOLOGY CENTER
455 ST LOUIS ST. SUITE 2300
MOBILE, AL 36602
Delivery Reference
ATTN: KEVIN LEVY 2514224275

Deliver To
GULF COAST TECHNOLOGY CENTER
455 ST LOUIS ST. SUITE 2300
MOBILE, AL 36602
Delivery Reference
ATTN: KEVIN LEVY 2514224275

| Bill To | Requisition 00004015-00 FY 2021 |
|---|---|
| ACCOUNTS PAYABLE | |
| P O BOX 389 | Acct No: |
| | 1000.30.15.1530.1545.1530.0000.0000.42140. |
| MOBILE, AL | Review: |
| 36601 | Buyer: 9105fola |
| vendorinvoices@cityofmobile.org | Status: Approved Page 2 |

Vendor
SOFTWARE VENDOR

UNITED STATES
Tel#818-540-9725

Ship To
GULF COAST TECHNOLOGY CENTER
455 ST LOUIS ST. SUITE 2300

MOBILE, AL 36602
KEVIN.LEVY@CITYOFMOBILE.ORG

Delivery Reference
ATTN: KEVIN LEVY 2514224275

Deliver To
GULF COAST TECHNOLOGY CENTER
455 ST LOUIS ST. SUITE 2300

MOBILE, AL 36602
Delivery Reference
ATTN: KEVIN LEVY 2514224275

| Date Ordered | Vendor Number | Date Required | Ship Via | Terms | Department |
|---|---|---|---|---|---|
| 12/28/20 | 295490 | | | | POLICE CYBER DIVISION |

| LN Description / Account | Qty | Unit Price | Net Price |
|---|---|---|---|
| Requisition Link | | | |
| Requisition Total | | | 42400.00 |

***** General Ledger Summary Section *****

| Account | Amount | Remaining Budget |
|---|---|---|
| 1000.30.15.1530.1545.1530.0000.0000.42140. | 42400.00 | 8558487.08 |
| POLICE CYBER DIVISION EXP NON CONTRACTUAL SERVICES | | |

***** Approval/Conversion Info *****

| Activity | Date | Clerk | Comment |
|---|---|---|---|
| Forward | 12/28/20 | JOHN PAINE | |
| Approved | 12/29/20 | DONNA MICHELE STANLEY | Auto approved by: 910516727 |
| Approved | 12/29/20 | DONALD ROSE | Approved by: 9105fola |
| Approved | 12/29/20 | SANDRA LEWIS | Auto approved by: 910516727 |
| Approved | 12/29/20 | HEATHER KIHYET | Auto approved by: 910516727 |
| Approved | 12/29/20 | ANNE FOLEY | Auto approved by: 910516727 |
| Approved | 12/29/20 | ANNE FOLEY | Auto approved by: 910516727 |

Authorized By: ______________________ Date: ___________
Signature

# AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

## Submitted by:
Brad Christensen, Real Estate Asset Management Dept

## Sponsored by:
Councilmember Manzie & Mayor Stimpson

## Purpose and Scope of Project:
To provide & install a 40 HP motor & vertical turbine pump at the Mobile Civic Center. This is essential to government operations due to safety & maintenance concerns at multiple City facilities.

## Amount of Contract:
$25,500.00

**Funding Source**

**Project #** Mobile Civic Center - Cooling Tower Pump Replacement -- FM-111-21

**Discretionary Funds**

**Project String** C0040 (20002000-48010)

**Contract Number:**3094

**Budget Amendment** **REDUCE** **INCREASE**

**Grant Funds**

**Matching Funds**

## ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

## REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| Real Estate Asset Management | Christensen, Brad | Approved | 12/23/2020 - 5:40 PM |
| Capital | Hollins, Tiffany | Approved | 12/28/2020 - 9:43 AM |
| Legal | Kern, Chris | Approved | 12/28/2020 - 10:36 AM |
| Mayors Office | Wesch, Paul | Approved | 12/30/2020 - 4:22 PM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Submitted by:**

Kimberly Harden, Director of Architectural Engineering Department

**Sponsored by:**

Councilmember Small and Mayor Stimpson

**Purpose and Scope of Project:**

The MFRD - Fire Training Center - Training Tower Fire Proofing & Structural Repairs construction contract is essential to on-going government operations in order that the existing structure can have the interior shaft fire proofing repaired in order to facilitate safe training of Fire Department recruits.

