



AGENDA MOBILE CITY COUNCIL MEETING

Tuesday, November 9, 2021, 10:30 AM

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **STATEMENT OF RULES BY COUNCIL PRESIDENT**
6. **APPROVAL OF MINUTES**

September 28, October 26, November 1 & November 2

7. **COMMUNICATIONS FROM THE MAYOR**
8. **ADOPTION OF THE AGENDA**
9. **APPEALS**

Request of Kimberly Brackett, ASD Employees' Club, for a waiver of the Noise Ordinance at 101 S. Water Street on November 20, 2021, from 1:00 p.m. - 6:00 p.m. (District 2).

Request of Lindsey Baker, City Hope Church, for a waiver of the Noise Ordinance at Medal of Honor Park on November 14, 2021, from 1:30 p.m. - 6:00 p.m. (District 6).

10. PUBLIC HEARINGS

Public hearing to declare the structure at 1051 S. Washington Avenue a public nuisance and order it demolished (District 3).

Public hearing to declare the structure at 954 Marine Street a public nuisance and order it demolished (District 3).

Public hearing to consider approval of a Certificate of Public Convenience and Necessity to Shameka McDaniel, d/b/a We Care Adult Service, LLC, to

operate a sedan service.

11. PRESENTATION OF PETITIONS AND OTHER COMMUNICATIONS TO THE COUNCIL

Reggie Hill

12. RESOLUTIONS HELD OVER

21-698 Authorize contract with Tetra Tech, Inc., for disaster debris removal monitoring services (sponsored by Mayor Stimpson) (submitted by John Peavy, Public Services).

08-990 Approve purchase orders to Petroleum Traders for fuel for Equipment Services (sponsored by Mayor Stimpson) (submitted by John Paine, Purchasing Department).

21-991 Authorize contract with Downing Studio for a Bugler Sculpture at Memorial Park; \$60,000.00 (C0617; 20002000-48010) (sponsored by Mayor Stimpson) (submitted by Cassie Boatwright, Real Estate Asset Management Dept.).

21-992 Authorize contract with NEXGEN Utility Management for software products & services in support of Public Works' work order and asset management processes, \$1,551,747.00 (5 years) (sponsored by Mayor Stimpson) (submitted by Scott Kearney, MIT Department).

13. ORDINANCES BEING INTRODUCED

38-038 Ordinance to amend and restate Section 38-41(b) and Section 38-50 of the Mobile City Code regarding the appointment of Municipal Court Judges (sponsored by Councilmember Daves) (submitted by Chris Arledge, Council Attorney).

14. CONSENT RESOLUTIONS BEING INTRODUCED

03-995 Appoint Scott Jones as an Ex Officio member of the Mobile Planning Commission (sponsored by Councilmember Small) (submitted by Lisa C. Lambert, City Clerk).

37-996 Approve a Certificate of Public Convenience and Necessity to Shameka McDaniel, d/b/a We Care Adult Service, LLC, to operate a sedan service.

37-997 Recommend approval to the ABC Board for issuance of a Restaurant Retail Liquor License for VooDoo Wing Company, 3270 Dauphin Street (sponsored by Councilmember Penn).

40-998 Declare the structure at 1051 S. Washington Avenue a public nuisance and order it demolished (sponsored by Councilmember Small).

40-999 Declare the structure at 954 Marine Street a public nuisance and order it demolished (sponsored by Councilmember Small).

58-1000 Declare weeds noxious, Weed Lien Group 1623.

58-1001 Authorize removal of weeds, Group #1620.

58-1002 Assess cost for removal of weeds, Weed Lien Group 1609.

60-1003 Approve award of special bonus to the Firefighter of the Month, Terry Fleming (sponsored by Mayor Stimpson) (submitted by Jeremy Lami, Fire Chief).

60-1004 Approve award of special bonus to the Public Services employee of the month, Ronald Mabins (sponsored by Mayor Stimpson) (submitted by John Peavy, Sr. Dir. of Public Services).

60-1005 Approve award of special bonus to the Parks & Recreation Employee of the Month for November, Darryl Smith (sponsored by Mayor Stimpson) (submitted by Shonnda Smith, MPRD Senior Director).

60-1006 Approve award of special bonus to the Public Works at Large employee of the month, Bertha Moore (sponsored by Mayor Stimpson) (submitted by James DeLapp, Executive Director of Public Works).

03-1018 Appoint Cleveland McFarland, Jr. to the Golf Course Advisory Committee (sponsored by Councilmember Carroll) (submitted by Lisa C. Lambert, City Clerk).

15. RESOLUTIONS BEING INTRODUCED

08-1007 Approve purchase order to Insight Public Sector for 65 refurbished HP computers for MPD, \$42,164.85 (sponsored by Mayor Stimpson) (submitted by John Paine, Purchasing Agent).

08-1008 Approve purchase order to Vector Solutions Inc. for annual training and equipment management software and services, \$49,221.33 (sponsored by Mayor Stimpson) (submitted by John Paine, Purchasing Agent).

08-1009 Approve purchase order to Knox Associates Inc. for 43 Knox KeySecure 6 key boxes for MFRD, \$46,976.00 (sponsored by Mayor Stimpson) (submitted by John Paine, Purchasing Agent).

08-1010 Approve item based bid for unleaded and diesel fuel (sponsored by Mayor Stimpson) (submitted by John Paine, Purchasing Agent).

08-1011 Approve purchase order to Jacob's Technology, Inc. for Cyber Network Analysis Upgrades, \$878,660.12 (sponsored by Mayor Stimpson) (submitted by John Paine, Purchasing Agent).

08-1012 Approve purchase order to Petroleum Traders Corp. for the WAVE Transit (sponsored by Mayor Stimpson) (submitted by John Paine, Purchasing Agent).

21-1013 Authorize contract with Pension Technology Group for software services for Police & Firefighters Retirement Plan, \$150,000 a year for 5 years (sponsored by Mayor Stimpson) (submitted By Bob Holt, Exec. Director of Finance).

21-1014 Authorize contract with Dell Consulting, LLC for Railway Corridor Sprinkler Piping (consulting services) at the Arthur R. Outlaw Convention Center; \$32,600.00 (sponsored by Mayor Stimpson) (submitted by Cassie Boatwright, Real Estate Asset Management Dept).

31-1015 Update the American Rescue Plan for Tourism Assistance (sponsored by Mayor Stimpson) (submitted by James Roberts, Neighborhood Development).

60-1016 Approve Settlement Agreement and Release of Claims - Lightfoot (sponsored by Mayor Stimpson) (submitted by Ricardo Woods, City Attorney).

60-1017 Resolution fixing the salaries of full-time and part-time Municipal Court Judges (sponsored by Councilmember Daves) (submitted by Lisa C. Lambert, City Clerk).

21-1019 Authorize two non-exclusive contracts with Tetra Tech, Inc., and Thompson Consulting Services to provide on request post-disaster debris removal monitoring and consulting services (sponsored by Mayor Stimpson) (submitted by Flo Kessler, Legal Department).

16. ANNOUNCEMENTS

Next week's Council Meeting will be held on Wednesday, November 17.



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment

REDUCE

INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description

Type

Upload Date

No Attachments Available

REVIEWERS:

Department Reviewer

Action

Date

City Clerk Merchant, Mary Ann

Approved

11/4/2021 -
11:29 AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description

Type

Upload Date

REVIEWERS:

Department Reviewer

Action

Date

City Clerk Gauthier, Lana

Approved

11/4/2021 -
11:53 AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description

Type

Upload Date

REVIEWERS:

Department Reviewer

Action

Date

City Clerk Gauthier, Lana

Approved

11/4/2021 -
11:50 AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Gary Jackson, Municipal Enforcement Program Coordinator

Sponsored by:

Councilmember C. J. Small - District 3

Purpose and Scope of Project:

Declaring the Structure a Public Nuisance - Demolition

Amount of Contract:

N/A

Effective Date of Contract:

11/9/2021

Funding Source

Project # 1051 S. Washington Avenue - ME-117-20 **Discretionary Funds** N/A

Project String N/A **Contract Number:**N/A

Budget Amendment **REDUCE** N/A **INCREASE** N/A

Grant Funds N/A **Matching Funds** N/A

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department	Reviewer	Action	Date
Municipal Enforcement	Merchant, Mary Ann	Approved	11/3/2021 - 9:17 AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Gary Jackson, Municipal Enforcement Program Coordinator

Sponsored by:

Councilmember C. J. Small - District 3

Purpose and Scope of Project:

Declaring the Structure a Public Nuisance - Demolition

Amount of Contract:

N/A

Effective Date of Contract:

11/9/2021

Funding Source

Project # 954 Marine Street - ME-117-20

Discretionary Funds N/A

Project String N/A

Contract Number:N/A

Budget Amendment **REDUCE** N/A **INCREASE** N/A

Grant Funds N/A

Matching Funds N/A

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department Reviewer	Action	Date
City Clerk Merchant, Mary Ann	Approved	11/3/2021 - 9:18 AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description

Type

Upload Date

REVIEWERS:

Department Reviewer

Action

Date

City Clerk Merchant, Mary Ann

Approved

10/21/2021 -
11:22 AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description

Type

Upload Date

REVIEWERS:

Department Reviewer

Action

Date

City Clerk Merchant, Mary Ann

Approved

11/4/2021 - 3:33
PM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

John Peavy, Public Services

Sponsored by:

Mayor William S. Stimpson

Purpose and Scope of Project:

To approve one-year contract for disaster debris removal monitoring services with Tetra Tech Inc.

General Fund for FEMA reimbursement

Amount of Contract:

N/A to be purchased at unit prices indicated

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date
2021 OneYear Complete Disaster Monitor Agenda Package	Cover Memo	8/10/2021

REVIEWERS:

Department Reviewer	Action	Date
Public Service Boucher, Cheri	Approved	8/11/2021 - 3:53 PM
Accounting Christian, Rebecca	Approved	8/16/2021 - 11:58 AM
		8/18/2021 - 2:18

Legal	Kern, Chris	Approved	PM
Legal	Kern, Chris	Approved	8/18/2021 - 2:25 PM
Mayors Office	Barber, James	Approved	8/19/2021 - 3:08 PM

AGENDA ITEM SUMMARY SHEET

Agenda of:

Submitted by:

Sponsored by:

Reviewed by:

Routing Authorized:

A brief synopsis and explanation of the following:

FUNDING SOURCE:

Associated Costs:

**If Cost will continue, write "indefinite" and list project annual cost.*

RESOLUTION

Sponsored by:

BE IT RESOLVED BY THE CITY COUNCIL OF MOBILE, ALABAMA, that the Mayor and City Clerk be, and they hereby are, authorized to execute and attest, respectively, for and on behalf of the City of Mobile, a contract, by and between the City of Mobile and Tetra Tech , Inc, for one year, to provide post-disaster debris removal monitoring and consulting services, as outlined in the agreement attached hereto and made a part hereof as though set forth in full.

A copy of said agreement is on file in the Office of the City Clerk.

Adopted:

City Clerk

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____ 20____, by and between the City of Mobile, a political subdivision of the State of Alabama hereinafter referred to as the “City”, represented by its Mayor, and Tetra Tech, Inc, hereinafter referred to as the “Contractor”.

WITNESSETH:

WHEREAS, City has previously determined that it has a need for DISASTER DEBRIS MONITORING AND CONSULTING SERVICES; and

WHEREAS, City, after soliciting competitive proposals for such services pursuant to City of Mobile Request for proposal, RFP No. 5555 (hereinafter Request for Proposal or RFP), City has awarded this contract to Contractor; and

WHEREAS, Contractor has represented that it is able to satisfactorily provide the services according to the terms and conditions for the Request for Proposal, which are incorporated herein by reference, and the terms and conditions contained herein; and

NOW THEREFORE, in consideration of the above and mutual covenants contained herein, the parties agree as follows:

1. Services to be Performed. The Contractor hereby agrees to provide the City with DISASTER DEBRIS MONITORING AND CONSULTING SERVICES, as requested and more specifically outlined in the Request for Proposal, this Agreement and all subsequent official documents that form the Contract Documents for this Agreement.
2. Time of Service. Services shall be performed in a timely manner, as specified in the Request for Proposal.
3. Term of Agreement/Option of Renewal. Services performed pursuant to this Contract shall commence upon a Notice to Proceed and continue for a period of one year, unless cancelled or terminated as provided herein.
4. Amendment of the Contract. This Contract may be amended only by mutual written agreement of the parties.
5. Assignment/Subcontracting. The Contractor shall perform this contract. No assignment or subcontracting shall be allowed without the prior written consent of the

City. In the event of a corporate acquisition and/or merger, the Contractor shall provide written notice to the City within thirty (30) calendar days of Contractor's notice of such action or upon the occurrence of said action, whichever occurs first. The City shall have the right to terminate this contract upon receipt of such notice, which shall not be unreasonably exercised by the City, shall include, but not be limited to, instances in which a corporate acquisition and/or merger represents a conflict of interest or are contrary to any local, state, or federal laws. Action by the City awarding a proposal to a proposer which has disclosed its intent to assign or subcontract in its response to the RFP, without exception shall constitute approval for propose of this Agreement.

6. Cancellation. The City of Mobile reserves the right to cancel this Contract, without cause, by giving thirty (30) days prior written notice to the Contractor of the intention to cancel, or with cause if at any time the Contractor fails to fulfill or abide by any terms or conditions specified. Failure of the Contractor to comply with any of the provisions of this contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of the City of Mobile.
7. Compensation. As compensation for the Contractor providing services to the City as described herein, the City shall pay the Contractor in arrears, based on the submission of invoices for work done.
8. Permits/License. Contractor must secure and maintain any and all permits and licenses required to complete this contract.
9. Audit. The Contractor shall retain all records relating to this contract for a period of at least three (3) years after the final payment is made. All records shall be kept in such a way as will permit their inspection.
10. Minimum Insurance Requirements. The Contractor must maintain insurance in at least the amounts required in the Request for Proposal throughout the term of this contract.
11. Indemnification. Contractor shall indemnify, pay the cost of defense, including attorneys' fees, and hold harmless the City from all suits, actions, or claims of any

character brought on account of any injuries or damages received or sustained by, any person, persons or property by or from the said Contractor, or by or in consequence of any neglect in safeguarding the work; or by the use of unacceptable materials in the construction of improvements or by or on account of, any claim or amounts recovered under the "Workers' Compensation Law" or of any other laws, ordinance, order or decree, except only such injury or damage as shall have been occasioned by the sole negligence of the City. The first ten dollars (\$10.00) of compensation received by the contractor represents specific consideration for his indemnification obligation.

12. Governing Law. The laws of the State of Alabama shall govern this Agreement.
13. Severability. The terms and conditions of this Agreement shall be deemed to be severable. Consequently, if any clause, term, or condition hereof shall be held to be illegal or void, such determination shall not affect the validity or legality of the remaining and conditions, and notwithstanding any such determination, this Agreement shall continue in full force and effect unless the particular clause, term, or condition held to be illegal or void renders the balance of the Agreement impossible to perform.
14. Civil Rights. Contractor shall comply with all Federal, State and local laws concerning nondiscrimination, including but not limited to City of Mobile Ordinance No. 14-034 which requires, inter alia, that all contractors performing work for the City of Mobile not discriminate on the basis of race, creed, color, national origin or disability, require that all subcontractors they engage do the same, and make every reasonable effort to assure that fifteen percent of the work performed under contract be awarded to socially and economically disadvantaged individuals and business entities.
15. Compliance with Alabama Immigration Law. By signing this Agreement, the contracting parties affirm, for the duration of this Agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of this Agreement and shall be responsible for all damages resulting therefrom.

16. Boycotts. By signing this contract, Contractor represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

17. Additional Federal Clauses:

A. FEDERAL GRANT FUNDING. This procurement may be funded in whole or part with federal grant funds.

B. NON-DEBARMENT CERTIFICATION. Bidder certifies that the bidder and/or any of its subcontractors or principals have not been debarred, suspended, or declared ineligible by any agency of the Federal government or as defined in the Federal Acquisition Regulation (FAR) 48 C.F.R. Ch.1 Subpart 9.4.

C. REMEDY FOR NON-PERFORMANCE/ TERMINATION OF CONTRACT

(a) Immediate Termination - This contract is subject to the appropriation and availability of City funding. will terminate immediately and absolutely if the City determines that adequate funds are not appropriated or granted or funds are de-appropriated such that the City cannot fulfill its obligations under the bid, which determination is at the City's sole discretion and shall be conclusive. Further, the City may terminate the contract for any one or more of the following reasons effective immediately without advance notice:

(i) in the event the contractor is required to be certified or licensed as a condition precedent to providing goods and services, the revocation or loss of such license or certification may result in immediate termination of the bid award effective as of the date on which the license or certification is no longer in effect;

(ii) the City determines that the actions, or failure to act, of the contractor, its agents, employees or subcontractors have caused, or reasonably could cause, life, health or safety to be jeopardized; and/or

(iii) the City determines that the contractor furnished any statement, representation or certification in connection with the bidding or bid award process which is materially false, deceptive, incorrect or incomplete.

(b) Termination for Cause- The occurrence of any one or more of the following events shall constitute cause for the City to declare the contractor in default of its obligation under the bid award:

(i) the contractor fails to deliver or has delivered nonconforming goods or services or fails to perform, to the City's satisfaction, any material requirement of the bid or is in violation of a material provision of the bid award, including, but without limitation, the express warranties made by the contractor;

(ii) the City determines that satisfactory performance of the Contract is substantially endangered or that a default is likely to occur;

(iii) the contractor fails to make substantial and timely progress toward performance of the bid requirements;

(iv) the contractor becomes subject to any bankruptcy or insolvency proceeding under federal or state law to the extent allowed by applicable federal or state law including bankruptcy laws; the contractor terminates or suspends its business; or the City reasonably believes that the contractor has become insolvent or unable to pay its obligations as they accrue consistent with applicable federal or state law;

(v) the contractor has failed to comply with applicable federal, state and local laws, rules, ordinances, regulations and orders when performing within the scope of the bid award;

(vi) the contractor has engaged in conduct that has or may expose the City to liability, as determined in the City's sole discretion.

(c) Notice of Default- If there is a default event caused by the contractor; the City shall provide written notice to the contractor requesting that the breach or noncompliance be remedied within the period of time specified in the City's written notice to the contractor. If the breach or noncompliance is not remedied within the period of time specified in the written notice, City may:

(i) Immediately terminate the bid award without additional written notice; and/or

(ii) Procure substitute goods or services from another source and charge the difference between the bid award price and the substitute price to the defaulting contractor, and/or,

(iii) Enforce the terms and conditions of the bid award and seek any legal or equitable remedies.

(d) Termination upon Notice- Following thirty (30) days' written notice, the City may terminate the bid award in whole or in part without the payment of any penalty or incurring any further obligation to the contractor. Following termination upon notice, the contractor shall be entitled to compensation, upon submission of invoices and proper proof of claim, for goods and services provided under the bid to the City up to and including date of termination.

(e) Payment Limitation in Event of Termination- In the event of termination of the bid award for any reason by the City, the City shall pay only those amounts, if any, due and owing to the contractor for goods and services actually rendered up to and including the date of termination of the bid award and for which the City is obligated to pay pursuant to the bid award. Payment will be made only upon submission of invoices and proper proof of the contractor's claim. This provision in no way limits the remedies available to the City in the event of termination.

(f) Termination Duties- Upon receipt of notice of termination or upon request of the City, the contractor shall:

(i) Cease work under the bid award and take all necessary or appropriate steps to limit disbursements and minimize costs, and furnish a report within thirty (30) days of the date of notice of termination, describing the status of all work under the bid award, including, without limitation, results accomplished, conclusions resulting there from, and any other matters the City may require;

(ii) Immediately cease using and return to the City any personal property or materials, whether tangible or intangible, provided by the City to the contractor;

(iii) Comply with the City's instructions for the timely transfer of any active files and work product by the contractor under the bid award;

(iv) Cooperate in good faith with the City, its employees, agents, and contractors during the transition period between the notification of termination and the substitution of any replacement contractor; and

(v) Immediately return to the City any payments made by the City for goods and services that were not delivered or rendered by the contractor.

D. EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE REQUIREMENT

(a) Contractor shall comply with all Federal, State and local laws concerning nondiscrimination, including but not limited to City of Mobile Ordinance No. 14-034 which requires, inter alia, that all contractors performing work for the City of Mobile not discriminate on the basis of race, creed, color, national origin or disability, require that all subcontractors they engage do the same, and make every reasonable effort to assure that fifteen percent of the work performed under contract be awarded to socially and economically disadvantaged individuals and business entities

(b) During the performance of this contract, the contractor agrees as follows:

(i) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

(ii) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(iii) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(iv) The contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(v.) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(vi) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(vii) In the event of the contractor's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(viii) The contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction,

the contractor may request the United States to enter into such litigation to protect the interests of the United States.

E. ENERGY POLICY AND CONSERVATION ACT STATEMENT

Contractor will comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163, 89 Stat.871).

F. CLEAN AIR/ CLEAN WATER STATEMENT (for bids over \$100k)

Contractor will comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)) Clean Air and Water Certification. Bidder certifies that none of the facilities it uses to produce goods provided under the Contract are on the Environmental Protection Authority (EPA) List of Violating Facilities. Contractor will immediately notify the City of the receipt of any communication indicating that any of contractor's facilities are under consideration to be listed on the EPA List of Violating Facilities.

G. CODE OF CONDUCT

(a) No employee, officer, or agent of the City shall participate in selection, award, or administration, to include receipt of products, of a City bid award if conflict of interest, real or apparent, would be involved. Conflicts of interest arise when an employee or agent, or the immediate family, partner, or employer or imminent employer of an employee or agent, has a financial or other interest in the firm considered or selected for the award.

(b) Further, City employees, officers, or agents shall neither solicit nor accept, and bidders shall not offer or provide, gratuities, favors, or anything of monetary value from bidders or potential bidders or parties to sub-agreements.

H. ANTI-LOBBYING CERTIFICATION (For bid awards over \$100,000).

(a). 2 CFR 200 – Appendix II, "Contract Provisions for Non-Federal Entity Contracts Under Federal Awards" is hereby incorporated by reference into this certification

(b) The bidder, by signing its bid, hereby certifies to the best of his or her knowledge and belief that:

(i) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement;

(ii) If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this solicitation, the offeror shall complete and submit, with its offer, OMB standard form LLL, Disclosure of Lobbying Activities, to the Contracting Officer; and

(iii) He or she will include the language of this certification in all subcontract awards at any tier and require that all recipients of subcontract awards in excess of \$150,000 shall certify and disclose accordingly.

(iv) This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by section 1352, title 31, United States Code. Any person making an expenditure prohibited under this provision or who fails to file or amend the disclosure form to be filed or amended by this provision, shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

18. Documents Comprising Contract. The Contract shall include this Agreement for DISASTER DEBRIS MONITORING CONSULTING SERVICES, as well as the following documents, which are incorporated herein by reference:

- A. The City of Mobile's Request for Proposal 5555 and all of its addenda and attachments; and
- B. Contractor's Certificate of Insurance required in Section C of the Request for Proposal; and
- C. Contractor's Proposal.

If there is a conflict between the terms of this Agreement and the above referenced documents, then the conflict shall be resolved as follows: The terms of this Agreement shall prevail over the other documents and the terms of the remaining documents shall be given preference in their above listed order.

IN WITNESS WHEREOF the parties herein have executed this Agreement for DISASTER DEBRIS MINITORING AND CONSULTING SERVICES pursuant to RFP No. 5555 as of the day and year first written above.

CONTRACTOR, Tetra Tech, Inc.

Jonathan Burgiel, Its Jonathan Burgiel,
Business Unit President (title)
On behalf of Contractor

08/09/2021

Date

ACKNOWLEDGEMENT

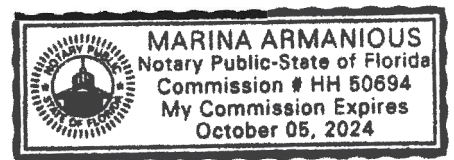
The State of Florida }
Orange County }

I, Marina Armanious, a Notary Public, in and for said County in said State, hereby certify that
Jonathan Burgiel whose name as Business Unit President of the Tetra Tech, Inc.,
a corporation, is signed to the foregoing conveyance and **who is known to me**, acknowledged before
me on this day that, being informed of the contents of the conveyance, he, as such officer and with
full authority, executed the same voluntarily for and as the act of said corporation.

Given under my hand this the 9th day of August, 2021

(Seal)

Notary Public



CITY OF MOBILE

Its Mayor

Date

ATTEST:

City Clerk

Date

EXHIBIT A: City of Mobile RFP 5555

EXHIBIT B: Contractor's Insurance

EXHIBIT C: Contractor Response to City of Mobile RFP 5555.



City of Mobile
Request for Proposals
Addendum 1 to RFP Number: 5555

Disaster Debris Monitoring & Consulting Services

The City of Mobile is seeking proposals from qualified firms to contract for three years for disaster debris removal monitor and consulting services. The contract will be awarded effective August, 2021, with specific tasking as necessary in response to debris-generating disaster events during the contract period.

The City is providing this Addendum 1 in response to questions received regarding the original RFP.

Sealed proposals, consisting of one paper and one electronic copy (flash drive or CD), remain due by **4:00 P.M. June 10, 2021** to the City of Mobile Procurement Department, 4th Floor, South Tower, Room 405S 205 Government Street, Mobile, AL 36644. The US Mail address for proposals is City of Mobile, Procurement Department, PO Box 1948, Mobile AL 3633. The name and address of the firms, and the words "RFP 5555, Disaster Debris Monitoring" shall be placed on the outside of the envelope.

The City does not accept email submission of proposal packages.

The full contents of the original Request for Proposals (RFP), this Addendum, and any subsequent Addenda to this RFP may be found on the City Bid page at <https://www.cityofmobile.org/bids>.

QUESTIONS AND ANSWERS:

The following are questions that have been received and City responses to those questions. The questions are included generally verbatim as received where the City determined that an answer to all potential proposers was merited.

Where you remain unclear or uncertain of the City's requirements, please use your judgment as to the City's intent, and please state any assumptions you made where you were uncertain interpreting the City's RFP. All timely submitted RFPs will be fully considered and scored by the City.

1. Will the opening of proposals be streamed via Zoom, etc.?

No, there is no plan to livestream the opening of proposals.

2. If a vendor proposes additional staffing positions, will the City exclude these positions from the scoring during evaluation in order to maintain a consistent and fair “apples to apples” evaluation?

The City will consider all proposed positions and rates in the pricing evaluations. The City recognizes that the positions itemized in the RFP are representative and based on the FEMA template and the City’s prior experience. The evaluation and scoring of “Price” will be based on proposed labor rates for the positions proposed, how these positions are reflected in the Contractor’s plan, and how all of the proposed positions reflect the cost and performance efficiency of Contractor’s plan.

3. Regarding the scoring criteria, under “Plan to Provide Services Required,” the City asks for “Your mobilization and deployment plan, to include your affiliation with and use of DBE subcontractors and persons.” Could the City clarify how this portion will be scored? For instance, are points given to proposers that utilize DBE subcontractors? If so, how will the scoring be weighted? Or is the scoring based on the mobilization and deployment plan, independent of whether DBE subcontractors will be utilized?

Points will be given to Contractors that incorporate, in their plan, processes to exercise good faith efforts to recruit and retain socially and economically disadvantaged individuals and business entities as required by paragraph 13 of the RFP, and mentioned in paragraphs 14 and 17.D. of the template contract in Section E of the RFP. It is understood that actual utilization of such persons and subcontractors may be dependent upon the specific mobilization effort.

4. Please define the terms of “representative previous responses” and “force laydown” on page 29 of the RFP..

The RFP asks for documentation in this section to allow the City to score Contractor’s “prior performance on contracts of similar scope and size” (Section D, Evaluation criteria.) “Representative previous responses” mean “contracts of similar scope and size”. “Force laydown” refers to the size and composition of Contractor’s workforce that Contractor used to perform the work during that “representative response” or “contract of similar scope and size.”

5. Section C, Item 1(g) on page 9 of the RFP requires, “When monitoring tree pruning and removal efforts, Contractor will be familiar with ANSI A300 tree care standards and

be prepared to consult with City and debris removal contractors to observe, report, and promote healthy tree recovery.” Would the City consider revising the below requirement as the term “pruning” may subject the City to a higher degree of scrutiny by FEMA? Recommend the word “trimming” and/or “removal of hazardous trees and limbs”.

The City agrees to amend the specification to read, “When monitoring the removal of hazardous tress and limbs, Contractor will be familiar with ANSI A300 tree care standards and be prepared to consult with City and debris removal contractors to observe, report, and promote healthy tree recovery consistent with ANSI A300 standards.”

**Request for Proposals
Disaster Debris Monitoring & Consulting
Services
RFP No. 5555**



**CITY of MOBILE
PUBLIC SERVICES DEPARTMENT**

Proposals Due: 4:00 pm, June 10, 2021

REQUEST FOR PROPOSALS

DISASTER DEBRIS MONITORING AND CONSULTING SERVICES

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SECTION A. GENERAL CONDITIONS OF REQUEST FOR PROPOSAL

1. OBJECTIVE:

The City of Mobile is seeking proposals from qualified firms to contract for three years for disaster debris removal monitor and consulting services. The contract will be awarded effective August, 2021, with specific tasking as necessary in response to debris-generating disaster events during the contract period.

2. SUBMISSION OF PROPOSAL:

a. Sealed proposals, consisting of one paper and one electronic copy (flash drive or CD), will be accepted until **4:00 P.M. June 10, 2021** by the City of Mobile Procurement Department, 4th Floor, South Tower, Room 405S 205 Government Street, Mobile, AL 36644. The US Mail address for proposals is City of Mobile, Procurement Department, PO Box 1948, Mobile AL 3633. The name and address of the firms, and the words “RFP 5555, Disaster Debris Monitoring” shall be placed on the outside of the envelope.

b. Proposals must follow the format and content requirements set in Exhibit A. Concise submissions are preferred. City Staff will evaluate the proposals received, based on responsiveness to the evaluation criteria, and based on the information being provided on the required sequence. No bid or performance bond is required. Proposals will consist of the following components:

- (1) Signature Page
- (2) Vendor References from at least four customers
- (3) Fee schedule
- (4) Experience Narrative
- (5) Project Management Team
- (6) Project Approach Narrative – how you intend to perform the work to include any technology or best practices you will include.

c. Exceptions to any of the terms contained in this RFP or the attached service sample service agreement must be identified in its response to the RFP. Failure to do so may lead the City to declare any such term non-negotiable. Vendor’s desire to take exception to a term will not disqualify it from consideration for award.

3. WRITTEN REQUESTS FOR INTERPRETATIONS/CLARIFICATIONS:

No oral interpretations will be made to any firms as to the meaning of specifications or any other contract documents. All questions pertaining to the terms and conditions or scope of work of this proposal must be sent by e-mail to Purchasing@CityofMobile.org no later than **4:00 pm, May 27, 2021**. Responses to questions may be handled as an addendum if the response would provide clarification to requirements of the proposal. All such addenda shall become part of the contract



documents. The City will not be responsible for any other explanation or interpretation of the proposed RFP made or given prior to the award of the contract.

4. **COSTS INCURRED BY VENDORS:**

All expenses involved with the preparation and submission of proposals to the City, or any work performed in connection therewith, shall be borne solely by the Vendor(s). No payment will be made for any responses received, or for any other effort required of, or made by the Vendor(s) prior to contract commencement.

5. **ORAL PRESENTATIONS:**

The City may request an oral presentation of any proposal at the City's sole discretion.

6. **WITHDRAWAL OF PROPOSAL:**

A proposal may be withdrawn prior to the time set for the proposal submittal, based on a written request from an authorized representative of the firm; however, a proposal may not be withdrawn after the time set for the proposal submittal will be accepted.

7. **LATE PROPOSALS OR MODIFICATIONS:**

Proposal and modifications received after the time set for the proposal submittal will not be considered; however, modifications in writing received prior to the time set of the proposal submitted will be accepted.

8. **LOCAL, STATE AND FEDERAL COMPLIANCE REQUIREMENTS:**

The laws of the State of Alabama apply to any purchase made under this Request for Proposal. It is anticipated that federal grant funding will be used in whole or part to fund services under this contract. The required contract clauses found in 2 CFR, Part 200, Appendix II, will be included as part of the contract document for this solicitation. Vendors shall comply with all local, state, and federal directives, order, and laws as applicable to this proposal and subsequent contracts(s) including but not limited to Equal Employment Opportunity (EEO), Minority Business Enterprise (MBE), and OSHA as applicable to this contract. Vendors certify by submission of a proposal that they have not and will not use federal funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining and Federal contract, grant, or any other award covered by 31 USC Section 1352.

9. **COLLUSION**

Contractor proposals must be offered without previous understanding, agreement, or connection with any other contractor making a proposal for the same item(s), and with the intention that Contractor's proposal is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.

10. **CITY INDEMNIFICATION:**



a. The Contractor shall indemnify, pay the cost of defense, including attorney's fees, and hold harmless the City from all suits, actions, or claims of any character brought on account of any injuries or damages received or sustained by any person, persons, or property by or from the said Contractor; or by, or in consequence of any neglect in safeguarding the work; or through the use of unacceptable materials in the construction of improvements; or by, or on account of any act or omission, neglect, or misconduct of the said Contractor; or by or on account of any claim or amounts recovered under the "Workers' Compensation Law" or of any other laws, by-laws, ordinance, order or decree, except only such injury or damage as shall have been occasioned by the sole negligence of the City.

b. The successful Contractor will be asked to indemnify the City and hold it harmless from and against all claims, liability, loss, damage, or expense, including counsel fees, arising from or by reason or any actual or claimed trademark, patent, or copyright infringement or litigation based thereon, with respect to the goods or any part hereof covered by this order, and such obligation shall survive acceptance of the goods and payment thereof by the City.

11. **PAYMENTS/INVOICES:**

Payment will be made in arrears for services rendered upon presentation of timely presented invoices at regular intervals based upon the agreed upon labor rates and hours, and documented allowable expenses. Invoices are subject to potential federal timeliness and documentation requirements, and Contractor must be responsive to those requirements to receive payment. The Contractor must specify on the Proposal Summary form the exact company name and address which must be the same as invoices submitted for payment as a result of award of this RFP. Further, the successful Contractor is responsible for immediately notifying the City of any company name change, which would cause invoicing to change from the name used at the time of the original RFP.

12. **CANCELLATION:**

a. The City of Mobile reserves the right to cancel a resulting contract without cause by giving thirty (30) days prior notice to the Contractor in writing of the intention to cancel or with cause if at any time the Contractor fails to fulfill or abide by any of the terms or conditions specified.

b. Failure of the Contractor to comply with any of the provisions of a resulting contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of the City.

13. **ASSIGNMENT/SUBCONTRACTING/CORPORATE ACQUISITIONS AND/OR MERGERS:**

The selected Contractor shall perform the resulting contract, but may employ subcontractors with the consent of the City. The City expects Contractor to exercise good faith efforts to use certified disadvantaged business enterprises (DBEs), as required by City of Mobile Code Section 14-10, when subcontractors are employed. The selected Contractor is required to report subcontractor usage, including good faith efforts to employ certified DBEs as subcontractors, with each payment



application/invoice. In exercising good-faith efforts, Contractor is expected to consult with the City Supplier Diversity Manager if unable to meet City Code performance goals in the use of DBE subcontractors. In the event of a corporate acquisition and/or merger, the Contractor shall provide written notice to the City with thirty (30) calendar days of the contractor's notice or such action or upon the occurrence of said action, whichever occurs first.

14. NON-EXCLUSIVE CONTRACT:

Award of a contract shall impose no obligation on the City to utilize the vendor for all work of this type, which may develop during the contract period. There may not be an exclusive contract. The City specifically reserves the right to concurrently contract with other companies for similar work if it deems such act to be in the City's best interest. In the case of multiple term contracts, this provision shall apply separately to each term.

15. ADD/DELETE LOCATIONS/SERVICES:

The City reserves the right to unilaterally add or delete locations/services, either collectively or individually at the City's sole option, at any time after award has been made as may be deemed necessary or in the best interest of the City. In such case, the Contractor(s) will be required to provide such services to this contract in accordance with the terms, conditions and specifications.

16. PROTEST PROCEDURE

a. Proposal Protests:

Any actual or prospective bidder/vendor, who is allegedly aggrieved in connection with the issuance of the proposal package or pending award of a contract, may protest to the City Attorney. The City Attorney will review protest submissions and will make the final determination regarding the protest.

b. Requirements to Protest:

- (1) If the protest relates to the content of the bid/proposal package, a formal written protest must be filed no later than 5:00 p.m. on the fifth full business day after issuance of the proposal package.
- (2) If the protest relates to the award of a contract, a formal written protest must be filed no later than 5:00 p.m. on the fifth business day after the posting of either the contract award recommendation or the contract award itself. The formal written protest shall identify the protesting party and the solicitation involved; include a clear statement of the grounds on which the protest is based; refer to the statutes, laws, ordinances, or other legal authorities which the protesting party deems applicable to such grounds; and specifically request the relief to which the protesting party deems itself entitled by application of such authorities to such grounds.

17. EVALUATION CRITERIA:

Section D indicates the criteria that will be used by the City to evaluate and score responsive and qualified proposals. Contractors shall include sufficient information to allow the City to thoroughly evaluate and score their proposals. Each proposal submitted shall be evaluated and ranked by an evaluation committee. The contract will be awarded to the most qualified contractor, per the evaluation criteria.



18. PRICING/PERIOD OF CONTRACT:

The contract shall be for a period of three (3) years from the date of execution of the agreement. Pricing shall be on a per-unit basis for services based on the fee schedule included in Exhibit A, and may include annual inflation adjustments. Please see Section E for a sample contract document.

19. PROPOSAL SUBMITTAL COPIES:

Proposers shall submit one original signed copy, and one electronic copy on flash drive or CD.

20. TIME LINE:

Following is a listing of actions and anticipated dates; the City reserves the right to change the dates, if necessary.

a.	Advertising and Publishing RFP	05-13-2021
b.	Deadline for Questions/Clarifications	05-27-2021
c.	Addendum Published by (if needed)	06-01-2021
d.	Proposal Submittal Date	06-10-2021

SECTION B. INSURANCE AND BONDS

The successful Contractor, at time of contract award, shall furnish proof of Worker's Compensation coverage, Automobile Liability Coverage and Comprehensive General Liability Insurance. No bond is required. Contractor shall take out and maintain during the life of the contract the following insurance:

a. Worker's Compensation – Employers Liability Insurance

Statutory – amount of coverage as required by law of the place in which the work is performed.

b. Comprehensive – General Liability Insurance

(1) Public Liability including premises, products, and complete operations.

Bodily injury liability

\$500,000 – each person

\$1,000,000 – each occurrence

(2) Property damage liability

\$500,000 – each occurrence

Or, in lieu of 1 and 2 above,

(3) Bodily injury and Property Damage combined

\$1,000,000 – single limit

c. Comprehensive Automobile Liability Insurance including owned, non-owned and hired vehicles



(1) Bodily injury liability
\$250,000 – each person
\$1,000,000 – each occurrence

(2) Property damage liability
\$500,000 – each occurrence

Or, in lieu of a and b above,

(3) Bodily injury and property damage combined
\$1,000,000

SECTION C. SCOPE OF WORK

1. GENERAL:

a. Contractor is to provide debris management expertise and debris collection tracking and monitoring services following a debris-generating event such as a hurricane or major storm or flood event. Collection monitoring is necessary to assure Federal Emergency Management Agency (FEMA) emergency plan, debris removal contract, and federal disaster reimbursement requirements are met. The work includes monitoring the debris removal from public access roads, rights-of way, and public property, by City debris removal teams and contractors, to assure that the debris management plan contracts are effectively and efficiently implemented, as well as compliance with all state, federal and local requirements in effect at the time services are performed.

b. Upon City notification to Contractor in the event of a debris-generating disaster event (Notice to Proceed), Contractor will identify and assign Contractor's Project Manager. Contractor must be prepared to deploy debris monitors to pre-designated loading and disposal sites within 24 hours from the notice to proceed. The Contractor will scale its staffing from this point depending on the severity of the debris-managing event. Contractor must be able to timely and adequately staff sufficient personnel and equipment to meet the needs of the City debris removal effort. The work shall begin on notice to proceed and continue for 60 days, unless extended by the City with 10 days written notice.

c. The Contractor shall provide all debris monitors with appropriate personal protective equipment to include, but not be limited to eye protection, hearing protection, safety shoes, safety vests, hard hats, and wet and cold weather clothing to comply with all federal, state, and local requirements.

d. The Contractor will provide debris monitors with the means to communicate (cell phone, satellite phone, radio, etc.) with their supervisor and appropriate city personnel. Contractor supervision is responsible for resolving issues with truck drivers, and other Contractor personnel. City has the discretion to require Contractor to remove and replace any monitor.



e. The Contractor will provide its own temporary office space and temporary sanitary facilities as necessary.

f. The Contractor shall carefully document all debris removal activities using the documentation methods set out in these bid specifications and those required under AEMA and FEMA guidelines and regulations. Additionally, where applicable, the monitoring services Contractor shall communicate with FEMA to ensure the documentation being used satisfies FEMA verification requirements. Contractor is expected to liberally use tagged photographic documentation to verify and record the eligibility of leaning and hanging debris. Proposals must demonstrate the Contractor's ability to properly document all activities as required herein.

g. When monitoring tree pruning and removal efforts, Contractor will be familiar with ANSI A300 tree care standards and be prepared to consult with City and debris removal contractors to observe, report, and promote healthy tree recovery.

2. PRE-EVENT REQUIREMENTS.

Contractor will provide assistance in preparation for disasters through participation in meetings and workshops and the establishment of data management and other integrated systems. Contractor will, at no cost to the City:

a. Provide City full-time personnel with a half-day debris management training session. Training program must, at a minimum, meet the training requirement for debris monitors as outlined by current FEMA debris management guidance.

b. Provide a list of key personnel and subcontractors that may be involved in the disaster debris monitoring activities to include facsimile, cell phone numbers, and e-mail addresses.

c. Participate in annual workshops or planning meetings with City representatives and debris hauling and disposal contractor(s) to establish/review applicable policies and procedures.

3. POST-EVENT- GENERAL REQUIREMENTS.

Contractor will assist with load inspections for storm debris cleanup being performed by one or more debris hauling and disposal contractors or City employees. Contractor shall supply sufficient number of trained debris monitors and trained field supervisors to accommodate the volume of debris to be removed at loading sites and debris management sites or final disposal sites. Contractor shall supply one field supervisor to oversee no more than 10 loading and tower/site debris monitors. Contractor shall remove and replace employees immediately upon notice from the City for conduct or actions not in keeping with this contract. For purposes of proposal pricing, the City plan provides for Contractor staffing in the following specific position areas, but the City recognizes Contractor may suggest other positions.

a. Project Manager

b. Field Monitor Supervisors

c. Field Monitors – Loading Site & Roving, Tower & Disposal Site



- d. Clerical Supervisors or Data & Technical Managers
- e. Clerical Staff & Data Entry Clerks

4. POST-EVENT - STAFFING POSITIONS.

a. **PROJECT MANAGER.** The monitoring services Contractor shall have a project manager assigned to the City at the time of contract activation and shall provide the City with adequate contact information regarding this person at its initial response to the Notice to Proceed. The Contractor must show that Contractor will be able to assign a project manager to the City at the time of responding to a Notice to Proceed and that said project manager will be able to perform all duties set out herein. The project manager shall be someone with authority to handle all issues which arise throughout the project period. The manager shall be knowledgeable and experienced in handling issues with debris removal activities and/or AEMA, FEMA, and FHWA related issues. Additionally, the project manager shall perform, at a minimum, each of the following duties:

- (1) meet with designated personnel from the City immediately upon receipt of the Notice to Proceed to discuss the scope of services expected as authorized under the monitoring services contract,
- (2) remain on site during all work hours throughout the length of the project,
- (3) schedule and coordinate daily monitoring services with both the debris removal contractor and designated City personnel and provide planning for future operations pertinent to the specific event requiring the debris removal activities,
- (4) provide documents and estimates to assist the City in planning and executing the debris removal activities,
- (5) attend and participate in meetings and press conferences with designated City personnel as determined necessary by the City,
- (6) oversee and supervise all activities of the monitoring services contractor, including field workers, throughout the project,
- (7) regularly communicate with designated City staff to keep the City informed of all aspects of both the debris removal activities and monitoring activities,
- (8) provide input to the City to improve efficiency of collection and removal of debris,
- (9) identify, address and troubleshoot potential problems and questions that could impact all elements of the debris removal and disposal process, including but not limited to work area safety and the eligibility of reimbursement for removal of certain types of debris.



b. **FIELD MONITOR SUPERVISORS.** Contractor will provide one debris monitoring field supervisor for no more than 10 debris loading site debris monitors. Services include, but are not limited to:

- (1) Overseeing and supervising loading site and disposal site debris monitoring activities.
- (2) Scheduling debris monitoring resources and deployment timing.
- (3) Communicating and coordinating with City/County personnel.
- (4) Providing suggestions to improve the efficiency of collection and removal of debris.
- (5) Coordinating daily activities and future planning.
- (6) Remaining in contact with debris management/dispatch center or supervisor.
- (7) Identifying, addressing, and troubleshooting any questions or problems that could affect work area safety and eligibility.
- (8) Supervising the accurate measurement of load hauling compartments and accurately computing volume capacity in cubic yards (CY.)
- (9) Documenting and recording measurements and computations.
- (10) Documenting truck hauling compartment condition using digital photographs.
- (11) Ensuring all truck certifications are complete and available to all parties.

c. **DEBRIS MONITORS.**

Contractor will provide trained debris monitoring personnel to oversee the loading of eligible debris at collection sites and verification of load capacity and documentation at designated temporary debris management or final disposal sites. Services include, but are not limited to:

(1) Debris Loading Site & Roving Monitors

Consultant will perform on-site, street-level debris monitoring at all contractor loading sites to verify debris eligibility based on the monitoring contract's requirements and initiate debris removal documentation using load tickets. Services include, but are not limited to:

- (a) Providing trained debris monitoring personnel at designated loading sites to check and verify information on debris removal operations.
- (b) Monitoring collection activity of trucks.
- (c) Issuing load tickets at loading site for each load.
- (d) Checking the area for safety considerations such as downed power lines and children playing in area, and ensuring that traffic control needs are met, and trucks and equipment



are operated safely. Notify supervisors of concerns regarding the safe operation of trucks and equipment.

- (e) Ensuring that Freon-containing appliances are sorted and ready for Freon removal on-site or separating transport for Freon removal before final disposal.
- (f) Performing a pre-work inspection of areas to identify potential problems such as covered utility meters, transformers, fire hydrants, mailboxes, etc. to mitigate damage from loading equipment.
- (g) Documenting damage to utility components, driveways, road surfaces, private property, vehicles, etc., should it occur, with photographs (if possible, collect information about owner, circumstances of the damage [who, what, when, where] and report to field supervisor).
- (h) Ensuring the work area is clear of debris to the specified level before equipment is moved to a new loading area. Notify supervisor/manager of any concerns regarding inadequate debris clearance.
- (i) Properly monitoring and recording performance and productivity of debris removal crew.
- (j) Remaining in regular contact with debris management/dispatch center or supervisor.
- (k) Ensuring that loads are contained properly before leaving the loading area.
- (l) Ensuring that only eligible debris is collected for loading and hauling.
- (m) Ensuring that only debris from approved public areas is loaded for removal.
- (n) Performing other duties from time to time as directed by the debris management project manager or designated debris management personnel.

(2) Debris Tower & Disposal Site Monitors

Consultant will provide debris tower and site monitors to verify estimated quantities of eligible debris hauled by contractor trucks and documented on load tickets. Services include, but are not limited to:

- (a) Providing trained debris monitoring personnel to accurately measure load hauling compartments and accurately compute volume capacity in CY for all contractor trucks and trailers prior to commencement of debris hauling operations.
- (b) Documenting measurements and computations.
- (c) Completing record of contract haulers' cubic yardage and other recordkeeping as needed on the load ticket.
- (d) Initialing/validating each load ticket before permitting trucks to proceed from the check-in area to the tipping area.
- (e) Remaining in regular contact with debris management/dispatch center or field supervisor.
- (f) Performing other duties as directed by the dispatch/staging operation, debris management project manager, or other designated personnel.

d. CLERICAL SUPERVISORS & DATA-TECHNICAL MANAGERS

Consultant will provide a clerical/data entry supervisor to coordinate data entry and information management or manage GIS or other data systems. Services may include, but are not limited to:



- (1) Supervising the preparation of detailed estimates and submitting them to the City debris manager.
- (2) Implementing and maintaining a disaster debris management system linking the load ticket and debris management site information, including reconciliation and photographic documentation processes.
- (3) Providing daily, weekly, or other periodic reports for the City debris manager noting work progress and efficiency, current/revised estimates, project completion, and other schedule forecasts/updates.

e. CLERICAL STAFF & DATA ENTRY CLERKS

Consultant will provide clerical staff/data entry clerk(s) as required to enter load ticket information into the Contractor's information management systems and to respond to specific directions from the data entry supervisor.

5. DOCUMENTATION REQUIREMENTS:

a. Contractor's primary responsibility will be to fully account for debris removal costs with a load-ticket process that provides a comprehensive information and documentation trail for FEMA Public Assistance program reimbursement. Contractor is to provide, implement, maintain, and use Automated Debris Management System technology, with data generated clearly displaying loading monitor and tower/site monitor names, load times, and locations so that an individual's daily activities can be easily reviewed. Contractor's monitors should use tower-monitoring logs, roving monitor reports, daily issue logs, and truck certification forms as part of their reporting process. Observations and reports must be backed up with digital photographs and video as necessary.

b. Contractor's work and documentation must reflect the latest FEMA guidance, including the most recent version of FEMA's Public Assistance Debris Monitoring Guide.

c. Contractor invoices must fully document work performed, including the use of any subcontractors and good-faith efforts to employ DBEs, in a mutually agreed upon format and timing.

6. SAFETY:

a. Contractor will develop, implement, and provide City a safety plan for its work. All Contractor personnel must wear required safety equipment whenever on a debris management site. The following are mandatory: hard hat, reflective vest, safety shoes, long pants, appropriate cold and rainy weather clothing, eye and hearing protection.

b. The contractor will maintain a telephonic contact list at each loading site and debris management site of the Contractor's supervisor, City, nearest fire, police, and emergency medical facilities.

c. The Contractor will ensure that Contractor's personnel adhere to all debris management site safety requirements.

7. OTHER CONSIDERATIONS:

a. The Contractor shall supervise and direct the work, using qualified labor and proper equipment for all tasks. Safety of the Contractor's personnel and equipment is the responsibility of the Contractor. Additionally, the Contractor shall pay for all materials, personnel, taxes, and fees necessary to perform the work.

b. The Contractor must be duly licensed in accordance with federal, state, and local statutory and regulatory requirements to perform the work. The contractor shall obtain all permits necessary to complete the work. The Contractor shall be responsible for determining what permits are necessary to perform under the contract. Copies of all permits and/or licenses shall be submitted to the City before commencing work.

c. The Contractor shall be responsible for correcting any notices of violations issued as a result of Contractor's or any subcontractor's actions or operations during the performance of this contract. Corrections for any such violations shall be at no additional cost to the City.

d. The Contractor shall be responsible for paying any and all costs associated with violations of law or regulation relative to Contractor's activities. Such costs might include, but are not limited to: site cleanup and remediation; fines, administrative and civil penalties; and third party claims imposed on the City by any regulatory agency or by any third party as a result of noncompliance with federal, state, or local environmental laws and regulations or nuisance statutes by Contractor, its subcontractor, or any other persons, corporations, or legal entities retained by the Contractor under this contract.

e. The Contractor must attend all meetings required by the City to evaluate performance of all monitors or to discuss any open contract issues.

f. The Contractor must provide sufficient personnel and management to assure the policies and procedures of work meet the requirements and intent of this contract.

g. The Contractor shall adhere to the requirements of the Stafford Act.

h. The Contractor will cooperate with and provide responsive records to any audit or investigation related to Contractor's debris monitoring and consulting work for the City.

SECTION D. EVALUATION CRITERIA:

Each proposal submitted shall be evaluated and ranked by an evaluation committee, per the evaluation criteria listed below:

Criteria	Weight
Experience and Resources of the Firm	30
• Corporate history and resources. • Experience and prior performance in relevant business areas, especially storm debris removal. • Firm capacity to respond to multiple simultaneous contract commitments. • Experience with FEMA programs, funding issues, and compliance resolution. • Prior performance on contracts for similar scope and size.	
Project Management Team Credentials	20
• Assurance of dedicated project team. • Education, professional licenses, relevant experience of key team members.	
Plan to Provide Services Required	30
• Your mobilization and deployment plan, to include your affiliation with and use of DBE subcontractors and persons. • Pre-event engagement you will provide. • Tools and processes that will be used to efficiently and effectively monitor debris removal contractors, to include especially compliance with FEMA requirements. • Features of the technology you will use. • How you will support City's FEMA documentation and cost-recovery processes.	
Price	20
• Consistency with Market Pricing and Comparative with Other Proposals. • Cost efficiency tools and processes.	
TOTAL	100

SECTION E. SAMPLE AGREEMENT

AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____ 2015, by and between the City of Mobile, a political subdivision of the State of Alabama hereinafter referred to as the “City”, represented by its Mayor, and _____ Hereinafter referred to as the “Contractor”.

WITNESSETH:

WHEREAS, City has previously determined that it has a need for DISASTER DEBRIS MONITORING AND CONSULTING SERVICES; and

WHEREAS, City, after soliciting competitive proposals for such services pursuant to City of Mobile Request for proposal, RFP No. _____ (hereinafter Request for Proposal or RFP), City has awarded this contract to Contractor; and

WHEREAS, Contractor has represented that it is able to satisfactorily provide the services according to the terms and conditions for the Request for Proposal, which are incorporated herein by reference, and the terms and conditions contained herein; and

NOW THEREFORE, in consideration of the above and mutual covenants contained herein, the parties agree as follows:

1. Services to be Performed. The Contractor hereby agrees to provide the City with DISASTER DEBRIS MONITORING AND CONSULTING SERVICES, as requested and more specifically outlined in the Request for Proposal, this Agreement and all subsequent official documents that form the Contract Documents for this Agreement.
2. Time of Service. Services shall be performed in a timely manner, as specified in the Request for Proposal.
3. Term of Agreement/Option of Renewal. Services performed pursuant to this Contract shall commence upon a Notice to Proceed and continue for a period of three (3) years, unless cancelled or terminated as provided herein.

4. Amendment of the Contract. This Contract may be amended only by mutual written agreement of the parties.
5. Assignment/Subcontracting. The Contractor shall perform this contract. No assignment or subcontracting shall be allowed without the prior written consent of the City. In the event of a corporate acquisition and/or merger, the Contractor shall provide written notice to the City within thirty (30) calendar days of Contractor's notice of such action or upon the occurrence of said action, whichever occurs first. The City shall have the right to terminate this contract upon receipt of such notice, which shall not be unreasonably exercised by the City, shall include, but not be limited to, instances in which a corporate acquisition and/or merger represents a conflict of interest or are contrary to any local, state, or federal laws. Action by the City awarding a proposal to a proposer which has disclosed its intent to assign or subcontract in its response to the RFP, without exception shall constitute approval for propose of this Agreement.
6. Cancellation. The City of Mobile reserves the right to cancel this Contract, without cause, by giving thirty (30) days prior written notice to the Contractor of the intention to cancel, or with cause if at any time the Contractor fails to fulfill or abide by any terms or conditions specified. Failure of the Contractor to comply with any of the provisions of this contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of the City of Mobile.
7. Compensation. As compensation for the Contractor providing services to the City as described herein, the City shall pay the Contractor in arrears, based on the submission of invoices for work done.
8. Permits/License. Contractor must secure and maintain any and all permits and licenses required to complete this contract.
9. Audit. The Contractor shall retain all records relating to this contract for a period of at least three (3) years after the final payment is made. All records shall be kept in such a way as will permit their inspection.
10. Minimum Insurance Requirements. The Contractor must maintain insurance in at least the amounts required in the Request for Proposal throughout the term of this contract.

11. Indemnification. Contractor shall indemnify, pay the cost of defense, including attorneys' fees, and hold harmless the City from all suits, actions, or claims of any character brought on account of any injuries or damages received or sustained by, any person, persons or property by or from the said Contractor, or by or in consequence of any neglect in safeguarding the work; or by the use of unacceptable materials in the construction of improvements or by or on account of, any claim or amounts recovered under the "Workers' Compensation Law" or of any other laws, ordinance, order or decree, except only such injury or damage as shall have been occasioned by the sole negligence of the City. The first ten dollars (\$10.00) of compensation received by the contractor represents specific consideration for his indemnification obligation.
12. Governing Law. The laws of the State of Alabama shall govern this Agreement.
13. Severability. The terms and conditions of this Agreement shall be deemed to be severable. Consequently, if any clause, term, or condition hereof shall be held to be illegal or void, such determination shall not affect the validity or legality of the remaining and conditions, and notwithstanding any such determination, this Agreement shall continue in full force and effect unless the particular clause, term, or condition held to be illegal or void renders the balance of the Agreement impossible to perform.
14. Civil Rights. Contractor shall comply with all Federal, State and local laws concerning nondiscrimination, including but not limited to City of Mobile Ordinance No. 14-034 which requires, inter alia, that all contractors performing work for the City of Mobile not discriminate on the basis of race, creed, color, national origin or disability, require that all subcontractors they engage do the same, and make every reasonable effort to assure that fifteen percent of the work performed under contract be awarded to socially and economically disadvantaged individuals and business entities.
15. Compliance with Alabama Immigration Law. By signing this Agreement, the contracting parties affirm, for the duration of this Agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of this Agreement and shall be responsible for all damages resulting therefrom.

[Type text]

16. Boycotts. By signing this contract, Contractor represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

17. Additional Federal Clauses:

A. FEDERAL GRANT FUNDING. This procurement may be funded in whole or part with federal grant funds.

B. NON-DEBARMENT CERTIFICATION. Bidder certifies that the bidder and/or any of its subcontractors or principals have not been debarred, suspended, or declared ineligible by any agency of the Federal government or as defined in the Federal Acquisition Regulation (FAR) 48 C.F.R. Ch.1 Subpart 9.4.

C. REMEDY FOR NON-PERFORMANCE/ TERMINATION OF CONTRACT

(a) Immediate Termination - This contract is subject to the appropriation and availability of City funding. will terminate immediately and absolutely if the City determines that adequate funds are not appropriated or granted or funds are de-appropriated such that the City cannot fulfill its obligations under the bid, which determination is at the City's sole discretion and shall be conclusive. Further, the City may terminate the contract for any one or more of the following reasons effective immediately without advance notice:

(i) in the event the contractor is required to be certified or licensed as a condition precedent to providing goods and services, the revocation or loss of such license or certification may result in immediate termination of the bid award effective as of the date on which the license or certification is no longer in effect;

(ii) the City determines that the actions, or failure to act, of the contractor, its agents, employees or subcontractors have caused, or reasonably could cause, life, health or safety to be jeopardized; and/or

(iii) the City determines that the contractor furnished any statement, representation or certification in connection with the bidding or bid award process which is materially false, deceptive, incorrect or incomplete.

(b) Termination for Cause- The occurrence of any one or more of the following events shall constitute cause for the City to declare the contractor in default of its obligation under the bid award:

(i) the contractor fails to deliver or has delivered nonconforming goods or services or fails to perform, to the City's satisfaction, any material requirement of the bid or is in violation of a material provision of the bid award, including, but without limitation, the express warranties made by the contractor;

(ii) the City determines that satisfactory performance of the Contract is substantially endangered or that a default is likely to occur;

[Type text]

(iii) the contractor fails to make substantial and timely progress toward performance of the bid requirements;

(iv) the contractor becomes subject to any bankruptcy or insolvency proceeding under federal or state law to the extent allowed by applicable federal or state law including bankruptcy laws; the contractor terminates or suspends its business; or the City reasonably believes that the contractor has become insolvent or unable to pay its obligations as they accrue consistent with applicable federal or state law;

(v) the contractor has failed to comply with applicable federal, state and local laws, rules, ordinances, regulations and orders when performing within the scope of the bid award;

(vi) the contractor has engaged in conduct that has or may expose the City to liability, as determined in the City's sole discretion.

(c) Notice of Default- If there is a default event caused by the contractor; the City shall provide written notice to the contractor requesting that the breach or noncompliance be remedied within the period of time specified in the City's written notice to the contractor. If the breach or noncompliance is not remedied within the period of time specified in the written notice, City may:

(i) Immediately terminate the bid award without additional written notice; and/or

(ii) Procure substitute goods or services from another source and charge the difference between the bid award price and the substitute price to the defaulting contractor, and/or,

(iii) Enforce the terms and conditions of the bid award and seek any legal or equitable remedies.

(d) Termination upon Notice- Following thirty (30) days' written notice, the City may terminate the bid award in whole or in part without the payment of any penalty or incurring any further obligation to the contractor. Following termination upon notice, the contractor shall be entitled to compensation, upon submission of invoices and proper proof of claim, for goods and services provided under the bid to the City up to and including date of termination.

(e) Payment Limitation in Event of Termination- In the event of termination of the bid award for any reason by the City, the City shall pay only those amounts, if any, due and owing to the contractor for goods and services actually rendered up to and including the date of termination of the bid award and for which the City is obligated to pay pursuant to the bid award. Payment will be made only upon submission of invoices and proper proof of the contractor's claim. This provision in no way limits the remedies available to the City in the event of termination.

(f) Termination Duties- Upon receipt of notice of termination or upon request of the City, the contractor shall:

(i) Cease work under the bid award and take all necessary or appropriate steps to limit disbursements and minimize costs, and furnish a report within thirty (30) days of the date of

[Type text]

notice of termination, describing the status of all work under the bid award, including, without limitation, results accomplished, conclusions resulting there from, and any other matters the City may require;

(ii) Immediately cease using and return to the City any personal property or materials, whether tangible or intangible, provided by the City to the contractor;

(iii) Comply with the City's instructions for the timely transfer of any active files and work product by the contractor under the bid award;

(iv) Cooperate in good faith with the City, its employees, agents, and contractors during the transition period between the notification of termination and the substitution of any replacement contractor; and

(v) Immediately return to the City any payments made by the City for goods and services that were not delivered or rendered by the contractor.

D. EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE REQUIREMENT

(a) Contractor shall comply with all Federal, State and local laws concerning nondiscrimination, including but not limited to City of Mobile Ordinance No. 14-034 which requires, inter alia, that all contractors performing work for the City of Mobile not discriminate on the basis of race, creed, color, national origin or disability, require that all subcontractors they engage do the same, and make every reasonable effort to assure that fifteen percent of the work performed under contract be awarded to socially and economically disadvantaged individuals and business entities

(b) During the performance of this contract, the contractor agrees as follows:

(i) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

(ii) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(iii) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about,

discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(iv) The contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(v.) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(vi) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(vii) In the event of the contractor's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(viii) The contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

E. ENERGY POLICY AND CONSERVATION ACT STATEMENT

[Type text]

Contractor will comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163, 89 Stat.871).

F. CLEAN AIR/ CLEAN WATER STATEMENT (for bids over \$100k)

Contractor will comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)) Clean Air and Water Certification. Bidder certifies that none of the facilities it uses to produce goods provided under the Contract are on the Environmental Protection Authority (EPA) List of Violating Facilities. Contractor will immediately notify the City of the receipt of any communication indicating that any of contractor's facilities are under consideration to be listed on the EPA List of Violating Facilities.

G. CODE OF CONDUCT

(a) No employee, officer, or agent of the City shall participate in selection, award, or administration, to include receipt of products, of a City bid award if conflict of interest, real or apparent, would be involved. Conflicts of interest arise when an employee or agent, or the immediate family, partner, or employer or imminent employer of an employee or agent, has a financial or other interest in the firm considered or selected for the award.

(b) Further, City employees, officers, or agents shall neither solicit nor accept, and bidders shall not offer or provide, gratuities, favors, or anything of monetary value from bidders or potential bidders or parties to sub-agreements.

H. ANTI-LOBBYING CERTIFICATION (For bid awards over \$100,000).

(a). 2 CFR 200 – Appendix II, "Contract Provisions for Non-Federal Entity Contracts Under Federal Awards" is hereby incorporated by reference into this certification

(b) The bidder, by signing its bid, hereby certifies to the best of his or her knowledge and belief that:

(i) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement;

(ii) If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or

[Type text]

her behalf in connection with this solicitation, the offeror shall complete and submit, with its offer, OMB standard form LLL, Disclosure of Lobbying Activities, to the Contracting Officer; and

(iii) He or she will include the language of this certification in all subcontract awards at any tier and require that all recipients of subcontract awards in excess of \$150,000 shall certify and disclose accordingly.

(iv) This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by section 1352, title 31, United States Code. Any person making an expenditure prohibited under this provision or who fails to file or amend the disclosure form to be filed or amended by this provision, shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

18. Documents Comprising Contract. The Contract shall include this Agreement for DISASTER DEBRIS MONITORING CONSULTING SERVICES, as well as the following documents, which are incorporated herein by reference:

- a. The City of Mobile's Request for Proposal 5555 and all of its addend and attachments issued on _____, 2021; and
- b. Contractor's Certificate of Insurance required in Section C of the Request for Proposal; and
- c. Contractor's Proposal.

If there is a conflict between the terms of this Agreement and the above referenced documents, then the conflict shall be resolved as follows: The terms of this Agreement shall prevail over the other documents and the terms of the remaining documents shall be given preference in their above listed order.

IN WITNESS WHEREOF the parties herein have executed this Agreement for DISASTER DEBRIS MINITORING AND CONSULTING SERVICES pursuant to RFP No. _____ as of the day and year first written above.

EXHIBIT A

PROPOSAL SUBMISSION DOCUMENTS

INSTRUCTIONS FOR SUBMITTING PROPOSALS

All proposals shall be signed in ink by an authorized principal of the firm.

Proposals are to be submitted in a sealed envelope. The face of the envelope shall indicate the RFP number, name, and address of the firm, and the title of the proposal.

Proposals are to be submitted to: City of Mobile, Procurement Department, Room 405S, 4th Floor, South Tower, 205 Government Street, Mobile, AL 36644 by 4:00 P.M. June 10, 2021.

Proposers shall submit one (1) original and one electronic copy.

Proposers my use these forms or may generate a similar document with the required information.

SIGNATURE PAGE

Vendor Name: _____

Vendor Address: _____

Phone: _____

Main POC/Title for RFP _____

Email Address _____

I hereby agree to abide by all conditions of this Request for Proposal and certify that I am authorized to sign this proposal for the proposer.

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

Do you take any exceptions or wish to state any clarifications to the terms of this RFP?

Yes _____ No _____

If "Yes," please attach a separate page indicating those exceptions or clarifications.

VENDOR REFERENCES. Please provide the below background information and contact information (an employee at the government agency you supported) for at least 4 customers for whom you have previously performed similar contract services.

Your Company Name: _____

1. _____
Government Entity You Supported

Point of Contact (Name, Title, Email & Phone)

Name of Disaster Event / Dates

2. _____
Government Entity You Supported

Point of Contact (Name, Title, Email & Phone)

Name of Disaster Event / Dates

3. _____
Government Entity You Supported

Point of Contact (Name, Title, Email & Phone)

Name of Disaster Event / Dates

4. _____
Government Entity You Supported

Point of Contact (Name, Title, Email & Phone)

Name of Disaster Event / Dates

FEE SCHEDULE FORM:

Please provide fee rates at which you intend to bill the City. These rates are to be inclusive of all costs, to include equipment. If there is a category or position for which you would intend to bill the City other than those listed, please use additional space or another form to indicate the applicable unit rate(s). These are expected Year 1 rates. Please indicate inflation factors, if any, desired for Year 2 _____ and Year 3 _____.

Item	Description	Volume	Unit of Issue	Unit Price	Overtime Hourly Rate
1	Project Manager	Each	Standard hourly rate		
2	Debris Monitor Supervisor	Each	Standard hourly rate		
3	Debris Monitors	Each	Standard hourly rate		
4	Clerical Supervision/ Data Manager	Each	Standard hourly rate		
5	Clerical Staff & Data Entry	Each	Standard hourly rate		
6	Other Direct Costs				
7	Mileage		Per mile		N/A
	• All labor rates are to be fully burdened to include all per-diem, taxes, benefits, handling charges, overhead, and profits • Mileage: an all-inclusive mileage rate is to be used which will cover fuel-maintenance, repairs, insurance, etc. No additional charges are to be billed. • Mileage Price may be adjusted up or down if the actual prevailing price per gallon of gas differs at the time service is provided. The parties will agree on the current prevailing price per gallon as soon as possible after the contractor issued notice to proceed for a specific event.				

COMPANY NAME:

ADDITIONAL NARRATIVE DOCUMENTS:

Experience Narrative to Include:

Company background,

Company resources,

Summary of representative previous responses, including force laydown, performance results, challenges overcome, FEMA claims and your use of DBE subcontractors and persons.

Project Management Team:

Names and resumes of key persons that will support this project

Project Plan Narrative – Please describe:

How you intend to perform the work to include any technology or best practices you will employ, and algorithm that will determine your staffing.

How you would work with the City to plan and prepare for mobilization.

How you will staff your team, including how you will recruit, assign, and oversee subcontractors and employees.

How you ensure debris removal firm complies with FEMA requirements.

How you will support the City's claims process with FEMA.

Please attempt to be concise in the narrative documents.



CERTIFICATE OF LIABILITY INSURANCE

 DATE(MM/DD/YYYY)
07/26/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Insurance Services West, Inc. Los Angeles CA Office 707 Wilshire Boulevard Suite 2600 Los Angeles CA 90017-0460 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE NAIC #
INSURED Tetra Tech, Inc. 2301 Lucien Way, Suite 120 Maitland, FL 32751	INSURER A: Zurich American Insurance Company 16535 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☒ LOC OTHER:			GL01817406-02	10/01/2020	10/01/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$1,000,000 PRODUCTS - COMP/OP AGG \$1,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			BAP1857085-02	10/01/2020	10/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION						EACH OCCURRENCE AGGREGATE
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WC2540616-02 WC1857087-02	10/01/2020 10/01/2020	10/01/2021 10/01/2021	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Reference: Request for Proposals - Disaster Debris Monitoring & Consulting Services RFP No. 5555

CERTIFICATE HOLDER

CANCELLATION

City of Mobile 205 Government St Mobile, AL 36644	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

EXHIBIT C Tetra Tech Responsive Proposal to City of Mobile RFP 5555

PROPOSAL FOR

RFP No. 5555 Disaster Debris Monitoring and Consulting Services

City of Mobile, Alabama



TETRA TECH

complex world

CLEAR SOLUTIONS™

Electronic | June 2021

City of Mobile Procurement Department
4th Floor, South Tower, Room 405S
205 Government Street
Mobile, AL 36644

June 10, 2021

Subject: RFP No. 5555 Disaster Debris Monitoring and Consulting Services

Dear Members of the Evaluation Committee,

Tetra Tech, Inc. (Tetra Tech) is pleased to submit the enclosed proposal in response to the City of Mobile, Alabama's (City) request for proposals for disaster debris monitoring services. Our team of debris management experts offers a unique integration of emergency management and disaster recovery services, providing end-to-end solutions for the City. As a global leader in the field of engineering and disaster recovery with over 20,000 employees and \$3 billion in annual revenue, Tetra Tech has the financial resources to withstand various economic challenges that often present themselves following catastrophic disaster events. We are a national leader in the field of disaster debris management and are well suited to assist the City for the following reasons:

- **Extensive Disaster Debris Experience in Alabama.** Tetra Tech recently responded to the 2021 severe storms and tornadoes, supporting Calhoun County, Alabama with disaster debris monitoring operations. Our team has responded to previous tornado events in Alabama, including in Lee County following the March 2019 tornadoes, which generated 170,000 CYs of vegetative debris and 6,000 tons of construction & demolition (C&D) debris and **Blount and Limestone Counties following tornadoes in 2014, where our team successfully monitored the collection and disposal of nearly 80,000 CYs of debris in only two days.** Tetra Tech responded immediately to our pre-positioned contracts by hiring local staff, deploying our automated debris management system (ADMS), and beginning operations. Following Hurricane Sally, Tetra Tech responded to Baldwin County under a pre-positioned contract, where our team was on the ground within 4 hours from notice to proceed. Our project management team hired and trained 224 local debris monitors to oversee 12 debris management sites. Our team also certified over 100 debris hauling vehicles. In total, **Tetra Tech monitored the removal and disposal of over 4,425,000 CYs of debris and almost 50,000 hazardous trees, leaners, hangers, and stumps throughout Baldwin County.** Our response also included projects in Dallas, Marengo, and Wilcox Counties in Alabama, providing disaster debris and hazardous tree removal monitoring services throughout the counties and rural areas following Hurricane Zeta.
- **Strong Local Presence and Relationships.** Tetra Tech maintains three offices in Alabama, including an office in Mobile, and has responded to several major disasters throughout the state. In addition to our Alabama debris monitoring experience, we have assisted several Alabama agencies with emergency preparedness, training, and exercise projects. Tetra Tech also holds a contract with the Alabama Association of Counties for Regions 2, 3, 4, and 6. Through our local presence and regular interactions, our team has developed relationships and familiarity with many of the stakeholders in the state.
- **Nationally Recognized Leader in Disaster Recovery.** Tetra Tech has assisted clients with response to every major disaster affecting the United States in the past 20 years, including hurricanes (Hurricanes Jeanne, Frances, Charley, Sandy, Katrina, Ike, Matthew, Harvey, Irma, Michael, Laura, Sally, and Delta), floods (Vermont, Colorado, South Carolina, Texas, and Louisiana), fires (California, Texas), earthquakes, tornadoes (Alabama, Georgia, Tennessee), and ice storms. Our team has successfully assisted over 320 local and state government clients across the nation with planning for and recovering from natural and human-caused disasters and has extensive experience successfully managing multiple disaster response and recovery operations across the United States simultaneously. **Our team has overseen and managed the recovery of over 137 million cubic yards (CYs) of debris, resulting in excess of \$6 billion in reimbursable costs to our clients.**

- **Immediate Response Capability.** With disaster response and recovery experts located throughout the state, Tetra Tech can stage a full-scale mobilization in the City within hours of a disaster. **Our team has never failed to respond to a client's needs, providing each community with a dedicated project team.** In 2017, **Tetra Tech successfully deployed more than 6,000 field staff throughout the country** to respond to clients affected by Hurricane Irma in Florida, Hurricane Harvey in Texas, Hurricane Maria in Puerto Rico, and multiple wildfires in California. **Our simultaneous response to several hurricanes is proof that we have the staff, resources, and expertise to respond to the City's post-disaster needs.** Tetra Tech stands ready to work with the City as a trusted partner who will respond immediately and provide high-quality services throughout the engagement.
- **Dedicated Project Management Team with Expert Knowledge and Integrity.** Tetra Tech understands that the City is looking for a firm with personnel who are highly skilled in Federal Emergency Management Agency (FEMA)-compliant disaster debris monitoring as well as a team that will ensure the integrity and transparency of the debris removal mission. To provide the City with the most experienced management team assigned to its disaster management mission, we have assembled a team of nationally recognized experts in the field of response and recovery.
- **Best in Class ADMS Technology and Documentation Support.** Via RecoveryTrac™, our staff can monitor and manage a recovery effort electronically, increasing productivity while decreasing fraud, human error, and cost to the City. RecoveryTrac™ enables real-time data collection and furnishes accurate and timely reporting to stakeholders. **RecoveryTrac™ was developed by and is owned by Tetra Tech and has been used consistently on debris removal monitoring and disaster grant management projects since 2011.** RecoveryTrac allows Tetra Tech to track real-time costs by individual contract line item to provide the reporting and project oversight that the City may need as well as full transparency and visibility of project operations. **RecoveryTrac™ is one of only three systems validated by the United States Army Corps of Engineers (USACE) and is the ADMS preferred by USACE debris contractors.**

Tetra Tech would be honored to serve as the City of Mobile's disaster debris monitoring and consulting services provider. By partnering with Tetra Tech, the City of Mobile will receive the highest quality service and technical expertise. Tetra Tech confirms the receipt of Addendum 1. For questions regarding this response, please contact me or the representative listed below. As an authorized representative of the firm, I am authorized and empowered to sign this proposal and bind the firm in contractual commitments.

Technical Representative

Mr. Simon Carlyle, Deputy Director, Post-Disaster Programs
2301 Lucien Way, Suite 120, Maitland, FL 32751
(407) 803-2525 | simon.carlyle@tetrattech.com

Contractual Representative

Ms. Marina Armanious, Executive Assistant
2301 Lucien Way, Suite 120, Maitland, FL 32751
(321) 441-8511 | IDR.Contracts@tetrattech.com

Sincerely,
Tetra Tech, Inc.



Jonathan Burgiel
Business Unit President, Tetra Tech Disaster Recovery

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Transmittal Letter

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Section 1

Signature Page



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INSTRUCTIONS FOR SUBMITTING PROPOSALS

All proposals shall be signed in ink by an authorized principal of the firm.

Proposals are to be submitted in a sealed envelope. The face of the envelope shall indicate the RFP number, name, and address of the firm, and the title of the proposal.

Proposals are to be submitted to: City of Mobile, Procurement Department, Room 405S, 4th Floor, South Tower, 205 Government Street, Mobile, AL 36644 by 4:00 P.M. **June 10, 2021**.

Proposers shall submit one (1) original and one electronic copy.

Proposers may use these forms or may generate a similar document with the required information.

SIGNATURE PAGE

Vendor Name: Tetra Tech, Inc.

Vendor Address: 63 S. Royal St., Ste. 1106, Mobile, AL 36602 (Local)

2301 Lucien Way, Ste. 120, Maitland, FL 32751 (Main)

Phone: 321-441-8511

Main POC/Title for RFP Jonathan Burgiel, Business Unit President

Email Address tdr.contracts@tetrattech.com

I hereby agree to abide by all conditions of this Request for Proposal and certify that I am authorized to sign this proposal for the proposer.

Authorized Signature: 

Printed Name: Jonathan Burgiel

Title: Business Unit President

Date: June 8, 2021

Do you take any exceptions or wish to state any clarifications to the terms of this RFP?

Yes _____ No x _____

If "Yes," please attach a separate page indicating those exceptions or clarifications.

Section 2

Vendor References



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FEE SCHEDULE FORM:

Please provide fee rates at which you intend to bill the City. These rates are to be inclusive of all costs, to include equipment. If there is a category or position for which you would intend to bill the City other than those listed, please use additional space or another form to indicate the applicable unit rate(s). These are expected Year 1 rates. Please indicate inflation factors, if any, desired for Year 2 *See below and Year 3 *See below.

Item	Description	Volume	Unit of Issue	Unit Price	Overtime Hourly Rate
1	Project Manager	Each	Standard hourly rate	\$ 49.00	\$ 55.00
2	Debris Monitor Supervisor	Each	Standard hourly rate	\$ 40.00	\$ 45.00
3	Debris Monitors	Each	Standard hourly rate	\$ 29.00	\$ 35.00
4	Clerical Supervision/ Data Manager	Each	Standard hourly rate	\$ 45.00	\$ 55.00
5	Clerical Staff & Data Entry	Each	Standard hourly rate	\$ 25.00	\$ 32.00
6	Other Direct Costs				
7	Mileage		Per mile	\$ 0.56	N/A
	- All labor rates are to be fully burdened to include all per-diem, taxes, benefits, handling charges, overhead, and profits - Mileage: an all-inclusive mileage rate is to be used which will cover fuel-maintenance, repairs, insurance, etc. No additional charges are to be billed. - Mileage Price may be adjusted up or down if the actual prevailing price per gallon of gas differs at the time service is provided. The parties will agree on the current prevailing price per gallon as soon as possible after the contractor issued notice to proceed for a specific event.				

*Hourly rates for subsequent years shall be subject to an annual adjustment in accordance with the Consumer Price Index for All Urban Consumers (CPI-U)(All Items) as published by the U.S. Department of Labor Statistics or two percent (2%), whichever is less.

COMPANY NAME:

Tetra Tech, Inc.

Section 3

Fee Schedule



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VENDOR REFERENCES. Please provide the below background information and contact information (an employee at the government agency you supported) for at least 4 customers for whom you have previously performed similar contract services.

Your Company Name: Tetra Tech, Inc.

1. Baldwin County, Alabama

Government Entity You Supported

Terri Graham, Development and Environmental Director, tgraham@baldwincountyal.gov, 251-972-6878

Point of Contact (Name, Title, Email & Phone)

Hurricane Sally, September 2020 - April 2021

Name of Disaster Event / Dates

2. City of Pensacola, Florida

Government Entity You Supported

Mr. John Pittman, Sanitation Director, jpittman@cityofpensacola.com, 850-860-2334

Point of Contact (Name, Title, Email & Phone)

Hurricane Sally, September 2020 - December 2020

Name of Disaster Event / Dates

3. Calcasieu Parish, Louisiana

Government Entity You Supported

Theresa T. Champeaux, Assistant Director of Public Works, tchampeaux@calcasieuparish.gov, 337-721-3700

Point of Contact (Name, Title, Email & Phone)

Hurricane Laura, September 2020 - May 2021

Name of Disaster Event / Dates

4. Gulfport, Mississippi

Government Entity You Supported

Wayne Miller, Director of Public Works, wmiller@gulfport-ms.gov, 228-214-2238

Point of Contact (Name, Title, Email & Phone)

Hurricane Zeta, November 2021 - February 2021

Name of Disaster Event / Dates

Section 4

Experience Narrative



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4. Experience Narrative

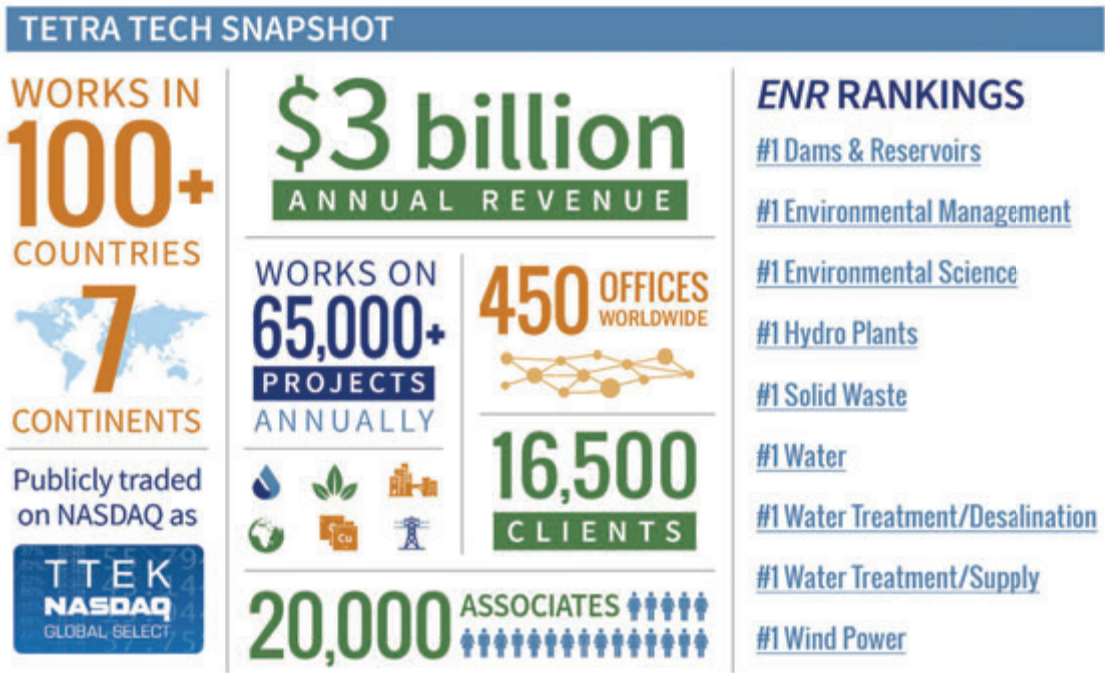
Corporate History and Resources

Tetra Tech, Inc. (Tetra Tech) is a leading provider of consulting, engineering, and technical services worldwide. Founded in 1966, Tetra Tech is one of the foremost firms in the nation in the field of disaster management and homeland security, with millions of dollars in revenue coming from contracts in such diverse areas as debris monitoring and disaster recovery; infrastructure hardening and protection; emergency management, planning, and preparedness; community resilience; and grant management. Tetra Tech supports government and commercial clients by providing innovative solutions to complex problems focused on water, environment, energy, infrastructure, and natural resources. With 20,000 employees worldwide, Tetra Tech's capabilities span the entire project life cycle.



Dedicated to helping state and local governments plan for and recover from natural and human-caused disasters, our staff members offer a field-tested and proven methodology for emergency readiness, continuity planning, and disaster recovery. **Our team is recognized for its ability to quickly respond to a broad range of emergencies, allowing our clients to return to the business of running their day-to-day operations.**

Likewise, our team's understanding of the Federal Emergency Management Agency (FEMA), the Federal Highway Administration (FHWA), and other reimbursement agencies' requirements for eligibility, documentation, and reimbursement helps clients receive the maximum reimbursement allowed. **Our team has obtained over \$6 billion in reimbursement funds for our clients** from federal agencies such as FEMA, FHWA, and the Natural Resources Conservation Service (NRCS). In total, our team has successfully managed the removal of and reimbursement for over **137 million cubic yards (CYs) of debris** as well as the **demolition of over 12,500 uninhabitable residential and commercial structures.**



Experience and Prior Performance

Our team has vast experience providing disaster management, recovery, and consulting services to state and local government agencies. Our approach includes partnering with our clients to establish and test the necessary plans and procedures before a disaster strikes and assisting with disaster response and recovery operations as well as post-disaster grant management. Exhibit 4-1 provides an abbreviated overview of projects conducted since 2001. *Profiles and references from specific projects are featured later in this section. Tetra Tech can provide additional projects and information upon request.*

Exhibit 4-1: Experience with Similar Projects

EXPERIENCE AT A GLANCE...