**Amount of Contract:**

$40,480.00

**Funding Source**

**Project #** MFRD-Training Center - Training Tower Fire Proofing & Structural Repairs, FD-077-20 — **Discretionary Funds**

**Project String** 20002000-48010 — **Contract Number:**3099

**Budget Amendment** **REDUCE** **INCREASE**

**Grant Funds** — **Matching Funds**

**ATTACHMENTS:**

| Description | Type | Upload Date |
|---|---|---|

**REVIEWERS:**

| Department | Reviewer | Action | Date |
|---|---|---|---|
| Architectural Engineering | Harden, Kim | Approved | 12/28/2020 - 4:36 PM |
| Capital | Hollins, Tiffany | Approved | 12/28/2020 - 5:09 PM |
| Legal | Kern, Chris | Approved | 12/28/2020 - 5:22 PM |

| | | | |
|---|---|---|---|
| Mayors Office | Wesch, Paul | Approved | 12/30/2020 - 4:24 PM |

## AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Funding Source**

| | |
|---|---|
| **Project #** | **Discretionary Funds** |
| **Project String** | **Contract Number:** |
| **Budget Amendment** **REDUCE** **INCREASE** | |
| **Grant Funds** | **Matching Funds** |

### ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

### REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/9/2020 - 3:04 PM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Funding Source**

| | |
|---|---|
| **Project #** | **Discretionary Funds** |
| **Project String** | **Contract Number:** |
| **Budget Amendment** **REDUCE** **INCREASE** | |
| **Grant Funds** | **Matching Funds** |

## ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

## REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/9/2020 - 2:11 PM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Funding Source**

| | |
|---|---|
| **Project #** | **Discretionary Funds** |
| **Project String** | **Contract Number:** |
| **Budget Amendment** **REDUCE** **INCREASE** | |
| **Grant Funds** | **Matching Funds** |

## ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

## REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/17/2020 - 11:34 AM |

## AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Funding Source**

| | | | |
|---|---|---|---|
| **Project #** | | | **Discretionary Funds** |
| **Project String** | | | **Contract Number:** |
| **Budget Amendment** | **REDUCE** | **INCREASE** | |
| **Grant Funds** | | | **Matching Funds** |

**ATTACHMENTS:**

| Description | Type | Upload Date |
|---|---|---|

**REVIEWERS:**

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/9/2020 - 11:09 AM |

## AGENDA ITEM SUMMARY SHEET

**Agenda of:** 1/5/2021

**Funding Source**

| | | | |
|---|---|---|---|
| **Project #** | | | **Discretionary Funds** |
| **Project String** | | | **Contract Number:** |
| **Budget Amendment** | **REDUCE** | **INCREASE** | |
| **Grant Funds** | | | **Matching Funds** |

### ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

### REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/9/2020 - 8:54 AM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Funding Source**

| | |
|---|---|
| **Project #** | **Discretionary Funds** |
| **Project String** | **Contract Number:** |
| **Budget Amendment** **REDUCE** **INCREASE** | |
| **Grant Funds** | **Matching Funds** |

## ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

## REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/9/2020 - 8:56 AM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:** 1/5/2021

**Funding Source**

| | |
|---|---|
| **Project #** | **Discretionary Funds** |
| **Project String** | **Contract Number:** |
| **Budget Amendment** **REDUCE** **INCREASE** | |
| **Grant Funds** | **Matching Funds** |

## ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

## REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/9/2020 - 8:51 AM |

## AGENDA ITEM SUMMARY SHEET

**Agenda of:** 1/5/2021

**Funding Source**

| | |
|---|---|
| **Project #** | **Discretionary Funds** |
| **Project String** | **Contract Number:** |
| **Budget Amendment**    **REDUCE**    **INCREASE** | |
| **Grant Funds** | **Matching Funds** |

### ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

### REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/9/2020 - 8:52 AM |

## AGENDA ITEM SUMMARY SHEET

**Agenda of:** 1/5/2021

**Submitted by:**

Shonnda Smith, Senior Director of Parks & Recreation

**Sponsored by:**

Parks and Recreation Department

**Purpose and Scope of Project:**

To be recognized by Council: Parks & Recreation nominated an Employee of the Month for January 2021.
Monchette Whitsett with the Eastern Division, Parks Maintenance, in Parks & Recreation.
Monchette is being honored for his enthusiasm, reliability, positive attitude and work ethics.

**Funding Source**

**Project #** **Discretionary Funds**

**Project String** **Contract Number:**

**Budget Amendment** **REDUCE** **INCREASE**

**Grant Funds** **Matching Funds**

**ATTACHMENTS:**

| Description | Type | Upload Date |
|---|---|---|

**REVIEWERS:**

| Department | Reviewer | Action | Date |
|---|---|---|---|
| Parks and Recreation | Merchant, Mary Ann | Approved | 12/16/2020 - 1:32 PM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Submitted by:**
John Paine, Purchasing Agent

**Sponsored by:**
Mayor William S. Stimpson

**Purpose and Scope of Project:**
To approve issuance of purchase order to Octane Forklifts Inc for ne 2021 Octane FB20 electric forklift.