77 EVENTS 2001 - 2021

2021

SEVERE STORMS & TORNADOES AL - 1 Client
WINTER STORM TX - 3 Clients
SEVERE STORMS & FLOODING TN - 1 Client
WINTER STORM VA - 1 Client

2020

HURRICANE ZETA - 3 Clients
HURRICANE DELTA - 4 Clients
CALIFORNIA/OREGON WILDFIRES - 2 Clients
HURRICANE SALLY - 4 Clients
HURRICANE LAURA - 13 Clients
HURRICANE ISAIAS - 2 Clients
HURRICANE HANNA - 3 Clients
TORNADOES - 3 Clients
IOWA DERECHO - 1 Client

2019

TROPICAL STORM IMELDA - 3 Clients
HURRICANE DORIAN - 4 Clients
TORNADOES - 2 Clients

2018

HURRICANE MICHAEL - 13 Clients
HURRICANE FLORENCE - 12 Clients
WILDFIRES - 1 Client

2017

WILDFIRES - 2 Clients
HURRICANE MARIA - 1 Client
HURRICANE IRMA - 67 Clients

2016

HURRICANE MATTHEW - 34 Clients
HURRICANE HERMINE - 1 Client
SEVERE STORMS & FLOODING - 2 Clients
WILDFIRES - 2 Clients
FLOODING - 6 Clients

2015

WILDFIRES - 2 Clients
SEVERE STORMS - 3 Clients
FLOODING - 10 Clients

2014

FLOODING - 1 Client
TORNADOES - 2 Clients
ICE STORM - 7 Clients

2013

ICE STORM - 2 Clients
FLOODING - 1 Client

2012

HURRICANE SANDY - 13 Clients
HURRICANE ISAAC - 5 Clients
TROPICAL STORM DEBBY - 3 Clients

2011

NOREASTER WINTER STORMS - 19 Clients
TEXAS DROUGHT - 1 Client
TEXAS WILDFIRES - 1 Client
HURRICANE IRENE - 22 Clients
TORNADOES - 4 Clients

2010

FLOODING - 2 Clients
TORNADOES - 1 Client
ICE STORMS - 1 Client



2009

ICE STORMS - 1 Client
SNOW STORMS - 2 Clients
TROPICAL STORM IDA

2008

HURRICANE IKE - 78 Clients
HURRICANE GUSTAV - 7 Clients
TROPICAL STORM FAY - 3 Clients
HURRICANE DOLLY - 30 Clients
MIDWEST FLOODING - 2 Clients

2007

MIDWEST ICE STORM - 3 Clients
GROUNDHOG DAY TORNADOES - 2 Clients
MIDWEST SNOW STORMS - 3 Clients

2006

BUFFALO SNOW STORMS - 6 Clients

2005

HURRICANE WILMA - 17 Clients
HURRICANE RITA - 3 Clients
HURRICANE KATRINA - 11 Clients
HURRICANE DENNIS - 5 Client

2004

HURRICANE JEANNE - 2 Clients
HURRICANE IVAN - 3 Clients
HURRICANE FRANCES - 2 Clients
HURRICANE CHARLEY - 2 Clients

2002

HURRICANE LILI - 1 Client

2001

TROPICAL STORM GABRIELLE - 1 Client

137,337,932

TOTAL CUBIC YARDS (CY) OF
DEBRIS EQUIVALENT TO
120,062 FOOTBALL FIELDS



30 HURRICANES | 122,337,255 CYs
9 SNOW/ICE WINTER STORMS | 7,442,148 CYs
11 TORNADOES | 2,850,270 CYs
5 TROPICAL STORMS | 96,855 CYs
8 FLOODS | 3,078,406 CYs
14 WILDFIRES/DROUGHTS | 1,532,996 CYs

*Plus 6.3 M Tons of disaster debris

Exhibit 4-2: Representative List of Clients over the Past Five (5) Years

Client Name	Description of Services
AL Severe Storms and Tornadoes – 2021 Total Clients 1	
Calhoun County, AL	Disaster Debris Program Management / (in progress)
TX Severe Winter Storm – 2021 Total Clients 3 Representative Clients:	
Harris County, TX	Disaster Debris Program Management / March 2021 – April 2021 / 3,931 CYs
TN Severe Storms and Flooding – 2021 Total Clients 1	
Metro Nashville and Davidson County	Disaster Debris Program Management / March 2021 – May 2021 / 657 Tons
VA Winter Storm – 2021 Total Clients 1	
Virginia Department of Transportation	Disaster Debris Program Management / 223,064 CYs (in progress)
Hurricane Zeta – 2020 Total Clients 6 Representative Clients:	
City of Diamondhead, MS	Disaster Debris Program Management / November 2021 – February 2021 / 200,556 CYs
City of Gulfport, MS	Disaster Debris Program Management / November 2021 – February 2021 / 483,147 CYs
Hancock County, MS	Disaster Debris Program Management / December 2021 – March 2021 / 64,699 CYs
Hurricane Delta – 2020 Total Clients 4 Representative Clients:	
Acadia Parish, LA	Disaster Debris Program Management / October 2020 – January 2021 / 98,595 CYs
St. Martin Parish, LA	Disaster Debris Program Management / October 2020 – November 2020 / 30,600 CYs
Hurricane Sally – 2020 Total Clients 4 Representative Clients:	
City of Pensacola, FL	Disaster Debris Program Management / September 2020 – November 2020 / 574,000 CYs
Okaloosa County, FL	Disaster Debris Program Management / September 2020– November 2020 / 30,794 CYs
Baldwin County, AL	Disaster Debris Program Management / September 2020 – April 2021 / 4,425,000 CYs
Hurricane Laura – 2020 Total Clients 18 Representative Clients:	
City of Lake Charles, LA	Disaster Debris Program Management / 4,003,439 CY (in progress)
Calcasieu Parish, LA	Disaster Debris Program Management / 6,818,797 CY (in progress)
Orange County, TX	Disaster Debris Program Management / September 2020 – November 2020 / 723,855 CY
Hurricane Isaias – 2020 Total Clients 2 Representative Clients:	
Town of Holden Beach, NC	Debris Monitoring Services / August 2020 / 1,607 CYs
Town of Ocean Isle Beach, NC	Debris Monitoring Services / August 2020–September 2020 / 5,578 CYs
Hurricane Hanna – 2020 Total Clients 3 Representative Clients:	
Hidalgo County, TX	Debris Monitoring Services / August 2020–ongoing / 51,511 CYs
SC Severe Storms and Tornadoes – 2020 Total Clients 1 Representative Clients:	
Barnwell County, SC	Debris Monitoring Services / April 2020 / 783 CYs
Severe Storms and Tornadoes – 2020 Total Clients 3 Representative Clients:	
City of Chattanooga, TN	Debris Monitoring Services / April 2020–June 2020 / 322,200 CYs
Hamilton County, TN	Debris Monitoring Services / April 2020–June 2020 / 408,305 CYs
Nashville/Davidson County, TN	Debris Monitoring Services / March 2020–May 2020 / 308,949 CYs
Tropical Storm Imelda – 2019 Total Clients 3 Representative Clients:	
Harris County, TX	Debris Monitoring Services / September 2019–November 2019 / 15,907 CYs
Jefferson County, TX	Debris Monitoring Services / September 2019–November 2019 / 57,429 CYs
Hurricane Dorian – 2019 Total Clients 5 Representative Clients:	
Dorchester County, SC	Debris Monitoring Services / September 2019–October 2019 / 31,294 CYs
Town of Beaufort, NC	Debris Monitoring Services / September 2019–October 2019 / 8,108 CYs
Town of Summerville, SC	Debris Monitoring Services / September 2019 / 17,410 CYs
AL Severe Storms and Tornadoes – 2019 Total Clients – 1 Representative Clients:	
Lee County, AL	Disaster Debris Program Management / March 2019–August 2019 / 170,000 CY
Hurricane Michael – 2018 Total Clients – 13 Representative Clients:	
USACE (Multiple Georgia Communities)	Disaster Debris Monitoring Services / October 2018–March 2019 / 4,270,065 CY
Lynn Haven, City of, FL	Disaster Debris Program Management / October 2018–June 2019 / 1,280,400 CY
Callaway, City of, FL	Disaster Debris Program Management / October 2018–June 2019 / 1,468,100 CY
Parker, City of, FL	Disaster Debris Program Management / October 2018–May 2019 / 548,800 CY
Wakulla County, FL	Disaster Debris Program Management / October 2018–March 2019 / 38,085 CY
Franklin County, FL	Debris Monitoring Services / October 2018–March 2019 / 126,087 CY

Hurricane Florence – 2018 | Total Clients – 12 | Representative Clients:

New Bern, City of, NC	Debris Monitoring Services / September 2018–January 2019 / 155,400 CY
Craven County, NC	Disaster Debris Program Management / September 2018–January 2019 / 59,800 CY
Fayetteville, City of, NC	Disaster Debris Program / September 2018–December 2018/Management/135,000 CY

California Wildfires – 2017-18 | Total Clients – 4 (6 Wildfires) Representative Clients:

CalRecycle, CA	Cost management of fire damaged properties, Private property debris removal / September 2015–Ongoing / 2,278,740 tons of debris

Hurricane Irma – 2017 | Total Clients – 67 | Representative Clients:

Miami-Dade County, FL	Disaster Recovery and Debris Management / Sept. 2017–July 2018 / 3,558,943 CY
Polk County, FL	Disaster Debris Program Management / Sept. 2017–Sept. 2018 / 2,244,330 CY
Collier County, FL	DDMP and Debris Monitoring / Sept. 2017–July 2018 / 4,004,300 CY
Miami, City of, FL	Disaster Debris Program Management / Sept. 2017–July 2018 / 540,053 CY
Seminole County, FL	Disaster Debris Program Management / Sept. 2017–August 2018 / 824,534 CY
Brevard County, FL	Disaster Debris Program Management / Sept. 2017–March 2018 / 653,953 CY
Charlotte County, FL	Disaster Debris Program Management / Sept. 2017–June 2018 / 6,208 tons of debris
Pinellas County, FL	Disaster Debris Program Management / Sept. 2017–November 2018 / 380,000 CY
Holly Hill, City of, FL	Disaster Debris Program Management / September 2017–June 2018 / 46,876 CY
South Daytona, City of, FL	Disaster Debris Program Management / September 2017–March 2018 / 27,908 CY
West Palm Beach, City of, FL	Disaster Debris Program Management / September 2017–March 2018 / 76,687 CY

Hurricane Harvey – 2017 | Total Clients – 31 | Representative Clients:

Corpus Christi, City of, TX	Disaster Debris Monitoring / August 2017–March 2018 / 536, 074 CY
Dickinson, City of, TX	Disaster Debris Monitoring / September 2017–April 2019 / 182,354 CY
Fort Bend County, TX	Disaster Debris Monitoring/Grant Management / Sept. 2017–June 2018 / 338,277 CY
Friendswood, City of, TX	Disaster Debris Management Services / August 2017–February 2018 / 135,957 CY
Harris County, TX	Disaster Debris Program Management / August 2017–May 2018 / 1,129,652 CY
Houston, City of, TX	Disaster Debris Monitoring / August 2017 – February 2019 / 2.5M CY
Humble, City of, TX	Disaster Debris Monitoring / September 2017–November 2017 / 22,737 CY
Katy, City of, TX	Disaster Debris Monitoring / September–November 2017 / 24,000 CY
League City, City of, TX	Disaster Debris Monitoring /September 2017–December 2017 / 116,461 CY
Montgomery County, TX	Disaster Debris Monitoring / September 2017–February 2018 / 119,572 CY
Nassau Bay, City of, TX	Disaster Debris Monitoring / September 2017–October 2017 / 6,323 CY
Pasadena, City of, TX	Disaster Debris Monitoring / September 6, 2017–September 27, 2017 / 30,164 CY
Pearland, City of, TX	Disaster Debris Monitoring / September 2017–October 2017 / 54,701 CY
Seabrook, City of, TX	Disaster Debris Monitoring / September 9, 2017–September 29, 2017 / 1,592 CY

GA Tornadoes – 2017 | Total Clients – 2

Albany County, GA	Disaster Debris Program Management / February 2017–September 2017 / 380,000 CY
Dougherty County, GA	Disaster Debris Program Management / February 2017–September 2017 / 540,000 CY

Hurricane Matthew – 2016 | Total Clients – 34 | Representative Clients:

Brevard County, FL	Disaster Debris Program Management / October 2016–January 2017 / 820,779 CY
New Smyrna, City of, FL	Disaster Debris Monitoring Services / October 2016–January 2017 / 204,000 CY
St. Johns County, FL	Debris, C&D Monitoring / October 2016–May 2018 / 712,705 CY
Volusia County, FL	Debris Monitoring, Public Assistance / October 2016–February 2017 / 1,058,962 CY
Beaufort County, SC	Disaster Response Monitoring / October 2016–April 2017 / 1,609,243 CY
Hilton Head Island, SC	Debris Monitoring / October 2016–June 2017 / 2,187,080 CY
Port Orange, City of, FL	Debris Monitoring, Program Management / October 2016–January 2017 / 428,471 CY

Severe Storms and Flooding – 2016 | Total Clients – 2

Ascension Parish, LA	Debris Monitoring and Financial Recovery / August 2016–May 2017 / 336,600 CY
Iberville Parish, LA	Debris Monitoring / August 2016–January 2017 / 50,000 CY

Severe Storms and Flooding – 2016 | Total Clients - 2

Montgomery County, TX	Debris Program Management/Monitoring / April 2016–October 2016 / 35,000 CY
Lake County, CA	Debris Monitoring, PPDR / September 2015–February 2016 / 100,000 CY

Alabama and Recent Gulf Coast Experience

Tetra Tech has been serving clients along the Gulf Coast for nearly 20 years. Our team has responded to many disaster events throughout Alabama, Mississippi, Louisiana, and the Florida Panhandle, including hurricanes, tropical storms, tornadoes, and flooding. Tetra Tech also holds a contract with the Alabama Association of Counties for Regions 2, 3, 4, and 6. Tetra Tech was also recently awarded a pre-positioned debris monitoring contract with the Alabama Department of Transportation – Grove Hill Area. In addition to our disaster response, our team has assisted several Alabama agencies with emergency preparedness, training, and exercise projects.

Recent Gulf Coast Debris Monitoring Experience

Toward the end of 2020, the Gulf Coast was impacted by multiple back-to-back hurricanes: Hurricane Zeta, Delta, Sally, and Laura. In response, Tetra Tech assisted more than 30 communities with disaster debris monitoring operations, most of which ran concurrently throughout Alabama, Mississippi, Louisiana, Florida, and Texas.

Our management team was on the ground directly following these events to assess the damage and work with local communities to plan for and begin the recovery process. Tetra Tech responded immediately to our pre-positioned contracts by hiring local staff, deploying our ADMS, and beginning operations. Under a pre-positioned contract, our team was on the ground in Baldwin County, Alabama, within 4 hours from notice to proceed. Our project management team hired and trained 224 local debris monitors to oversee 12 debris management sites. Our team also certified over 100 debris hauling vehicles. In total, Tetra Tech has monitored **the removal and disposal of over 4,425,000 CYs of debris and almost 50,000 hazardous**

Alabama and Nearby Offices



Tetra Tech maintains an office in the City of Mobile and five offices less than six hours from the Mobile Area.

trees, leaners, hangers, and stumps throughout Baldwin County. Our response also included projects in Dallas, Marengo, and Wilcox Counties in Alabama, providing disaster debris and hazardous tree removal monitoring throughout the counties and rural areas following Hurricane Zeta. Due to our local presence, expertise, and capacity, Tetra Tech was also selected to respond to a number of additional emergency contracts throughout the region.



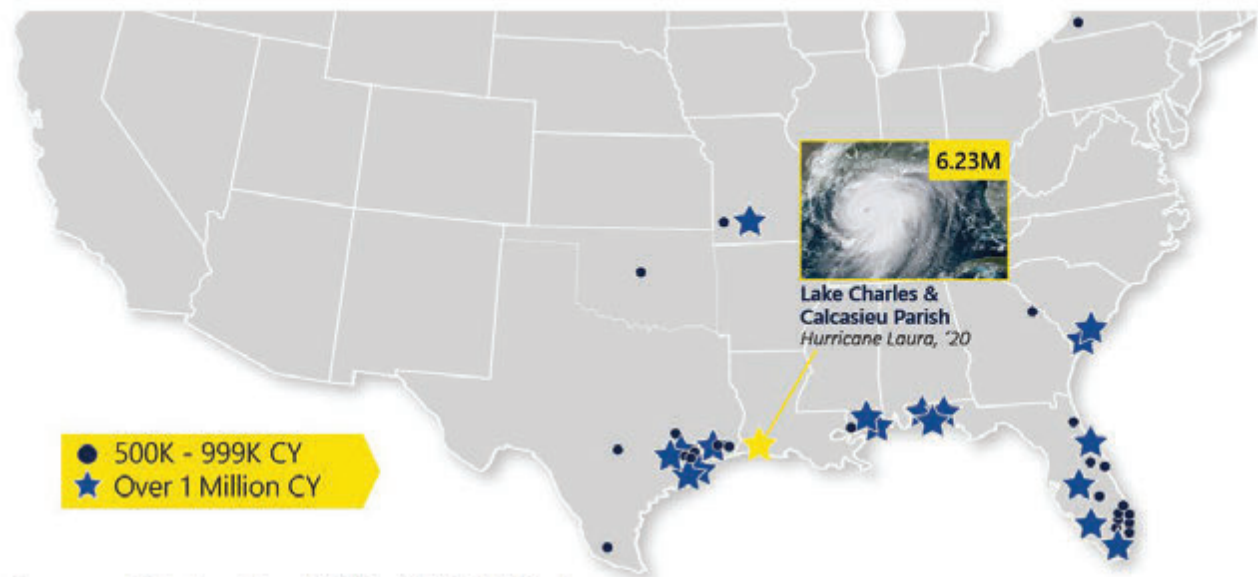
Alabama Tornado Experience

Just a few months ago, in March 2021, severe storms and tornadoes impacted parts of Alabama, including Calhoun County. **Tetra Tech was activated by Calhoun County under a pre-positioned contract to provide disaster debris monitoring services, which included the removal of 1,178 tons of debris and more than 7,000 hanging limbs and hazardous trees.** In the spring of 2014, following the destruction caused by tornadoes in Northern Alabama, Tetra Tech was activated in both Blount and Limestone Counties. Our staff immediately began hiring and training local staff and utilizing our ADMS to generate reports and monitor progress. **The team successfully monitored the removal of nearly 80,000 CYs of debris in only 2 days.** Our team later **assisted Lee County following the March 2019 tornadoes, which generated 170,000 CYs of vegetative debris and 6,000 tons of C&D debris.**

Large-Scale Debris Monitoring Experience

Clients count on us to respond in their time of need, and we have never failed to deliver. Our team of debris experts and vast resources allow us to respond to our clients' deployment and mobilization needs, regardless of size, location, or type of disaster. In fact, *more than 6,000 Tetra Tech field staff were deployed in concurrent responses to Hurricanes Harvey, Irma, Maria, and the California wildfires in 2017–2018.*

Exhibit 4-3: Large Project Experience



Summary of Projects Over 1 Million (M) Cubic Yards

5.46M Houston, TX Hurricane Ike, '08	5.38M 1.38M Escambia County & Pensacola, FL Hurricane Ivan, '04	3.49M Collier County, FL Hurricane Irma, '17	3.28M Miami-Dade County, FL Hurricane Irma, '17	2.89M Gulfport, MS Hurricane Katrina, '05
2.69M Bolivar Peninsula, TX Hurricane Ike, '08	2.57M Miami-Dade County, FL Hurricane Wilma, '05	2.49M Harrison County, MS Hurricane Katrina, '05	2.39M Harris County, TX Hurricane Ike, '08	2.18M Hilton Head Island, SC Hurricane Matthew, '16
2.03M Houston, TX Hurricane Harvey, '17	1.81M Galveston, TX Hurricane Ike, '08	1.71M Polk County, FL Hurricane Irma, '17	1.70M Santa Rosa County, FL Hurricane Dennis, '05	1.70M Beaufort County, SC Hurricane Matthew, '16
1.59M Escambia County, FL Hurricane Dennis, '05	1.48M Jefferson County, TX Hurricane Rita, '05	1.44M Springfield, MO Snowstorms, '07	1.29M Harris County, TX Hurricane Harvey, '17	1.05M Volusia County, FL Hurricane Matthew, '16

Photo Source | FEMA.gov

Firm Capacity to Respond to Multiple Simultaneous Contract Commitments

Tetra Tech has never failed to respond to our clients' deployment and mobilization needs, regardless of location or disaster.

Since 1990, Tetra Tech has been providing comprehensive emergency response services to both governmental and private clients. We have continuously supported the U.S. Environmental Protection Agency's (EPA) Emergency Response and Removal program since 1995, serving as prime contractor or subcontractor in eight of the ten regions. Over this time, we provided technical consulting expertise on nearly 2,000 emergency response efforts nationwide. Our team has responded to all types of incidents, including natural disasters such as floods, wildfires, tornadoes, and hurricanes; chemical fires, oil spills, and pipeline ruptures; and releases of unknown hazardous substances, chemical agents, and biological agents.

Tetra Tech routinely responds within 24 hours of receiving notice-to-proceed and is always ready to provide adequate staff based on client needs. (Exhibit 4-4). Our ability to respond rapidly is accelerated by utilizing the following:

Exhibit 4-4: Tetra Tech's Impressive Rapid Response



- **Incident Command System (ICS) Structure:** Our projects are operated under the ICS structure and have a proven track record of meeting even the most challenging staffing level requirements. ICS allows the Tetra Tech project team to scale as needed, coordinate response, establish common processes for planning and managing resources, and adapt organizational structure to match the needs and complexities of projects.
- **Immediate Response Staffing Plan:** Tetra Tech's immediate response staffing plan utilizes our vast network of disaster recovery professionals, including full-time employees, reserve staff from the Tetra Tech Disaster Division and local hires. Upon notice of a potential mission assignment, a core management team will be assigned to provide a coordinated response immediately. Our management team consists of several senior staff from our incident management team with specific roles in Operations, Logistics, and Human Resources.
- **Ability to Hire Rapidly:** Our staffing process has rapidly mobilized project teams for major disaster recovery projects nationwide. We prioritize deploying local staff, which benefits the local post-disaster economy and reduces mobilization and transportation costs. In addition to maintaining an extensive field staff database, Tetra Tech can deploy our Field Human Resources (HR) Hiring Center which is designed to be quickly mobilized, transported, and set up to allow near-immediate response for field staffing needs. The number of trained HR representatives can scale up to 20 at a moment's notice, with the ability to hire 200+ staff per day. Under this process, local teams can be hired, trained, and deployed within 24 hours.
- **Fully Stocked Warehouse of Equipment:** Tetra Tech maintains a warehouse located in Orlando, Florida, with over 120 fully stocked bays of debris monitoring supplies capable of supporting over 50 simultaneous recovery operations for over 90 days. Tetra Tech has consistently deployed large-scale mobilizations of hundreds of staff and thousands of dollars' worth of equipment to multiple clients in a matter of days and on very short notice.

Ability to Handle Multiple Contractual Obligations

As a United States Army Corps of Engineers (USACE) contractor for large-scale debris removal missions and a firm with multiple statewide contracts, Tetra Tech prepares and responds to multiple contractual obligations routinely by planning, implementing, and updating a concept of operations (CONOPS) plan. The Tetra Tech CONOPS provides the project team with established common processes for managing resources, timelines, schedules, problem resolution, and tasks.

Our internal structure mirrors the Incident Command System (ICS) structure, which allows the project team to scale as needed, coordinate responses, and adapt to match the needs and complexities of our response. Some positions within the Tetra Tech organization structure are responsible for field-level responsibilities, and some are an overarching support function for the project's needs. The Tetra Tech organizational structure also includes subcommittees or task forces who are assigned specific tasks or support the resolution of problems identified.

We prepare our team and assess our resource reserves regularly by conducting firm-wide exercises. The firm-wide exercises test our readiness while also identifying areas for improvement. Topics that are continually addressed and refined are managing logistical deployment resources, recruiting, ADMS implementation, and changes necessary to comply with current federal guidance.

Disasters and Simultaneous Contracts

- Hurricane Laura: 18
- Hurricane Michael: 13
- Hurricane Florence: 12
- Hurricane Irma: 58
- Hurricane Harvey: 31
- Hurricane Matthew: 35
- Winter Storm Pax: 7
- Hurricane Sandy: 13
- Hurricane Isaac: 5
- Winter Storm Alfred: 19
- Hurricane Irene: 22

Abundant Resources to Facilitate Post-Disaster Recovery

In addition to Tetra Tech's multifaceted approach to handle multiple contractual obligations, Tetra Tech has ample resources to support large, concurrent operations. Furthermore, our disaster recovery resources are backed by Tetra Tech's corporate financial strength and capabilities. Tetra Tech is a financially sound and successful firm with fiscal year 2020 annual revenues of more than \$3 billion and approximately 20,000 employees. Tetra Tech has a Dun & Bradstreet rating of 5A2.

Total Personnel Available

At Tetra Tech, our ability to serve our clients begins and ends with our seasoned disaster recovery professionals. Our team consists of experienced emergency managers, disaster preparedness specialists, engineers, surveyors, and hazardous waste technicians who possess hands-on experience in recent disasters and emergencies as well as prevention, mitigation, preparedness, response, and recovery programs. The table below summarizes our total available staff in the event of an activation.

Resource	Total Number of Personnel Available
Management Team	
Project Principals	9
Project Managers	38
Operations Managers	42
Field Staff	
Field Coordinators (Crew Monitors)	4000*
Debris Site/Tower Monitors	120*
Field Supervisors (7:1 Monitor-to-Field Supervisor Ratio)	55*
Project Coordinators (50:1 Monitor-to-Project Coordinator Ratio)	35*

Available Equipment

Tetra Tech understands the critical nature of asset management and logistics following a disaster. To that end, Tetra Tech maintains a warehouse with over 120 fully stocked bays of debris monitoring supplies capable of supporting over 50 simultaneous recovery operations for over 90 days. ***Tetra Tech has consistently deployed large-scale mobilizations of hundreds of staff and thousands of dollars' worth of equipment to multiple clients in a matter of days and on very short notice.***

Field Documents* Currently in Our Warehouse	
ADMS Handheld Units	6,000
Time and Materials Forms	5,000
Truck Certification Forms (Printer Rolls)	5,000
ADMS Ticket Stubs	800,000
Haul Out Ticket Stubs	300,000
Placards	4,000
Kits	
Project Manager Kits (1 Per 100 Monitors)	40
Project Coordinator Kits (1 Per 100 Monitors)	40
Human Resources Kits (1 Per 100 Monitors)	40
Collection Monitor Kits (1 Per 25 Monitors)	90
Disposal Monitor Kits (1 Kit Per Disposal Site)	100
Leaner/Hanger/Stump Kits (1 Per 50 Monitors)	40
Equipment**	
Laptops	480
Mifi (Mobile Wireless)	90
High Speed Scanners	70
Printers	45
Mobile Command Office	2
Gas Trucks	To Be Obtained from pre-contracted Vendor
Modular Work Locations	To be obtained from pre-contracted vendor
Generators	To be obtained from pre-contracted vendor
Portable Facilities	To be obtained from pre-contracted vendor

*All field documents are replenished as they are needed. Tetra Tech has several emergency vendors with the ability to fulfill supply needs in 24 hours or less.

** ADMS units are readily available and can be ordered as needed on a 24-hour turnaround.

Experience with FEMA Programs, Funding Issues, and Compliance Resolution

Our team's record of success spans over 320 state and local government clients in response to over 77 declared disasters, representing the recovery of more than \$6 billion in disaster grant funds. These activations have yielded grant program management engagements resulting in clients garnering and retaining 99.8 percent of the funds received. As experts in disaster recovery reimbursement, Tetra Tech technical advisors have worked with and, in some cases, are former employees of many of the federal and state funding agencies that will be providing federal grant support. With these relationships, many of the critical decisions and key issues can be addressed at the highest level. In addition, Tetra Tech's relationship with FEMA and the Alabama Emergency Management Agency (AEMA) has resulted in a collaborative, non-confrontational approach. This collaborative approach results in strong working relationships, frequent discussions, fewer disputes, and a faster, more efficient recovery process that ultimately generates not only timely reimbursement but also a higher percentage of financial reimbursement to our clients.

As previous and current clients will attest, our relationship with these agencies has allowed us to be strong advocates for our clients' needs and to achieve truly successful results. Tetra Tech's highest priority throughout all cost recovery operations will be to serve as an advocate with FEMA and the State on behalf of the City.

Additionally, our team has worked closely with FEMA staff in the determination of debris eligibility, data requirements, project worksheet/detailed damage inspection report development, auditing of documentation, and reimbursement requirements. This includes providing step-by-step assistance to clients throughout the FEMA reimbursement process. Tetra Tech is able to maximize disaster debris reimbursement funding for the City based on the following:

- ***Ongoing Relationship with FEMA, Reimbursement Agencies, and Community Stakeholders:*** As a long-term leader in disaster recovery, Tetra Tech has developed strong relationships with agencies on Federal, State, and Local levels. Our team maintains strong relationships with United States Army Corps of Engineers (USACE), Alabama Emergency Management Agency, Alabama Department of Environmental Management, Alabama Department of Transportation, and local Solid Waste Authorities. Additionally, regular interface and communication with FEMA at the headquarters, Region 4, and local levels allow our team to obtain quick responses on disaster-specific guidance and issues.
- ***Procedures Tailored to FEMA:*** Our data management and document storage procedures are tailored to facilitate FEMA review of the generation of project worksheet versions throughout the entire project.
- ***Comprehensive Understanding of FEMA Regulations:*** Our management team and field staff fully understand FEMA rules and regulations for hand-loaded vehicles; stump, limb, and tree removal at unit rates; volumetric load calls at temporary disposal site locations; and right-of-way (ROW) debris removal eligibility. This allows us to monitor contracts to the smallest detail while concurrently managing and documenting the operation using proven methodologies that maximize FEMA reimbursement.
- ***Team of Grant Experts to Assist with Funding and Audits:*** Our grant management experts have assisted clients with applying for and retaining grant funds, even after closeout and audit processes. Our FEMA appeals and funding specialists have worked with FEMA closeout officers to obtain millions of previously deobligated dollars for communities.

Exhibit 4-5: Recent Grant Funding Experience

Year	Client	Event	Program	Value (\$)	Preliminary Damage Request	Develop Request for Public Assistance	Applicant Briefing	Applicant Kickoff Meeting	Site Visits/Inspections	Project Scoping	Cost Estimation & Documentation	PW/Application Development	Alternate/Improved/Pilot Program	Project Cost Reconciliation	Interim Inspections	Funding Disbursement	Grant Closeout
2020	Houston, TX	CV19	CRF	404,000,000						■	■			■			
2020	Palm Beach County, FL	CV19	CRF	261,000,000							■						
2020	Brevard County, FL	CV19	CRF	105,000,000							■						
2020	Volusia County	CV19	CRF	96,000,000							■						
2020	Commonwealth of Massachusetts	DR-4496	PA	200,000,000							■						
2020	Harris County, TX	DR-4855	PA	200,000,000						■	■			■			
2020	Houston, TX	DR-4855	PA	50,000,000						■	■			■			
2019	Harris County, TX	DR 4332	CDBG-DR, CDBG-MIT	1,200,000,000					■	■				■	■	■	
2019	Louisiana, State of	Multiple	PA	64,000,000	■				■	■	■	■	■	■	■	■	■
2019	Missouri, State of	DR 4451	PA	2,947,200							■			■		■	■
2019	Missouri, State of	DR 4435	PA	5,664,229							■			■		■	■
2018	Commonwealth of Puerto Rico	DR 4339	PA	60,000,000,000					■	■	■	■	■	■		■	
2018	City of Callaway, FL	DR 4399	PA	50,000,000	■	■	■	■	■	■	■	■	■	■			
2018	City of Lynn Haven, FL	DR 4399	PA	50,000,000	■	■	■	■	■	■	■	■	■	■			
2018	Dougherty County, GA	DR 4400	PA	10,000,000	■	■											
2018	City of Albany, GA	DR 4400	PA	10,000,000	■	■											
2018	Ventura County, CA	DR 4353	PA	100,000,000						■	■	■		■			
2018	Commonwealth of Puerto Rico	DR 4339	PA HMGP	60,000,000,000					■	■	■	■	■	■	■	■	■
2017	City of Houston, TX	DR 4332	PA	2,400,000,000	■	■	■	■	■	■	■	■	■	■			
2017	City of South Daytona, FL	DR 4337	PA	6,000,000			■	■	■	■	■	■	■	■			
2017	Fort Bend County, TX	DR 4332	PA	50,000,000	■	■	■	■	■	■	■	■	■	■			
2017	City of Albany, GA	DR 4294 DR 4297	PA	14,000,000	■	■	■	■	■	■	■	■	■	■			
2017	Dougherty County, GA	DR 4297	PA	12,500,000	■	■	■	■	■	■	■	■	■	■			
2016	South Daytona, FL	DR 4283	PA	1,600,000													
2016	Volusia County, FL	DR 4283	PA	28,000,000	■	■	■	■	■	■	■	■	■	■			
2016	City of Port Orange, FL	DR 4283	PA	16,000,000			■	■		■	■	■		■			
2016	Beaufort County, SC	DR 4284	PA	56,000,000			■	■				■		■			
2015	Richland County, SC	DR 4241	PA HMGP CDBG-DR	4,000,000 8,700,000 23,500,000	■	■	■	■	■	■	■	■	■	■	■	■	
2015	City of Sumter, SC	DR 4241	PA HMGP	13,000,000	■	■	■	■	■	■	■	■					
2015	Lexington County, SC	DR 4241	PA						■	■	■	■					

Year	Client	Event	Program	Value (\$)	Preliminary Damage Request	Develop Request for Public Assistance	Applicant Briefing	Applicant Kickoff Meeting	Site Visits/Inspections	Project Scoping	Cost Estimation & Documentation	PW/Application Development	Alternate/Improved/Pilot Program	Project Cost Reconciliation	Interim Inspections	Funding Disbursement	Grant Closeout
			HMGP	1,600,000													
2015	Dorchester County, SC	DR 4241	PA	3,500,000	■	■	■	■	■	■	■	■					
2015	Montgomery County, TX	DR 4269 DR 4272	HMGP	15,000,000					■	■	■	■					
2015	Austin County, TX	DR 4269 DR 4272	PA	4,000,000	■	■	■	■	■	■	■	■	■	■			
2015	Waller County, TX	DR 4269 DR 4272	PA	4,000,000	■	■	■	■	■	■	■	■	■	■			
2015	Ascension Parish, LA	DR 4277	PA	20,000,000	■	■	■	■	■	■	■	■	■	■			
2015	Walton County, FL	N/A	FMA	522,000						■	■	■					
2015	Fayette County, GA	DR 4259	PA	3,800,000	■	■	■	■	■	■	■	■	■	■			
2014	City of Napa, CA	DR 4193	PA	2,000,000	■		■	■	■	■	■	■		■			
2014 2015	City of Houston, TX	DR 4223 DR 4269 DR 4272	PA	60,000,000	■	■	■	■	■	■	■	■	■	■			
2013	Boulder County, CO	DR 4193	PA, HMGP	2,000,000			■	■				■					■
2012	State of New Jersey Department of Environmental Protection	DR 4086	PA	30,500,000	■	■	■	■	■	■	■	■	■	■			
2011	Virginia DOT	DR 4023	PA	3,000,000	■	■	■	■	■	■	■	■	■	■	■	■	■
2011	State of Vermont	DR 4022	PA, HMGP	23,000,000	■		■	■	■	■	■	■		■			
2010	Hidalgo County, TX	DR 1931	PA	318,000	■	■	■	■	■	■	■	■	■	■	■		
2009	City of Daytona Beach, FL	DR 1840	HMGP	1,200,000	■	■			■	■	■	■	■	■	■	■	
2009	Volusia County, FL	DR 1840	PA	890,000		■			■	■	■	■	■	■	■		
2009	City of Austell, GA	DR 1858	PA	7,900,000	■	■	■	■	■	■	■	■					
2009	Clark Energy Co-op, KY	DR 1818	HMGP	500,000						■	■			■			■
2009	City of Newport News, VA	DR 1862	PA	280,000	■	■	■	■	■	■	■	■		■			
2009	City of Virginia Beach, VA	DR 1862	PA/SRL	2,000,000					■	■	■	■					
2008	City of Cocoa, FL	DR 1785	PA	200,000					■	■	■	■					
2008	Leon County/ City of Tallahassee, FL	DR 1785	PA	580,000	■					■	■	■		■			
2008	St. Johns County, FL	DR 1785	PA	870,000	■					■	■			■			
2008	Paxton Light Dept., MA	DR 1813	PA	150,000	■		■	■	■	■	■	■		■			
2008	Princeton Municipal Light Department, MA	DR 1813	PA	9,300,000	■		■	■	■	■	■	■		■			
2008	Sterling Municipal Light Dept.	DR 1813	PA	3,900,000	■		■	■	■	■	■	■		■			
2008	City of Alvin, TX	DR 1791	PA	2,100,000					■	■	■	■		■	■	■	■
2008	City of Angleton, TX	DR 1791	PA	6,000,000					■	■	■	■		■	■	■	■
2008	Cameron County, TX	DR 1780	PA	27,000,000	■	■	■	■	■	■	■	■		■	■	■	■
2008	Fort Bend County, TX	DR 1791	PA	15,300,000	■	■	■	■	■	■	■	■		■	■	■	■

FEMA Appeal Assistance and Support

Our team has a proven track record of success in assisting our clients with resolving disputes with funding agencies. This includes support post-obligation, audit, and the appeal process. We believe in remaining proactive in preventing further appeals, which requires frequent meetings with City partners, and FEMA representatives to foster relationships and communication whenever possible. Furthermore, due to our staff's in-depth knowledge of FEMA reimbursement policies, we are often hired by applicants to assist them after FEMA determination memos and Office of Inspector General (OIG) audits even when we were not involved with the applicant during the recovery period.



Recently, there has been a shift in the direction of FEMA to perform audits earlier in the disaster so that corrective actions can be made for the grantee or subgrantee. The three most common types of audits that we have supported within the first two years of disasters include:

Tetra Tech has supported clients across disasters from 2016 through today on these up-front audits by:

- Conducting pre-meeting with stakeholders
- Preparing compliance checklists
- Developing documentation notebooks
- Attending meetings and providing subject matter expertise support
- Responding to for Requests for Information

Elements of our audit support strategy include:

- Retain the Data: Maintain the data on our secure, cloud-based storage site to mitigate the risk of data loss.
- Respond Quickly: Acknowledge the question within 12 hours and respond to the audits within 48 hours of a request.
- Maintain Communication: Establish weekly calls with auditors that provide visibility into what the City is doing.
- Stay Positive: Maintaining a positive spirit between the parties to foster a solution quickly.

Experience Defending Client's Interests During an Audit/Compliance Resolution

Tetra Tech's commitment to our client's needs begins before or immediately following the impact of a disaster debris-generating event and continues through the state and federal closeout processes. The following list demonstrates how we have helped our clients through disputes and appeals:

- Our team is currently retained by the Louisiana Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) to assist on hundreds of appeals related to 11 disasters dating back to Hurricane Katrina in 2005.
- Our team is currently working with FEMA's new VAYGo process for clients in Texas, such as Fort Bend County and the City of Houston, along with the Commonwealth of Puerto Rico.
- During our work with the State of Vermont, Tetra Tech worked on five appeals for PWs related to Tropical Storm Irene. As a result, four appeals were overturned, and one appeal upheld.
- During our work with the Port of Galveston, our team has been involved in appeals related to storm-induced erosion and 705(c) claims. At this time, we have been successful on the appeals, with many remaining to be decided by FEMA Region during first appeal.
- Our team supported the successful appeal of over \$400,000 of previously deobligated funds in response to the 2004 Hurricanes Charley, Frances, and Jeanne for Lake County, Florida. These funds were associated with debris collected on private roads and gated communities. Our team did a comprehensive GIS analysis of the debris collected in question and was able to appeal the decision and obtain reimbursement from FEMA.

Prior Performance on Contracts for Similar Scope and Size

Similar to the services being requested by the City, our team has successfully assisted over 320 clients with recovering from the damaging effects of hurricanes, tropical storms, tornadoes, floods, ice storms, and the COVID-19 pandemic. Our efforts have allowed our clients to maintain their focus on continuing daily operations while relying on us to oversee the management of debris removal operations and federal reimbursement in compliance with FEMA and FHWA guidelines and reimbursement procedures.

The following projects are a representative sample of our experience and accomplishments in performing services that are similar in scope, complexity, and magnitude to the City. Tetra Tech was the prime contractor for the following projects, and subcontractors were not utilized.

Disaster Debris Program Management | Baldwin County, Alabama – Hurricane Sally

Baldwin County is located along the Gulf Coast in southern Alabama and is the largest county in the state by area and 7th largest by population. In September 2020, Hurricane Sally made landfall in the City of Gulf Shores, leaving over 160,000 residents without power throughout the County. Hurricane Sally caused significant damage with damages estimated to be in the hundreds of millions of dollars.

Under a pre-positioned contract, the County called upon Tetra Tech to manage the removal of debris. Our team immediately responded to the County and were on site within 4 hours after receiving a notice to proceed.

Our on-site project management team rapidly mobilized debris operations, hiring and training 224 local debris monitors to oversee field debris removal and disposal at 12 DMS across the County. Tetra Tech utilized our proprietary ADMS, RecoveryTrac, to successfully collect an extensive amount of debris data and then established a geoportal to provide the County with real-time recovery operations reporting.

To date, **our team has monitored the removal of over 1,978,870 cubic yards of debris, 39,469 hanging tree limbs, and 5,887 hazardous trees.** Our team continues to assist Baldwin County in responding to this storm and will remain by the County's side through their long-term recovery.



Cubic Yards: 4,425,280

Dates: September 2020 – December 2021

Approximate Force Laydown: Project Management Team and 370 monitors

Reference:

Terri Graham

Development and Environmental Director

22251 Palmer Street

Robertsdale, AL 36567

(251) 972-6878

TGraham@baldwincountyal.gov

Disaster Debris Program Management | Calcasieu Parish, Louisiana – Hurricane Laura

Hurricane Laura devastated Southeast Louisiana in September 2020, in the middle of an extremely active hurricane season. The storm displaced thousands of residents across Calcasieu Parish, caused extensive power outages, and created a huge amount of storm debris and downed trees.

As the standby debris monitoring contractor for Calcasieu Parish, our team was in communication with Parish officials before, during, and immediately after the hurricane's impact to assist the Parish. Our project management team deployed to the Parish and swiftly began debris operations and conducting outreach to hire local debris monitors.

Having facilitated a planning meeting with Parish officials only 3 weeks prior to impact, our Senior Management Team's familiarity with the Parish ensured seamless communication with Parish stakeholders throughout the mobilization process. Our team was able to rapidly begin the debris removal management process, including identifying and permitting of 15 debris management sites. In total, ***Tetra Tech has monitored the removal of an unprecedented 6.9 million cubic yards of debris, 32,745 hanging tree limbs, and 8,800 hazardous trees.*** Our team will stand by the Parish through its long-term recovery process.



Cubic Yards: 6,900,000

Dates: September 2020 – May 2021

Approximate Force Laydown: Project Management Team and 480 monitors

Reference:

Theresa T. Champeaux, Assistant Director of Public Works

1114 Ryan Street, P.O. Box 3287, Lake Charles, LA 70602

(337) 721-3700

tchampeaux@calcasieuparish.gov

Disaster Debris Monitoring | City of Pensacola, Florida – Hurricane Sally

The City of Pensacola is located in the Florida Panhandle of northwest Florida. Over the last 20 years, the City has been impacted by numerous disaster events, including Hurricane Ivan, Hurricane Dennis, the Deepwater Horizon Oil Spill, and a major flooding event. In September of 2020, Hurricane Sally strengthened into a Category 2 hurricane just prior to landfall near the Florida-Alabama border and significantly impacted the City.

Hurricane Sally resulted in significant wind and storm surge-related damage. The storm generated significant quantities of debris and devastated much of the marine infrastructure in the City. Tetra Tech has been serving as the City's disaster debris monitoring provider since 2004 following Hurricane Ivan. We were engaged with the City in the days before Sally's impact and responded to the City's Sanitation Department within hours after its impact to begin damage assessments and formulated a debris management mobilization.

As part of our Pensacola debris monitoring mobilization, we hired and trained more than 75 debris monitors within 72 hours. ***Tetra Tech monitored the collection of more than 574,000 cubic yards and over 4,500 hanging tree limbs.*** We monitored disposal at three debris management sites and two final disposal sites. Our monitoring efforts included both the contract debris haulers vehicles as well as City of Pensacola trucks that assisted in the debris mission. In addition to traditional debris monitoring services, Tetra Tech assisted the City in identifying and opening additional debris management sites and assisted the City in cost-justifying a major amendment to the debris hauler's contract.



Cubic Yards: 574,000

Dates: September 2020 – December 2020

Approximate Force Laydown: Project Management Team and 110 monitors

Reference:

Mr. John Pittman

Sanitation Director

2759 North Palafox St.

Pensacola, FL 32501

(850) 860-2334

JPittman@cityofpensacola.com

Disaster Debris Removal Monitoring | City of Gulfport, Mississippi – Hurricane Zeta

The City of Gulfport is the second largest city in the State of Mississippi, with a population of approximately 68,000. Like all communities along the Gulf Coast, the City is highly susceptible to tropical weather impacts from multiple directions. The City, and the greater State of Mississippi, were severely impacted by Hurricane Zeta, the 27th named storm and 11th hurricane of the exceptionally active 2020 Atlantic hurricane season. Hurricane Zeta caused power outages and significant quantities of debris throughout the City. Tetra Tech responded within hours after the storm's impact to begin damage assessments and formulated a debris management mobilization.

As part of our debris monitoring mobilization, we hired and trained more than 25 debris monitors within 72 hours and as many as 75 monitors at the peak of the project. ***Tetra Tech monitored the collection of more than 483,000 cubic yards and over 11,500 hazardous limbs and trees.*** Our work includes monitoring disposal at two debris management sites and one final disposal site.

Previously, Tetra Tech served as the City's disaster debris monitoring provider following Hurricane Katrina in 2005, which made landfall as a Category 4 storm, and was one of the largest debris operations in U.S. history at the time. The Tetra Tech Team was successful in assisting the City to develop a \$43 million project worksheet, of which \$21.5 million was federally obligated for spending almost immediately. Upon receiving funding, our team assisted the City in initiating its ROW debris removal operation, ROW leaner and hanger removal program, and debris removal from City parks. Additionally, our team assisted the City with several other debris removal programs, including hazardous food waste removal, residential and commercial private property debris removal, small craft harbor debris removal, and vehicle and boat removal.