General Fund.

**Amount of Contract:**
$28, 145.00

**Funding Source**

| | |
|---|---|
| **Project #** | **Discretionary Funds** |
| **Project String** | **Contract Number:** |
| **Budget Amendment** **REDUCE** **INCREASE** | |
| **Grant Funds** | **Matching Funds** |

**ATTACHMENTS:**

| Description | Type | Upload Date |
|---|---|---|
| 20201231 Octane Agenda Package POs | Cover Memo | 12/31/2020 |

**REVIEWERS:**

| Department | Reviewer | Action | Date |
|---|---|---|---|
| Mayors Office | Wesch, Paul | Approved | 12/31/2020 - 12:59 PM |

# AGENDA ITEM SUMMARY SHEET

Agenda of:

Submitted by:

Sponsored by:

Reviewed by:

Routing Authorized:

A brief synopsis and explanation of the following:

FUNDING SOURCE:

Associated Costs:

**If Cost will continue, write "indefinite" and list project annual cost.*

# R E S O L U T I O N

Sponsored by: Mayor William S. Stimpson

BE IT RESOLVED BY THE CITY COUNCIL OF MOBILE, ALABAMA, that the Purchasing Agent is authorized to execute, for and on behalf of the City of Mobile, a purchase order to the indicated vendor in the approximate amount stated, and to approve the supporting bid award if required, for the following requisition as indicated below and attached herein:

| Requisition | Fiscal Year | Department | Description | Amount | Vendor |
|---|---|---|---|---|---|
| 2369 | 2021 | (F7000) MOTOR POOL | 2021 OCTANE FB20 ELECTRIC FORKLIFT (SEALED BID #5501) | $28,145.00 | (296809) OCTANE FORKLIFTS INC |

BE IT FURTHER RESOLVED THAT the City Council of the City of Mobile, Alabama, finds that this resolution is either necessary to respond to COVID-19 or necessary to perform essential minimum functions of the Council.

Adopted:

______________________________
City Clerk

| Bill To | Requisition 00002369-00 FY 2021 |
|---|---|
| ACCOUNTS PAYABLE | |
| P O BOX 389 | Acct No: |
| | 2000.80.00.0000.0000.0000.0000.0000.47120. |
| MOBILE, AL | Review: |
| 36601 | Buyer: |
| vendorinvoices@cityofmobile.org | Status: Released Page 1 |

| Vendor | Ship To |
|---|---|
| OCTANE FORKLIFTS INC | MOTOR POOL |
| 4905 LIMA STREET | 745 BROAD STREET |
| | MOBILE, AL 36604 |
| DENVER, CO 80239 | CARTERD@CITYOFMOBILE.ORG |
| Tel#720-460-3356 | Delivery Reference |
| Fax 303-997-6826 | DIANE CARTER-MCCARTY |
| | Deliver To |
| | MOTOR POOL |
| | 745 BROAD STREET |
| | MOBILE, AL 36604 |

| Date Ordered | Vendor Number | Date Required | Ship Via | Terms | Department |
|---|---|---|---|---|---|
| 11/17/20 | 296809 | 11/17/20 | | | MOTOR POOL |

| LN | Description / Account | Qty | Unit Price | Net Price |
|---|---|---|---|---|
| 001 | FORKLIFT ELECTRIC AS SPECIFIED: 2021 OCTANE MODEL FB20 ELECTRIC FORKLIFT FORKLIFT TO BE DELIVERED TO CITY OF MOBILE 745 SOUTH BROAD STREET. AS PER MY BID #5501 AND YOUR QUOTE | 1.00 EACH | 28145.00000 | 28145.00 |

Additional Description Notes
--------------
2021 OCTANE FB20 MODEL 40 ELECTRIC FORKLIFT. REQUESTED BY PARKS DEPARTMENT

1 2000.80.00.0000.0000.0000.0000.0000.47120.
E E0022 .VEHICLEEXP. . 28145.00

Ship To
MOTOR POOL
745 BROAD STREET
MOBILE, AL 36604
Delivery Reference
TRAVESIA AGEE