Cubic Yards: 483,000

Dates: November 2021 – February 2021

Approximate Force Laydown: Project Management Team and 125 monitors

Reference:

Wayne Miller, Director of Public Works
City of Gulfport
4050 Hewes Avenue
Gulfport, MS 39507
(228) 214-2238

Partnering with DBE Subcontractors and Good Faith Efforts

Should the need to partner with subcontractors arise, Tetra Tech has performed a Good Faith Effort outreach to subcontractors whose capabilities may benefit this project. ***The Good Faith Effort documentation is attached following this section.***

As firm policy, Tetra Tech conscientiously looks for opportunities to work with small, women-owned, minority-owned, and disadvantaged business enterprises where specific and individual capabilities complement our own for the benefit of the successful completion of a project. We have established working relationships with a number of small, women-owned, and minority-owned firms and have worked with many agencies having equal employment opportunity requirements. In addition, we maintain a comprehensive file of the qualifications and experience of these firms to aid us in selecting appropriate subcontractors for specific project tasks.

In 2016, Tetra Tech was presented with the **Mentor of the Year Award by the U.S. Agency for International Development's Office of Small and Disadvantaged Business Utilization**. The Mentor of the Year Award annually recognizes a large prime contractor for effective development assistance given to a small business. Tetra Tech received the award at the USAID Annual Small Business Conference held on May 4, 2016, in Washington, DC.

Additionally, in February 2019, **Tetra Tech received the City of Houston Goods and Services Prime Contractor of the Year Award at the 6th Annual Champions of Diversity Awards Ceremony**. Tetra Tech is honored to be selected for such award, and it demonstrates our commitment to work with minority-owned, women-owned, small, and disadvantaged business enterprises.



***City of Houston Goods and Services
Prime Contractor of the Year Award at
the 6th Annual Champions of Diversity
Awards Ceremony.***

Armanious, Marina

From: Armanious, Marina
Sent: Monday, May 24, 2021 12:36 PM
To: Armanious, Marina
Cc: TDR Contracts
Subject: Request for Qualification --Tetra Tech, Inc. -- City of Mobile Public Services Department RFP
Attachments: Mobile AL_2021 RFP for Disaster Debris Monitoring Consult Ser_.pdf

Tracking:	Recipient	Delivery
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Good Afternoon,

Tetra Tech, Inc. (Tetra Tech) is currently working on preparing a proposal in response to Request for Proposal **City of Mobile Public Services Department, AL – Disaster Debris Monitoring & Consulting Services** (attached). Tetra Tech officially invites you to provide a **statement of qualifications** for services relevant to your organization, as described in the attached Solicitation.

This request for qualifications does not commit Tetra Tech or the City of Mobile to pay any costs incurred in the preparation and submission of a **statement of qualifications** in any form. Please understand **this is not a commitment to team** with any firms at this time. Tetra Tech, Inc. is only **pre-qualifying** firms to confirm how we are going to proceed.

If you intend to respond to this **request for qualifications**, the following instructions are required:

1. Please submit a brief company overview and any past history/experience with the City of Mobile.
2. Please submit resumes for the key personnel that apply to your company's service capabilities.
3. If your company is a certified DBE, please provide relevant vendor identification number(s) and certificates.

All responses must be received no later than 12:00pm (noon) CST Wednesday June 02, 2021. However, it would be helpful if you provide your response as soon as possible!

Offeror must e-mail its proposal submission to: **Marina Armanious** at Marina.Armanious@tetrattech.com

Questions regarding this solicitation shall be directed to **Marina Armanious** (phone: 407-448-8232 or Email: Marina.Armanious@tetrattech.com).

Marina Armanious | Executive Assistant | Contracts Coordinator
Direct +1 (321) 441-8511 | Mobile +1 (407) 448-8232 | Fax +1 (321) 441-8501 | Marina.Armanious@tetrattech.com

Tetra Tech | **Complex World, Clear Solutions™** | Tetra Tech Disaster Recovery
2301 Lucien Way, Suite 120 | Maitland, FL 32751 | tetrattech.com

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Section 5

Project Management Team



TETRA TECH

complex world | CLEAR SOLUTIONS™

5. Project Management Team

Overview

Tetra Tech has assembled a team of experienced disaster debris and federal grant management specialists with hands-on experience in recent disasters managing operations and documentation to maximize federal reimbursement. Our disaster recovery professionals are uniquely familiar with the policies, procedures, and requirements of the Federal Emergency Management Agency (FEMA), Federal Highway Administration (FHWA), U.S. Department of Housing and Urban Development (HUD), Natural Resources Conservation Service (NRCS), and other federal agency reimbursement programs.

Tetra Tech is committed to providing the City with a dedicated and consistent project management team that will expedite recovery efforts in the City by establishing a coordinated and organized approach to debris removal.

The established working relationship shared by the City and Tetra Tech provides our team with an in-depth understanding of the services the City will require following a disaster event. **Based on this understanding, Tetra Tech has assembled a project team with the qualifications and expertise necessary to support the City following a disaster.**

250 FULL-TIME
DISASTER
RESPONSE
EMPLOYEES

+2,000+
ON-CALL EMPLOYEES

10,000+
FIELD STAFF
RAPIDLY
MOBILIZED



100%
IN-HOUSE
STAFF EXPERTISE

95% FULL-TIME
STAFF RETENTION RATE

MANAGEMENT TEAM
15+ with
YEARS Tetra Tech

Tetra Tech Utilizes the Local Workforce

Tetra Tech maintains a vast database of field support staff and utilizes our Field Human Resources Hiring Center to advertise locally. We reach out to local workforce centers to utilize persons seeking employment in the community. Hiring locally reduces costs and helps boost the local economy.

Professional Certifications, Training, and Licensing

Tetra Tech remains abreast of the latest guidance, issues being debated, and current best practices through participation in expert groups, attendance in training and conference sessions, and working with national experts in debris management, disaster recovery operations, emergency management, national security, information technology, public health, transportation, and critical infrastructure protection.

Our proposed team possesses many of the key certifications necessary to provide quality technical services and have attended numerous training courses related to debris operations and emergency management. Some of these include, but are not limited to:

- Occupational Safety and Health Administration (OSHA) Disaster Site Worker Course
- OSHA 10-Hour Construction Safety Certification
- OSHA 40-Hour HAZWOPER Certification
- G-202 Debris Management
- IS 100: Introduction to Incident Command System
- IS-120: Introduction to Exercises
- IS-200: Basic Incident Command
- IS-547: Introduction to Continuity of Operations (COOP)
- IS-631: Public Assistance Operations I
- IS-632: Introduction to Debris Operations
- IS-634: Introduction to FEMA's Public Assistance Program
- IS-700: National Incident Management System
- IS-800: National Response Program

Dedicated Project Management Team

Our dedicated project management team has been carefully selected and assigned to this project based on their current workload and relevant experience. The team consists of disaster recovery professionals who are uniquely familiar with the policies, procedures, and requirements associated with providing disaster recovery services. Tetra Tech’s staff members constitute an integrated team with unparalleled skills and experience that is uniquely qualified to manage the debris monitoring operations. **Résumés, which include education, professional licenses, and additional relevant experience, have been included at the end of this section.**

Personnel	Summary of Staff Qualifications
Simon Carlyle <i>Client Liaison</i>	Mr. Simon Carlyle brings over 15 years of experience and has been serving communities with disaster recovery efforts since Hurricane Ike in 2008. Mr. Carlyle has been directly involved in all phases of disaster recovery efforts and has developed significant knowledge of federal, state, and local regulations, allowing him to provide program and project management in response to some of the largest debris-generating disasters in the nation. This includes response to nearly 30 federally declared disasters, including Hurricanes Michael, Irma, Harvey, Matthew, Isaac, Irene, Katrina, Rita, Wilma, Gustav, Ike, and Sandy as well as numerous ice storms, wildfires, flooding events. This vast experience has given Mr. Carlyle extensive knowledge of special programs, including waterway debris removal monitoring, hazardous tree removal, stormwater management, and private property debris removal, just to name a few.
Steve Flukinger, P.E. <i>Client Liaison</i>	Mr. Flukinger is a Mobile resident and brings over 40 years of diverse leadership experience as a professional engineer, project manager, and operations leader executing technical services delivery, especially USACE AE engineering, environmental, disaster recovery, and construction services. He has worked extensively with FEMA and the Alabama Emergency Management Agency (AEMA) in response to Hurricanes Charley, Frances, Jeanne, Ivan, and Katrina. He served as project manager for the State of Alabama Temporary Housing mission, Hurricane Katrina USACE Mobile District. He served as principal in charge for the Alabama State Hazard Mitigation Plan Update through AEMA. Mr. Flukinger’s project history also includes multi-million-dollar USACE Mobile District projects. Given his extensive project experience throughout Mobile and the State of Alabama, Mr. Flukinger brings thorough knowledge of the City.
Matt Mooneyham <i>Regional Manager</i>	Mr. Mooneyham has been a capital projects manager in various sectors for more than 12 years. He has experience in a variety of disciplines, including emergency management and disaster response, commercial construction, residential construction, local government infrastructure, and federal government construction. He has an in-depth understanding of FEMA guidelines and compliance, having served as project manager following several disasters, including Hurricanes Zeta, Sally, Michael, and Irma as well as flooding events. Most recently, Mr. Mooneyham was deployed as regional manager for clients across Mississippi following Hurricane Zeta, where he provides program oversight, forecasting, and quality assurance. Mr. Mooneyham also facilitates daily briefings for project stakeholders.

Personnel	Summary of Staff Qualifications
Frank Guthman, P.E. <i>Project Manager</i>	Mr. Guthman is a civil engineer for Tetra Tech. He has supported a wide range of disaster recovery, land development, and improvement projects for public and private clients. He has managed several large program management and debris monitoring projects, ensuring FEMA compliance with the Public Assistance Program and Policy Guidelines. This includes the City of Lake Charles, Louisiana, following Hurricanes Laura and Delta, where Mr. Guthman assisted with project initiation, identification of five local debris management sites, and the hiring and training of over 250 local field monitors. Mr. Guthman has developed an extensive understanding of federal, state, and local regulations, protocols, processes, and guidance with respect to homeland security, response, and recovery.
Katie Taylor <i>Field Supervisor</i>	Ms. Taylor brings over 15 years of experience managing various sectors of the disaster/construction industry. Her expertise includes federal/military construction, state government, and emergency management and response. Ms. Taylor has completed millions of dollars of federal projects from building construction, remodeling, painting, and demolition to infrastructure including roadway projects as well as large-scale asbestos abatement projects. Ms. Taylor has served as project manager/operations manager following Hurricanes Ivan, Katrina, Michael, Florence, Irma, and most recently, Hurricane Zeta in Mississippi. Mr. Taylor's tasks have consisted of identifying, hiring, and training local staff; quantifying debris quantities; documenting of force account labor and equipment usage; and general project oversight.
Paris Atkinson <i>Clerical Supervisor/Data & Technical Manager</i>	Ms. Paris Atkinson is a senior data manager and billing/invoice analyst with over 15 years of experience. Her responsibilities include data management, management of monitoring documentation for FEMA, invoice reconciliation, and the use of our ADMS. She has extensive experience on all aspects of program data management up to and including project closeout and post-closeout audit support. Ms. Atkinson possesses knowledge and understanding of federal grant programs, including the FHWA Emergency Relief (ER) Program and FEMA Public Assistance (PA) program.

Senior Management Team

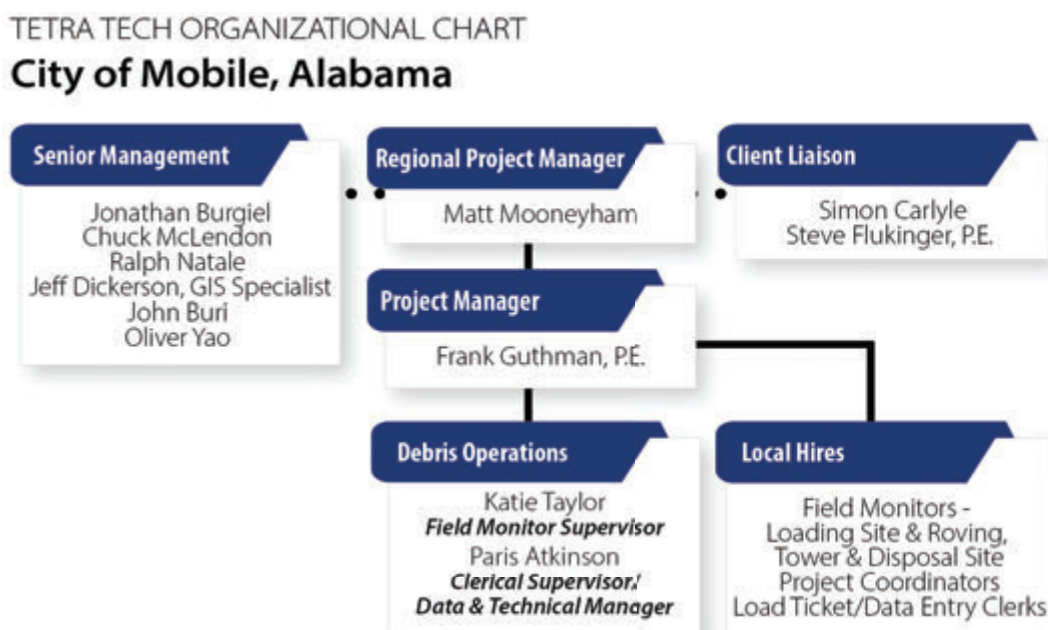
Our senior management team will provide expert oversight and assistance at critical junctures and is prepared to assist the project management team for the duration of any disaster recovery operation. These individuals bring decades of disaster debris monitoring and reimbursement expertise.

- Mr. Jonathan Burgiel** has 30+ years of experience in solid waste and disaster recovery. His disaster-related work has included serving as principal in charge of over 100 projects, helping clients throughout the country prepare for, respond to, and recover from natural and human-caused disasters. Mr. Burgiel has provided senior management leadership to communities in Puerto Rico (Hurricane Maria); Miami Dade County and the City of Winter Park (Hurricane Irma); Richland County, South Carolina (Historic 1,000 Flooding Event); the New Jersey Department of Environmental Protection (NJDEP) (Hurricane Sandy); State of Connecticut (Hurricane Sandy); State of Louisiana (Hurricane Isaac); City of New Orleans, LA (Hurricane Katrina Residential Demolition Program); and Harris County, Texas (Hurricane Ike), to name a few.
- Mr. Chuck McLendon** has been providing consulting engineering services to federal, state, and local governments across the U.S. for more than 29 years. His background in solid and hazardous waste management has led him to become one of the leading experts in the country on the implementation of large-scale post-disaster debris removal programs. He has routinely assembled large teams to support major infrastructure and emergency response efforts. Mr. McLendon has served as principal in charge for 30+ major disaster activations, including projects totaling more than 150 million CYs of debris and upwards of \$2.5 billion in FEMA PA reimbursement.

- **Mr. Ralph Natale** is an expert in FEMA PA Grant Program reimbursement policies and has administered nearly 230 projects in his 15-year career. Mr. Natale has served as a principal in charge or project manager in response to some of the country's largest debris-generating disasters, including Hurricanes Harvey, Irma, Matthew, Katrina, Ike, and Sandy. This includes managing and documenting the removal of over 46 million CYs of debris and over 1.3 million hazardous trees. This and the program management of over 9,600 demolitions total over 2.5 billion dollars of reimbursed invoices. He currently serves as principal in charge for several of the firm's response efforts for 38 communities following Hurricane Harvey in Texas.
- **Mr. Jeff Dickerson** has more than 30 years of experience in program management and information technology and is the principal system architect of our ADMS, RecoveryTrac™. Mr. Dickerson has managed numerous large disaster response operations with over 1,000 field monitors, coordinated the operation of 24-hour data processing centers (some with nearly 100 personnel), and provided technical support for a debris management database to track over 1,000 trucks and the documentation for over 5 million CYs of debris brought to clients' debris management sites. Mr. Dickerson has led deployment and logistics for some of the firm's largest debris monitoring efforts. Most recently, he oversaw the deployment of over 6,000 field units to over 100 clients following Hurricanes Harvey, Irma, and Maria.
- **Mr. John Buri** is a versatile emergency management, disaster mitigation, response and recovery, and grant management professional with 16 years of experience. Mr. Buri has provided senior management oversight on 22 major disaster declarations for over 100 clients since 2007, representing over \$6 billion in disaster-related grants. He has responded to numerous large-scale activations and engages with FEMA and state regulatory agencies and debris contractors in addition to providing FEMA PA consulting for tasks and activities associated with each disaster recovery operation. Mr. Buri also is familiar with FEMA Hazard Mitigation Assistance, HUD CDBG-DR, and disaster funding strategies for local and state governments.
- **Mr. Oliver Yao** has over 15 years of disaster recovery experience and has supported response efforts to some of the largest disasters to affect the United States, including Hurricanes Katrina, Ike, Sandy, Matthew, and Harvey. Mr. Yao has developed standard operating procedures (SOP) for documentation and data management that assist our clients during closeout and audit. He has also provided local governments across the country with debris management consulting services. Mr. Yao is a leading subject matter expert in reimbursement documentation and closeout audit support. In addition, Mr. Yao has assisted numerous local governments with FEMA appeals following Hurricanes Charley, Frances, Jeanne, and Matthew.

Organizational Chart

The exhibit below shows our proposed project team organizational structure.



EXPERIENCE SUMMARY

Mr. Simon Carlyle brings over 15 years of experience, and has been directly involved in all phases of disaster recovery efforts, and has developed significant knowledge of federal, state, and local regulations, allowing him to provide program and project management in response to some of the largest debris-generating disasters in the nation. Mr. Carlyle has responded to nearly 30 federally declared disasters including Hurricanes Michael, Irma, Harvey, Matthew, Isaac, Irene, Katrina, Rita, Wilma, Gustav, Ike, and Sandy as well as numerous ice storms, wildfires, flooding events.

FEATURED EXPERIENCE

Senior Management Oversight (September 2020 – Ongoing) Hurricane Sally | Baldwin County, Florida

Mr. Carlyle was coordinated with County officials and the solid waste department before and after Hurricane Sally hit the area. Mr. Carlyle assisted with setting up infrastructure and staffing. Mr. Carlyle oversees coordination with the County's debris removal contractor, and assists with daily reporting to County officials and stakeholders.

Regional Manager (August 2020 – Ongoing) Hurricane Laura | Multiple Louisiana Communities

Hurricane Laura has made a devastating impact on the State of Louisiana, making landfall as a category 4 storm. Mr. Carlyle is currently responding to 10 Cities and Parishes across Louisiana, managing multiple operations.

Regional Manager (September 2019 – November 2019) Tropical Storm Imelda | Jefferson County & Orange County, Texas

Tropical Storm Imelda impacted the gulf coast of Texas in September 2019, causing an estimate of \$5 billion dollars. Tetra Tech assisted several Texas communities with the subsequent disaster debris removal program. Mr. Carlyle served as a regional project manager for Jefferson County and Orange County Texas, two longtime Tetra Tech clients. Mr. Carlyle managed the removal of roughly 100,000 cubic yards of debris.

Regional Manager (October 2018 – February 2019) 13 Counties in SW Georgia | Hurricane Michael - USACE

Our team was activated to provide debris monitoring and documentation support to 14 Counties in Southwest Georgia. Mr. Carlyle served as regional manager overseeing field operations and client liaison. At peak, Tetra Tech had over 500 staff in the field overseeing and documenting the collection of nearly 4.8 Million cubic yards of debris

Regional Manager (September 2018 – October 2018) Multiple Clients in the State of North Carolina | Hurricane Florence

In the immediate aftermath of Hurricane Florence, Mr. Carlyle was deployed to Eastern North Carolina, serving as a regional manager 15 Towns, Cities and Counties.

YEARS OF EXPERIENCE

15 Years

AREA OF EXPERTISE

- Disaster Debris Management
- Private Property Programs
- Leaner/Hanger Programs
- FEMA Reimbursement
- Debris Site Permitting
- Public Information Campaigns
- Project Staffing
- Contract Management
- Public Information

GRANT EXPERIENCE

- FEMA PA
- FHWA ER Program
- NRCS

DISASTERS

- 4466 TX TS Imelda
- 4464 SC Hurricane Dorian
- 4419 AL Tornado
- 4400 GA Hurricane Michael
- 4393 NC Hurricane Florence
- 4344 CA Wildfire
- 4337 FL Hurricane Irma
- 4339 PR Hurricane Maria
- 4332 TX Hurricane Harvey
- 4280 FL Hurricane Hermine
- 4272 TX Severe Flooding
- 4269 TX Severe Flooding
- 4166 SC Winter Storm
- 4115 SD Winter Storm
- 4087 NJ Hurricane Sandy
- 4084 LA Hurricane Isaac
- 4029 TX Wildfires
- 4024 NC Hurricane Irene
- 4106 CT Winter Storm
- 3268 NY Snowstorm
- 1791 TX Hurricane Ike
- 1786 LA Hurricane Gustav
- 1676 MO Winter Storms
- 1609 FL Hurricane Wilma
- 1606 TX Hurricane Rita
- 1602 LA Hurricane Katrina

TRAINING/CERTIFICATIONS

- OSHA 510: 40-Hour Construction Safety

Regional Manager (September 2017 – June 2018)**Multiple Clients in the State of Florida | Hurricane Irma**

Hurricane Irma was the most powerful storm to make landfall in Florida since Hurricane Wilma in 2005. In the immediate aftermath, Mr. Carlyle was deployed to the Gulf Coast of Florida, serving as a regional manager for nearly 20 Cities and Counties.

Regional Manager (August 2017 – December 2018)**Multiple Clients in the State of Texas | Hurricane Harvey**

Mr. Carlyle was immediately deployed to the State of Texas, serving as a regional manager for multiple communities damaged by the storm. During the initial ramp-up of debris operations, Mr. Carlyle worked directly with impacted Cities, Counties, and respective communities, scheduling debris removal operations and task orders, and communicating all project matters related to the County's cities and towns to City and County staff.

- Brazoria County
- City of Pearland
- City of League City
- City of Dickinson
- City of Corpus Christi
- Nueces County
- County of Orange
- County of Galveston

Regional Program Manager (March - August 2016)**Counties of Harris, Montgomery, Waller and Brazoria, Texas**

As a key member of Tetra Tech's response team, Mr. Carlyle was critical in the immediate coordination of debris removal activities for multiple clients. Mr. Carlyle's main responsibilities included training project staff, coordinating with debris haulers to schedule debris removal, working with the Texas Commission on Environmental Quality to permit temporary debris management sites, establishing reporting protocols and assisting with the development of several unique public information campaigns.

Public Information Campaign, Producer (May 2015)**Houston-Galveston Area Council**

Mr. Carlyle worked closely with H-GAC staff to develop informational and instructional graphics in both English and Spanish to be posted on public websites and printed for distribution following a debris-generating event. In addition, Mr. Carlyle produced four separate videos in both English and Spanish to be broadcast on social media and local networks immediately following an event. The coordinated efforts between Tetra Tech, H-GAC, and local governments have been successful in educating the general public post-disaster.

Project Manager (September 2011–May 2012)**Bastrop County, Texas | Wildfire Disaster Program Management**

Mr. Carlyle led our team of experts in initializing Bastrop County's recovery effort. Mr. Carlyle was integral in obtaining expedited project worksheets, coordinating with FEMA to develop disaster-specific documentation protocols, initiating a private property debris removal program, and orchestrating interlocal coordination with county municipalities, electrical co-ops, and regulatory agencies.

Project Manager (September 2008–October 2009)**City of Galveston, Texas | Hurricane Ike Program Management of Debris Removal from Subsurface Stormwater Management System**

Mr. Carlyle was mobilized to set up protocols and manage Hurricane Ike-related debris removal from subsurface storm drains and the removal of trees that had been rendered lifeless due to saltwater intrusion. Mr. Carlyle worked closely with the City's public works and engineering departments as well as FEMA to establish documentation protocols that would satisfy FEMA requirements and minimize paperwork and costs to the City of Galveston.

EXPERIENCE SUMMARY

Mr. Flukinger is a mobile resident and brings over 40 years of diverse leadership experience as a professional engineer, project manager, and operations leader executing technical services delivery, especially USACE AE engineering, environmental, disaster recovery and construction services. He has worked extensively with FEMA and the Alabama Emergency Management Agency (AEMA) in response to Hurricanes Charley, Frances, Jeanne, Ivan, and Katrina. He served as project manager for the State of Alabama Temporary Housing mission, Hurricane Katrina USACE Mobile District. He served as principal in charge for the Alabama State Hazard Mitigation Plan Update through AEMA. Mr. Flukinger's project history also includes multi-million dollar USACE Mobile District projects.

RELEVANT EXPERIENCE

Program Manager – AE Services for Civil Works Planning and Design, USACE Mobile District, (2010-2015); \$7MM. focused on the Mississippi Coastal Improvement Program (MsCIP), barrier island replenishment, biological studies, and hydrologic modeling support for the AOR watersheds and USACE riverine water management and dam operations including lend capacity.

Program Manager – Construction Management Services for USACE Mobile District AOR and CONUS (2002-2013) Approx \$30MM including New York, Wilmington, Memphis, and Mobile assignments. Multiple contracts ranging from \$3MM to \$12MM construction/Title II services delivered over 15 years. Included BRAC MILCON contractor surveillance as part of USACE Area Engineering Operations at Maxwell AFB, Gunter Annex, Anniston Army Depot, Hurlburt Field, Duke Field, Eglin AFB, Tyndall AFB, and the 77th Special Forces Complex. Also included Federal hurricane and flood disaster debris mgmt response assignments in Florida, Alabama, Mississippi, and Louisiana following Hurricanes Jeanne, Charley, Frances, Ivan, Katrina, and Wilma and Rita; including Blue Roof, Debris Removal, Technical Assistance, and Temporary Housing missions.

Project Manager – Ventilation and Hazardous Waste Incinerator (HWI) Modifications, USACE Mobile, Center for Domestic Preparedness COBRATF, Anniston, AL (2011) \$135K Managed a task order to characterize and deliver a maintenance repair/replacement contract for a specialized HWI intended for mass casualty response and hazardous, toxic, and biological waste incineration in the event of a terrorist or domestic unrest incident.

Project Manager – Ft. Buchanan Water System Improvements, Puerto Rico, USACE Mobile District (2014-2015) \$300K Netzero Water System study for US Army post-wide Caribbean garrison water system dynamic modeling, metering evaluations and improvements under HQ USACE Energy tasker requiring significant repairs.

Project Manager; Deepwater Horizon GIS Operations Centers and NRDA Aerial Data Project; BP/FEMA Joint NIMS Command; Mobile AL and Houma LA Command Centers; (2010); Cost \$4.6MM
Principal in Charge and Project Manager – Tasked by BP, implemented 24/7 GIS operations in support of BP and USCG NIMS organization during Deepwater Horizon Gulf oil spill response, States of FL, AL, MS, LA, and TX. Command Center POC to Mobile and Houma incident staffs, including establishment of enhanced incident GIS

EDUCATION

BME, Mechanical Engineering,
1980, Georgia Institute of
Technology

AREA OF EXPERTISE

Program Management –
– Engineering and
Environmental programs
– Construction Management
– Disaster Response

REGISTRATIONS/ AFFILIATIONS

Professional Engineer, AL,
1985, 15308

TRAINING/CERTIFICATIONS

Certified Project Manager (URS)

OFFICE

Mobile, Alabama

YEARS OF EXPERIENCE

40

AWARDS

MACE 2017 Engineering Manager
of the Year
SAME Mobile Post– 2013 Regional
Vice President's Medal for
Outstanding Service
MACE 2002 Mechanical Engineer
of the Year

production supporting movements of field teams in multiple missions: water quality, slick location instrumentation, boom deployment, wildlife screening, H&S, supply and logistics. Installed Command Center multi-screen ops displays of maritime traffic and forward ops, and live feed broadcasts from contaminated coastal sites and boom deployment op centers to main command centers. Assisted state agency teams, and NOAA, NFWF, EPA, and USCG leadership. Proposed and won approval from Command staff and 1st Air Force CG Tyndall for USAF-facilitated aerial video record of the 5-state coastal shoreline for future NRDA/Dept of Interior data conflict support.

Principal in Charge – State Hazard Mitigation Plan Update, State of Alabama Emergency Management Agency AEMA \$600K (2008) Led FEMA practice-based planning team on evaluation and required update of the state's HMP in accordance with government criteria, including statewide stakeholder coordination, public comment, and county EMA program and multi-agency responder principals.

Principal in Charge – DFIRM Production, State of Alabama Office of Water Resources FEMA flood mapping program \$750K (2006-2007) Federally-funded state-managed DFIRM update production for multiple Alabama Counties for the State of Alabama.

Project Manager – FEMA Education Facilities Shelter Suitability Assessments, SW Alabama Red Cross \$145K (2006) Region-wide structural capacity assessments of school system facilities capacity to function as publicly available disaster shelters during wind and water events.

Project Manager, Emergency Dredging Project in Mobile Harbor post-Hurricane Katrina, USACE Mobile District and Shell Oil; Mobile, Alabama; (2005); \$1.6MM. tasked by Shell, and with power outages and refineries shut down along the Gulf Coast following landfall, regional fuel supplies dwindled and responder/repair travel capability rapidly declined. Shell's refinery in TX converted a ship for gasoline service and traveled east, but could not berth at the terminal due to a draft constraint from storm induced harbor silting. Proposed and won approval from Shell Oil and US Army Corps of Engineers, Mobile District to emergency dredge the offload terminal using the Federal DMMA (typically against regs). Was attached by Corps Operations to the waterways hazard team guiding USCG submerged debris clearing actions in the Federal channel in Mobile Bay and the harbor to coordinate safe dredging and ship access. Following dredging and fuel offloading, regional gas stations were quickly refilled and returned to operation in southern Alabama and the panhandle of Florida.

Project Manager / Lead Task Order Coordinator – Mobile Disaster Field Office, Region IV FEMA Mitigation Branch, Hurricane Ivan (2004) \$1M – Technical Supervisor for firm's Technical Assistance Contract personnel deployment as member of the incident's Mitigation Assessment Team; tasks included Structural Assessments, Repetitive Loss Assessments, Coastal High Water Marking, and Coastal Zone High Rise Structural Assessments, Mobile and Baldwin Counties Alabama.

Project Manager / Task Order Coordinator, Federal Emergency Management Agency (FEMA) – Coastal and Riverine High Water Marking, States of Alabama, Mississippi, Louisiana, Texas, Hurricane Katrina (2005) \$400K-comprehensive central Gulf Coast assessment of storm surge rack lines and scientific documentation necessary to support calibration of Federal storm surge modeling and subsequent DFIRM mapping decision making by Gulf Coast states from Florida to Texas. Katrina was a milestone incident, forcing a rethinking of key technical assumptions upon which previous scientific (ADCIRC, SLOSH and other) modeling, and significant Flood Insurance map zoning was based. This team discovered and documented the ultimately third-party-validated and official, Federally-accepted highest high water mark of Hurricane Katrina.

Project Manager – State of Alabama Temporary Housing mission, Hurricane Katrina USACE Mobile District (2005) \$1.4MM. Developed response teams and deployed 36 personnel to SW coastal Alabama for four months to perform assessments, applications and installations of clearances and utilities (power, sewer) to residential victims of Hurricane Katrina. Teams of personnel (including Asian multi-linguals) were trained and deployed per USACE Mobile site supervisors in a dynamic, population-serving mission facilitating the installation of temporary trailers for families who lost homes and had no lodging.

Project Manager – Central Florida Blue Roof Program, Hurricanes Charley, Frances and Jeanne USACE Mobile District (2004) \$7MM. Developed response teams and deployed 80 personnel to central Florida for four months to perform assessments, applications and installations of blue roof tarps to residential victims of hurricanes. Rotating teams of personnel were trained and deployed per USACE Mobile site supervisors in a dynamic, population-serving mission complicated by two additional storms, subsequent added disasters in the same locations, shortages of fuel and lodging, and disaster-stressed populations.

EXPERIENCE SUMMARY

Mr. Mooneyham has been a capital projects manager in various sectors for more than 12 years. He has experience in a variety of disciplines including commercial construction, residential construction, local government infrastructure, federal government construction, and emergency management and disaster response. He has completed millions of dollars of infrastructure projects including housing, road and bridge, storm water, other large-scale capital projects. He has an in-depth understanding of FEMA guidelines and compliance having served as project manager following several disasters, including Hurricanes Zeta, Sally, Michael, and Irma, as well as flooding events.

RELEVANT EXPERIENCE

Regional Manager (December 2021 – Present)

Various Mississippi Clients | Hurricane Zeta

Mr. Mooneyham is currently serving as regional manager for the Cities of Gulfport, Diamondhead, Waveland, and Hancock County, Mississippi that were affected by Hurricane Zeta. Mr. Mooneyham rapidly mobilized to the area within hours of the event to assist in ramping up debris operations. He is responsible for program oversight, task order preparation, forecasting, and quality assurance. He also facilitates daily briefings for project stakeholders that includes progress mapping, reporting, and transparency into field staffing numbers.

Project Manager (September 2020 – November 2020)

City of Pensacola, Florida | Hurricane Sally

Mr. Mooneyham served as Project Manager for the City of Pensacola, Florida. Hurricane Sally resulted in high winds as well as catastrophic storm surge and flooding to the greater Pensacola area. Immediately following the event, Mr. Mooneyham was in communication with City officials and the City Sanitation and Parks department to formalize a plan for debris removal. To date, Tetra Tech has monitored the removal of over 574,000 cubic yards of debris.

Project Manager (August 2020 – September 2020)

City of Lake Charles, Louisiana | Hurricane Laura

Following Hurricane Laura, Mr. Mooneyham was activated as project manager for the City of Lake Charles. Mr. Mooneyham’s responsibilities included: training project staff, coordinate with debris haulers to schedule debris removal operations, establishing reporting protocols, and health and safety. To date, Tetra Tech monitored the removal of over 469,000 cubic yards of debris.

Project Manager (October 2017 – May 2018)

City of Springfield, City of Parker, and City of Callaway, Florida | Hurricane Michael

Following Hurricane Michael, Mr. Mooneyham was deployed as the project manager for the City of Springfield, City of Parker, and the City of Callaway. Mr. Mooneyham can manage all three projects through coordination with

YEARS OF EXPERIENCE

12 years

AREA OF EXPERTISE

- Disaster Debris Management
- Right-of-Way Debris Removal
- Private Property Debris Removal
- Disposal Operations
- Quality Assurance Initiatives
- FEMA Compliance Monitoring
- Supervision of Field Operations
- Operational Scheduling and Dispatch
- Hazardous Tree Removal
- FEMA PA Category A documentation and eligibility requirements

DISASTERS

- 4576 Hurricane Zeta
- 4564 Hurricane Sally
- 4559 Hurricane Laura
- 4399 Hurricane Michael
- 4393 Hurricane Florence
- 4337 Hurricane Irma
- 1551 Hurricane Ivan
- BP Deepwater Horizon Oil Spill
- Escambia County Flooding Event, May 2014

EDUCATION

Pensacola State College
Associate of Arts, General

designated operations managers for each City. Mr. Mooneyham provides project oversight to verify quality control, project reporting, safety procedures, and best business practice debris monitoring protocols are being adhered to on each project.

Project Manager (September 2018 – October 2018)

City of New Bern, North Carolina | Hurricane Florence

Following Hurricane Florence, Mr. Mooneyham was deployed as the project manager for the City of New Bern. Mr. Mooneyham's responsibilities included training project staff, coordinate with debris haulers to schedule debris removal operations, establishing reporting protocols, and health and safety. Mr. Mooneyham also supported the client in establishing a private road debris removal program.

Project Manager (October 2017 – May 2018)

Polk County and Highlands County, Florida | Hurricane Irma

Following Hurricane Irma in September of 2017, Mr. Mooneyham provided project management services to both Highlands County and Polk County in Central Florida. He provided daily oversight of monitors and staff, offered guidance and expertise on FEMA guidelines, and acted as client relations contact for the County representatives. He was responsible for the daily operations, data management, documentation, QA/QC, and overall program efficiency, quality, and cost management.

Capital Project Manager (May 2014 to October 2014)

Escambia County, Florida | Severe Flooding

Following a FEMA declared flooding event in 2014, Matt took a lead role for the Escambia County Public Works Dept. in coordinating damaging assessment, emergency repair, and permanent repair activities for the County. This work included over 700 sites of damaged infrastructure. Mr. Mooneyham acted as a direct liaison to FEMA and FDOT District 3 to coordinate repair efforts and maximize eligible FEMA and FHWA funds.

EXPERIENCE SUMMARY

Mr. Guthman is a Civil Engineer for Tetra Tech. He has supported a wide range of land development and improvement projects for public and private clients. Tasks have included providing construction phase services, Resident Engineering duties, grading, drainage, utility design and site layout. He has also managed large program management and debris monitoring projects, ensuring FEMA compliance of the Public Assistance Program and Policy Guidelines. As such, he has developed an extensive understanding of federal, state, and local regulations, protocols, processes, and guidance with respect to homeland security response, and recovery.

RELEVANT EXPERIENCE

Debris Group Supervisor (November 2020 – January 2021)

CalRecycle | Northern Branch Complex Fires 2020

Mr. Guthman was the debris group supervisor for hazardous tree assessment and hazardous tree removal program where he oversaw a team of monitors and trained arborists monitoring the removal of hazardous trees in the right-of-way.

Project Manager (August 2020 – November 2020)

City of Lake Charles, LA | Hurricanes Laura and Delta

Mr. Guthman served as project manager for the City of Lake Charles, following subsequent hurricanes, Hurricane Laura and Hurricane Delta, which caused devastating damage to the City. Mr. Guthman assisted with project initiation, identification of 5 local debris management sites, and the hiring and training of over 250 locally hired debris monitors. To date, Tetra Tech has monitored the removal of over 4 million CYs of debris from the City.

Operations Manager Chattanooga (April 2020 – June 2020)

City of Chattanooga, TN | Severe Storms and Tornadoes

The City of Chattanooga, TN was impacted by one of the largest tornado outbreaks in the state's History. Having not experienced a debris generating event of this magnitude, the City immediately contracted with Tetra Tech to guide staff through a turn-key recovery effort. Mr. Guthman served as operations manager for the project where he assisted with hiring of local monitors, health and safety, and project oversight. In total, Tetra Tech monitored the removal of 322,000 CYs of vegetative debris and construction and demolition debris. The project also included monitoring debris removal from the City's parks.

Operations Manager (March 2020 – May 2020)

City of Nashville, TN | Severe Storms and Tornadoes

In the early morning of March 3rd, 2020, a powerful weather band produced 2 tornadoes that ripped through the City of Nashville, TN. Within hours of impact, Tetra Tech was mobilized to meet with City officials. As Operations Manager, Mr. Guthman assisted with implementation of Tetra Tech's ADMS,

YEARS OF EXPERIENCE

5

EDUCATION

BS, Civil Engineering,
Discipline, Roger Williams
University, School of
Engineering, 2013

REGISTRATIONS / CERTIFICATIONS

Project Management I,
OSHA 40-Hour HAZWOPER,
OSHA 10-Hour Safety,
FAA Licensed Drone/SUAS
Remote Pilot,
Xactimate 28 Level 1
Certification

PROFESSIONAL AFFILIATIONS

American Society of Civil
Engineers

DISASTERS

- 4558 CA Northern Branch Fire
- 4570 Hurricane Delta
- 4559 Hurricane Laura
- 4541 TN Tornado (Chattanooga)
- 4476 TN Tornado (Nashville)
- 5278 Camp Fire
- 4393 NC Hurricane Florence
- 4385 CT Severe Storms
- 4337 FL Irma
- 4286 SC Matthew

hiring and training of local field staff, identification of debris management sites, and project oversight. For this project, Tetra Tech worked quickly and efficiently to monitor the removal of over 300,000 CYs of debris in roughly 90 days.

Butte County, CA – Operations Section Chief, Camp Fire. Mr. Guthman serves as a Deputy Operations Section Chief overseeing the debris removal operations for the east portion of the City of Paradise. The project is projected to require the demolition and debris removal of nearly 13,000 structures.

North Carolina – Regional Project Manager, Hurricane Florence. Following shortly after Hurricane Florence devastated the Eastern shores of the Carolinas, Mr. Guthman served as the project manager assisting Craven County, Town of New Bern, Town of Trent Woods, and Town of River Bend during the ROW disaster debris removal monitoring operations.

Town of New Fairfield, CT – Project Manager, 2018-May Macrobust. Following shortly after the macroburst devastated central parts of Connecticut, Mr. Guthman served as the project manager assisting the Town of New Fairfield during the ROW disaster debris removal monitoring operation.

Town of Brookfield, CT – Project Manager, 2018-May Macrobust. Following shortly after the macroburst devastated central parts of Connecticut, Mr. Guthman served as the project manager assisting the Town of Brookfield during the ROW disaster debris removal monitoring operation.

Collier County – Project Manager, Hurricane Irma. Following Hurricane Irma's impact in South Florida, Mr. Guthman mobilized to Naples, FL where he served as project manager and assisted Collier County with waterway disaster debris removal monitoring operations.

Miami Dade County Parks and Miami Dade County Fire Rescue – Project Manager, Hurricane Irma. Mr. Guthman assisted Miami Dade County Parks and Miami Dade County Fire Rescue immediately after Hurricane Irma struck South Florida. Mr. Guthman managed the logistics for the debris removal monitoring operations and supervised the debris management sites used to process the debris.

City of Miami – Project Manager, Hurricane Irma. Following Hurricane Irma's impact in South Florida, Mr. Guthman deployed to the City of Miami where he served as project manager and assisted the City of Miami with disaster debris removal monitoring operations.

Hilton Head Island, South Carolina – Operations Manager, Hurricane Matthew. Mr. Guthman served as operations manager where he was responsible for implementing Tetra Tech's work plan, staffing, dispatching field personnel, and overseeing adherence to safety protocols. He also oversaw truck certifications, field and disposal operations.

Massachusetts Convention Center Authority, Boston Convention and Exhibition Center, South lot Remediation, Boston, MA, 2016 to Present –Tetra Tech is providing permitting, design and construction-phase services related to remediation work at the South Parking Lot at the Boston Convention and Exhibition Center in South Boston, MA. Duties include submittal review, SWPPP inspections, on-site inspection of construction/remediation activities, progress meetings and review of contractor payment requisitions.

Massachusetts Convention Center Authority, Boston Convention and Exhibition Center, D Street Parcel Landscape Improvements, Boston, MA, 2015 to 2016 – Provided construction oversight for improvements to the D Street parcel adjacent to the Boston Convention Center & Exhibition Center. Tetra Tech provided permitting, design and construction-phase services for interim landscape improvements to accommodate hotel and potential retail development along D Street. The project consisted of improvements to Claflin Street, new pedestrian walkways, a tent for vendors and events, and associated drainage and utility improvements.

EXPERIENCE SUMMARY

Ms. Taylor brings over 15 years of experience managing various sectors of the disaster/construction industry. Her expertise includes federal/military construction, state government such as, Florida Department of Transportation and the Florida Department of Environmental Protection, and emergency management and response. Ms. Taylor has completed millions of dollars of federal projects from building construction, remodeling, painting, demolition, to infrastructure including roadway projects as well as large scale asbestos abatement projects. Ms. Taylor has served as Project Manager/Operations manager following Hurricanes Ivan, Katrina, Michael, Florence, Irma, and most recently Hurricane Zeta in Mississippi.

RELEVANT EXPERIENCE

Project Manager (2021)

City of Gulfport, Mississippi | Hurricane Zeta

Gulfport is the second largest city in the State of Mississippi. In late October 2020 the City, and the greater part of the State, were severely impacted by Hurricane Zeta. Ms. Taylor immediately mobilized to the City to begin monitoring debris removal operations. Ms. Taylor assisted in identifying, hiring and training local staff; quantifying debris quantities; documenting of force account labor and equipment usage; and general project oversight. Ms. Taylor has overseen the team that has monitored the collection of more than 400,000 cubic yards and over 11,500 hazardous limbs and trees to-date. Our work includes monitoring disposal at two debris management sites and one final disposal site.

Project Manager (2020)

City of Sulphur, Louisiana | Hurricane Laura

In August of 2020, Southwest Louisiana was impacted by the strongest tropical event to strike the area in 15 years (Hurricane Rita). Sr. Management staff, including Mr. Taylor, immediately mobilized to the City to begin identifying, hiring and training local staff, setting up project infrastructure, certifying debris hauling vehicles and monitoring debris removal operations. Ms. Taylor, who served as project manager, has successfully post-disaster infrastructure challenges as well as road/property ownership and maintained issues unique to the City of Sulphur. Ms. Taylor has overseen the team that has monitored, to-date, nearly 400,000cyds of debris.

Regional Operations Manager (2018-2020)

Multiple Florida Clients | Hurricane Michael

Following Hurricane Michael in October of 2018, Ms. Taylor worked as Regional Operations Manager with Tetra Tech for numerous Florida clients including the City of Parker, City of Springfield, Bay County and FDEP. Under the umbrella of a Regional Project Manager, the City of Parker was managed directly by Ms. Taylor. Duties and responsibility included daily oversight of monitors and supervisors, to include disposal, collection as well

YEARS OF EXPERIENCE

15 years

AREA OF EXPERTISE

- Disaster Debris Monitoring
- Emergency Management
- Management/Project Management
- Federal Construction

DISASTERS

- 4576 Hurricane Zeta
- 4559 Hurricane Laura
- 4399 Hurricane Michael
- 4393 Hurricane Florence
- 4337 Hurricane Irma
- The Big Turnaround Fire
- 1604 Hurricane Katrina
- 1551 Hurricane Ivan

EDUCATION

Bachelor of Science,
Mississippi College, 1997

OFFICE LOCATION

2301 Lucien Way, Suite 120
Maitland, FL 32751

PROJECT AVAILABILITY

100%

as leaner/hanger monitors. Ms. Taylor was tasked with overseeing detailed record keeping/documentation and client relations. Ms. Taylor ensured all employees carried out strict compliance of FEMA guidelines. Ms. Taylor was responsible for the daily operations, dispatch which included scheduling, site and monitor placement, QA/QC, management of staff as well as various other responsibilities.

Operations Manager (2018)

New Bern North Carolina | Hurricane Florence

Ms. Taylor worked as Operations Manager with Tetra Tech for the City of New Bern. Duties and responsibility included daily oversight of monitors. Ms. Taylor was tasked with detailed record keeping/documentation and client relations. Ms. Taylor ensured all employees carried out strict compliance of FEMA guidelines. Ms. Taylor was responsible for the daily operations, dispatch which included scheduling, site and monitor placement, QA/QC, management of staff as well as various other responsibilities.

Operations Manager and Project Manager (2017)

Polk County and Highlands County | Hurricane Irma

Ms. Taylor was responsible for hiring and management of hundreds of temporary employees as well as the organization and daily oversight of these employees. Ms. Taylor was responsible for day-to-day operations of employees which included initial training as well as daily safety briefings and on-going training throughout the project. Ms. Taylor was tasked with detailed record keeping/documentation and client relations. Ms. Taylor was responsible for the daily operations, data management, site and monitor placement, QA/QC, management of staff as well as various other responsibilities. Between the two counties, Ms. Taylor assisted in the hiring and management of over 300 personnel and over 3 million cubic yards of material being removed.

Project Manager (2007)

Waycross, Georgia | The Big Turnaround Fire

The Big Turnaround Fire at Okefenokee National Wildlife Refuge in Georgia was the most expensive wildfire ever for the U.S. Fish and Wildlife Service and its largest ever outside of Alaska. Ms. Taylor provided project management for her crews as they were initially tasked with cutting miles of fire breaks to help in the fire-fighting efforts. Once the fire was contained, she managed her team as they brought in horizontal grinders and ground all of the trees that had been taken down in the fire breaks and turned them into mulch to bring the forest floor as close to its natural habitat as possible. This included harrowing and disking of the land. The managing of this project initially included very detailed safety training and measures as the fire was a true threat. All personnel had to dress in proper PPE, carry life-saving equipment with them into the field and understand all precautions they had to take at all times. Once the fire was not a threat, understanding the environmental importance and impact was critical. Ms. Taylor brought her understanding and expertise of these areas into the field each and every day ensuring all teams returned safely.

Project Manager (2005)

Hancock County, Mississippi | Hurricane Katrina

Ms. Taylor served as Project Manager working as a 1st Tier Sub-Contractor to Ash Brit following the devastating Hurricane that hit the Mississippi Gulf Coast. Ms. Taylor's company was awarded all of the white goods for all of Hancock County. Ms. Taylor ensured that all of her trucks were aware of the regulations and guidelines per FEMA were closely followed and adhered to and all drivers were aware of these rules. Due to the extensive flooding, this program was put into place. Ms. Taylor was responsible for ensuring all safety processes were closely followed as well as proper PPE was worn.

Project Manager (2004)

Santa Rosa County, Florida | Hurricane Ivan

Hurricane Ivan devastated northwest Florida. Ms. Taylor worked as Project Manager overseeing the debris haul trucks that she owned that were contracted to pick up debris throughout the county per the FEMA guidelines and regulations. Ms. Taylor ensured that daily safety meetings were held as well as proper PPE worn. Katie also educated all drivers on eligible material as well as strict adherence to ROW procedures were strictly followed.

EXPERIENCE SUMMARY

Ms. Paris Atkinson is a senior data manager and billing/invoice analyst, where her responsibilities include data management, management of monitoring documentation for the Federal Emergency Management Agency (FEMA), invoice reconciliation, and the use of our automated debris management system (ADMS). She has extensive experience on all aspects of program data management up to and including project closeout and post-closeout audit support. Ms. Atkinson possesses knowledge and understanding of federal grant programs, including the Federal Highway Administration (FHWA) Emergency Relief (ER) Program and FEMA Public Assistance (PA) Program.

FEATURED RELEVANT EXPERIENCE

Finance & Administration Chief (Present) Camp Wildfire (Butte County) | CalRecycle

The Camp Wildfire was the most destructive fire in California history. As Finance and Administration Chief, Ms. Atkinson provides guidance and management on all of the financial and cost analysis and cost efficiency aspects of the tree removal operations. She is responsible for reviewing auditing invoices to ensure that they are accurate, defensible, and reimbursable by the state and federal (if applicable) agencies supplying disaster relief funding. In total, Ms. Atkinson has managed the data associated with over 1.5 million tickets.

Regional Data Manager (September 2017-August 2018) State of Florida | Hurricane Irma | Disaster Debris Program Management

Hurricane Irma impacted almost the entire state of Florida. As such, Tetra Tech managed numerous program management and monitoring projects throughout the state. Ms. Atkinson served as a regional data manager and oversaw daily data and invoice reconciliation operations of projects throughout Florida including Hillsborough County, Polk County, Miami-Dade County and Orange County. Ms. Atkinson provided senior level leadership and guidance to field data managers including FEMA compliance management, QA/QC of collection data, and the management and documentation of specialized programs such as hazardous tree and hanger removal. Ms. Atkinson also managed a team of invoice reconcilers who reviewed and submitted reconciled hauler invoices to clients.

Regional Data Manager (September 2016-June 2017) State of Florida | Hurricane Matthew | Disaster Debris Program Management

Ms. Atkinson served as a regional data manager and provided senior level leadership and guidance to field project managers. Hurricane Matthew primarily impacted Florida's east coast communities such as Volusia, Flagler,

YEARS OF EXPERIENCE

15 Years

AREA OF EXPERTISE

- FEMA Reimbursement and Audit Support
- Reimbursement Policies and Procedures
- RecoveryTrac™ ADMS
- Data Management
- Debris Monitoring Compliance
- Invoice Reconciliation
- Geospatial Analysis

GRANT EXPERIENCE

- FEMA PA
- FHWA ER

DISASTERS

- 4337 Hurricane Irma
- 4332 Hurricane Harvey
- 4283 Hurricane Matthew
- Collier County FL Severe Storms
- 4269 TX Flooding
- 4240 CA Valley Fire
- 4223 TX Flooding
- 4166 SC Winter Storm
- 4165 GA Winter Storm
- 4145 CO Flooding
- 4087 Hurricane Sandy
- 4080 Hurricane Isaac
- 4046 CT Winter Storm
- 4029 TX Wildfires
- 3268 NY Snowstorm
- 1609 Hurricane Wilma

EDUCATION

University of Florida
Bachelor of Science,
Psychology, 2005

and St. John's County. Ms. Atkinson also performed quality assurance checks on field data managers to verify proper project reporting and data management. Ms. Atkinson also led a team of reconcilers to review and process debris hauler invoices for submission to Tetra Tech's Florida clients.

Senior Data Manager (May 2015–August 2016)

Hays County; Caldwell County; City of Houston, Texas | Severe Storms, Tornadoes, Straight-Line Winds, and Flooding Program Management

The jurisdictions of Hays County, Caldwell County, and the City of Houston were among the many Texas communities impacted by the torrential rainfall in May of 2015. Tetra Tech was activated by the aforementioned communities to provide program management and disaster debris monitoring services. Ms. Atkinson served as the senior data manager for the Texas projects. She supported the projects by managing the data team in the field; providing FEMA compliance management, including QA/QC of right-of-way load collection; and managing the documentation for all hazardous tree and hanger removal. Ms. Atkinson also provided ADMS and database support for all staff members. Hays County has an ongoing PPDR program for which Ms. Atkinson continues to provide data management support.

Senior Data Manager (January 2016–February 2016)

Collier County, Florida | Severe Storm and Straight-Line Wind Debris Program Management

Collier County, FL was impacted in January by a severe storm with measured winds as high as 83 mph. The storm caused significant arboreal damage to the County, so much so that the County chose to activate their disaster debris removal contractors and Tetra Tech. Ms. Atkinson provided program management and debris monitoring services to the County, which included ADMS technology implementation, quality assurance (QA)/quality control (QC) of data, multiple reporting functions, management of debris pile reported data and citizen concerns, contractor reconciliation and invoicing, and final project closeout.

Data Manager and Debris Management Consultant (March 2014–Ongoing)

Boulder County, Colorado | Severe Flooding Disaster Debris Program Management

Ms. Atkinson was responsible for managing invoice reconciliation with the debris contractor; creating custom reports for Boulder County; managing the data team in the field; providing FEMA compliance management, including QA/QC of right-of-way load collection; and managing the documentation for all hazardous tree and hanger removal. Ms. Atkinson also provides ADMS and database support for all staff members. Additionally, Ms. Atkinson assists with management of the FHWA-ER program for the County.

Data Manager (August 2012–February 2014)

St. John the Baptist Parish, Louisiana | Hurricane Isaac Disaster Debris Management Program

Ms. Atkinson served as data manager, where she provided invoice reconciliation, data export creation, data center management, document compliance monitoring, management of hazardous tree and hanger photo documentation, and database support for staff. Ms. Atkinson also monitored data to ensure FEMA compliance in the field and the managed use of our ADMS.

Operations Manager and Data Manager (February 2006–August 2006)

Collier County, Florida | Hurricane Wilma Disaster Waterways Debris Removal Program Management

Ms. Atkinson was responsible for the supervision, support, and evaluation of field staff; documentation compliance; and ensuring waterway debris removal was compliant with Natural Resources Conservation Service contract specifications. Ms. Atkinson also developed standard operating procedures specific to the waterway debris removal project.

EXPERIENCE SUMMARY

As President of Tetra Tech's Disaster Recovery Business Unit, Mr. Burgiel manages the business operations of all disaster recovery efforts, including preparedness planning, project staffing, logistics, grant administration and agency reimbursement support, program accounting/auditing oversight, and contract negotiations. Mr. Burgiel is dedicated to helping communities plan for and recover from disasters and provide the necessary documentation to receive the maximum allowable reimbursement from federal and state emergency management agencies.

Mr. Burgiel has 30+ years of solid waste and disaster recovery experience. His disaster-related work has included serving as principal in charge of over 100 projects, helping clients throughout the country prepare for, respond to, and recover from natural and human-caused disasters.

Mr. Burgiel is intimately familiar with local, state, and federal solid waste and hazardous waste regulations, as well as U.S. Department of Housing and Urban Development (HUD), Federal Emergency Management Agency (FEMA), and Federal Highway Administration (FHWA) policies and reimbursement procedures as they relate to disaster management and recovery.

RELEVANT EXPERIENCE

Mr. Burgiel has provided senior management oversight to the following projects:

- Hurricane Maria debris mission supporting the Commonwealth of Puerto Rico Department of Transportation
- 67 communities and over 2,400 staff in Florida – Hurricane Irma
- 38 communities and over 1,400 staff in Texas – Hurricane Harvey
- Multiple communities in South and North Carolina – Hurricane Matthew
- Richland County & Lexington County, South Carolina - South Carolina 1,000-year Flooding Event - Comprehensive Disaster Recovery Services
- Hays County/City of Wimberley, Texas – Severe Flooding Disaster Recovery Assistance
- New Jersey Department of Environmental Protection (NJDEP) – Hurricane Sandy Disaster Vessel Recovery Program
- State of Connecticut – Hurricane Sandy Disaster Debris Program
- State of Louisiana – Hurricane Isaac Disaster Debris Program Management
- City of New Orleans, Louisiana – Hurricane Katrina Residential Demolitions
- Bastrop County, Texas – Wildfires
- City of Cedar Rapids, Iowa – Severe Flooding

EDUCATION

University of Central Florida
Master of Business Administration, 1989

Tufts University
Bachelor of Arts, Economics, 1984

AREA OF EXPERTISE

- Solid and Hazardous Waste Management
- Disaster Recovery Program Management
- Federal Grant Management

GRANT EXPERIENCE

- FEMA PA
- CDBG-DR
- HMGP

DISASTERS

- 4337 FL Hurricane Irma
- 4332 TX Hurricane Harvey
- 4286 SC Hurricane Matthew
- 4245 TX Flood
- 4241 SC Flood
- 4087 Hurricane Sandy
- 4084 Hurricane Isaac
- 4029 TX Wildfires
- 4024 Hurricane Irene
- 4106 CT Winter Storm
- 1791 Hurricane Ike
- 1786 Hurricane Gustav
- 1780 Hurricane Dolly
- 1679 FL Tornados
- 1606 Hurricane Rita
- 1609 Hurricane Wilma
- 1602 Hurricane Katrina
- 1595 Hurricane Dennis
- 1561 Hurricane Jeanne
- 1551 Hurricane Ivan
- 1545 Hurricane Frances
- 1539 Hurricane Charley

YEARS OF EXPERIENCE

30+ years

Principal in Charge (November 2018 – Present)**Florida Department of Economic Opportunity | HUD CDBG-DR Rehab/Reconstruction Program**

Mr. Burgiel serves as program manager for Tetra Tech's performance of housing rehabilitation and reconstruction related environmental services associated with the State of Florida's \$615.9 million HUD CDBG-DR grant associated with Hurricane Irma. Overseeing Tetra Tech staff's development of approximately 6,000 Tier 2s, 3,000 lead risk assessments, review of 8 Tier 1s, and other specialized environmental services (e.g., CESTs, EAs, etc.) as a subcontractor to IEM, Inc.

Principal in Charge (October 2018 – Present)**Texas General Land Office | HUD CDBG-DR Housing Rehab/Reconstruction Program**

Mr. Burgiel is currently serving as program manager for Tetra Tech's performance of housing rehab and reconstruction related environmental services associated with the State of Texas' \$5.024 billion HUD CDBG-DR grant associated with Hurricane Harvey. Overseeing Tetra Tech staff's development of approximately 3,500 Tier 2s, 1,700 lead risk assessments, and other specialized environmental services (CESTs, EAs, etc.) as a subcontractor to IEM, Inc.

Principal-in-Charge (October 2015–Present)**Richland County South Carolina | Comprehensive Post-Disaster Flood Support Services**

Following the State of South Carolina's 1,000-year flooding event that took place from October 1–5, 2015, Mr. Burgiel led a team of Tetra Tech staff to provide comprehensive disaster recovery services to Richland County immediately following the historic flooding event. Services included but were not limited to FEMA PA reimbursement support, procurement package development for over 270 road and bridge repairs, well testing and disinfection program management, a post-disaster outstanding needs assessment, flood mitigation planning support, grant funding strategic plan development, and coordination and technical support activities among the County, State and FEMA agencies.

Principal-in-Charge (October 2015–October 2016)**Lexington County, South Carolina | HUD CDBG-DR Residential Buyout Programs**

Mr. Burgiel served as principal-in-charge of Lexington County's residential buyout programs funded by HUD CDBG-DR grant funds. As part of this effort, Tetra Tech is providing comprehensive housing buyout activity services including applicant outreach, buy-out packet preparation and demolition cost estimating, oversight of demolition contractor activities, payment recommendation and project close out on over 100 homes. The work involves management of over \$16 million of HUD CDBG-DR grants.

Principal-in-Charge (May 2015–October 2015)**Hays County/City of Wimberley Texas | Post-Disaster Flood Support Services**

Following the historic flooding event along the Blanco River where over 20 people perished, Mr. Burgiel provided technical support in the Hays County, Texas Emergency Operations Center (EOC) during and immediately following the flooding disaster. As part of these services, Mr. Burgiel supported the County and City of Wimberley in providing expert technical advice associated with providing the County/City appropriate measure for responding to the event and methods for best tracking the County's disaster-related costs to maximize the County's/City's FEMA reimbursement post-disaster. Mr. Burgiel was instrumental in standing up the County right-of-way debris removal program and subsequently obtaining approval for a private property debris removal (PPDR) program from FEMA to cover the extensive debris that remained along and in the Blanco River, which created a future health and safety hazard to the County and City.

Senior Management (April 2012-May 2013)**State of Vermont | Federal Grant Management Services**

Following Hurricane Irene, the State of Vermont faced the daunting task of maintaining critical operations. Under Mr. Burgiel's direction, within 48 hours our team deployed a team of experts to the state emergency operations center (EOC). Mr. Burgiel and our grant management team provided consulting services and managed the recovery process. Our team collected, reviewed, and offered technical assistance to applicants on their Hazard Mitigation Grant Program (HMGP) applications.

Senior Management (September 2008-January 2009)**Harris County, Texas | Hurricane Ike Disaster Debris Program Management**

In 2008, Hurricane Ike made landfall in Texas, causing extensive damage to Harris County, the fourth largest county in the United States. Mr. Burgiel rode out the storm in Harris County's EOC and assisted with the deployment of our response team following the storm. Our team assisted with monitoring and cost reimbursement for over 2.5 million cubic yards of debris from the public right-of-way (ROW) in response to Hurricane Ike.

Senior Management (September 2004-September 2009)**City of Orlando, Florida | Disaster Debris Program Management**

Mr. Burgiel served in a senior leadership role and assisted the City of Orlando with a range of storm recovery monitoring and management activities. Mr. Burgiel was responsible for managing a full support team involved with staging operations, load inspections for storm debris cleanup performed by contract haulers, scheduling, dispatching, and logistics operations for the field inspectors assigned to storm debris cleanup. Our team's assistance enabled the City of Orlando to promptly apply for and receive reimbursement for the total cleanup cost from state and federal emergency management agencies.

Senior Management (February-April 2007)**Volusia County, Florida | Groundhog Day Tornado Disaster Recovery and Storm Debris Removal**

Our team was retained by Volusia to assist with monitoring of cleanup efforts following the Groundhog Day tornadoes that swept through Central Florida during the early morning hours, leaving 20 people dead and many others injured and without homes. Under Mr. Burgiel's direction, our team mobilized a response team to the area to help identify critical debris removal areas and initiate its ROW debris removal operation. Mr. Burgiel oversaw the management of a full support team involved with staging operations, load inspections for storm debris cleanup, and logistics operations for the field inspectors.

Senior Management (August 2004-2005)**City of Boca Raton, Florida | Hurricane Frances Disaster Recovery and Debris Cleanup Management**

Following Hurricane Frances, Mr. Burgiel supervised the responsive deployment of support teams, assisted with staging operations, and managed scheduling, dispatching, and logistics operations for the field inspectors assigned to storm debris cleanup.

Project Management (September – October 2001)**Sarasota County, Florida | Tropical Storm Gabrielle Disaster Debris Program Management**

As a result of Tropical Storm Gabrielle in 2001, Sarasota County required assistance with logistics, staging operations, and load inspections for storm debris cleanup performed by contract haulers. As project manager for the project, Mr. Burgiel assisted Sarasota County with scheduling, dispatching, and logistics operations for the field inspectors assigned for storm debris cleanup.

EXPERIENCE SUMMARY

Mr. McLendon has been providing consulting engineering services to federal, state, and local governments across the U.S. for more than 29 years. His background in solid and hazardous waste management has led him to become one of the leading experts in the country on the implementation of large-scale post-disaster debris removal programs. This experience includes projects for the Virginia Department of Transportation and Texas Department of Transportation following disaster debris generating events. He has routinely assembled large teams to support major infrastructure and emergency response efforts. Career highlights include:

- Experienced Executive Program Manager with over 29 years of experience working with federal, state, and local government agencies on the finance, design, permitting, procurement, construction, and operations of major infrastructure projects.
- Served as Principal in Charge for upwards of 30 major disaster activations including projects totaling more than 100 million cubic yards of debris and upwards of \$2.5 billion in FEMA PA reimbursement.
- Major experience in the legal substantiation and implementation of complex debris removal programs including PPDR, waterways, beaches, selective salvage, etc.
- In depth knowledge of the FEMA Public Assistance program including a strong understanding of Federal Register 2 CFR Part 200 ("the Super Circular")

RELEVANT EXPERIENCE

Hurricane Sally (2020)

City of Pensacola, FL and Okaloosa County, FL

The City of Pensacola and Okaloosa County, FL have been long-standing clients of Mr. McLendon. Following the impact of Hurricane Sally, Mr. McLendon provided senior advisory services to include explanations of the FEMA Category A program as well as procurement assistance. Chuck has also provided senior level oversight to ensure that our response crews are meeting client expectations.

Hurricane Florence (2018)

Boiling Spring Lakes, NC and Briarcliff Acres, SC

Following Hurricane Florence, Mr. McLendon provided disaster debris monitoring and FEMA grant management related services to the City of Boiling Spring Lakes, NC and the Town of Briarcliffe Acres, SC (through a contract with the Horry County Solid Waste Authority). Monitoring work including debris management site permitting, right of way collection, hazardous tree removal, and household hazardous waste collection.

YEARS OF EXPERIENCE

29 years

AREA OF EXPERTISE

- Solid and Hazardous Waste Management
- Disaster Debris Monitoring
- Solid Waste Routing and Efficiency
- Private Property Debris Removal
- Cost of Service Evaluations
- Emergency Management
- Damage Assessment
- Utility Engineering/Consulting
- Program Management
- Public Outreach/Communications
- Procurement (2CFR)
- Environmental Permitting
- Grant Management

DISASTERS

- DR4564FL, Hurricane Sally
- DR-4559LA, Hurricane Laura
- DR-4393NC, Hurricane Florence
- DR 4337FL, Hurricane Irma
- DR-4283FL, Hurricane Matthew
- DR-4241SC, Severe Flooding
- DR-4138FL, Severe Flooding
- DR-1971AL, Tornado Outbreak
- DR-4024VA, Hurricane Irene
- DR-1791TX, Hurricane Ike
- DR-1786LA, Hurricane Gustav
- DR-1603LA, Hurricane Katrina
- BP Deepwater Horizon Oil Spill

EDUCATION

Bachelor of Science, Business Marketing, Florida State University, 1991

Hurricane Irma (2017)

Numerous Central Florida Jurisdictions

Following Hurricane Irma in September of 2017, Mr. McLendon provided senior oversight of debris monitoring operations across seven counties – including Seminole, Lake, and Volusia counties in Central Florida. Chuck was responsible for assembling project management and support teams to include policy and field operations expertise. In total, he oversaw a team of over 1,000 personnel that accounted for nearly 6 million cubic yards of debris removal. This work included implementation and tracking of Private Property Debris Removal (PPDR) programs within each of the seven counties managed.

Hurricane Matthew (2016)

St. Johns and Flagler Counties, Florida

Mr. McLendon served as Principal in Charge for the debris monitoring mission in St. Johns County and Flagler County, Florida following Hurricane Matthew. Chuck oversaw the removal of more than 1.1 million cubic yards of debris from public and private roads as well as debris removal efforts along nearly 27 miles of county-maintained beach. In addition to providing daily oversight of the debris removal mission, Mr. McLendon was regularly relied upon by County staff for policy guidance related to the County's overall recovery effort.

Hurricane Matthew (2016)

City of Flagler Beach, Florida

In the immediate aftermath of Hurricane Matthew, Mr. McLendon assisted Flagler Beach in the implementation of a debris monitoring program as well as various other post-disaster advisory services. We assisted the City in negotiations with the City's disposal site for the hurricane generated debris. We also helped the City to clean up with the waste water treatment plant site as part of a separate non-FEMA reimbursable contract. On numerous occasions, we provided input to City staff on FEMA reimbursement including procurement policies.

Severe Flooding (2015)

Clarendon County, South Carolina

Mr. McLendon provided on-site technical assistance to Clarendon County following a catastrophic flooding event in 2015. Chuck assisted the County with coordination and communications with the South Carolina National Guard in the repair of County-maintained roadways. Mr. McLendon also assisted with various procurements associated with temporary and permanent repairs as well as helping the County to develop a system to track materials used for roadway stabilization and repair.

Severe Flooding (2014)

Escambia County, Florida

Mr. McLendon served as the Recovery Program Manager for Escambia County, Florida following a 500-year flooding event that resulted in upwards of \$100 million in damages to Escambia County. Mr. McLendon assisted with the damage assessment documentation process, procured engineers and contractors for both temporary and permanent repairs, and helped the County Public Works Dept. with overall reimbursement efforts.

Hurricane Isaac (2012)

Jefferson Parish, Louisiana

Mr. McLendon served as Principal in Charge and Project Manager to Jefferson Parish following Hurricane Isaac in 2012. A very minor hit in comparison to Hurricane Katrina, the County still had very high expectations for a rapid debris removal program. Mr. McLendon organized a strong team that provided right of way debris removal as well as staffing at citizens convenience sites.

Northern Alabama Tornadoes Debris Monitoring (2011)

U.S. Army Corps of Engineers

Mr. McLendon served as Principal in Charge in supporting a QC team activated to support the debris management mission in Tuscaloosa, AL following the 2011 northern Alabama tornado outbreak. Mr. McLendon was essential in ensuring that the project was properly staffed with trained individuals to support the USACE mission.

Deepwater Horizon Oil Spill (2010)

Escambia and Santa Rosa Counties, Florida

Mr. McLendon provided comprehensive field environmental and reimbursement services to Escambia and Santa Rosa Counties, Florida (located in the Florida Panhandle) following the Deepwater Horizon Oil Spill. Mr. McLendon led efforts to procure containment boom contractors as well the program management of daily containment boom operations. Mr. McLendon was also responsible for implementing a large-scale training program for County staff and volunteers on OSHA's Hazardous Waste Operations and Emergency Response Standard (HAZWOPER).

Hurricane Irene (2010)

Virginia Department of Transportation

Mr. McLendon served as Principal in Charge for recovery efforts on behalf of the Hampton Roads District of the Virginia Department of Transportation following Hurricane Irene. Mr. McLendon provided senior advisory services and oversight of a team to provide FEMA PA / FHWA ER reimbursement services for the District.

Hurricane Ike (2008)

Texas Department of Transportation

Mr. McLendon served as Principal in Charge for disaster recovery services to the Beaumont District of TXDOT following Hurricane Ike. Mr. McLendon oversaw a team to assist the District with debris monitoring as well as overall FEMA PA reimbursement services.

Hurricanes Katrina and Gustav (2007-2009)

City of New Orleans, Louisiana

Mr. McLendon served as Principal in Charge for several recovery efforts for the City of New Orleans including the City's residential demolition program following Hurricane Katrina as well the overall response effort following Hurricane Gustav. Mr. McLendon assisted project management staff in the development of a complex legal and environmental process to allow for the demolition of flood-damaged structures to occur within the City and oversaw the demolition of some 2,000 residential structures. This work included a complex legal condemnation process, selective salvage of historically significant architectural items, environmental testing, utility disconnects, and environmental monitoring. Later, Mr. McLendon served as Principal in Charge for debris management efforts in the City following Hurricane Gustav.

Hurricane Ivan (2004)

Escambia County, City of Pensacola, and FDOT District 3, Florida (2004)

Hurricane Ivan devastated northwest Florida. Mr. McLendon served as Principal in Charge for recovery efforts to Escambia County, the City of Pensacola, and Florida DOT District 3. Mr. McLendon assisted the County in putting together the legal substantiation for the County to receive approval for a major private property debris removal program including both vegetative debris and sand removal from residential structures on the beach. Upwards of 8 million cubic yards of debris was removed from County and City right of ways, private property, and county beaches.

EXPERIENCE SUMMARY

Mr. Ralph Natale is the director of post-disaster programs for Tetra Tech, Inc. He leads the practice by developing programs, providing daily project support, and providing oversight and guidance to his team of project managers and projects. Mr. Natale is an expert in Federal Emergency Management Agency-Public Assistance (FEMA-PA) Grant Program reimbursement policies and has administered nearly 70 projects in his 13-year career.

Mr. Natale has served as a principal in charge, project manager, data manager, and operations manager in response to some of the country's largest debris-generating disasters, including Hurricanes Matthew, Katrina, Ike and Sandy. This includes managing and documenting the removal of over 16 million cubic yards (CYs) of debris and 895,000 hazardous trees totaling over \$470 million dollars of reimbursed invoices.

FEATURED RELEVANT EXPERIENCE

Subject Matter Expert (Debris Documentation, Program Management, Grant Management)

Mr. Natale has served as a debris documentation specialist and grant consultant for state and local governments during his extensive career in disaster debris industry. This includes serving as a current member of the State of Connecticut Emergency Operations Debris Task Force, where he was activated during the recovery operations following Hurricane Irene and Winter Storm Alfred.

Mr. Natale has also served as a senior consultant and subject matter expert on the following projects:

- State of California Camp Fire Response 2018- present
- USACE | NorCal Wildfires, 2017 – 2018
- State of California | SoCal Wildfires, 2018 – present
- Lake County, California | Valley and Butte Fire (September 2015– Present)
- City of Houston, Texas | Hurricane Ike, severe droughts, May 2015 floods (June 2009–Present), Hurricane Harvey (June 2009–Present)
- State of Connecticut | Interagency Debris Management Task Force (August 2010–Present)
- City of New Orleans, Louisiana | Hurricane Isaac (September–December 2012)
- Texas Department of Transportation | Federal Highway Administration-Emergency Relief Statewide Training (January–July 2010)
- Connecticut Department of Transportation | Winter Storm Alfred (October 2011–July 2012)
- Boulder County, Colorado | 2013 Floods (October 2013 –2015)

YEARS OF EXPERIENCE

14 Years

AREA OF EXPERTISE

- Program Development
- Documentation Management
- Private Property Debris Removal Programs
- Debris Removal Planning
- Debris Removal Monitoring
- Packet Management
- Geospatial Reporting

GRANT EXPERIENCE

- FEMA PA
- NRCS EWP
- FHWA ER

DISASTERS

- 4240 Valley and Butte Fire
- 4245 TX Severe Storms
- 4145 CO Flooding
- 4087 Hurricane Sandy
- 4084 Hurricane Isaac
- 4029 TX Wildfires
- 4024 Hurricane Irene
- 4106 CT Snow Storm
- 3268 NY Snowstorm
- 1971 AL Tornadoes
- 1791 Hurricane Ike
- 1786 Hurricane Gustav
- 1780 Hurricane Dolly
- 1763 IA Flooding
- 1609 Hurricane Wilma
- 1602 Hurricane Katrina

TRAINING/CERTIFICATIONS

- OSHA 40-Hour Asbestos Training
- IS-632: Debris Operations
- HSEEP-Certified
- OSHA Asbestos Health and Safety
- IS-30: Mitigation Grants System
- IS-100, 200, and 700: ICS and NIMS
- IS-630: Intro to the PA Process

Principal in Charge/Senior Program Manager

As director of post-disaster programs for Tetra Tech, Mr. Natale has focused on developing and improving program management processes. These processes ensure the most efficient methods of managing debris removal programs to maximize federal reimbursement via the FEMA 325, and 327 guidelines. As a senior program manager, Mr. Natale ensures quality control and quality assurance of project managers' deliverables on all Tetra Tech projects. A representative list of projects he has worked on is included below.

Camp Fire Response

Mr. Natale serves as project manager and is responsible for oversight of debris and environmental work related to the hazardous material removal of over 12,000 parcels located in the County of Butte. This is possibly the largest debris operation in history.

Carr and Mendocino Complex Fire Incident (August 2018 – present)

Mr. Natale serves as project manager and is responsible for oversight of debris and environmental work related to the hazardous material removal of over 1,300 parcels located in Shasta and Lake Counties.

Northern California (NORCAL) Wildfire Response (November 2017-Present)

Mr. Natale serves as principal in charge for USACE ADMS services for all the work completed after the Northern California wildfires in 2015. This included debris and environmental services of over 8,000 homes and over 1 billion dollars in costs. Mr. Natale oversees the overall project management team and assists with staffing and logistics for this four county response.

Ventura California Wildfire Response (February 2018 – Present)

Mr. Natale serves as principal in charge for USACE ADMS services for all the work completed after the Northern California wildfires in 2015. This included debris and environmental services of over 8,000 homes and over 1 billion dollars in costs. Mr. Natale oversees the overall project management team and assists with staffing and logistics for this four county response.

Florida Department of Environmental Protection (2016-2018)

Mr. Natale serves as principal in charge for FDEP waterways debris removal programs (wet debris). Unlike conventional debris removal programs that are well established every waterways program needs a level of customization. Mr. Natale has provided this oversight working with the State of Florida, FEMA and the local counties that recovery was being conducted. Counties worked post Matthews and Irma include; Nassau, St. Johns, Ventura, Brevard, Monroe, Collier, Lee.

Detwiler Fire (August 2017-Present) and Helena Fire (September 2017- Present) California Fire Response

Following the catastrophic fires that impacted California in the fall of 2017, Mr. Natale has been overseeing disposal operations for both the Detwiler and Helena Fires. Under Mr. Natale's direction, the Tetra Tech team was responsible for the hazard assessment of over 200 parcels of burned area in Northern California. Tetra Tech also conducted OSHA personal sampling and air monitoring and sampling during all operations to ensure protectiveness to public health during cleanup operations. Tetra Tech assessed each parcel for radiation, VOCs, lead, asbestos, and debris estimates.

Clayton Valley Fire California Fire Response (October 2016-January 2017)

As senior program manager, Mr. Natale was responsible for coordinating project management staff, overseeing health and safety operations, and responsible for overall completion of the project. He also oversaw the Tetra Tech team that conducted OSHA personal sampling, air monitoring, and sampling during the duration of the project to ensure protectiveness to public health during cleanup operations.

CalRecycle | Erskine Fire (July 2016–October 2016)

As principal in charge for the Erskine wildfire recovery project, Mr. Natale oversaw operations including staffing, safety, field logistics, task force dispatching, training, and other daily activities. The Erskine fire was the second-

most destructive fire of the California wildfire season that year, burning nearly 50,000 acres, and destroying over 100 buildings. Debris removal was performed on 302 fire-damaged sites, and under Mr. Natale's oversight the firm provided management and support staff for the CalRecycle/Cal Office of Emergency Services (OES) incident command system for the duration of the program.

California | Valley and Butte Fire (October 2015–2016)

Mr. Natale helped create and implement programs for several projects after the Valley and Butte fires of 2015, which burned over 150,000 acres of forests and destroyed over 2,000 homes, with recovery costs of over \$300 million. Each program developed was unique but necessary for the community as a whole to recover. Programs included geospatial live tracking of work completed and equipment deployed; mitigation of hazardous trees from rights of ways and private property that was fully funded by CalOES and FEMA; private property debris removal packet management and database support; and management of a unique mix of environmental scientists and debris specialists to provide documentation for remediation of asbestos and other contaminants left behind, including debris quantities. These clients included Lake County Public Works, CalRecycle (AJ Diani), CalRecycle (Sukut), and PG&E.

State of New Jersey | Hurricane Sandy Disaster Recovery Operations (October 2012–January 2013)

Mr. Natale supported debris monitoring efforts for seven separate municipalities and state agencies following Hurricane Sandy. These clients including but not limited to the City of Newark, City of Sayreville, Ocean Township, and the New Jersey Parks Department.

State of Connecticut | Hurricane Sandy Statewide Debris Monitoring Operations (October–December 2012)

Mr. Natale oversaw statewide debris monitoring operations in response to Hurricane Sandy. Mr. Natale led our team in responding to nine municipalities spread over 100 miles, including but not limited to the Town of Fairfield, City of New London, and the Town of Greenwich.

City of New Orleans; Jefferson Parish; and St. John the Baptist Parish, LA | Hurricane Isaac Debris Monitoring Operations (September–December 2012)

Mr. Natale oversaw the debris monitoring efforts following Hurricane Isaac. During this effort, our team monitored the collection and disposal of over 670,000 CYs of debris. Mr. Natale coordinated with several local governments, including the City of New Orleans, Jefferson Parish, and St. John the Baptist Parish.

State of Connecticut | Winter Storm Alfred Statewide Debris Monitoring Operations (October 2011–April 2012)

Mr. Natale oversaw efforts to coordinate with 12 individual local governments and 45 Connecticut Department of Transportation towns to collect more than 1.5 million CYs of vegetative debris and remove over 100,000 hazardous trees.

Mr. Natale has provides senior management on the following projects:

- City of New Orleans, Louisiana | Hurricane Katrina Residential Demolitions (April 2010–Present)
- Bastrop County, Texas | Wildfires (September 2011–August 2013)
- City of Cedar Rapids, Iowa | Severe Flooding (May 2010–June 2011)
- University of Iowa | 2008 Severe Flooding (March 2012–Present)
- City of Houston, Texas | Standing Dead Trees (May 2010–June 2011)
- Terrebonne Parish, Louisiana | Hurricane Ike (July 2010–February 2011)
- State of Connecticut Hurricane Irene (September 2011–November 2011)

EXPERIENCE SUMMARY

Mr. Jeffrey Dickerson has more than 30 years of experience in program management, with extensive experience in technical organizational management, training, and readiness exercises. He is a military veteran with skills in leadership, training, and personnel development. As the Technical Applications Manager, Mr. Dickerson is responsible for the planning, development, deployment of technical applications supporting emergency response operations for the firm.

Mr. Dickerson has led the development and support of Tetra Tech's automated debris management system (ADMS), RecoveryTrac™. As one of only three systems validated by the USACE, it is the preferred provider by the USACE debris contractors, providing ADMS services to 6 of 8 USACE districts globally. RecoveryTrac's flexibility and GIS capabilities provide best-in-class reporting and analysis tools. Additionally, RecoveryTrac's web-based data feeds enable direct integration into client GIS and emergency management systems.

Mr. Dickerson has managed numerous large disaster activities with over 1,000 field monitors, coordinated the operation of a round-the-clock data processing centers—some with over 90 personnel, and provided technical support for a debris management database to track the over 1,000 trucks and documentation for over 5 million cubic yards of debris brought to the client's debris management sites (DMS).

FEATURED EXPERIENCE

GIS/ADMS Applications Manager (October 2017–July 2018) **Sonoma, Napa, Lake and Mendocino Counties, CA | Wildfire Disaster Debris Private Property Debris Removal (PPDR) Program Management**

As part of a FEMA-Army Corps of Engineers (ACE) contractor team, Mr. Dickerson supported the deployment and data management of the ACE compliant ADMS and GIS technologies to automate documentation of the private property hazard removal and fire debris removal mission. Mission assignment also included site assessment and environmental remediation sampling. To date, over 3,450 properties have been assessed, sampled and fire debris removed generating nearly 761,000 tons of debris. Advanced GIS mapping, document, and data analysis portals were used extensively to document FEMA, ACE, and California environmental requirements.

Lead Field Manager (November 2017– March 2018) **U.S. Virgin Islands | Hurricane Maria**

Following the destruction caused by Hurricane Maria, the U.S. Army Corps of Engineers (USACE) was tasked with the mission to remove and dispose of disaster debris. Tetra Tech was contracted by one of the USACE awarded contractors to provide ADMS management and documentation of debris

YEARS OF EXPERIENCE

30 Years

AREA OF EXPERTISE

- Mobile and GIS Technology
- Resource Deployment and Tracking
- Readiness Training and Exercises
- Disaster Operations Support
- 20+ Years Military Experience

DISASTERS

- 4340 Hurricane Maria
- 4240 CA Wildfires
- 4223 TX Flooding
- 4166 SC Winter Storm
- 4165 GA Winter Storm
- 4145 CO Flooding
- 4115 SD Winter Storm
- 4087 Hurricane Sandy
- 4084 Hurricane Isaac
- 4029 TX Wildfires
- 4024 Hurricane Irene
- 4106 CT Winter Storm
- 1791 Hurricane Ike
- 1609 Hurricane Wilma
- 1602 Hurricane Katrina

TRAINING/CERTIFICATIONS

- FEMA IS-632, IS-700, IS-922
- MCDBA, Microsoft Certified Database Administrator
- MCSE, Microsoft Certified Network Engineer
- MCT, Microsoft Certified Trainer

EDUCATION

Thomas Edison University
 Associate of Science,
 Nuclear Engineering
 Technology, 1997

removal activities. Mr. Dickerson served as Lead Field Manager and was responsible for the management and implementation of RecoveryTrac™ to document debris removal efforts.

GIS/ADMS Applications Manager (October 2015–August 2016)

Lake and Calaveras Counties, CA | Wildfire Disaster Debris Private Property Debris Removal (PPDR) Program Management

Mr. Dickerson managed the development and deployment of customized GIS-enabled ADMS technology to automate a private and commercial property hazard removal and demolition program, including environmental remediation sampling. Over 4,000 hazardous tree were removed and 1,000 structures were demolished generating nearly 100,000 cubic yards of mixed debris. Advanced GIS mapping, document, and data analysis portals were used extensively to document California environmental requirements.

ADMS and Logistics Manager (May 2015–August 2015)

State of Texas | Severe Flooding Debris and Hazard Removal Program Management

Mr. Dickerson managed the logistics and deployment of staff equipment and supplies as well as ADMS technology to 10 county and local clients in a multi-jurisdiction activation, including over 135 handheld devices removing 325,000 cubic yards of flood and household debris. Advanced GIS web services and data information portals were used extensively in managing the hazardous material pickups, road pass clearance, and public information applications.

GIS Field Application Manager (November 2014–May 2015)

City of New Orleans, LA | Hurricanes Katrina Demolition Phase II Program Management

Mr. Dickerson developed and deployed mobile field GIS technology to automate the private property demolition survey and documentation. Custom GIS base workflow automation provided custom form generation from collected field data. Phase II included the survey and demolition of over 375 structures.

GIS/ADMS Application Manager (February 2014–June 2014)

States of Georgia and South Carolina | Winter Storm Pax Disaster Debris Program Management

Mr. Dickerson managed the logistics and deployment of ADMS technology to seven county and local clients in a multi-state activation, including over 265 handheld devices for over 110,000 hazardous limb and tree removals and over 1,000,000 cubic yards of debris. Advanced GIS web services and data analysis portals were used extensively in managing the projects and public information applications.

ADMS Application Manager (October 2013–December 2013)

State of New Jersey Department Environmental Protection | Hurricane Sandy Disaster Debris Program Management

Mr. Dickerson managed the logistics and deployment of ADMS technology, including over 45 handheld devices for waterway debris and sediment removal for two-thirds of New Jersey's coastline. The RecoveryTrac™ work documentation module was heavily used to document the step-by-step progress. Over 58,000 photos documenting the collection and disposal of the debris and sediment were recorded.

ADMS Application Manager (August 2012–July 2013)

St. John the Baptist Parish, Louisiana | Hurricane Isaac Disaster Debris Program Management

Mr. Dickerson managed the logistics and deployment of ADMS technology, including over 120 handheld units used by the Parish to expedite the recovery process collecting over 225,000 cubic yards of debris. Detailed pickup locations and damage reports were used extensively to keep community leaders informed of progress.

ADMS Application Manager (September 2011–June 2013)

City of Houston, Texas | Drought & Wildfires Debris Removal Monitoring

Mr. Dickerson managed the multi-year logistics and deployment of ADMS technology, including over 25 handheld devices in a multi-phased removal of thousands of trees following a severe drought documenting over 260,000 cubic yards of debris. His responsibilities include the deployment, support, and staff training of the ADMS mobile system and development of custom mapping and reports.

EXPERIENCE SUMMARY

Mr. John Buri is a director of post-disaster programs for Tetra Tech, Inc., and a member of our senior management team. Mr. Buri has a thorough understanding and practical application of industry best practices and federal guidance governing such efforts including the Federal Emergency Management Agency (FEMA), Hazard Mitigation Assistance (HMA), FEMA Public Assistance (PA) Program, 2 CFR 200, HUD CDBG-DR and disaster funding strategies for local and state governments. Key highlights of Mr. Buri's career include:

- **16 years of experience:** Working with mitigation, emergency management planning, response, and recovery operations
- **\$3 billion:** His work has represented over \$3B in disaster related grants.
- **22 Disaster Declarations:** Performed in roles of project manager or principal-in-charge
- **\$142 million:** Served as program manager for \$142M in buyout /elevations
- **41 Total Disaster Declarations:** Worked on projects in either a project manager, principal in charge or support role.
- **17 States:** Worked in 17 states across 8 FEMA Regions
- **100 clients:** Mr. Buri has worked for over 100 state and local governments clients since 2004
- **39 national and state-level conference speaking engagements:** He is a nationally recognized speaker on disaster recovery and preparedness topics, presenting at the National Hurricane Conference, National Hazardous Materials Management Association Annual Conference, Solid Waste Association of North America Annual Conference (WasteCon), Maryland Emergency Management Association Conference, Government Finance Officers Association Conference, Texas Homeland Security Conference, North Carolina Emergency Management Conference, and the National Forum for Black Public Administrators Conference.