Deliver To
MOTOR POOL
745 BROAD STREET
MOBILE, AL 36604

Requisition Link

Requisition Total 28145.00

***** Project Ledger Summary Section *****

| Account | Amount | Remaining Budget |
|---|---|---|

Bill To
ACCOUNTS PAYABLE
P O BOX 389

MOBILE, AL
36601
vendorinvoices@cityofmobile.org

Requisition 00002369-00 FY 2021
Acct No:
2000.80.00.0000.0000.0000.0000.0000.47120.
Review:
Buyer:
Status: Released



Vendor
OCTANE FORKLIFTS INC
4905 LIMA STREET

DENVER, CO 80239

Tel#720-460-3356
Fax 303-997-6826

Ship To
MOTOR POOL
745 BROAD STREET

MOBILE, AL 36604
CARTERD@CITYOFMOBILE.ORG

Delivery Reference
DIANE CARTER-MCCARTY

Deliver To
MOTOR POOL
745 BROAD STREET

MOBILE, AL 36604

| Date Ordered | Vendor Number | Date Required | Ship Via | Terms | Department |
|---|---|---|---|---|---|
| 11/17/20 | 296809 | 11/17/20 | | | MOTOR POOL |

| LN | Description / Account | Qty | Unit Price | Net Price |
|---|---|---|---|---|
| E | E0022 .VEHICLEEXP. . | | 28145.00 | 172492.21 |

***** General Ledger Summary Section *****

| Account | Amount | Remaining Budget |
|---|---|---|
| 2000.80.00.0000.0000.0000.0000.0000.47120. | 28145.00 | |

CAPITAL IMPROVEMENTS FUND EXP VEHICLE ACQ (GREATER $5000)

***** Approval/Conversion Info *****

| Activity | Date | Clerk | Comment |
|---|---|---|---|
| CCancelled | 12/31/20 | JOHN PAINE | GL Allocation changed |
| Approved | 11/17/20 | DANIEL OTTO | |
| Approved | 12/31/20 | DANIEL OTTO | |
| Approved | 11/17/20 | TIFFANY HOLLINS | |
| Approved | 11/17/20 | MARILYN MCMILLAN | Auto approved by: 910514227 |
| Approved | 11/17/20 | RELYA MALLORY | Auto approved by: 910514227 |
| Queued | 12/31/20 | TIFFANY HOLLINS | Auto approved by: 910514227 |
| Queued | 12/31/20 | MARILYN MCMILLAN | Auto approved by: 910514227 |
| Queued | 12/31/20 | RELYA MALLORY | Auto approved by: 910514227 |
| Pending | | DONNA MICHELE STANLEY | Auto approved by: 910514227 |
| Pending | | DONALD ROSE | Auto approved by: 910514227 |
| Pending | | SANDRA LEWIS | Auto approved by: 910514227 |
| Pending | | HEATHER KIHYET | Auto approved by: 910514227 |
| Pending | | JOHN PAINE | Auto approved by: 910514227 |

Authorized By: ____________________________ Date: _____________
Signature

# TABULATION FOR BID #5501

## 2020 OR NEWER ELECTRIC 4400 LB CAPACITY LIFT TRUCK

| | | |
|---|---|---|
| OCTANE FORKLIFTS | $28,145.00 | |
| TECHNOLOGY INTERNATIONAL | $34,165.00 | |
| BRIGG EQUIPMENT | $34,404.00 | |
| EQUIPMENT INCORPORATED | $34,375.00 | *BID NOT SIGNED |
| SOUTHERN LIFT TRUCKS | $37,195.00 | |

**SEALED BID**

**CITY OF MOBILE**

**BID SHEET**

**Do Not Return Via Email or Fax**

**This is Not an Order**

**Mailing Address:**
P. O. Box 1948
Mobile, Alabama 36633
(251) 208-7434

**Purchasing Department and Package Delivery:**
Government Plaza
4th Floor, Room S-408
205 Government St
Mobile, Alabama 36644

**READ TERMS AND CONDITIONS ON REVERSE SIDE OF THIS PAGE BEFORE BIDDING**

Typed by: HLK Buyer: 002

**Please quote the lowest price at which you will furnish the articles listed below**

| DATE | BID NO. | DEPARTMENT | Commodities to be delivered F.O.B. Mobile to: |
|---|---|---|---|
| 12/09/2020 | 5501 | Motor Pool | TO BE SPECIFIED |