FEATURED RELEVANT EXPERIENCE

Multi-year Emergency Management & Disaster Recovery Services City of Houston, Texas; Program Manager

- Managed emergency responses to major disasters including Hurricane Ike in 2008 (DR-1791), Memorial Day flood in 2015 (DR-4223), Tax Day flood in 2016 (DR-4269); and Hurricane Harvey 2017
- Following each disaster, coordinated with FEMA, Texas Division of Emergency Management (TDEM), USACE, Texas Commission on Environmental Quality (TCEQ), city departments, elected officials, congressional offices and volunteer groups to coordinate field activities, damage site inspections, eligibility reviews, and audits

YEARS OF EXPERIENCE

16 Years

AREA OF EXPERTISE

- Damage Assessment
- Policy and Procurement
- Debris Management
- Disaster Housing
- Grant Application Development
- Grant Accounting Systems
- Audit Process
- Closeout Procedures

GRANT EXPERIENCE

- FHWA-ER Program
- HUD CDBG-DR
- FEMA PA
- FEMA 404 HMGP
- FEMA HMA

DISASTERS

- 4245 TX Flood
- 4241 SC Flood
- 4240 CA Wildfire
- 4223 TX Flood
- 4222 OK Flood
- 4193 Napa Earthquake
- 4166 SC Winter Storm
- 4165 GA Winter Storm
- 4145 Colorado Floods
- 4087 Hurricane Sandy
- 4084 Hurricane Isaac
- 4029 TX Wildfires
- 4024 Hurricane Irene
- 4022 Tropical Storm Irene
- 4106 CT Winter Storm
- 4064 OK Tornado
- 1969 NC Tornados

EDUCATION

Texas State University
Master of Arts, Public
Administration, 2002

The University of Texas
Bachelor of Arts, Government,
2000

- Managed planning team for 5 task orders under the DHS' Regional Catastrophic Planning Initiative Grant and Urban Area Security Initiative grant allocated to the City of Houston Office of Homeland Security
- Program manager for the City's flood resilience initiative in supporting the City's Flood Czar conducting damage analysis, mitigation project identification and identification of grant opportunities.

Disaster Grant Management Consulting – 2013 Front Range Flood

Boulder County, Colorado, Program Manager

- Overall responsibility for the management and performance of our task order for \$8M in consulting services associated with the administration and documentation to support disaster grants
- Managed the grant administration of \$300M in FEMA PA, FEMA HMGP, FHWA-ER, NRCS-EWP and HUD CDGB-DR recovery grants following the front-range floods.
- Coordinated recovery efforts between the County, USACE, NRCS, FEMA, Colorado Department of Local Affairs (DOLA), Colorado Division of Homeland Security and Emergency Management (DHSEM), Colorado Department of Transportation, Town of Lyons and Jamestown, internal county departments and elected officials.
- Facilitated strategic planning meetings with community stakeholders to identify long term recovery initiatives

Multi-year Emergency Management & Disaster Recovery Services

Montgomery County, Texas

- Managed emergency responses to multiple major disasters including Hurricane Ike in 2008 (DR-1791) and two floods in 2016 (DR-4269 and DR-4272)
- Directed various task orders following disasters including project formulation, technical assistance on the PA grant program, conducting substantial damage estimation of 250 flooded properties, data collection for PA grant program and grant application for FEMA FMA grant program.
- Served as the client point of contact, prepared cost and technical task order proposals, assigned resources, reviewed deliverables, and tracked costs and schedules to ensure compliance with statements of work and approved budgets

Subject Matter Expert/Senior Management Oversight (October 2015-Ongoing)

Richland County, South Carolina | Public Assistance Consulting

Mr. Buri has been an integral part of Tetra Tech's Richland County disaster recovery team assisting the Project Manager and consultants with obtain data, policy interpretation and general grant consulting. Mr. Buri has focused his time assisting with navigating the on-going challenges associated with dam reconstruction, road damage restoration and long term recovery.

Program Manager (May 2015 – 2016)

Hays County, Texas | Full Services Disaster Grant Management Consulting and Debris Management | May 2015 (DR 4223) and October 2015 Floods (DR-4245)

Mr. Buri is currently leading the Tetra Tech team supporting Hays County following two (2) major disaster declarations in 2015 including the May Memorial Day Flood and October All-Saints Day Flood that . This includes providing technical assistance to County leadership regarding FEMA PA, HMGP and CDBG-DR grant programs.

Program Manager (July 2010-September 2012)

Port of Galveston, Texas | Hurricane Ike Federal Grant Administration

Mr. Buri provided senior management oversight in assisting the Port of Galveston on a number of reimbursement-related issues. With Mr. Buri's management and guidance, the Port of Galveston received more than \$40 million in additional federal funding associated with permanent repairs to several of the port's piers following damage from Hurricane Ike in 2008.

Subject Matter Expert/Senior Management Oversight (May 2015-Ongoing)**City of Houston, Texas | Disaster Debris Monitoring and Public Assistance Consulting**

Following the May 2015 Memorial Day Flood in Houston, Mr. Buri worked closely with the City of Houston's Disaster Recovery team on debris and FEMA reimbursement related issues. Mr. Buri developed operational plans, press releases, USACE/FEMA coordination, and daily progress reports along with contractor and force account labor documentation for submission to FEMA.

Subject Matter Expert/Senior Management Oversight (February 2013-January 2014)**New Jersey Department of Environmental Protection | Hurricane Sandy Waterway Debris Removal Project**

Mr. Buri provided subject matter expertise in the development and implementation of numerous protocols and procedures to effectively manage the New Jersey Department of Environmental Protection's (NJDEP) waterways debris removal program. Mr. Buri oversaw the implementation of our automated debris management system (ADMS) technology, which increased NJDEP's visibility to the day-to-day operations and provided real-time reporting of debris quantities. Due to the excellent senior and project management provided by our team, NJDEP then tasked our team with monitoring the sediment removal process in the northern and southern region.

Senior Management Oversight (September 2012-December 2012)**City of New Orleans, Jefferson Parish, St. John the Baptist Parish, Louisiana | Hurricane Isaac Disaster Debris Program Management**

Mr. Buri provided senior management oversight and operational and client support for the debris monitoring efforts following Hurricane Isaac to numerous communities in the State of Louisiana following Hurricane Isaac. During this effort, our team monitored the collection and disposal of over 670,000 cubic yards of debris.

Senior Management Oversight/Client Liaison (September 2011–August 2013)**Bastrop County, Texas | Wildfire Disaster Program Management**

Mr. Buri provided senior management oversight to Bastrop County's disaster recovery operations following the most devastating wildfires in Texas history. With 1,700 structures destroyed, Mr. Buri was vital in obtaining expedited PWs, coordinating directly with FEMA to develop disaster-specific documentation protocols, and orchestrating interlocal coordination with county municipalities, electrical co-ops, and regulatory agencies.

Senior Management Oversight (January 2012-October 2013)**State of Vermont | Hurricane Irene FEMA HMGP Application, Administration, and Implementation**

In the wake of Hurricane Irene, the State of Vermont Emergency Management Department engaged our team to assist with its mitigation process. This included consulting services to evaluate the feasibility of submitting an application for the buyout of substantially damaged or destroyed structures and the elevation of less damaged structures under the FEMA HMGP. Within 48 hours, our team deployed a team of experts to the State of Vermont EOC to manage all aspects of these processes. Beginning with applicant outreach and program setup, the project team collected, reviewed, and offered technical assistance to applicants on their HMGP applications to ensure that applications are completed per program timelines and stand a good chance of being awarded through the \$23 million HMGP grant. As a result of the quality and timeliness of our team's work on the HMGP applications, the State sought our team's assistance with a number of FEMA PA-related issues, including grant management of the State's Waterbury Office Complex, which was severely flooded.

Regional Program Manager (September 2008–September 2010)**State of Texas – 78 Total Clients | Hurricane Ike Comprehensive Debris Management Operations and FEMA PA Administration and Management**

Following Hurricane Ike, Mr. Buri served as regional program manager and provided senior management for approximately 78 clients in the state of Texas. Mr. Buri was instrumental in the immediate mobilization of our team and provided a full range of services and client support to each client. Mr. Buri also provided management and guidance to each client to ensure they received FEMA reimbursement.

Project Manager (September 2008-September 2011)

City of Houston, Texas | Hurricane Ike Disaster Debris Program Management

Mr. Buri served as a project manager to the City of Houston following Hurricane Ike, where Mr. Buri worked closely with the City of Houston Solid Waste and Finance Department to reconcile and provide detailed information of over \$110 million in invoices and over \$3 million in FHWA funds. In total, our team's response to the City of Houston included the collection of over 5.5 million cubic yards of debris in 256 zones throughout the City. This included 300 parks and open spaces and the removal of over 214,000 hazardous trees accompanied by 630,000 photographs to document eligibility.

Senior Management Oversight (September 2008–Ongoing)

Galveston County, Texas | FEMA HMGP, Severe Repetitive Loss (SRL), and CDBG Application, Administration, and Implementation

Following Hurricane Ike, Galveston County faced the daunting task of maintaining critical operations. Galveston County engaged our team to assist with its overall recovery process. This included consulting services for the FEMA PA program and evaluating the feasibility of submitting an application for the buyout of substantially damaged or destroyed structures and the elevation of less damaged structures under the FEMA HMGP. Within 48 hours, our team deployed a team of experts to Galveston County to manage all aspects of these processes. Beginning with public outreach and program setup, our staff began collecting applications from property owners and compiling an HMGP application for the buyout of up to 1,000 properties and the elevation of 12 others through a \$102 million HMGP grant, which our team secured, implemented, and is in the process of closing out. In addition, Galveston County also engaged our team to assist with its extensive PA process and to act as a standby PA consultant for future disasters. Finally, on behalf of Galveston County, our team applied for a FEMA SRL grant to elevate many more flood-prone homes throughout Galveston County. The resulting \$31 million SRL grant award will be used to elevate as many eligible homes as possible and is being implemented by our team to closeout.

EXPERIENCE SUMMARY

Mr. Oliver Yao serves as a financial analyst for post disaster programs at Tetra Tech, Inc. Mr. Yao has over twelve years of industry experience in the four phases of emergency management: preparedness, response, recovery, and mitigation. In addition, Mr. Yao has supported response efforts to some of the largest disasters to affect the United States, including Hurricanes Katrina and Ike. Due to his experience, Mr. Yao also has unique knowledge and understanding of federal grant programs and the documentation requirements. This knowledge and experience has aided Mr. Yao in developing and implementing standard operating procedures (SOP) for documentation and data management that assist our clients during closeout and audit.

Mr. Yao also understands all aspects of our automated debris management system (ADMS), RecoveryTrac™. Due to his understanding, Mr. Yao is able to support all aspects of the ADMS handhelds, including field deployment, geospatial reporting, and future enhancements. This knowledge and experience has aided Mr. Yao in providing local governments across the country with debris management consulting services such as the development of disaster debris management plans (DDMPs), the procurement of debris removal contractors, and the evaluation of debris management sites (DMS). Mr. Yao also has extensive experience assisting Florida communities with debris management services. He was part of the project team that helped develop the first Florida FEMA-approved DDMP for Escambia County.

RELEVANT EXPERIENCE

Senior Management and Data Oversight (October 2018–Present) Florida | Hurricane Michael Program Management

Hurricane Michael impacted the Florida panhandle region as a Category 5 hurricane. Mr. Yao currently provides senior management and data oversight for multiple projects in Florida including the cities of Lynn Haven, Springfield, and Callaway. Recovery efforts include private property debris removal and structural demolitions.

Senior Management and Data Oversight (September 2018–December 2018)

North Carolina | Hurricane Florence Program Management

Hurricane Florence impacted North Carolina in September of 2018. Mr. Yao provided senior management and data oversight for multiple projects in North Carolina including the counties of Onslow, Lenoir, and Craven.

YEARS OF EXPERIENCE

12 Years

AREA OF EXPERTISE

- FEMA Reimbursement and Audit Support
- Disaster Debris Management
- Data Management
- FEMA-Compliant Disaster Planning
- RecoveryTrac™ ADMS
- Emergency Management Planning

GRANT EXPERIENCE

- FEMA PA

DISASTERS

- 4337 FL Hurricane Irma
- 4332 TX Hurricane Harvey
- 4283 FL Hurricane Matthew
- 4240 CA Valley Fire
- 4223 TX Flooding
- 4166 SC Winter Storm
- 4145 CO Flooding
- 4155 SD Winter Storm
- 4145 CO Flooding
- 4086 Hurricane Sandy
- 4080 Hurricane Isaac
- 4029 TX Wildfires
- 4024 Hurricane Irene
- 1791 Hurricane Ike
- 1786 Hurricane Gustav
- 1780 Hurricane Dolly
- 1679 Tornadoes
- 1676 MO Winter Storms
- 1665 NY Snowstorm
- 1603 Hurricane Katrina

EDUCATION

Rollins College, Crummer School of Business
Master of Business Administration, 2006

Rollins College
Bachelor of Arts, Economics, 2003

Senior Management and Data Oversight (August 2017–April 2018)**City of Houston, Texas | Hurricane Harvey Program Management**

The southwest region of Texas was substantially impacted by Hurricane Harvey and the torrential rainfall amounts the system brought to the region. The City of Houston activated the monitoring and program management services of Tetra Tech. Mr. Yao provided senior management and data oversight to the project. To date, over 1.2 million cubic yards of debris have been collected in the City as a result of Hurricane Harvey.

Senior Management and Data Oversight (September 2016–July 2017)**Volusia County; St. Johns County; Flagler County; Brevard County, Florida | Hurricane Matthew Program Management**

The jurisdictions of Volusia County, St. Johns County, Flagler County, and Brevard County were among the many Florida communities impacted by Hurricane Matthew in September of 2016. Tetra Tech was activated by the aforementioned communities to provide program management and disaster debris monitoring services. Mr. Yao served as a senior management and data oversight manager for the Florida projects. He supported the projects by developing health and safety plans and verifying the projects met the project operations, timeline, deliverable, and budget standards for Tetra Tech.

Senior Management and Data Oversight (May 2015–July 2015)**Hays County; Caldwell County; City of Houston, Texas | Severe Storms, Tornadoes, Straight-Line Winds, and Flooding Program Management**

The jurisdictions of Hays County, Caldwell County, and the City of Houston were among the many Texas communities impacted by the torrential rainfall in May of 2015. Tetra Tech was activated by the aforementioned communities to provide program management and disaster debris monitoring services. Mr. Yao served as a senior management and data oversight manager for the Texas projects. He supported the projects by developing health and safety plans and verifying the projects met the project operations, timeline, deliverable, and budget standards for Tetra Tech.

Debris Management Consultant (April 2015–June 2015)**Sarasota County, Florida | Pre-Event Disaster Planning Services**

Mr. Yao served as a debris management subject matter expert and assisted Sarasota County, Florida with the development of their scope of services for disaster debris removal services. As part of the County project team, Mr. Yao also assisted in responding to vendor questions and developing an analysis of vendor rates.

Debris Management Consultant (April 2015–September 2015)**City of Winter Springs, Florida | FEMA-Compliant Disaster Debris Management Plan**

Mr. Yao assisted the City in developing their first DDMP in 2007. As such, the City requested Mr. Yao's assistance in updating the City plan to meet current FEMA guidelines as well as compliance under the FEMA Public Assistance Alternative Procedures (PAAP) Pilot Program. Mr. Yao collaborated with the City to update their DDMP. Mr. Yao also facilitated a force account workshop to train the City's key staff on updated documentation policies and procedures as they relate to force account labor and equipment.

Debris Management Consultant (March 2015–August 2015)**City of Sarasota, Florida | FEMA-Compliant Disaster Debris Management Plan**

The City of Sarasota, Florida requested Tetra Tech's assistance to update their DDMP to meet FEMA requirements under the FEMA PAAP Pilot Program. Mr. Yao assisted the City in updating the City's plan to meet FEMA guidelines as well as industry best practices. As a result, the City's DDMP was approved by FEMA as compliant under the FEMA PAAP Pilot Program.

Senior Management and Data Oversight (March 2014–October 2014)**Boulder County, Colorado | Severe Flooding Disaster Debris Program Management**

Mr. Yao provided senior management oversight and operational support to the Boulder County, Colorado debris management program. This program presented the unique challenge of removing debris from streams where there was limited access. Mr. Yao also provided integrity monitoring of data in support of consistent project deliverables.

Debris Subject Matter Expert (March 2014– September 2014)**Montgomery County, Pennsylvania | Multi-Jurisdictional DDMP**

Mr. Yao served as a debris subject matter expert and supported Montgomery County in establishing and implementing a multi-jurisdictional debris management planning program. Mr. Yao and the project team developed a debris management strategy based on the assessment of the County's existing resources, landfill and disposal capacity, and debris management site options. Mr. Yao also assisted in the development of multiple debris forecast models to estimate the resulting debris volumes following a disaster, as well as the County's capacity to address debris using internal equipment and resources.

Data Manager (April 2011–Ongoing)**City of New Orleans, Louisiana | Hurricane Katrina Residential Demolition Program**

Mr. Yao served as a data manager and invoice reconciliation analyst for the City of New Orleans. In total, our team has supported the City of New Orleans in monitoring and documenting the demolition of over 1,700 damaged structures following Hurricane Katrina.

Regional Operations Manager (August 2012–December 2012)**City of New Orleans, Jefferson Parish, and St. John the Baptist Parish, Louisiana | Hurricane Isaac Debris Program Management**

Following Hurricane Isaac, Mr. Yao served as the regional operations manager, where he oversaw data management and field operations for the 3 projects and 10 sub-programs.

Senior Oversight (September 2011–August 2013)**Bastrop County, Texas | Wildfire Disaster Program Management**

Following the wildfires in Bastrop County, Mr. Yao was responsible for supporting all data management activities associated with the debris collection effort. The project resulted in 750 private property debris removals, the removal of 49,000 burnt trees, and the removal of 15,000 burnt trees from the right-of-way.

Regional Data Manager (October 2012–December 2012)**State of Connecticut | Hurricane Sandy Disaster Debris Program Management**

Following Hurricane Sandy, Mr. Yao served as the regional operations manager for the State of Connecticut. In this role, he oversaw data management and field operations for the statewide operation that cleared and collected debris from the right-of-way through the impacted region following the storm's path.

Debris Management Consultant (June 2012–August 2012)**Lake County, Florida | Pre-Event Disaster Planning Services**

Our team has performed disaster planning and recovery efforts in Lake County since 2005 and assisted the County with monitoring efforts following Hurricane Charley and the 2007 Groundhog Day Tornadoes. As a result of this relationship, the County tasked our team with assisting in the development of a pre-positioned debris contractor request for proposal (RFP). Mr. Yao worked with the County to develop a scope of work and technical specifications for the debris contractor RFP.

Section 6

Project Approach Narrative



TETRA TECH

complex world | CLEAR SOLUTIONS™

6. Project Approach Narrative

Project Understanding

The City of Mobile, Alabama, is the county seat of Mobile County and principal city of the Mobile metropolitan area. The City has a population of approximately 190,000 and covers 159.4 square miles. Bordered by the Mobile River and connected to the Gulf of Mexico through Mobile Bay, the City is home to the Port of Mobile, which includes access to 1,500 miles of inland and intracoastal waterways. Given the City's geography and close proximity to the Gulf of Mexico, it is susceptible to disaster events, including tropical storms, flooding, and hurricanes, as witnessed recently by Hurricanes Sally and Zeta.

To prepare for potential debris-generating events, the City is looking to secure a pre-positioned contract with a trusted disaster debris monitoring firm with the expertise and capacity to serve the City, should the need arise.

Our emergency management, response, and recovery operation's broad capabilities include all phases of debris removal monitoring. We understand the challenge that the City faces, and we are prepared to provide the City with a robust blend of professional consultants and local workforce to effectively support oversight and management of debris removal contractors.

Our experienced management and trained field personnel have a keen understanding of the rules and guidelines of regulatory agencies such as Federal Emergency Management Agency (FEMA), Federal Highway Administration (FHWA), Natural Resource Conservation Service (NRCS), Alabama Emergency Management Agency (AEMA), Alabama Department of Environmental Management (ADEM) and Alabama Department of Transportation (ALDOT), which facilitates an organized and rapid response while maintaining the eligibility of federal reimbursement for debris removal operations.

Our technical approach captures our unique capabilities, including the following:

- **Continuous Coordination and Communication with City Officials and Stakeholders:** A dedicated project management team, led by Mr. Frank Guthman, will be appointed to coordinate with City officials throughout the year, not just during times of activation.
- **Immediate Response Capabilities:** Tetra Tech has disaster recovery personnel and eight offices throughout the State. Additionally, we utilize an immediate response staffing and logistics plan that will allow the City to return to the business of running day-to-day operations.
- **Focus on Hiring Locally:** Tetra Tech focuses on hiring and training local residents, benefiting the local economy, and reducing mobilization and transportation costs.
- **Project Transparency and Real-time Reporting:** Our proprietary automated debris management system (ADMS) technology, RecoveryTrac™, provides detailed reporting systems and mapping capabilities that are available in real-time and tailored to the City's data needs.
- **Maximum Reimbursement for the City:** Tetra Tech's stringent quality assurance program and adherence to reimbursement agency requirements for eligibility, documentation, and reimbursement that will help the City to receive and keep the maximum reimbursement allowed following a disaster.



How you intend to perform the work to include any technology or best practices you will employ, and algorithm that will determine your staffing.

Tools and Processes to Efficiently and Effectively Monitor Debris Removal Contractors

RecoveryTrac™ Automated Debris Management System

In today's technology-driven society, paper-based systems are quickly becoming obsolete. Recognizing the migration to electronic-based systems, our team has spent years on research and development in an effort to streamline the debris collection documentation process, with a focus on minimizing the cost to our clients while improving the visibility of debris project operations. RecoveryTrac™ is the result of these efforts. RecoveryTrac™ is a scalable and fully featured disaster management application designed specifically to address the operational challenges faced during a disaster recovery project.

Our proprietary ADMS technology, RecoveryTrac™, is one of only three systems validated by the U.S. Army Corps of Engineers (USACE).

The system provides real-time collection of data and offers multiple solutions to data management, reporting, invoice reconciliation, and project controls that cannot be achieved with a paper-based program.

Tetra Tech has implemented RecoveryTrac™ ADMS technology on our last 200 FEMA PA-eligible projects. On these projects, our clients and FEMA found this state-of-the-art technology to increase efficiency and improve the management of debris removal efforts. RecoveryTrac™ meets data requirements of FEMA, FHWA, and additional reimbursement agencies.



- Owned and operated by Tetra Tech
- Over 6,000 mobile units on-hand and ready for state-wide multi-district mobilizations
- Meets USACE specifications for electronic debris monitoring handhelds
- Real-time situation awareness of field resources and efficient direction to support City priorities
- Real-time GIS web services for EOC information and visualization systems
- Capable of collecting data regardless of cellular service
- Automated photograph and GPS capture
- Provides reports and pass map tracking in real-time
- Minimizes chance of fraud through real-time monitoring
- Minimizes data entry and human error
- Expedites invoice reconciliation

Technology Features - Key Benefits and Features of RecoveryTrac™

Ability to Respond. Combined with the on-hand inventory of over 6,000 handheld devices and the ability to rapidly procure additional equipment through preferred vendor relationships, the City can rely on our mobilization strategy for zero-day activations in disasters covering large areas with little or no notice. ***The on-hand inventory can be on-site and ready to use within 24 hours of a notice to proceed,*** and additional needs can be met quickly (in most cases, 72 hours or less).

Simple and Intuitive. A key foundation of our mobilization strategy is the ability to quickly hire and train local residents and begin debris removal operations. The mobile application is simple to understand and intuitive, allowing most users to begin using the device once the standard monitor training is completed.

Cost Effective. RecoveryTrac™ combines the advantage of automation and the desire of our customers to control costs by utilizing widely available commercial equipment and increasing the simplicity of operations.

Technical Support. RecoveryTrac™ is designed to be self-repairing when possible; most support needs are resolved by field supervisors who are able to reach field monitors within 15–30 minutes in most cases. In addition, we have dedicated technicians at disposal sites and provide a field service center to maintain and repair equipment.

Real-Time Reporting. The key to successful management of a debris project is the timely availability of relevant information needed to make sound decisions and respond to anomalies before they become issues. Our powerful reporting engine allows the user to monitor contractor performance, track damages, track street-by-street debris removal progress, and identify and resolve potential problems as they happen. The geospatial reporting systems within RecoveryTrac™ provide real-time information that raises the bar for post-disaster project management.

Truck Tracking. Our system provides the City with real-time location data for debris hauler assets. This translates into the ability to manage assets to those hardest hit locations or distribute assets more evenly based on issues such as first-pass completion, traffic patterns, and hot spots.

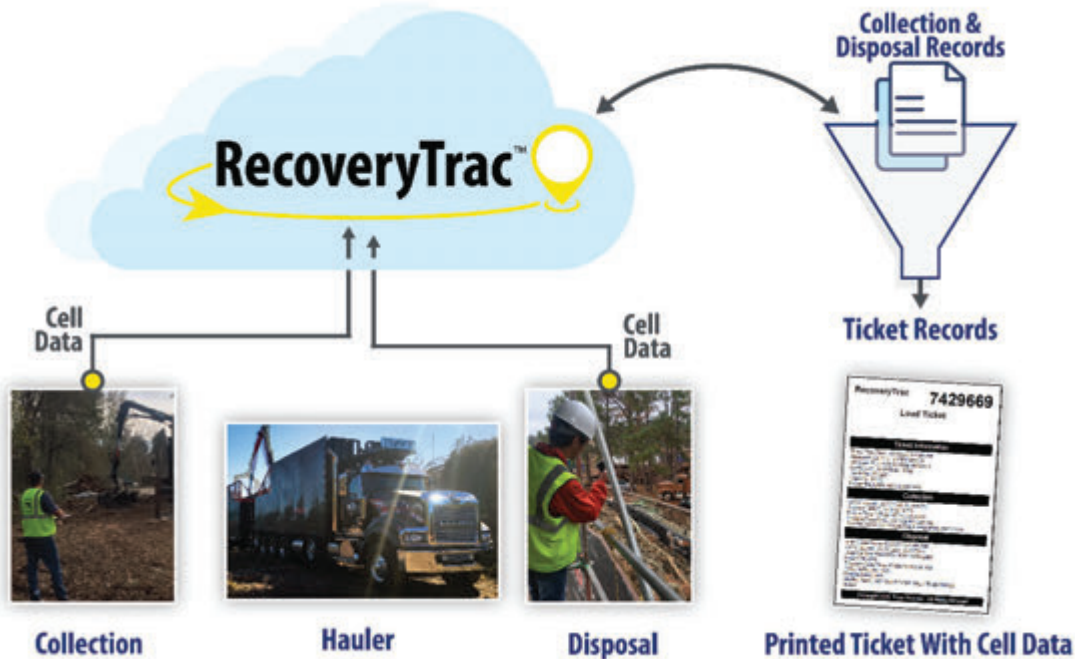
Real-Time, Customized Reporting. The key to successful management of a debris project is the timely availability of relevant information needed to make sound decisions and respond to anomalies before they become issues. Our powerful reporting engine allows the user to monitor contractor performance, track damages, track street-by-street debris removal progress, and identify and resolve potential problems as they happen. The geospatial reporting systems within RecoveryTrac™ provide real-time information that raises the bar for post-disaster project management.

The steps of the RecoveryTrac™ process are as follows:

STEP 01	The process begins with debris hauler truck certification using the handheld devices. Handheld devices are provisioned and assigned to both field and debris site/tower monitors.
STEP 02	A truck certification form is printed with a unique electronic bar code and provided to the driver as well as our debris site/tower monitor(s).
STEP 03	Field monitors begin a ticket by scanning the truck certification bar code to open a control ticket and then begin to record waypoints (debris pile pick-up locations) on the handheld device as the truck is loaded.
STEP 04	When the truck is full, the field monitor selects the debris type and scans the control ticket to assign the load a unique number.
STEP 05	The truck then proceeds to the disposal site. The collection data is uploaded to a server via cellular connection, and using a process called Look Ahead, the collection ticket information is made available to the disposal monitor's handheld device before the truck arrives.
STEP 06	The control ticket is provided to the driver and taken to the DMS, where it is scanned by a debris site/tower monitor.
STEP 07	The debris site/tower monitor confirms the truck and debris type and enters the load call.
STEP 08	Finally, the disposal load ticket is printed, and data is uploaded to the system, where it can be utilized in real-time reporting systems.

Even when there is no cellular connection, the handheld devices continue to operate in connected mode; however, the data is stored on the device until a data connection is restored. The device periodically searches for this connection, and when services are located, the device automatically uploads the stored ticket data.

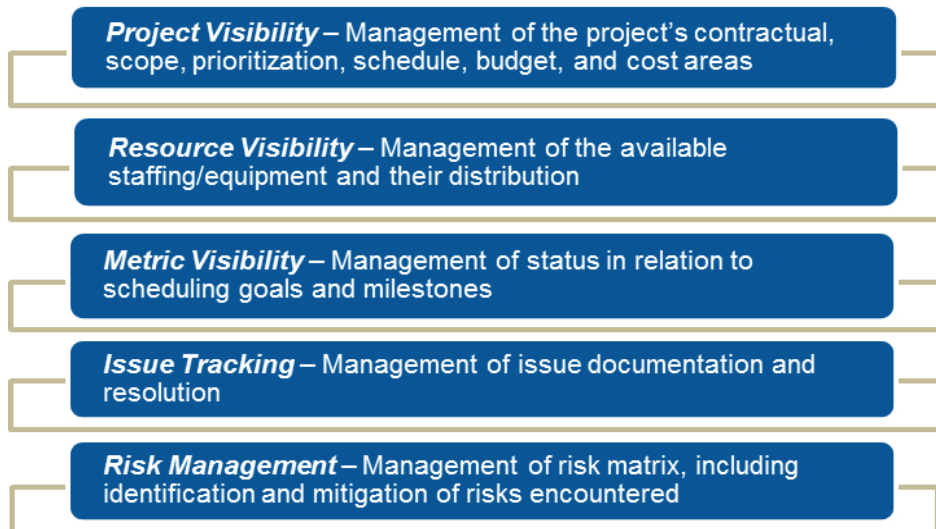
Exhibit 3-1: RecoveryTrac™ Process



Best Practices - Project Management Methodology

Our methodology of project management governs both the planning and execution of all project work. The strategy, structure, and staffing requirements for the project organization are based on client expectations and the desired outcome. Tetra Tech's project management methodology enables our team to achieve success despite the unpredictable nature of disasters. Our methodology addresses the project management areas shown in the exhibit below.

Exhibit 3-2: Project Management Areas



These management areas are administered using the established project management procedures and protocols we have developed and refined over the years and numerous disaster activations. Our interactions with our clients are based on best practices that balance the need for direction of operational priority, issue resolution, and relevant information with considerations for the time availability of the client.

Emergency Push Period

During the emergency push period, debris removal contractors coordinate with City crews to clear blocked roadways for emergency vehicle passage. Tetra Tech can support the City with emergency push efforts. Tetra Tech services may include the following:

- Coordination with the City to conduct preliminary damage assessments and road closures
- Document blocked roads that require immediate clearance
- Help staff maintain maps or databases to track road clearance progress and other essential tasks, as requested
- Administer the sign-in and sign-out of labor and equipment to track time and materials (T&M) charges
- Maintain reimbursement documentation of emergency push work
- Establish public information protocols to respond to concerns and comments

Debris Estimate Methodology

It is critical to understand estimated quantities of debris to adequately plan for project operations and mobilization. Tetra Tech has found that rather than relying on a single approach, a combination of debris-estimating methodologies generally produces a more accurate estimate. Tetra Tech uses the following debris-estimating methodologies:

- **Data-driven debris-estimating model.** Tetra Tech has developed a data-driven debris-estimating model that takes into consideration factors such as hurricane strength category, estimated storm surge, coastal households, amount of vegetative cover, dockage, and other unique factors to develop debris estimates for a community.
- **Field survey.** Tetra Tech's field staff will also work to estimate the expected volume of debris. Tetra Tech's experienced field staff complete windshield surveys, and the information collected is aggregated by an experienced project manager to generate field survey-based debris estimates.
- **Aerial surveys.** Finally, Tetra Tech can develop debris estimates using Unmanned Aircraft Systems (UAS, or more commonly drones) to estimate debris quantities from inaccessible areas. Tetra Tech drones can capture topographic survey data, including orthophoto, contour, digital terrain, and dense point cloud data to develop estimated volumes of debris within an impacted community.



Vehicle Certification

Tetra Tech's ADMS technology, RecoveryTrac™, is used to electronically certify all trucks used in an activation. Our team follows a proven vehicle certification procedure that complies with FEMA guidelines and results in maximum reimbursement. Our certification includes:

- Unique truck numbers for contractor crews and equipment
- Automated truck certification form, including:
 - FEMA guidelines on truck certification documentation and volume calculations
 - Barcode for automated ticket scanning
- Vehicle notations on the truck certification form and vehicle placard, informing tower monitors of sideboards, tailgates, or other modifications
- Photographs of vehicles, vehicle cavities, and drivers
- Periodic spot checks and recertification of trucks to identify trucks altered after initial certification

Benefits of using Tetra Tech's mobile truck certification application include:

- Electronic volume calculations
- Instantaneous upload to the RecoveryTrac™ database
- Immediate QA/QC checks to verify the truck certification calculations
- Automated photo-matching of truck and driver photographs

The truck certification application allows us to complete truck certifications in **30% less time than with a paper-based system.**

Exhibit 3-3: Truck Audit Report

RecoveryTrac Truck Certification Audit Report

Trucks Certified On: 10/22/2020

BALDWIN COUNTY HURRICANE SALLY ROW COLLECTION - Truck Certification Summary

	<u>Tot Trucks Certified</u>	<u>Tot Certified Capacity</u>	<u>Avg Certified Capacity</u>
Contractor: CROWDER GULF	4	324	81.00
Totals:	4	324	81.00

BALDWIN COUNTY HURRICANE SALLY ROW COLLECTION - Project Truck Certification Details

Contractor: CROWDER GULF

Sub-Contractor 1: HAULING AWAY

<u>Sub-Contractor 2</u>	<u>Truck No.</u>	<u>Capacity</u>	<u>Cert Date</u>	<u>Status</u>	<u>Vehicle Tag</u>	<u>Vehicle Type</u>	<u>Vehicle Features</u>	<u>QC Audit/Approval</u>
N/A	802904	78	10/22/2020 10:30 AM	ACTIVE	1152482 (AL)	SELF-LOADING TRUCK		QC Approved

Primary Box (L x W x H): 229x101x106 = 2451674.0 (+)

Type: Box (L x W x H): 72x101x34 = 247248.0 (+)

Type: Box (L x W x H): 95x101x96 = 921120.0 (+)

Total Volume: 3620042.0 Cu Inches (46656) = 77.59 CuYds

Driver-Placard View

Side View

Back-Interior View

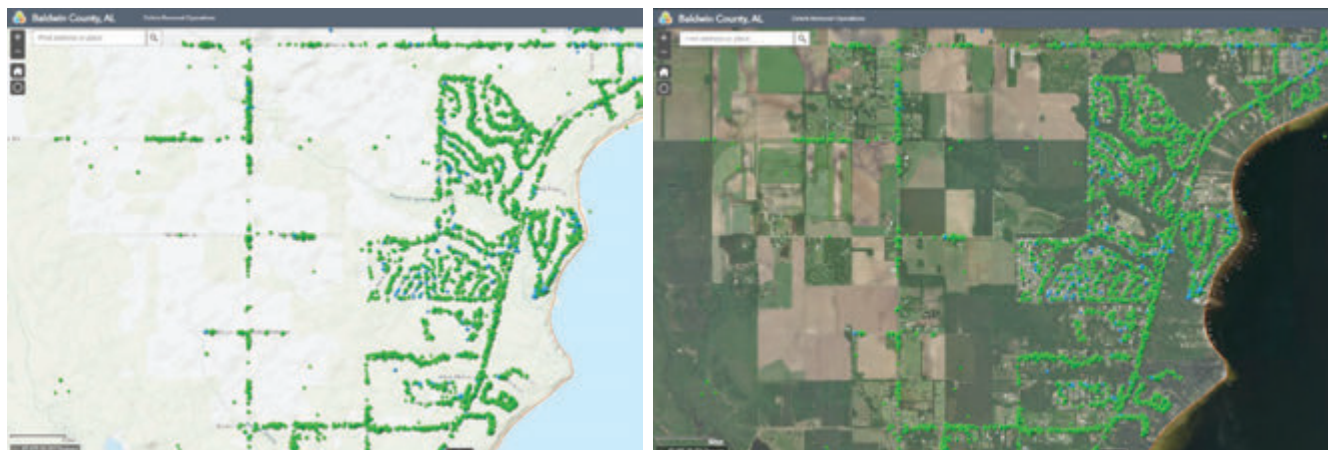
Front View

Right-of-Way Collection Reporting

Our ADMS technology allows the City to view debris collection points, truck locations, monitor locations, damage, incidents, and daily metrics at any given time. The additional geospatial reporting capabilities are made possible through the Tetra Tech approach to field monitoring.

At each debris collection point, the field collection monitor marks the waypoint or location of the debris pile to collect GPS coordinates. The map below displays the waypoints associated with each collection ticket issued in the field. The waypoint collection report is updated in real time and can be filtered by date.

Exhibit 3-4: Waypoint Collection/Hazardous Tree Maps

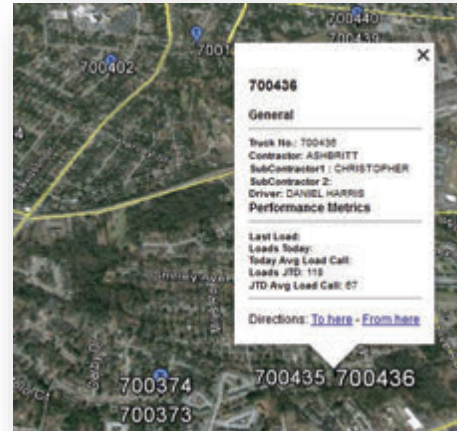


An additional feature of our ADMS technology is that each handheld device reports back the location of the device regularly. By leveraging this location information, Tetra Tech can view monitor locations and truck locations in real time, as demonstrated in Exhibits 3-5 and 3-6.

Exhibit 3-5: Monitoring Locations



Exhibit 3-6: Truck Locations

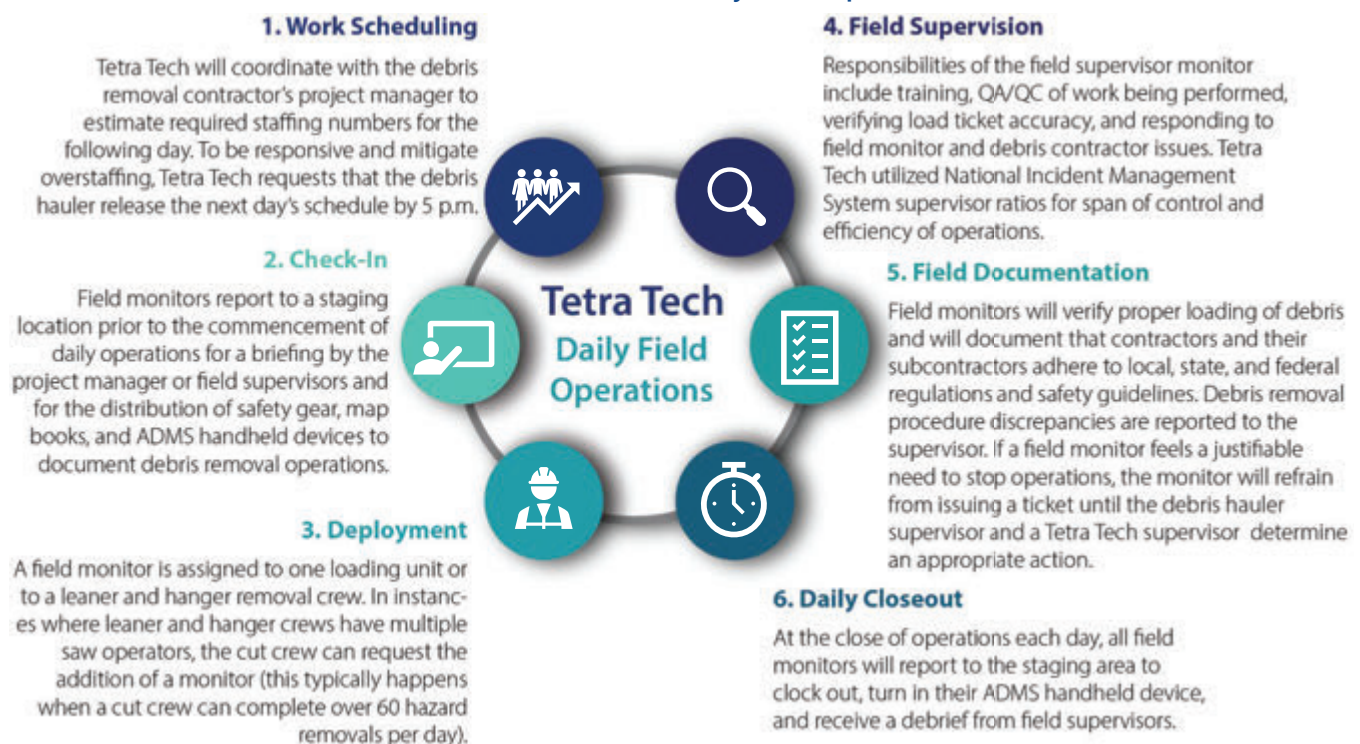


Field Operations

Monitoring Removal of Debris

The Tetra Tech debris monitoring program includes the following:

Exhibit 3-7: Tetra Tech Daily Field Operations



7. Contractor Completion. Tetra Tech will assist the City in completing the project efficiently and within the timelines set forth in the RFP. There are many aspects of debris removal that are outside of the monitoring firm's control but will still need to be managed. Tetra Tech will assist the City with managing these goals by implementing the following strategies:

Potential Delay	Tetra Tech Strategy
Inability of a debris contractor to respond with sufficient equipment	Tetra Tech will provide burn rate analysis to verify the proper equipment is being provided. This will be adjusted as more accurate debris estimates are available.

Leapfrogging by the contractor (cherry picking work being performed)	Leapfrogging can be detrimental to the efficiency of operations and will be reported by Tetra Tech.
Delayed invoices by the contractor	Tetra Tech will work to make the contractors aware of an appropriate timeframe for invoicing and will communicate with the City if deadlines are not being met.
Not adjusting deadlines for collecting debris and work schedule that is based on an update-to-date estimated work to be completed	As damage estimates become more accurate (as is typical throughout the process), Tetra Tech will work with City officials to adjust the timeline to appropriately reflect the changing estimates.

In addition, there are events out of the control of all parties that could negatively impact a debris removal operation (for example, inclement weather). In the event any of these circumstances occur, Tetra Tech will work closely with the City to refine timelines and support an expeditious recovery for the City.

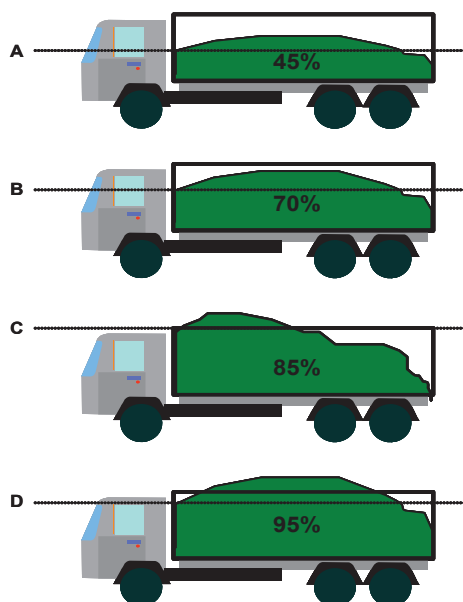
Debris Management Site Monitoring

Tetra Tech has industry-leading experience assisting local and state governments with locating and permitting DMS before a disaster event as well as post-disaster. Based on State environmental agency guidelines, DMS typically require baseline soil testing before use. Following the completion of work at the DMS, the baseline soil testing is used to verify site remediation is complete.

As DMS are activated, Tetra Tech will provide a minimum of two disposal monitors per site, which may scale depending on site layout and operational needs. The disposal monitors will verify that the debris contractor passes through the DMS and will verify accurate and complete documentation. Several daily audits will be performed by project managers and supervisors to verify that load call data is consistent and accurate. Documentation kept by Tetra Tech DMS disposal monitors includes:

- **Load Ticket.** Documents that debris removal complies with all FEMA requirements.
- **Disposal Monitor Log.** Used as backup documentation as required by FEMA.
- **Scale Manifest Tickets.** For weight-based debris hauling contracts, Tetra Tech will digitize and catalog scale tickets.
- **Incident Report.** Tetra Tech will document property damage, arguments, unsafe practices, and injuries.
- **Photographic Documentation.** Tetra Tech disposal supervisors will photograph a DMS frequently to create a visual timeline of the site.
- **QA/QC of Field Tickets.** Disposal monitors review and verify collection monitors' work in the field.

Exhibit 3-8: Load Call Estimate Examples



Example A. The mounded portion of the load offsets the areas where the load drops below the fill line. Because the load includes light and medium debris, the load percentage estimate is 45 percent.

Example B. The mounded portion of the load offsets the areas where the load drops below the fill line. Because the load includes light and medium debris, the load percentage estimate is 70 percent.

Example C. The mounded portion at the front of the load offsets the area in the back where the load drops below the fill line. Because the load includes light and medium debris, the load percentage estimate is 85 percent.

Example D. The mounded portion of the load offsets the areas where the load drops below the fill line. Because the load includes light and medium debris, the load percentage estimate is 95 percent.

Residential Drop-Off Sites

Residential drop-off sites can be beneficial by allowing residents to address disaster debris on their property. However, to be eligible by FEMA, the City must verify that only their residents are using the drop-off site and prevent commercial debris contractors from disposing of debris at the residential drop-off site. Tetra Tech can assist the City in monitoring residential drop-off sites and verifying City residence before a resident unload debris at the site.

Contractor Reconciliation

RecoveryTrac™ significantly reduces the amount of time needed for a contractor to generate an invoice and for the subsequent invoice reconciliation with Tetra Tech.

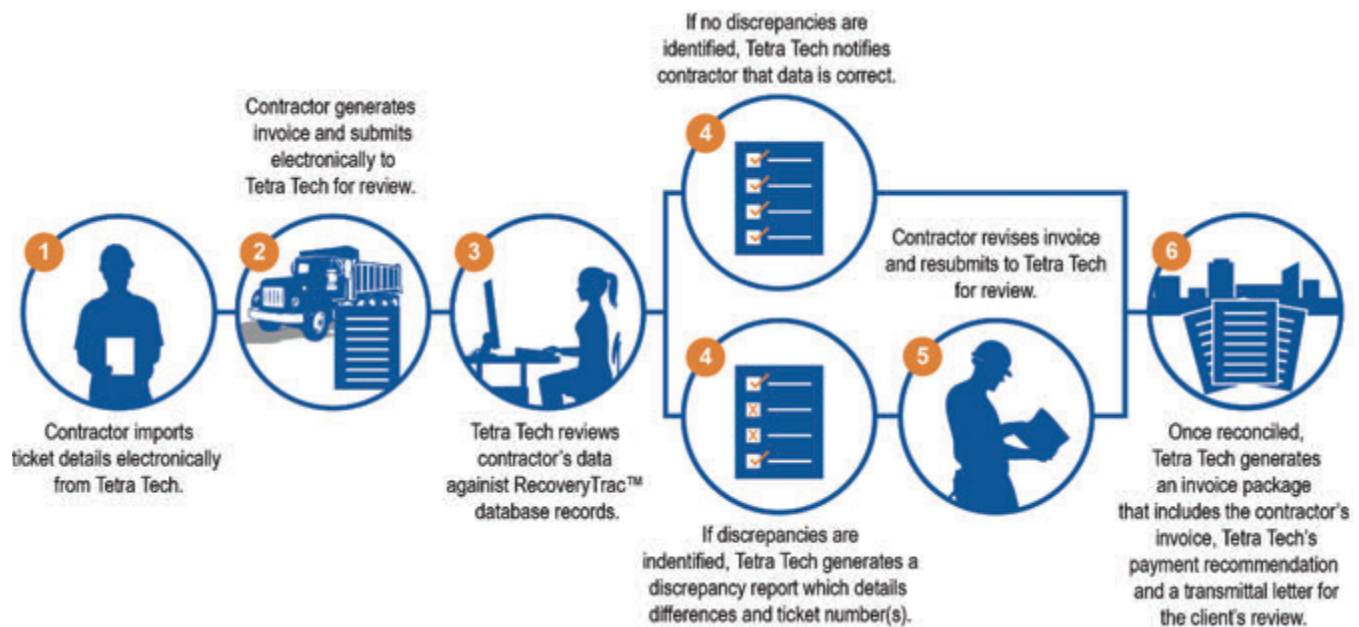
To expedite contractor invoice reconciliation efforts, Tetra Tech requires copies of contracts for all primary debris contractors. After reviewing the necessary contract(s), Tetra Tech sets up the RecoveryTrac™ database to generate transactions applicable to contract terms for tickets issued to each debris contractor.

Next, Tetra Tech meets with each primary debris contractor to review the debris contractor project reports that will be generated automatically via RecoveryTrac™. The debris contractor project reports will provide the debris contractors with sufficient data to reconcile with their subcontractors as well as generate invoices for payment by the client. The debris contractor is given a report login, which enables them to access the data remotely. They may run the report for a specific date or a range of dates.

Tetra Tech conducts several real-time QA/QC checks throughout the day, and a final daily comprehensive data analysis is performed at the close of operations. A final QA/QC check is completed when the debris contractor sends the invoice dataset to Tetra Tech for reconciliation. Incongruencies in the debris contractor's data are flagged for review and must be resolved prior to the issuance of a final invoice.

The step-by-step process for contractor invoice reconciliation in a RecoveryTrac™ project is outlined below:

Exhibit 3-9: Contractor Invoice Reconciliation Process



Algorithm to Determine Staffing

Our Senior Management Team has developed a time-tested assessment tool to accurately forecast project staffing needs and meet the mobilization requirements for our clients. This tool considers several factors for estimating debris volumes and types which determines the level of debris monitor needed to support the project. These factors include:

- Type of disaster, intensity, and characteristics
- Population, population density, urban, suburban, and rural areas,
- Gated communities, waterways, historic districts and other potential specialized debris operations
- Debris management sites and locations,
- Available hauler equipment

Based on the workforce planning standards described in the City's request for proposals (RFP) and our numerous experiences working with local governments following debris-generating events, the following matrix illustrates our workforce mobilization following activation by the City. Tetra Tech is committed to providing adequate staff within 48 hours of activation

Tetra Tech is committed to working with the City to understand these staffing changes and the impact on the total dollar amount of the project. As a component of the Tetra Tech Monitoring Plan, we will estimate total staffing needs on a week-by-week basis over the duration of the project.

Exhibit 3-10: Tetra Tech Mobilization Matrix

Title	Industry Standards	Debris Hauler Mobilization	Mobilization Requirements
Supervisors			
Project Manager	1 per project	N/A	1 full-time employee (FTE)
Debris Management Consultant	1 per project	N/A	1 FTE
Operations Manager	1 per project*	N/A	1 FTE
Mobilization Operations			
GIS Analyst	1 per project	N/A	1 FTE
Truck Certification	3 per project	150	3 FTE
Environmental Specialist	as needed	N/A	1 FTE
Collection Operations			
Project Coordinator	1:50 monitors	N/A	1 FTE
Debris Monitor Supervisor	1:10 monitors	N/A	3 FTE
Field Coordinator (Crew Monitors)	1/loading unit	30	30 FTE
Project Inspector (Citizen Drop-Off Monitors)	as needed	N/A (2 per each residential drop-off site)	10 FTE
Disposal Operations			
Disposal Supervisor	1:5 Sites	N/A	1 FTE
Debris Site/Tower Monitors	2 per TDSRS location	2 TDSRS locations	4 FTE
Data Operations			
Billing/Invoice Analyst	1 per project	N/A	1 FTE
Automated Ticketing Specialist	1 per project	N/A	1 FTE

How you would work with the City to plan and prepare for mobilization.

Each phase of Tetra Tech project management has documented procedures that govern the execution to provide *scalable, consistent, high-quality results*. We use a systematic approach with frequent in-process quality checks to execute our project processes. Our general project approach includes tasks in each of the following phases:

- **Initiation (Pre-Event)**
 - **Annual coordination** – Conduct annual trainings and meetings to plan and test execution protocols and identify potential risks/mitigation opportunities. This will include a half-day debris management training session.
 - **Contract review** – Review contracts for understanding of contractual requirements and possible cost savings.
 - **Communication systems checks** – Verify that communication systems function as designed and reporting needs are understood. Tetra Tech will provide a list of key personnel that may be involved in the disaster debris monitoring activities, including contact information.
- **Mobilization (Immediately Prior to and Following Event)**
 - **Scope, tasking, and budget** – Determine services required, performance metrics, schedule, and budget constraints.
 - **Deployment and resource requirements** – Develop work plan and safety plans. Update risk matrix for work plan specifics.
 - **Staging of equipment and resources** – Coordinate movement of required support equipment/supplies and setup of communication and information systems.
- **Execution (Post-Event)**
 - **On-boarding and training staff** – Conduct suitability for work checks and provide targeted training program based on work and safety plans.
 - **Monitoring** – Supervise field operations, quality assurance/quality control (QA/QC) in-process checks, prioritization of resource management, and project reporting.
 - **Communication** – Conduct status meetings and communicate project metrics and other pertinent information.
 - **Issue tracking/resolution** – Conduct issue identification, staff communication, and resolution tracking.
- **Closeout (Post-Event)**
 - **Documentation deliverable** – Produce and deliver required documentation to support auditing.
 - **Demobilization** – Manage reduction in staff, post-use maintenance, and movement of equipment and supplies.
 - **Audit support** – Provide continued availability of information systems to support closeout information requests.

Pre-event Engagement

Coordinated project communications coupled with accurate information enables effective decision-making. Our implementation of this provides our clients with the benefits:

- **Common Operating Picture**
 - Tetra Tech's real-time data sharing information portal allows the client, the debris removal contractors, and the monitoring firm to access the same accurate information, which markedly improves their ability to execute efficiently. The result is a much more efficient completion of project objectives.
- **Interoperability**
 - The information portability across disparate systems is the true power of Tetra Tech's client interaction and communication system. It allows integration with existing systems to provide better understanding and coordination among organizations.
- **Reliability, Scalability, and Portability**
 - Documented procedures and protocols *enable scalability without loss in fidelity* and quality of work product. When in-process quality controls and team cross-training are added, the ability to tolerate faults without affecting outcome is substantially increased.
- **Resiliency and Redundancy**

- Experience operating in disasters enables Tetra Tech to design systems and processes to be *able to withstand loss of infrastructure and key personnel* yet maintain client expectations for information. This is accomplished not only in technology design, but in effective procedural protocols and our risk mitigation component.

Tetra Tech's project managers use methods specifically aimed at increasing the success of the team by engaging in *collaborative problem solving and issue resolution*. By approaching others with professional mutual respect, our project managers form relationships that allow close coordination between the client and other contractors, ultimately improving communication, coordination, and efficiency of the project.

Operational Schedule

Based on Tetra Tech's understanding of the City and their needs, we have developed a draft mobilization schedule with key project management tasks in chronological order. The timeline is based on a typical activation; however, Tetra Tech is prepared to work with the City to adjust the timing of the specific elements below to meet the City's needs.

Prior to an event with warning (such as a hurricane), our team will begin monitoring the landfall of any tropical system at H-96 and will coordinate via conference call with the City. Following an event without warning (such as tornadoes or flooding), Tetra Tech will begin response at H-0.

Exhibit 3-11: Disaster Debris-Generating Event Implementation Plan

Timeline	Task	Implementation Actions (Responsible Party: Tetra Tech)
Preparedness		
Pre-event (normal conditions)	Meet with the City to review plans and documents	- Conduct annual pre-event meeting with the City and debris contractor - Review the City's disaster recovery contracts for FEMA compliance - Update critical documents and files, including any GIS files
H-96	Review capabilities and resources	- Contact the City and initiate daily conference call - Determine resource requirements from debris model - Review the City's emergency policies and contracts - Establish contact with the City's debris hauler and provide Tetra Tech the most up to date copy of the debris hauler contract
H-72	Execute responsibilities and activate contracts	- Review possible critical areas of concern, hospitals, major transit systems, historic districts, environmental issues, and critical infrastructure - Review protocols for private property, gated communities, and public drop-off sites - Review of TDSRS locations and follow up with the Alabama Emergency Management Agency (AEMA) on permitting procedures - Estimate equipment requirements and TDSRS capacity to haul and stage debris - Prepare ADMS technology for mobilization
H-48	Monitor storm track and continue preparations	- Conduct regular meetings with City staff as requested - Confirm staging location and begin mobilization of resources - Mobilize project assets and begin base camp coordination and logistics (food, water, housing, etc.) with the City and Tetra Tech headquarters (if necessary) - Review list of priority roads and the operational plan - Obtain GIS files for municipalities that the City will assist with debris removal - Continue to update and gather updates from the City's debris hauler
H-24	Prepare final reports	- Save all critical documents and files to the network drive, USB drive, and laptop hard drive - Certify emergency road clearance equipment (in coordination with the City's debris hauler) - Determine emergency road clearance priorities
H-0	ARRIVAL OF NOTICE EVENT/INITIATE RESPONSE TO NO-NOTICE EVENT	
Response		
H +24	Emergency push	- Receive notice to proceed with not to exceed - Begin emergency push

		• Maintain T&M logs for push equipment • Coordinate with the City to conduct preliminary damage assessments and road closures (if requested) • Supervisors report to pre-designated locations and prep staff on project • Begin establishing ADMS infrastructure • Begin recruiting and training monitors, project coordinators, and data staff • Initiate opening of TDSRS locations • Follow up with ADEM on debris permits (if required) • Work with the City to establish public information protocols to respond to concerns and comments
H +48	Emergency push/ damage assessment	• Continue emergency push • Continue preliminary damage assessment • Develop debris cost estimate required for presidential disaster declaration • Develop operational plan for disaster-specific issues • Refine health and safety plan for disaster-specific issues
H +72	Disaster debris vehicle certification/ site preparation	• Begin hauling truck certification • Install ADMS tower monitor infrastructure • Train monitors on policies, ADMS, and safety • Open public drop-off sites as requested
H +96	Begin debris collection monitoring	• Assign monitors to trucks • Assign supervisors to monitors • Hold morning and afternoon meeting with City staff and debris hauler • Implement QA/QC procedures
Recovery		
Week 1+	Right-of-way (ROW) debris collection monitoring	• Continue ROW collection • Address household hazardous waste (HHW) issues (if critical) • Issue daily reports/GIS maps • Hold daily meetings with the City, hauler, and/or State/FEMA as required • Staff citizens debris management hotline (if requested) • Define supplemental programs (private roads, HHW) and prepare eligibility request
Week 1+	Data management and invoice reconciliation	• Provide ADMS reports and real-time monitoring access • Establish client GeoPortal to provide insight into project progress • Review truck metrics provided by RecoveryTrac™ • Initiate weekly reconciliation • Initial payment recommendations with retainage
Week 1+	Reimbursement support/grant administration (FEMA, NRCS)	• Prepare damage/cost estimates • Compile supporting documentation (debris permits, debris contracts, etc.) • Liaise with FEMA Region IV, AEMA U.S. Army Corps of Engineers (USACE), etc.
Week 2+	Special projects (if required)	• Private property debris removal (PPDR) • Public drop-off sites • HHW • Mud/silt/sand removal (from storm drains, ditches, etc.) • Identify areas of operational concern and make disaster-specific recommendations to FEMA to improve efficiency
Week 3+	Financial recovery assistance staff engaged (if requested)	• Facilitate kickoff meetings with primary stakeholders • Draft a PA work plan • Conclude/review preliminary damage assessments • Gather documentation for project worksheet (PW) development • Identify opportunities for mitigation • Conduct site visits

Project completion	Document turnover/closeout	• Final reconciliation • Retainage release • Release hard copy files • Provide electronic database • Assist with PW development • Assist the City with long-term reimbursement • Audit assistance • Appeal support if necessary

How you will staff your team, including how you will recruit, assign, and oversee subcontractors and employees.

Tetra Tech's Rapid Hiring Capabilities

Positions will be filled using Tetra Tech's immediate response staffing plan, which utilizes our vast network of disaster recovery professionals, including full-time employees, reserve staff from the Tetra Tech Disaster Division, and local hires. Upon notice of a potential mission assignment, a core management team will be assigned to provide a coordinated response immediately. Our management team consists of several senior staff from our incident management team with specific roles in Operations, Logistics, and Human Resources.

Our operational project staff are mobilized concurrently with our recruiters and Human Resource (HR) managers. Our HR Managers will work to maximize the intent of the Stafford Act by implementing a strategic local staffing plan. The plan allows for citizens within the impacted area to obtain jobs, in turn supporting the economic recovery of the region. The HR recruiting team will establish a Field Human Resources Hiring Center. This is the processing center that enables efficient recruiting, hiring, and training to meet field operation requirements. This center is designed to be quickly mobilized, transported, and set up for near immediate response for field staffing needs. In most cases, hiring centers are ready in less than 48 hours from the notice to proceed. ***Each hiring center is typically staffed with four trained HR representatives but can scale up to 20 at a moment's notice, allowing Tetra Tech to hire upwards of 200+ candidates per day.*** Additionally, Tetra Tech advertises locally and reaches out to local workforce centers to reach as many candidates as possible within the community.

Tetra Tech has never failed to respond to our clients' deployment and mobilization needs, regardless of location or disaster.

Tetra Tech's depth and breadth of nationwide resources enables us to deploy more than 6,000 qualified disaster response staff in a single year.

Once candidates are identified, Tetra Tech evaluates and screens potential teammates. This starts with an initial inspection and verification of official documents, including driver's licenses, Social Security cards, and insurance documentation to verify the identity of prospective employees. A hiring package is finished, checked for completeness and accuracy, and then uploaded to the Corporate Hiring Service Center. Next, the Corporate Hiring Service Center completes an eVerify eligibility-to-work check and a criminal background check within 24 hours. It also verifies education and any testing required for the position (such as drug testing when required). Once these checks are complete, the new employee is entered into the Tetra Tech labor tracking system and issued official badge credentials, which must be worn in a visible location at all times when performing field work.

Monitor Training Program

To properly instruct newly hired employees, Tetra Tech has developed a training program that includes modules specific to the City. These modules are complete with the information required to facilitate accurate field monitoring and ADMS implementation. Qualifying tools included in the training modules assist with the retention of the material and assist Tetra Tech in screening and selecting the most qualified personnel for the monitoring task. Training module topics include truck certification, load site monitor responsibilities, disposal monitor responsibilities, hazardous trees monitor responsibilities, and field supervisor responsibilities. Project managers, data managers, and operations managers follow standard operating procedures and protocols established in our concept of operations plan.

Health and Safety

Tetra Tech's employees are the foundation of our business and protecting them at all work sites is our highest priority. The company subscribes to the philosophy that all occupational incidents can be prevented and that no incident is treated as an acceptable event when we execute our work. To achieve this, the company's health and safety processes are a vital and integral part of our work.



Health and safety addressed in our operations and management systems is supported by strong leadership. Tetra Tech's leaders understand their responsibility and accountability to plan for safety and to ensure that safety measures are implemented. Preventing incidents also relies on a management system that regularly evaluates performance and identifies necessary adjustments to target continual improvement. The principal objectives of our program are codified in our written health and safety policy, which is endorsed and regularly monitored by the highest levels of our management team.

Industry metrics for our 2020 health and safety performance are provided below:

- FY 2021 U.S. Experience Modification Rate (EMR) of 0.86
- 2020 Enterprise-Wide Total Recordable Injury Rate (TRIR) 0.45
- 2020 Enterprise-Wide Lost Workday Incident Rate (LWDIR) 0.19

Tetra Tech is committed to workplace safety. As such, a project-specific health and safety plan will be developed for the scope of work. Field staff assigned to the project will be trained on the health and safety plan. Additionally, Tetra Tech project managers have completed the Occupational Safety and Health Administration (OSHA) Disaster Site Worker course and have their 10-hour Construction Safety Certification. During a debris recovery operation, Tetra Tech project managers and supervisors routinely examine the safety of field and debris staging site operations and have the authority to shut down unsafe operations. Debris staging site monitors are equipped with the appropriate personal protective equipment, which may include hard hats, appropriate footwear, reflective vests, hearing protection, and eye protection. Additionally, Tetra Tech project managers conduct regular tailgate safety sessions with their field employees to alert them of potential work hazards and review safe work practices.

Subcontractor Oversight

Tetra Tech does not intend to utilize subcontractors for this project. However, we have a great reputation for our collaboration with subcontractors, when the need arises. In the event that subcontractor utilization would be required, Tetra Tech implements a best practices strategy backed by a culture of disciplined project management personnel. Our proven success in ever changing and challenging environments of rapid recovery and complex requirements is directly attributable to the experience and relentless adherence to our proven standard operating procedures at each phase of the project.

We are adept and experienced in managing the availability of and access to needed personnel on disaster management projects, which requires simultaneous performance of multiple task orders by multiple companies, often at multiple locations. Personnel from each company assigned to a Task Order will work together as one under Tetra Tech's single Task Order organization toward a common set of performance goals. Each participating subcontractor will perform as an integral team member to provide the diverse resources and flexibility this contract demands.

Exhibit 3-12: Our Subcontract Administration Supports Best Value Approach to Subcontract Administration

Maintain direct responsibility for all subcontracted work.

Apply a single set of administrative and technical SOPs to Tetra Tech and subcontractor personnel, including cloud-based tools and templates to ensure work quality and quality.

Enable direct reporting of subcontractor personnel to the Task Order manager.

Fully integrate subcontractors into Tetra Tech Task Order teams.

Require all Task Order personnel to comply uniformly with requirements for management, QC/QA, and conflict of interest.

Develop subcontract documents that clearly describe the performance plan, budget, schedule, and products for each Task Order for payment.

How you ensure debris removal firm complies with FEMA requirements.

Tetra Tech implements extensive quality assurance/quality control measures that are backed by our comprehensive ADMS and our project management team's in-depth understanding of FEMA requirements.

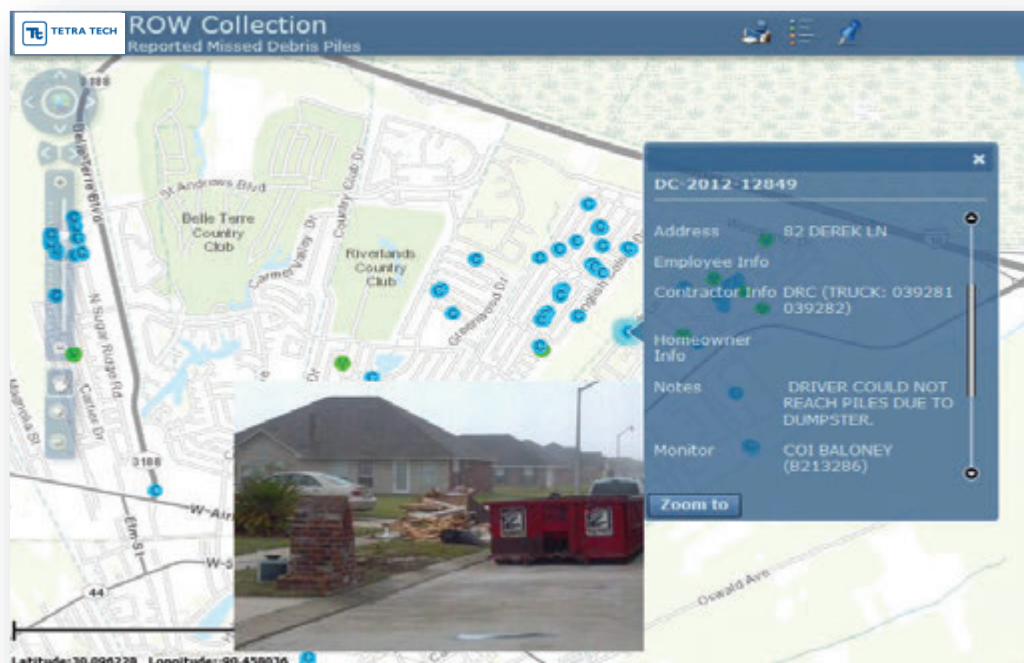
Quality Assurance/Quality Control and Compliance Program

Implementing comprehensive QA/QC protocols and technologies is critical to a debris monitoring effort. Proper QA/QC protocols reduce the amount of work associated with back-end data management, reduce invoice reconciliation timeframes, prevent fraud, and establish a sound dataset for future audits. Throughout years of experience assisting local governments with recovering from disasters and the subsequent audits, Tetra Tech has developed industry-leading QA/QC standards and protocols. The use of our ADMS technology expedites the QA/QC process and drastically reduces ticket errors that can result from traditional manual (paper and pen) debris monitoring operations. For example, monitors no longer have to carry a GPS device and manually write in GPS coordinates because this is logged automatically.

Our ADMS technology expedites the QA/QC process and drastically reduces ticket errors that can result from traditional manual (paper and pen) debris monitoring operations.

Due to the real-time information collected by our ADMS technology, Tetra Tech can establish a virtual command center to audit project information during the collection process and correct issues as they appear. For example, our ADMS technology provides reporting and tracking on any missed debris piles. This allows Tetra Tech to improve our responsiveness to resident complaints and provide real-time tracking tools to manage removal of these missed piles to the City.

Exhibit 3-13: Missed Piles Tracking



Fraud Prevention

Several practices are used to prevent debris haulers from committing fraud both in the field and remotely by real-time data monitoring. At DMS locations, Tetra Tech disposal monitors or supervisors will randomly recertify a previously certified truck. Recalculating the truck hauling capacity helps verify that the original work was accurate and that nothing has been altered since certification. Additionally, ADMS technology displays a photo of the truck as a ticket is scanned by the disposal monitor. This makes it nearly impossible for a debris hauler to switch truck certifications between trucks or alter their truck configuration (i.e., remove sideboards).

Fraud prevention reports are run daily to identify data anomalies that may be a result of fraud. The load call report shows all load calls for a given day/monitor to confirm no trucks are receiving extraordinarily high load calls. The load ticket report and

unit rate daily ticket report determine if monitors are issuing an excessive number of tickets in relation to the average number of tickets per day. The RecoveryTrac™ system includes built-in project controls that alert the data manager to anomalies that may be indicative of fraud. For example, the following data features are flagged:

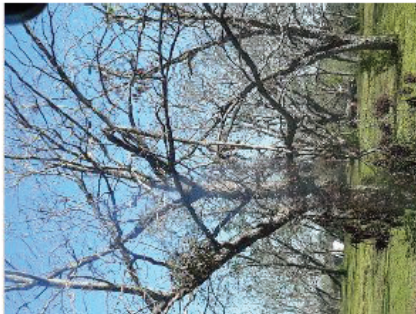
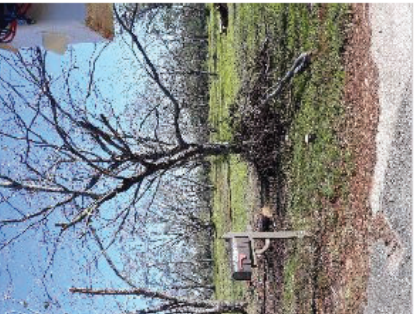
- **Truck Turn-Around-Time.** The time between last pick-up location and arrival of a truck at the DMS is tracked. A time that is too short may indicate that the debris hauler is not filling the vehicle to capacity.
- **Out-of-Bounds.** The municipality boundaries are programmed geospatially to confirm that debris pick-up remains within the eligible bounds of the City.
- **Debris Type.** Discrepancies between the debris type noted by the collection monitor and the debris type noted by the disposal monitor are flagged for review.

Hazardous Tree Removal

Guidance established by FEMA requires supporting photo documentation for each ticket issued for hazardous tree or hanger removal services. The previous standard for monitoring firms was to take supporting photographs with a digital camera and manually associate the photos to each tree ticket. Tetra Tech can utilize ADMS technology to automatically associate photographs for all hazardous tree and hanger removal operations, which eliminates the potentially extensive labor associated with this task. Additionally, our ADMS technology and software is designed to manage photo documentation by compressing and securely storing photos for field validations and audits in real time. The ability to associate photo documentation to unit rate tickets is critical for FEMA reimbursement, QA/QC, and fraud deterrence.

As work in the field is completed, the information and supporting photos are uploaded directly to our database for QA/QC checks. A QA/QC manager verifies that the photographs comply with FEMA regulations and that all measurements meet the City's contractual agreement with the contractor.

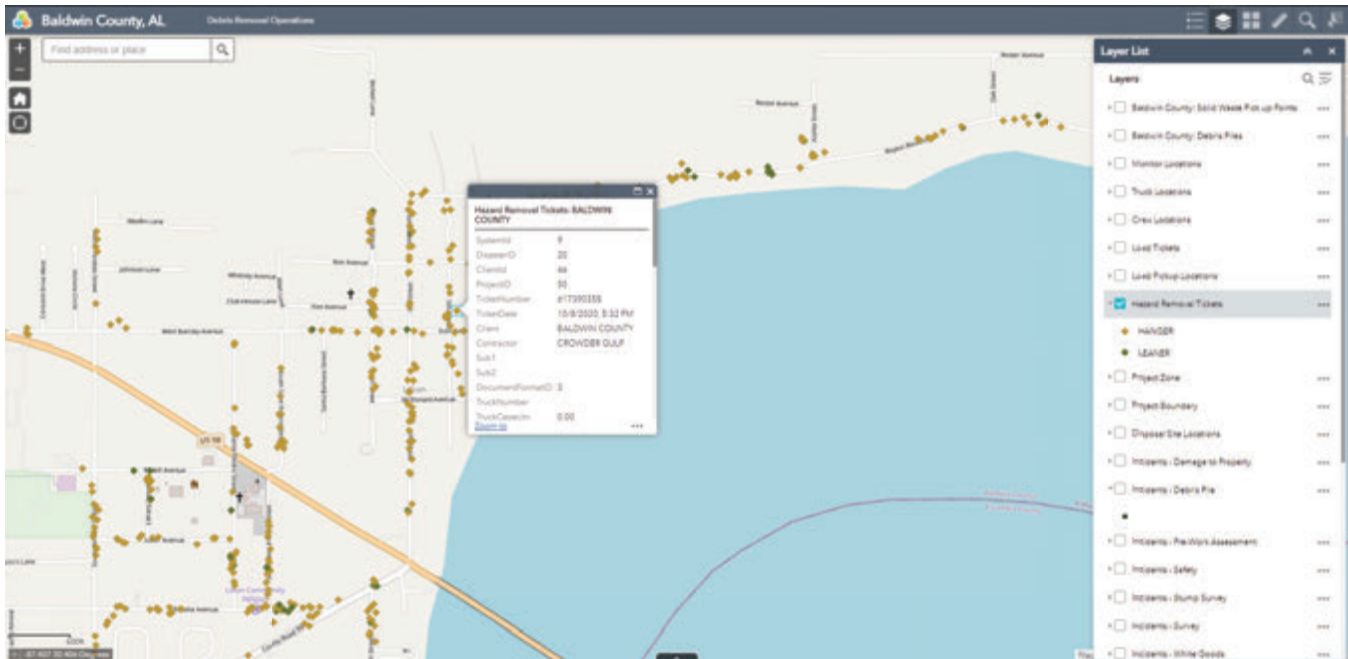
Exhibit 3-14: Real-Time Ticket Report

RecoveryTrac Unit Rate AuditReport (Crew: *All)											Date: 11-20-2020
Project: BALDWIN COUNTY HURRICANE SALLY ROW COLLECTION											
Total Ticket Count: 364											
Ticket No.	Monitor	Date	GPS-Lat	GPS-Lng	Address	Svc Code	Unit Cnt	Meas	Zone	Photo Cnt	QC Audit/Approval
617290955	PATRICK CHERF (589264)	11/20/2020 09:26 AM	30.465628	-87.767769	14658 HAINSLIP ROAD	1A	1.00	4.88	AREA 300 (GIS: N/A)	5	QC Approved
PRE-WORK			MEASUREMENT			POST-WORK					
											

Unit Rate Ticket Geoportal Report

As monitors complete unit rate tickets for hazardous trees or hangers, their locations are logged and collected. The map below displays locations where hazardous tree or hanger removals were documented in the field. Clicking on the marker allows the user to review the data and photos collected by the field monitor (see example below). The unit rate ticket report is updated in real-time.

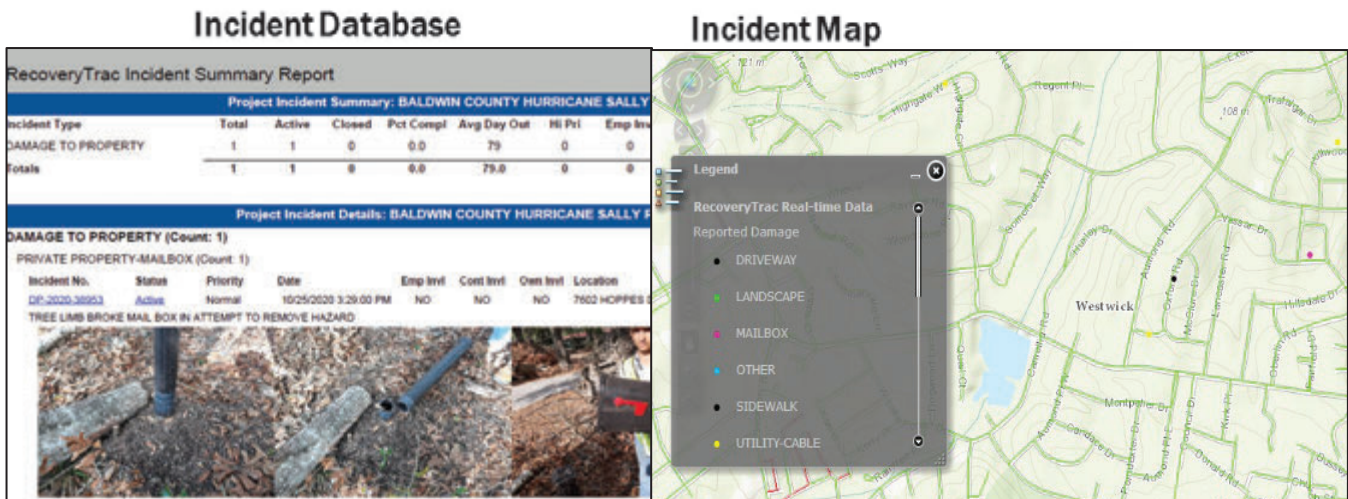
Exhibit 3-15: Unit Rate Ticket Map



Incident Reporting

Another key feature of our ADMS technology is that it allows field monitors to report incidents and provide supporting photographs in real time to the City, Tetra Tech, and the debris contractor. Examples of incidents include reporting pre-existing damage, damage caused by the contractor, debris piles skipped by the contractor, safety hazards, and other incidents critical to a debris removal program. As monitors complete incident reports in the field, the information and supporting photographs are uploaded to the Tetra Tech reporting server. Depending on the type of incident, priority e-mails may be sent out by the reporting server to City representatives, Tetra Tech's project team, and debris contractor representatives. Our firsthand experience assisting local governments with recovering from disasters has shown that accurately capturing and photographing pre-existing damage can alleviate residential damage claims that may be submitted to the City. Additionally, the incident map developed from the collection information is essential to quickly identify unresolved contractor damages before the completion of the program.

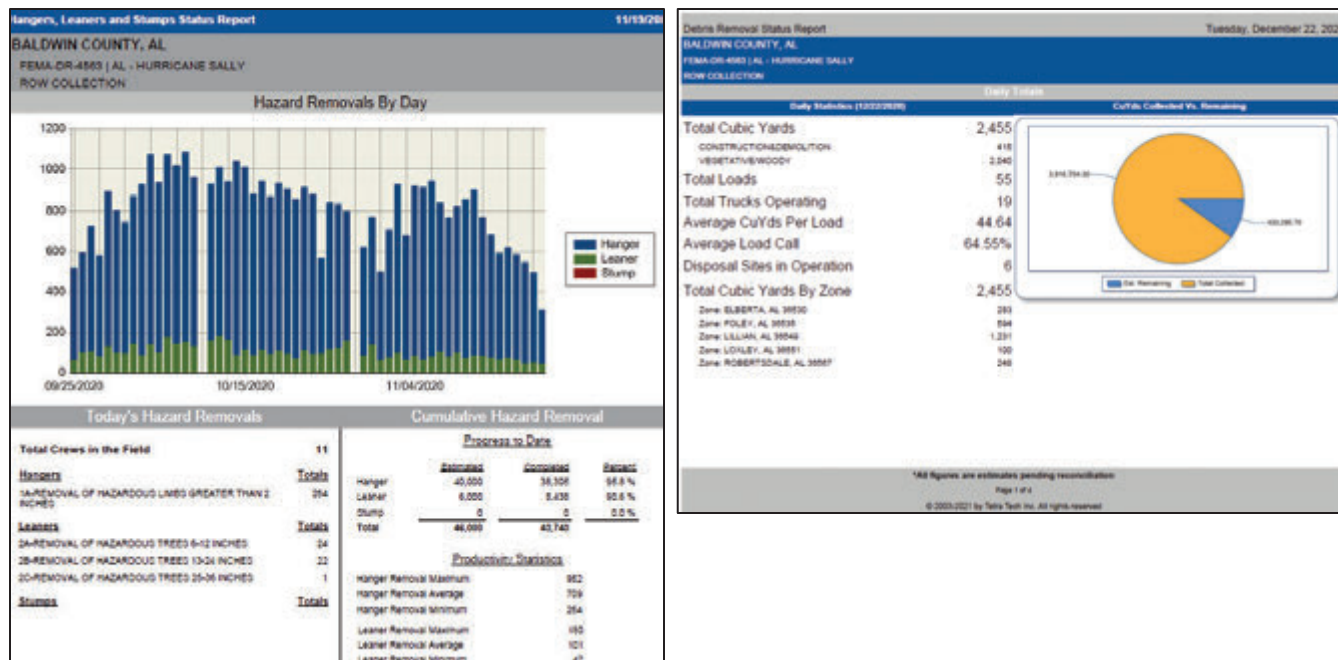
Exhibit 3-16: Incident Report



Daily Reporting Metrics

Tetra Tech has a suite of reports that are automated from RecoveryTrac™ and available in real-time via PC, tablet, or smart phone. Although the reports are available at any time to the City, Tetra Tech will submit a daily status report that includes daily cubic yards/tons collected by material and program, cumulative cubic yard/tons collected, number of debris monitors in the field, cumulative cubic yards/tons hauled to final disposal, and daily/cumulative hazard removals. Below are samples of these reports created for recent projects. Additionally, Tetra Tech takes pride in the customization of reports to meet our client's specific needs and provided reports tailored to any metrics not captured in the generic reports.

Exhibit 3-17: Sample Custom Reports Developed



How you will support the City's claims process with FEMA

Our team's record of success spans over 300 state and local government clients in response to over 77 declared disasters, representing the recovery of more than \$6 billion in disaster grant funds. These activations have yielded grant program management engagements resulting in clients garnering and retaining 99.8 percent of the funds received.

As experts in disaster recovery reimbursement, Tetra Tech technical advisors have worked with and, in some cases, are former employees of many of the federal and state funding agencies that will be providing federal grant support. With these relationships, many of the critical decisions and key issues can be addressed at the highest level. In addition, Tetra Tech's relationship with FEMA and the AEMA has resulted in a collaborative, non-confrontational approach. This collaborative approach results in strong working relationships, frequent discussions, fewer disputes, and a faster, more efficient recovery process that ultimately generates not only timely reimbursement, but also a higher percentage of financial reimbursement to our clients.

As previous and current clients will attest, our relationship with these agencies has allowed us to be strong advocates for our clients' needs and to achieve truly successful results. Tetra Tech's highest priority throughout all cost recovery operations will be to serve as an advocate with FEMA and the State on behalf of the City and stakeholder entities.

Over the past 20 years, our grant management experts have assisted clients with applying for and retaining grant funds, through closeout and any related audit processes. In addition to our expert knowledge of the basic framework provided in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, we are innately familiar with the latest federal legislation pertaining to disaster response and recovery, including the Sandy Recovery Improvement Act (SRIA) of 2013, and accompanying Disaster Relief



\$6 billion

The Tetra Tech team has managed over **\$6B** in FEMA PA disaster grants for state and local clients.

Appropriations, and the Disaster Recovery Reform Act of 2018 (DRRA). This legal and regulatory framework and the accompanying FEMA program delivery model can prove complex for subrecipients to navigate. Our team of experts has not only worked within this framework but has also helped craft regulations and guidance implementing the FEMA PA program. Our team has extensive experience assisting local and state governments with navigating this process and works with officials to properly manage and document work that is eligible for federal funding through the FEMA PA Program.

One of the most often experienced barriers to timely obligation of projects and reimbursement of funds is lack of proper documentation. We work hand in hand with our clients to identify, gather, organize and submit records reflecting any and all eligible activities undertaken. These records are audit-ready for our clients and paint the picture of well-documented eligible work and costs to FEMA, FDEM, the Department of Homeland Security's Office of Inspector General, or State Auditor General. We serve as a force multiplier for your staff and recognize the importance of timely responding to any Requests for Information (RFIs) received from federal or state officials. We coordinate with all involved to minimize any "back and forth" on such requests that often result in the loss of precious time. Time equals money, and our goal is to minimize the length of time you are waiting for return of eligible program dollars.

While the changes found in the DRRA regarding deobligations that occurred years after expenditure of the underlying funds did help provide some certainty to subrecipients, the risk of deobligation and claw-back of funds remains. Our experts will fight on behalf of our clients through any appeals, arbitrations, or audits that arise, but more importantly help prevent any issues from being elevated to those levels that cost valuable time, effort, and money.

An important and statutorily required aspect of participating in the FEMA PA program is the prevention of duplication of benefits. We work with our clients to identify any potential duplications, whether resulting from the receipt of insurance proceeds, donations, or participation in other federal or state programs. We help clients identify activities that may be eligible for other programs, such as Federal Highways Administration Emergency Relief program (FHWA-ER) and work to shift those expenses to those other programs. Our team has significant experience with FHWA-ER federal reimbursement, having assisted over 60 clients with FHWA application, project management, and reimbursement.



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

John Paine, Purchasing Agent

Sponsored by:

Mayor William S. Stimpson

Purpose and Scope of Project:

Purchases orders for fuel for various locations.

General fund.