**This bid must be received and stamped by the Purchasing office not later than:** 11:00 AM, Wednesday, December 23, 2020

| QUANTITY | ARTICLES — Bid on this form ONLY. Make no changes on this form. Attach any additional information required to this form. | UNIT | UNIT PRICE Dollars | UNIT PRICE Cents | EXTENSION Dollars | EXTENSION Cents |
|---|---|---|---|---|---|---|
| | **2020 or NEWER ELECTRIC 4400 LB CAPACITY FORK LIFT** | | | | | |
| 1 Each | 2020 or Newer Electric 4400 lb Capacity Forklift as per the following and **ATTACHED MINIMUM** Specifications. | | | | | |
| | Make: ________ Model: ________ | | | | | |
| | Year: ________ | | | | | |
| | Lift Height of Unit with Loaded Forklift: ______ | | | | | |
| | Lift Capacity: ________ | | | | | |
| | City reserves the right to inspect unit prior to delivery. | | | | | |
| | Vendor shall deliver to location specified by the City of Mobile. | | | | | |
| | Provide Literature and Specifications on product bid. | | | | | |
| | Vendor to provide training class on use of and care of Forklift. | | | | | |
| | **City of Mobile Business License Required – See Item 14 (on reverse side)** | | | | | |
| | All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at **http://immigration.alabama.gov/** | | | | | |
| | Page 1 of 2 | | | | | |
| | | | TOTAL | | | |

**RETURN ONE SIGNED COPY OF THIS BID IN ENCLOSED ENVELOPE**

State delivery time within _____ days of receipt of P.O.

Firm Name ________________

Typed Signature ________________

By ________________

We will allow a discount ________ % 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or cityofmobile.org/taxes.php.
15. If a bid bond is required in the published specifications, see below:
    Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft** Or **Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of $50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx . Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

## BID CONTINUATION SHEET

Page ______ of ______

| QUANTITY | ARTICLES — Bid on this form ONLY. Make no changes on this form. Additional information to be submitted on separate sheet and attached hereto. | UNIT | UNIT PRICE Dollars | UNIT PRICE Cents | EXTENSION Dollars | EXTENSION Cents |
|---|---|---|---|---|---|---|
| | | | | | | |



If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.

Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See: www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.

Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).

Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.

State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.

Vendor shall provide ALL Service and Parts Manuals for this Forklift for use by the City of Mobile.

Be sure to sign and return this page including the terms and conditions on the reverse of Page 1.

THE CITY OF MOBILE DOES NOT ACCEPT VENDOR'S TERMS AND CONDITIONS.

If you have any questions please feel free to contact the Purchasing Department at 251-208-7434 or purchasing@cityofmobile.org.

**TO BE AWARDED ALL OR NONE**

TOTAL

RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE

READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name ____________________

By ____________________

We will allow a discount ________ % 20 days from date of receipt of goods and correct invoice of completed order.

**Forklift Specifications**

Electric
Battery voltage/capacity 48/660
Charger included
4,400 lb. capacity
157" lift height @ 3,986 lb. capacity
48" load backrest
48" forks
9.5"/38.2" min./max. fork spread
24" load center
92" length without forks
45" width
63" wheelbase
81.7" minimal turning radius
90.7" minimal intersecting aisle width
16.1 in/s full lifting speed
9.9 mph driving speed full
Electromagnetic/regenerative brake
Solid non-marking tires
Flashing strobe safety light
Back up alarm
Work lights
Side mirrors
Overhead operator guard
12 month/2,000 hour warranty
Operator manual
Service manual
Training included

# PROCUREMENT DEPARTMENT

Potential bidders are responsible to check this site for any ADDENDUMS that are issued. It is the responsibility of the BIDDER to check for, download, and include with their BID RESPONSE any and all ADDENDUMS that are issued for a specific BID published by the City of Mobile. Failure to download and include ADDENDUMS in your BID RESPONSE may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.

Be sure to sign your bid!

Package/Bid Delivery Address:
Purchasing Department
205 Government St. Room S408
Mobile, AL 36644

(Request First Delivery)

# AGENDA ITEM SUMMARY SHEET

**Agenda of:**1/5/2021

**Funding Source**

| | |
|---|---|
| **Project #** | **Discretionary Funds** |
| **Project String** | **Contract Number:** |
| **Budget Amendment** **REDUCE** **INCREASE** | |
| **Grant Funds** | **Matching Funds** |

## ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

## REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/30/2020 - 3:04 PM |

# AGENDA ITEM SUMMARY SHEET

**Agenda of:** 1/5/2021

**Funding Source**

| | |
|---|---|
| **Project #** | **Discretionary Funds** |
| **Project String** | **Contract Number:** |
| **Budget Amendment**   **REDUCE**   **INCREASE** | |
| **Grant Funds** | **Matching Funds** |

## ATTACHMENTS:

| Description | Type | Upload Date |
|---|---|---|

## REVIEWERS:

| Department | Reviewer | Action | Date |
|---|---|---|---|
| City Clerk | Merchant, Mary Ann | Approved | 12/31/2020 - 9:48 AM |