Amount of Contract:

Total of all Requisitions is \$445,870.37

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date
20211022 Agenda Package	Cover Memo	10/22/2021
Fuel POs		

REVIEWERS:

Department Reviewer	Action	Date
Mayors Office Barber, James	Approved	10/28/2021 - 1:08 PM

AGENDA ITEM SUMMARY SHEET

Agenda of:

Submitted by:

Sponsored by:

Reviewed by:

Routing Authorized:

A brief synopsis and explanation of the following:

FUNDING SOURCE:

Associated Costs:

**If Cost will continue, write "indefinite" and list project annual cost.*

RESOLUTION

Sponsored by: Mayor William S. Stimpson

BE IT RESOLVED BY THE CITY COUNCIL OF MOBILE, ALABAMA, that the Purchasing Agent is authorized to execute, for and on behalf of the City of Mobile, a purchase order to the indicated vendor in the approximate amount stated, and to approve the supporting bid award if required, for the following requisition as indicated below and attached herein:

Requisition	Fiscal Year	Department	Description	Amount	Vendor
<u>297</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER GARAGE DIESEL FUEL (AL STATE CONTRACT)	\$20,137.50	(279229) PETROLEUM TRADERS CORPORATION
<u>298</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER GARAGE DIESEL FUEL (AL STATE CONTRACT)	\$21,371.00	(279229) PETROLEUM TRADERS CORPORATION
<u>299</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER GARAGE DIESEL FUEL (AL STATE CONTRACT)	\$20,317.50	(279229) PETROLEUM TRADERS CORPORATION
<u>300</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER GARAGE DIESEL FUEL (AL STATE CONTRACT)	\$20,317.50	(279229) PETROLEUM TRADERS CORPORATION
<u>292</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER GARAGE UNLEADED FUEL (SEALED BID 5216)	\$18,561.95	(279229) PETROLEUM TRADERS CORPORATION
<u>293</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER GARAGE UNLEADED FUEL (SEALED BID 5216)	\$18,702.95	(279229) PETROLEUM TRADERS CORPORATION

<u>294</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER GARAGE UNLEADED FUEL (SEALED BID 5216)	\$21,167.56	(42474) DAVISON OIL COMPANY INC
<u>295</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER GARAGE UNLEADED FUEL (SEALED BID 5216)	\$21,167.56	(42474) DAVISON OIL COMPANY INC
<u>302</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER MOTOR POOL UNLEADED FUEL (SEALED BID 5216)	\$19,212.29	(279229) PETROLEUM TRADERS CORPORATION
<u>303</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER MOTOR POOL UNLEADED FUEL (SEALED BID 5216)	\$20,920.66	(42474) DAVISON OIL COMPANY INC
<u>304</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER MOTOR POOL UNLEADED FUEL (SEALED BID 5216)	\$20,920.66	(42474) DAVISON OIL COMPANY INC
<u>305</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER MOTOR POOL UNLEADED FUEL (SEALED BID 5216)	\$20,920.66	(42474) DAVISON OIL COMPANY INC
<u>307</u>	2022	(2050) EQUIPMENT SERVICES	PRE-LANGAN PARK UNLEADED FUEL (SEALED BID 5216)	\$18,298.39	(279229) PETROLEUM TRADERS CORPORATION
<u>308</u>	2022	(2050) EQUIPMENT SERVICES	PRE-LANGAN PARK UNLEADED FUEL (SEALED BID 5216)	\$20,920.66	(42474) DAVISON OIL COMPANY INC
<u>309</u>	2022	(2050) EQUIPMENT SERVICES	PRE-LANGAN PARK UNLEADED FUEL (SEALED BID 5216)	\$20,920.66	(42474) DAVISON OIL COMPANY INC
<u>310</u>	2022	(2050) EQUIPMENT SERVICES	PRE-LANGAN PARK UNLEADED FUEL (SEALED BID 5216)	\$20,920.66	(42474) DAVISON OIL COMPANY INC
<u>318</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER 4th PRECINCT DIESEL FUEL (AL STATE CONTRACT)	\$20,317.50	(279229) PETROLEUM TRADERS CORPORATION

<u>319</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER 4th PRECINCT DIESEL FUEL (AL STATE CONTRACT)	\$20,317.50	(279229) PETROLEUM TRADERS CORPORATION
<u>320</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER 4th PRECINCT DIESEL FUEL (AL STATE CONTRACT)	\$20,317.50	(279229) PETROLEUM TRADERS CORPORATION
<u>313</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER 4th PRECINCT UNLEADED FUEL (SEALED BID 5216)	\$18,298.39	(42474) DAVISON OIL COMPANY INC
<u>314</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER 4th PRECINCT UNLEADED FUEL (SEALED BID 5216)	\$20,920.66	(42474) DAVISON OIL COMPANY INC
<u>315</u>	2022	(2050) EQUIPMENT SERVICES	PRE-ORDER 4th PRECINCT UNLEADED FUEL (SEALED BID 5216)	\$20,920.66	(42474) DAVISON OIL COMPANY INC

Adopted:

City Clerk

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000297-00 FY 2022 PO 22000465 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 1

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229	10/13/21			EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				

AL. STATE CONTRACT #T104.				
001	DIESEL #2 ULTRA LOW SULFUR, OPIS PRICE.	7525.00	2.70000	20317.50
	Vendor Item	GALLON		
	Inventory Item/Loc 5295			
1	1000.40.20.2070.2050.2070.0000.0000.45020.			20317.50
Ship To				
MUNICIPAL GARAGE				
770 GAYLE STREET				
MOBILE, AL 36604				
Delivery Reference				
WILLIAM BUSH				
Deliver To				
MUNICIPAL GARAGE				
770 GAYLE STREET				
MOBILE, AL 36604				
002	MARGIN PRICE	7525.00	0.00000	0.00
	Vendor Item	EACH		
	Inventory Item/Loc 7982			
1	1000.40.20.2070.2050.2070.0000.0000.45020.			.00

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000297-00 FY 2022 PO 22000465 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 2

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229	10/13/21			EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604			

Requisition Link

Requisition Total 20317.50

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	20317.50	3235663.05
FLEET MANAGEMENT EXP		FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

=====	=====
Bill To	Requisition 0000297-00 FY 2022
MUNICIPAL GARAGE	PO 22000465
770 GAYLE STREET	Acct No:
	1000.40.20.2070.2050.2070.0000.0000.45020.
MOBILE, AL	Review:
36604	Buyer: 9105neej
	Status: Converted
	Page 3
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Vendor
 PETROLEUM TRADERS CORPORATION
 7120 POINTE INVERNESS WAY

FORT WAYNE, IN 46804

Tel#800-348-3705
 Fax 260-203-3820

Ship To
 MUNICIPAL GARAGE
 770 GAYLE STREET

MOBILE, AL 36604
 BUSHW@CITYOFMOBILE.ORG

Delivery Reference
 WILLIAM BUSH

Deliver To
 MUNICIPAL GARAGE
 770 GAYLE STREET

MOBILE, AL 36604

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Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
-----	-----	-----	-----	-----	-----
10/06/21	279229	10/13/21			EQUIPMENT SERVICES
-----	-----	-----	-----	-----	-----

LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
 Signature

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 0000298-00 FY 2022 PO 22000835 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 1

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229	10/21/21			EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				
AL. STATE CONTRACT #T104.				
001	DIESEL #2 ULTRA LOW SULFUR, OPIS PRICE. Vendor Item Inventory Item/Loc 5295	7525.00 GALLON	2.84000	21371.00
1	1000.40.20.2070.2050.2070.0000.0000.45020.			21371.00
Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604				
002	MARGIN PRICE	7525.00 EACH	0.00000	0.00
Vendor Item Inventory Item/Loc 7982				
1	1000.40.20.2070.2050.2070.0000.0000.45020.			.00

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000298-00 FY 2022 PO 22000835 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 2

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229	10/21/21			EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604			

Requisition Link

Requisition Total 21371.00

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	21371.00	3235663.05
FLEET MANAGEMENT EXP	FUEL & LUBRICANTS	

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000298-00 FY 2022 PO 22000835 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 3

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229	10/21/21			EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Authorized By: _____ Date: _____ Signature			

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000299-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229				EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				
AL. STATE CONTRACT #T104.				
001	DIESEL #2 ULTRA LOW SULFUR, OPIS PRICE.	7525.00	2.70000	20317.50
	Vendor Item	GALLON		
	Inventory Item/Loc 5295			
1	1000.40.20.2070.2050.2070.0000.0000.45020.			20317.50
Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604				
002	MARGIN PRICE	7525.00	0.00000	0.00
	Vendor Item	EACH		
	Inventory Item/Loc 7982			
1	1000.40.20.2070.2050.2070.0000.0000.45020.			.00

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000299-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604			

[Requisition Link](#)

Requisition Total	20317.50

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	20317.50	3235663.05
FLEET MANAGEMENT EXP		FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

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Bill To	Requisition 00000299-00 FY 2022
MUNICIPAL GARAGE	
770 GAYLE STREET	Acct No:
	1000.40.20.2070.2050.2070.0000.0000.45020.
MOBILE, AL	Review:
36604	Buyer: 9105neej
	Status: Approved
	Page 3
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Vendor
 PETROLEUM TRADERS CORPORATION
 7120 POINTE INVERNESS WAY

FORT WAYNE, IN 46804

Tel#800-348-3705
 Fax 260-203-3820

Ship To
 MUNICIPAL GARAGE
 770 GAYLE STREET

MOBILE, AL 36604
 BUSHW@CITYOFMOBILE.ORG

Delivery Reference
 WILLIAM BUSH

Deliver To
 MUNICIPAL GARAGE
 770 GAYLE STREET

MOBILE, AL 36604

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Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
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10/06/21	279229				EQUIPMENT SERVICES
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LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
 Signature

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000300-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229				EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				
AL. STATE CONTRACT #T104.				
001	DIESEL #2 ULTRA LOW SULFUR, OPIS PRICE.	7525.00	2.70000	20317.50
	Vendor Item	GALLON		
	Inventory Item/Loc 5295			
1	1000.40.20.2070.2050.2070.0000.0000.45020.			20317.50
Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604				
002	MARGIN PRICE	7525.00	0.00000	0.00
	Vendor Item	EACH		
	Inventory Item/Loc 7982			
1	1000.40.20.2070.2050.2070.0000.0000.45020.			.00

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000300-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604			

[Requisition Link](#)

Requisition Total 20317.50

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	20317.50	3235663.05
FLEET MANAGEMENT EXP		FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

=====	=====
Bill To	Requisition 00000300-00 FY 2022
MUNICIPAL GARAGE	
770 GAYLE STREET	Acct No:
	1000.40.20.2070.2050.2070.0000.0000.45020.
MOBILE, AL	Review:
36604	Buyer: 9105neej
	Status: Approved
	Page 3
=====	=====

Vendor
 PETROLEUM TRADERS CORPORATION
 7120 POINTE INVERNESS WAY

FORT WAYNE, IN 46804

Tel#800-348-3705
 Fax 260-203-3820

Ship To
 MUNICIPAL GARAGE
 770 GAYLE STREET

MOBILE, AL 36604
 BUSHW@CITYOFMOBILE.ORG

Delivery Reference
 WILLIAM BUSH

Deliver To
 MUNICIPAL GARAGE
 770 GAYLE STREET

MOBILE, AL 36604

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Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
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10/06/21	279229				EQUIPMENT SERVICES
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LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
 Signature

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000292-00 FY 2022 PO 22000287 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 1

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229	10/08/21			EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				

BID #5216.				
001	FUEL UNLEADED GASOLINE, 87 OCTANE, OPIS PRICE. Vendor Item Inventory Item/Loc 14054	7050.00 GALLON	2.53000	17836.50
1	1000.40.20.2070.2050.2070.0000.0000.45020.			17836.50
Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604				
002	MARGIN PRICE	7050.00 EACH	0.10290	725.45
Vendor Item Inventory Item/Loc 7982				
1	1000.40.20.2070.2050.2070.0000.0000.45020.			725.45

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000292-00 FY 2022 PO 22000287 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 2

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229	10/08/21			EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604			

[Requisition Link](#)

Requisition Total	18561.95

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	18561.95	3235043.56
FLEET MANAGEMENT EXP	FUEL & LUBRICANTS	

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

=====	=====
Bill To	Requisition 0000292-00 FY 2022
MUNICIPAL GARAGE	PO 22000287
770 GAYLE STREET	Acct No:
	1000.40.20.2070.2050.2070.0000.0000.45020.
MOBILE, AL	Review:
36604	Buyer: 9105neej
	Status: Converted
	Page 3
=====	=====

Vendor
PETROLEUM TRADERS CORPORATION
7120 POINTE INVERNESS WAY

FORT WAYNE, IN 46804

Tel#800-348-3705
Fax 260-203-3820

Ship To
MUNICIPAL GARAGE
770 GAYLE STREET

MOBILE, AL 36604
BUSHW@CITYOFMOBILE.ORG

Delivery Reference
WILLIAM BUSH

Deliver To
MUNICIPAL GARAGE
770 GAYLE STREET

MOBILE, AL 36604

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Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
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10/06/21	279229	10/08/21			EQUIPMENT SERVICES
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LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
Signature

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 0000293-00 FY 2022 PO 22000667 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 1

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229	10/18/21			EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				

BID #5216.				
001	FUEL UNLEADED GASOLINE, 87 OCTANE, OPIS PRICE. Vendor Item Inventory Item/Loc 14054	7050.00 GALLON	2.55000	17977.50
1	1000.40.20.2070.2050.2070.0000.0000.45020.			17977.50
Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604				
002	MARGIN PRICE	7050.00 EACH	0.10290	725.45
Vendor Item Inventory Item/Loc 7982				
1	1000.40.20.2070.2050.2070.0000.0000.45020.			725.45

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000293-00 FY 2022 PO 22000667 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 2

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229	10/18/21			EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604			

Requisition Link

Requisition Total 18702.95

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	18702.95	3235043.56
FLEET MANAGEMENT EXP	FUEL & LUBRICANTS	

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

=====	=====
Bill To	Requisition 00000293-00 FY 2022
MUNICIPAL GARAGE	PO 22000667
770 GAYLE STREET	Acct No:
	1000.40.20.2070.2050.2070.0000.0000.45020.
MOBILE, AL	Review:
36604	Buyer: 9105neej
	Status: Converted
	Page 3
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Vendor
 PETROLEUM TRADERS CORPORATION
 7120 POINTE INVERNESS WAY

FORT WAYNE, IN 46804

Tel#800-348-3705
 Fax 260-203-3820

Ship To
 MUNICIPAL GARAGE
 770 GAYLE STREET

MOBILE, AL 36604
 BUSHW@CITYOFMOBILE.ORG

Delivery Reference
 WILLIAM BUSH

Deliver To
 MUNICIPAL GARAGE
 770 GAYLE STREET

MOBILE, AL 36604

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Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
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10/06/21	279229	10/18/21			EQUIPMENT SERVICES
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LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
 Signature

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Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000294-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved
	Page 1
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Vendor
DAVISON OIL COMPANY INC
8450 TANNER WILLIAMS RD

Ship To
MUNICIPAL GARAGE
770 GAYLE STREET

MOBILE, AL 36608

MOBILE, AL 36604
BUSHW@CITYOFMOBILE.ORG

Tel#251-633-4444
Fax 251-633-6311

Delivery Reference
WILLIAM BUSH

Deliver To
MUNICIPAL GARAGE
770 GAYLE STREET

MOBILE, AL 36604

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Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
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10/06/21	042474				EQUIPMENT SERVICES
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LN Description / Account	Qty	Unit Price	Net Price

General Notes

BID #5216.

001 FUEL UNLEADED GASOLINE, 87 OCTANE, OPIS PRICE.	8230.00 GALLON	2.53000	20821.90

Vendor Item
Inventory Item/Loc 14054

1 1000.40.20.2070.2050.2070.0000.0000.45020.			20821.90

Ship To
MUNICIPAL GARAGE
770 GAYLE STREET
MOBILE, AL 36604
Delivery Reference
WILLIAM BUSH

Deliver To
MUNICIPAL GARAGE
770 GAYLE STREET
MOBILE, AL 36604

002 MARGIN PRICE	8230.00 EACH	0.04200	345.66

Vendor Item
Inventory Item/Loc 7982

1 1000.40.20.2070.2050.2070.0000.0000.45020.			345.66

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000294-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604			

[Requisition Link](#)

Requisition Total 21167.56

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	21167.56	3235043.56
FLEET MANAGEMENT EXP		FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

=====	=====
Bill To	Requisition 00000294-00 FY 2022
MUNICIPAL GARAGE	
770 GAYLE STREET	Acct No:
	1000.40.20.2070.2050.2070.0000.0000.45020.
MOBILE, AL	Review:
36604	Buyer: 9105neej
	Status: Approved
	Page 3
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Vendor
DAVISON OIL COMPANY INC
8450 TANNER WILLIAMS RD

MOBILE, AL 36608

Tel#251-633-4444
Fax 251-633-6311

Ship To
MUNICIPAL GARAGE
770 GAYLE STREET

MOBILE, AL 36604
BUSHW@CITYOFMOBILE.ORG

Delivery Reference
WILLIAM BUSH

Deliver To
MUNICIPAL GARAGE
770 GAYLE STREET

MOBILE, AL 36604

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Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
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10/06/21	042474				EQUIPMENT SERVICES
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LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
Signature

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000295-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				

BID #5216.				
001	FUEL UNLEADED GASOLINE, 87 OCTANE, OPIS PRICE. Vendor Item Inventory Item/Loc 14054	8230.00 GALLON	2.53000	20821.90
1	1000.40.20.2070.2050.2070.0000.0000.45020.			20821.90
Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604				
002	MARGIN PRICE Vendor Item Inventory Item/Loc 7982	8230.00 EACH	0.04200	345.66
1	1000.40.20.2070.2050.2070.0000.0000.45020.			345.66

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000295-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604			

[Requisition Link](#)

Requisition Total	21167.56

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	21167.56	3235043.56
FLEET MANAGEMENT EXP		FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

=====	=====
Bill To	Requisition 00000295-00 FY 2022
MUNICIPAL GARAGE	
770 GAYLE STREET	Acct No:
	1000.40.20.2070.2050.2070.0000.0000.45020.
MOBILE, AL	Review:
36604	Buyer: 9105neej
	Status: Approved
	Page 3
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Vendor
DAVISON OIL COMPANY INC
8450 TANNER WILLIAMS RD

MOBILE, AL 36608

Tel#251-633-4444
Fax 251-633-6311

Ship To
MUNICIPAL GARAGE
770 GAYLE STREET

MOBILE, AL 36604
BUSHW@CITYOFMOBILE.ORG

Delivery Reference
WILLIAM BUSH

Deliver To
MUNICIPAL GARAGE
770 GAYLE STREET

MOBILE, AL 36604

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Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
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10/06/21	042474				EQUIPMENT SERVICES
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LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
Signature

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000302-00 FY 2022 PO 22000550 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 1

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229	10/15/21			EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				

BID #5216.				
001	FUEL UNLEADED GASOLINE, 87 OCTANE, OPIS PRICE. Vendor Item Inventory Item/Loc 14054	7030.00 GALLON	2.63000	18488.90
1	1000.40.20.2070.2050.2070.0000.0000.45020.			18488.90
Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604				
002	MARGIN PRICE Vendor Item Inventory Item/Loc 7982	7030.00 EACH	0.10290	723.39
1	1000.40.20.2070.2050.2070.0000.0000.45020.			723.39

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000302-00 FY 2022 PO 22000550 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 2

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229	10/15/21			EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604			

Requisition Link

Requisition Total 19212.29

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	19212.29	3235043.56
FLEET MANAGEMENT EXP	FUEL & LUBRICANTS	

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000302-00 FY 2022 PO 22000550 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 3

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604

Date	Vendor	Date	Ship	Terms	Department
Ordered	Number	Required	Via		
10/06/21	279229	10/15/21			EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
 Signature

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000303-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				

BID #5216.				
001	FUEL UNLEADED GASOLINE, 87 OCTANE, OPIS PRICE. Vendor Item Inventory Item/Loc 14054	8230.00 GALLON	2.50000	20575.00
1	1000.40.20.2070.2050.2070.0000.0000.45020.			20575.00
Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604				
002	MARGIN PRICE Vendor Item Inventory Item/Loc 7982	8230.00 EACH	0.04200	345.66
1	1000.40.20.2070.2050.2070.0000.0000.45020.			345.66

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000303-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604			

[Requisition Link](#)

Requisition Total	20920.66

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	20920.66	3235043.56
FLEET MANAGEMENT EXP		FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000303-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 3

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Authorized By: _____ Signature			Date: _____

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000304-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				

BID #5216.				
001	FUEL UNLEADED GASOLINE, 87 OCTANE, OPIS PRICE. Vendor Item Inventory Item/Loc 14054	8230.00 GALLON	2.50000	20575.00
1	1000.40.20.2070.2050.2070.0000.0000.45020.			20575.00
Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604				
002	MARGIN PRICE Vendor Item Inventory Item/Loc 7982	8230.00 EACH	0.04200	345.66
1	1000.40.20.2070.2050.2070.0000.0000.45020.			345.66

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 0000304-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604			

[Requisition Link](#)

Requisition Total	20920.66

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	20920.66	3235043.56
FLEET MANAGEMENT EXP		FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

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Bill To	Requisition 00000304-00 FY 2022
MUNICIPAL GARAGE	
770 GAYLE STREET	Acct No:
	1000.40.20.2070.2050.2070.0000.0000.45020.
MOBILE, AL	Review:
36604	Buyer: 9105neej
	Status: Approved
	Page 3
=====	=====

Vendor
DAVISON OIL COMPANY INC
8450 TANNER WILLIAMS RD

Ship To
MOTOR POOL
745 BROAD STREET

MOBILE, AL 36608

MOBILE, AL 36604
BUSHW@CITYOFMOBILE.ORG

Tel#251-633-4444
Fax 251-633-6311

Delivery Reference
WILLIAM BUSH

Deliver To
MOTOR POOL
745 BROAD STREET

MOBILE, AL 36604

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Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
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10/06/21	042474				EQUIPMENT SERVICES
-----	-----	-----	-----	-----	-----

LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
Signature

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000305-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				

BID #5216.				
001	FUEL UNLEADED GASOLINE, 87 OCTANE, OPIS PRICE. Vendor Item Inventory Item/Loc 14054	8230.00 GALLON	2.50000	20575.00
1	1000.40.20.2070.2050.2070.0000.0000.45020.			20575.00
Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604				
002	MARGIN PRICE Vendor Item Inventory Item/Loc 7982	8230.00 EACH	0.04200	345.66
1	1000.40.20.2070.2050.2070.0000.0000.45020.			345.66

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000305-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604 Delivery Reference WILLIAM BUSH Deliver To MOTOR POOL 745 BROAD STREET MOBILE, AL 36604			

[Requisition Link](#)

Requisition Total 20920.66

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	20920.66	3235043.56
FLEET MANAGEMENT EXP		FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

=====	=====
Bill To	Requisition 00000305-00 FY 2022
MUNICIPAL GARAGE	
770 GAYLE STREET	Acct No:
	1000.40.20.2070.2050.2070.0000.0000.45020.
MOBILE, AL	Review:
36604	Buyer: 9105neej
	Status: Approved
	Page 3
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Vendor
DAVISON OIL COMPANY INC
8450 TANNER WILLIAMS RD

MOBILE, AL 36608

Tel#251-633-4444
Fax 251-633-6311

Ship To
MOTOR POOL
745 BROAD STREET

MOBILE, AL 36604
BUSHW@CITYOFMOBILE.ORG

Delivery Reference
WILLIAM BUSH

Deliver To
MOTOR POOL
745 BROAD STREET

MOBILE, AL 36604

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Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
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10/06/21	042474				EQUIPMENT SERVICES
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LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
Signature

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 0000307-00 FY 2022 PO 22000462 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 1

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229	10/13/21			EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes ----- BID #5216.				
001	FUEL UNLEADED GASOLINE, 87 OCTANE, OPIS PRICE. Vendor Item Inventory Item/Loc 14054	7030.00 GALLON	2.50000	17575.00
1	1000.40.20.2070.2050.2070.0000.0000.45020.			17575.00
Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607				
002	MARGIN PRICE	7030.00 EACH	0.10290	723.39
Vendor Item Inventory Item/Loc 7982				
1	1000.40.20.2070.2050.2070.0000.0000.45020.			723.39

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000307-00 FY 2022 PO 22000462 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 2

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229	10/13/21			EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607			

Requisition Link

Requisition Total 18298.39

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	18298.39	3235043.56
FLEET MANAGEMENT EXP		FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

=====	=====
Bill To	Requisition 00000307-00 FY 2022
MUNICIPAL GARAGE	PO 22000462
770 GAYLE STREET	Acct No:
	1000.40.20.2070.2050.2070.0000.0000.45020.
MOBILE, AL	Review:
36604	Buyer: 9105neej
	Status: Converted
	Page 3
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Vendor
 PETROLEUM TRADERS CORPORATION
 7120 POINTE INVERNESS WAY

FORT WAYNE, IN 46804

Tel#800-348-3705
 Fax 260-203-3820

Ship To
 LANGAN PARK DELIVERIES TO SAGE
 48 N. SAGE AVE.

MOBILE, AL 36607
 BUSHW@CITYOFMOBILE.ORG

Delivery Reference
 WILLIAM BUSH

Deliver To
 LANGAN PARK DELIVERIES TO SAGE
 48 N. SAGE AVE.

MOBILE, AL 36607

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Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
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10/06/21	279229	10/13/21			EQUIPMENT SERVICES
-----	-----	-----	-----	-----	-----

LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
 Signature

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000308-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				

BID #5216.				
001	FUEL UNLEADED GASOLINE, 87 OCTANE, OPIS PRICE. Vendor Item Inventory Item/Loc 14054	8230.00 GALLON	2.50000	20575.00
1	1000.40.20.2070.2050.2070.0000.0000.45020.			20575.00
Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607				
002	MARGIN PRICE Vendor Item Inventory Item/Loc 7982	8230.00 EACH	0.04200	345.66
1	1000.40.20.2070.2050.2070.0000.0000.45020.			345.66

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000308-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607			

[Requisition Link](#)

Requisition Total 20920.66

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	20920.66	3235043.56
FLEET MANAGEMENT EXP		FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000308-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 3

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Authorized By: _____ Date: _____ Signature			

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000309-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 BUSHW2CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				

BID #5216.				
001	FUEL UNLEADED GASOLINE, 87 OCTANE, OPIS PRICE. Vendor Item Inventory Item/Loc 14054	8230.00 GALLON	2.50000	20575.00
1	1000.40.20.2070.2050.2070.0000.0000.45020.			20575.00
Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607				
002	MARGIN PRICE Vendor Item Inventory Item/Loc 7982	8230.00 EACH	0.04200	345.66
1	1000.40.20.2070.2050.2070.0000.0000.45020.			345.66

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000309-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 BUSHW2CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607			

[Requisition Link](#)

Requisition Total 20920.66

***** General Ledger Summary Section *****

Account 1000.40.20.2070.2050.2070.0000.0000.45020.	Amount 20920.66	Remaining Budget 3235043.56
FLEET MANAGEMENT EXP	FUEL & LUBRICANTS	

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

=====	=====
Bill To	Requisition 00000309-00 FY 2022
MUNICIPAL GARAGE	
770 GAYLE STREET	Acct No:
	1000.40.20.2070.2050.2070.0000.0000.45020.
MOBILE, AL	Review:
36604	Buyer: 9105neej
	Status: Approved
	Page 3
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Vendor
DAVISON OIL COMPANY INC
8450 TANNER WILLIAMS RD

MOBILE, AL 36608

Tel#251-633-4444
Fax 251-633-6311

Ship To
LANGAN PARK DELIVERIES TO SAGE
48 N. SAGE AVE.

MOBILE, AL 36607
BUSHW2CITYOFMOBILE.ORG

Delivery Reference
WILLIAM BUSH

Deliver To
LANGAN PARK DELIVERIES TO SAGE
48 N. SAGE AVE.

MOBILE, AL 36607

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Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
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10/06/21	042474				EQUIPMENT SERVICES
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LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
Signature

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000310-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				

BID #5216.				
001	FUEL UNLEADED GASOLINE, 87 OCTANE, OPIS PRICE. Vendor Item Inventory Item/Loc 14054	8230.00 GALLON	2.50000	20575.00
1	1000.40.20.2070.2050.2070.0000.0000.45020.			20575.00
Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607				
002	MARGIN PRICE Vendor Item Inventory Item/Loc 7982	8230.00 EACH	0.04200	345.66
1	1000.40.20.2070.2050.2070.0000.0000.45020.			345.66

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000310-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607 Delivery Reference WILLIAM BUSH Deliver To LANGAN PARK DELIVERIES TO SAGE 48 N. SAGE AVE. MOBILE, AL 36607			

[Requisition Link](#)

Requisition Total 20920.66

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	20920.66	3235009.74
FLEET MANAGEMENT EXP	FUEL & LUBRICANTS	

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Forward	10/06/21	JOHN PAINE	j
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	
Approved	10/06/21	JAMES NEESE JR	Auto approved by: 9105neej

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000318-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229				EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				
AL. STATE CONTRACT #T104.				
001	DIESEL #2 ULTRA LOW SULFUR, OPIS PRICE. Vendor Item Inventory Item/Loc 5295	7525.00 GALLON	2.70000	20317.50
1	1000.40.20.2070.2050.2070.0000.0000.45020.			20317.50
Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608				
002	MARGIN PRICE Vendor Item Inventory Item/Loc 7982	7525.00 EACH	0.00000	0.00
1	1000.40.20.2070.2050.2070.0000.0000.45020.			.00

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000318-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608			

Requisition Link

Requisition Total 20317.50

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	20317.50	3235009.74
FLEET MANAGEMENT EXP		FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

=====	=====
Bill To	Requisition 00000318-00 FY 2022
MUNICIPAL GARAGE	
770 GAYLE STREET	Acct No:
	1000.40.20.2070.2050.2070.0000.0000.45020.
MOBILE, AL	Review:
36604	Buyer: 9105neej
	Status: Approved
	Page 3
=====	=====

Vendor
 PETROLEUM TRADERS CORPORATION
 7120 POINTE INVERNESS WAY

FORT WAYNE, IN 46804

Tel#800-348-3705
 Fax 260-203-3820

Ship To
 POLICE 4TH PRECINCT
 8080 AIRPORT BLVD

MOBILE, AL 36608
 BUSHW@CITYOFMOBILE.ORG

Delivery Reference
 WILLIAM BUSH

Deliver To
 POLICE 4TH PRECINCT
 8080 AIRPORT BLVD

MOBILE, AL 36608

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Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
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10/06/21	279229				EQUIPMENT SERVICES
-----	-----	-----	-----	-----	-----

LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
 Signature

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000319-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229				EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				
AL. STATE CONTRACT #T104.				
001	DIESEL #2 ULTRA LOW SULFUR, OPIS PRICE.	7525.00	2.70000	20317.50
	Vendor Item	GALLON		
	Inventory Item/Loc 5295			
1	1000.40.20.2070.2050.2070.0000.0000.45020.			20317.50
Ship To				
POLICE 4TH PRECINCT				
8080 AIRPORT BLVD				
MOBILE, AL 36608				
Delivery Reference				
WILLIAM BUSH				
Deliver To				
POLICE 4TH PRECINCT				
8080 AIRPORT BLVD				
MOBILE, AL 36608				
002	MARGIN PRICE	7525.00	0.00000	0.00
	Vendor Item	EACH		
	Inventory Item/Loc 7982			
1	1000.40.20.2070.2050.2070.0000.0000.45020.			.00

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000319-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608			

[Requisition Link](#)

Requisition Total	20317.50

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	20317.50	3235009.74
FLEET MANAGEMENT EXP		FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JOHN PAINE	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	

=====	=====
Bill To	Requisition 00000319-00 FY 2022
MUNICIPAL GARAGE	
770 GAYLE STREET	Acct No:
	1000.40.20.2070.2050.2070.0000.0000.45020.
MOBILE, AL	Review:
36604	Buyer: 9105neej
	Status: Approved
	Page 3
=====	=====

Vendor
 PETROLEUM TRADERS CORPORATION
 7120 POINTE INVERNESS WAY

FORT WAYNE, IN 46804

Tel#800-348-3705
 Fax 260-203-3820

Ship To
 POLICE 4TH PRECINCT
 8080 AIRPORT BLVD

MOBILE, AL 36608
 BUSHW@CITYOFMOBILE.ORG

Delivery Reference
 WILLIAM BUSH

Deliver To
 POLICE 4TH PRECINCT
 8080 AIRPORT BLVD

MOBILE, AL 36608

-----	-----	-----	-----	-----	-----
Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
-----	-----	-----	-----	-----	-----
10/06/21	279229				EQUIPMENT SERVICES
-----	-----	-----	-----	-----	-----

LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
 Signature

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000320-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 BUSHW2@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229				EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				
AL. STATE CONTRACT #T104.				
001	DIESEL #2 ULTRA LOW SULFUR, OPIS PRICE. Vendor Item Inventory Item/Loc 5295	7525.00 GALLON	2.70000	20317.50
1	1000.40.20.2070.2050.2070.0000.0000.45020.			20317.50
Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608				
002	MARGIN PRICE	7525.00 EACH	0.00000	0.00
Vendor Item Inventory Item/Loc 7982				
1	1000.40.20.2070.2050.2070.0000.0000.45020.			.00

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000320-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 BUSHW2@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608			

[Requisition Link](#)

Requisition Total	20317.50

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	20317.50	3235009.74
FLEET MANAGEMENT EXP		FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Forward	10/06/21	JOHN PAINE	j
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	
Approved	10/06/21	JAMES NEESE JR	Auto approved by: 9105neej

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000313-00 FY 2022 PO 22000464 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 1

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229	10/13/21			EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				

BID #5216.				
001	FUEL UNLEADED GASOLINE, 87 OCTANE, OPIS PRICE. Vendor Item Inventory Item/Loc 14054	7030.00 GALLON	2.50000	17575.00
1	1000.40.20.2070.2050.2070.0000.0000.45020.			17575.00
Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608				
002	MARGIN PRICE Vendor Item Inventory Item/Loc 7982	7030.00 EACH	0.10290	723.39
1	1000.40.20.2070.2050.2070.0000.0000.45020.			723.39

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000313-00 FY 2022 PO 22000464 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 2

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	279229	10/13/21			EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608			

Requisition Link

Requisition Total 18298.39

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	18298.39	3235009.74
FLEET MANAGEMENT EXP	FUEL & LUBRICANTS	

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Forward	10/06/21	JOHN PAINE	j
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	
Approved	10/06/21	JAMES NEESE JR	Auto approved by: 9105neej

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000313-00 FY 2022 PO 22000464 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Converted	Page 3

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608

Date	Vendor	Date	Ship	Terms	Department
Ordered	Number	Required	Via		
10/06/21	279229	10/13/21			EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
 Signature

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000314-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				

BID #5216.				
001	FUEL UNLEADED GASOLINE, 87 OCTANE, OPIS PRICE. Vendor Item Inventory Item/Loc 14054	8230.00 GALLON	2.50000	20575.00
1	1000.40.20.2070.2050.2070.0000.0000.45020.			20575.00
Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608				
002	MARGIN PRICE Vendor Item Inventory Item/Loc 7982	8230.00 EACH	0.04200	345.66
1	1000.40.20.2070.2050.2070.0000.0000.45020.			345.66

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000314-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608

Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
	Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608			

[Requisition Link](#)

Requisition Total	20920.66

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	20920.66	3235009.74
FLEET MANAGEMENT EXP	FUEL & LUBRICANTS	

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Forward	10/06/21	JOHN PAINE	j
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	
Approved	10/06/21	JAMES NEESE JR	Auto approved by: 9105neej

=====	=====
Bill To	Requisition 0000314-00 FY 2022
MUNICIPAL GARAGE	
770 GAYLE STREET	Acct No:
	1000.40.20.2070.2050.2070.0000.0000.45020.
MOBILE, AL	Review:
36604	Buyer: 9105neej
	Status: Approved
	Page 3
=====	=====

Vendor
DAVISON OIL COMPANY INC
8450 TANNER WILLIAMS RD

MOBILE, AL 36608

Tel#251-633-4444
Fax 251-633-6311

Ship To
POLICE 4TH PRECINCT
8080 AIRPORT BLVD

MOBILE, AL 36608
BUSHW@CITYOFMOBILE.ORG

Delivery Reference
WILLIAM BUSH

Deliver To
POLICE 4TH PRECINCT
8080 AIRPORT BLVD

MOBILE, AL 36608

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Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
-----	-----	-----	-----	-----	-----
10/06/21	042474				EQUIPMENT SERVICES
-----	-----	-----	-----	-----	-----

LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
Signature

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000315-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				

BID #5216.				
001	FUEL UNLEADED GASOLINE, 87 OCTANE, OPIS PRICE. Vendor Item Inventory Item/Loc 14054	8230.00 GALLON	2.50000	20575.00
1	1000.40.20.2070.2050.2070.0000.0000.45020.			20575.00
Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608				
002	MARGIN PRICE Vendor Item Inventory Item/Loc 7982	8230.00 EACH	0.04200	345.66
1	1000.40.20.2070.2050.2070.0000.0000.45020.			345.66

Bill To MUNICIPAL GARAGE 770 GAYLE STREET MOBILE, AL 36604	Requisition 00000315-00 FY 2022 Acct No: 1000.40.20.2070.2050.2070.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor DAVISON OIL COMPANY INC 8450 TANNER WILLIAMS RD MOBILE, AL 36608 Tel#251-633-4444 Fax 251-633-6311	Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 BUSHW@CITYOFMOBILE.ORG Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/06/21	042474				EQUIPMENT SERVICES

LN Description / Account	Qty	Unit Price	Net Price
Ship To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608 Delivery Reference WILLIAM BUSH Deliver To POLICE 4TH PRECINCT 8080 AIRPORT BLVD MOBILE, AL 36608			

[Requisition Link](#)

Requisition Total	20920.66

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.40.20.2070.2050.2070.0000.0000.45020.	20920.66	3235009.74
FLEET MANAGEMENT EXP		FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Forward	10/06/21	JOHN PAINE	j
Approved	10/06/21	DONNA MICHELE STANLEY	Auto approved by: 9105neej
Approved	10/06/21	DONALD ROSE	Auto approved by: 9105neej
Approved	10/06/21	SANDRA LEWIS	Auto approved by: 9105neej
Approved	10/06/21	JAMES NEESE JR	
Approved	10/06/21	JAMES NEESE JR	Auto approved by: 9105neej

=====	=====
Bill To	Requisition 0000315-00 FY 2022
MUNICIPAL GARAGE	
770 GAYLE STREET	Acct No:
	1000.40.20.2070.2050.2070.0000.0000.45020.
MOBILE, AL	Review:
36604	Buyer: 9105neej
	Status: Approved
	Page 3
=====	=====

Vendor
DAVISON OIL COMPANY INC
8450 TANNER WILLIAMS RD

MOBILE, AL 36608

Tel#251-633-4444
Fax 251-633-6311

Ship To
POLICE 4TH PRECINCT
8080 AIRPORT BLVD

MOBILE, AL 36608
BUSHW@CITYOFMOBILE.ORG

Delivery Reference
WILLIAM BUSH

Deliver To
POLICE 4TH PRECINCT
8080 AIRPORT BLVD

MOBILE, AL 36608

-----	-----	-----	-----	-----	-----
Date	Vendor	Date	Ship		
Ordered	Number	Required	Via	Terms	Department
-----	-----	-----	-----	-----	-----
10/06/21	042474				EQUIPMENT SERVICES
-----	-----	-----	-----	-----	-----

LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
Signature



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Cassie Boatwright, Real Estate Asset Management Dept

Sponsored by:

Mayor Stimpson

Purpose and Scope of Project:

To provide a WWII Bugle Boy Sculpture at Memorial Park

Amount of Contract:

\$60,000.00

Funding Source

Project # Memorial Park – Bugler Sculpture PR-001-22

Discretionary Funds

Project String C0617 - WWI Bugle Boy Statue capital account (20002000-42200)

Contract Number:3534

Budget Amendment **REDUCE** **INCREASE**

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department	Reviewer	Action	Date
Architectural Engineering	Boatwright, Cassie	Approved	10/21/2021 - 1:04 PM
Capital	Hollins, Tiffany	Approved	10/21/2021 - 1:31 PM
Legal	Kern, Chris	Approved	10/28/2021 - 11:00 AM
Mayors Office	Barber, James	Approved	10/28/2021 - 1:09 PM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Scott Kearney, Chief Technology Officer

Sponsored by:

Mayor Stimpson

Purpose and Scope of Project:

NEXGEN Asset Management is a software-as-a-service solution that will improve how internal and external/citizen requests are processed and tracked, work activities of more than twelve Public Works departments are managed, and city assets are maintained.

Amount of Contract:

\$1,551,747

Effective Date of Contract:

11/9/2021

Renewal Date of Contract:

11/9/2026

Funding Source

Project # C0566 - WORK ORDER & ASSET
MGMT SYS (EAM)

Discretionary Funds

Project String 20002000-42200

Contract Number:3538

Budget Amendment **REDUCE** **INCREASE**

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department Reviewer	Action	Date
		10/27/2021 -

Capital	Hollins, Tiffany	Approved	8:06 AM
Legal	Kern, Chris	Approved	10/28/2021 - 11:03 AM
Mayors Office	Barber, James	Approved	10/28/2021 - 1:09 PM
Legal	Kern, Chris	Approved	10/28/2021 - 11:03 AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Lisa C. Lambert, City Clerk

Sponsored by:

Councilmember Daves

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department Reviewer	Action	Date
City Clerk Gauthier, Lana	Approved	11/4/2021 - 11:17 AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Lisa C. Lambert, City Clerk

Sponsored by:

Councilmember Small

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department Reviewer	Action	Date
City Clerk Gauthier, Lana	Approved	11/3/2021 - 12:59 PM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Lisa C. Lambert, City Clerk

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department Reviewer	Action	Date
City Clerk Merchant, Mary Ann	Approved	10/21/2021 - 11:22 AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description

Type

Upload Date

REVIEWERS:

Department Reviewer

Action

Date

City Clerk Merchant, Mary Ann

Approved

11/3/2021 - 8:29
AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Gary Jackson, Municipal Enforcement Program Coordinator

Sponsored by:

Councilmember C. J. Small - District 3

Purpose and Scope of Project:

Declaring the Structure a Public Nuisance - Demolition

Amount of Contract:

N/A

Effective Date of Contract:

11/9/2021

Funding Source

Project # 1051 S. Washington Avenue - ME-117-20 **Discretionary Funds** N/A

Project String N/A **Contract Number:**N/A

Budget Amendment **REDUCE** N/A **INCREASE** N/A

Grant Funds N/A **Matching Funds** N/A

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department	Reviewer	Action	Date
Municipal Enforcement	Merchant, Mary Ann	Approved	11/3/2021 - 9:17 AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Gary Jackson, Municipal Enforcement Program Coordinator

Sponsored by:

Councilmember C. J. Small - District 3

Purpose and Scope of Project:

Declaring the Structure a Public Nuisance - Demolition

Amount of Contract:

N/A

Effective Date of Contract:

11/9/2021

Funding Source

Project # 954 Marine Street - ME-117-20

Discretionary Funds N/A

Project String N/A

Contract Number:N/A

Budget Amendment **REDUCE** N/A **INCREASE** N/A

Grant Funds N/A

Matching Funds N/A

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department	Reviewer	Action	Date
Municipal Enforcement	Gauthier, Lana	Approved	11/3/2021 - 2:26 PM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Gary Jackson, Municipal Enforcement Program Coordinator

Sponsored by:

Council District 1 Cory Penn 3 cases
Council District 2 William Carroll 2 cases
Council District 3 C J Small 12 cases
Council District 4 Ben Reynolds 1 case
Council District 5 Joel Daves 1 case
Council District 6 Scott Jones 0 cases
Council District 7 Gina Gregory 0 cases

Purpose and Scope of Project:

Declare weeds noxious, Weed Lien Group 1623

Effective Date of Contract:

11/9/2021

Funding Source

Project # Declare weeds noxious, Weed Lien Group 1623 **Discretionary Funds**

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds Matching Funds

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department	Reviewer	Action	Date
Municipal Enforcement	Merchant, Mary Ann	Approved	11/4/2021 - 2:53 PM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment

REDUCE

INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description

Type

Upload Date

REVIEWERS:

Department Reviewer

Action

Date

City Clerk Gauthier, Lana

Approved

11/3/2021 - 2:26
PM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Gary Jackson, Municipal Enforcement Program Coordinator

Sponsored by:

Council District 1	Cory Penn	7 cases
Council District 2	William Carroll	7 cases
Council District 3	C J Small	7 cases
Council District 4	Ben Reynolds	1 case
Council District 5	Joel Daves	0 case
Council District 6	Scott Jones	0 case
Council District 7	Gina Gregory	0 case

Purpose and Scope of Project:

Assess cost for removal of weeds Weed Lien Group 1609

Effective Date of Contract:

11/9/2021

Funding Source

Project # Weed Lien Group 1609

Discretionary Funds

Project String

Contract Number:

Budget Amendment **REDUCE** **INCREASE**

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department	Reviewer	Action	Date
Municipal Enforcement	Merchant, Mary Ann	Approved	11/4/2021 - 2:53 PM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Jeremy P. Lami, Fire Chief

Sponsored by:

William S. Stimpson, Mayor

Purpose and Scope of Project:

To recognize those employees as part of the Mayor's incentive program who have gone above and beyond their duties with the City of Mobile.

Amount of Contract:

500.00

Funding Source

Project #

Project String 1100-1100-49320

Budget Amendment **REDUCE** **INCREASE**

Grant Funds

Discretionary Funds

Contract Number:

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department Reviewer	Action	Date
Fire Rescue Gauthier, Lana	Approved	11/4/2021 - 10:51 AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

John R. Peavy, Senior Director of Public Services

Sponsored by:

Mayor Stimpson

Purpose and Scope of Project:

Approve award of special bonus to the Public Services employee of the month, Ronald Mabins.

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment

REDUCE

INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description

Type

Upload Date

REVIEWERS:

Department Reviewer

Action

Date

Mayors
Office

Barber, James

Approved

11/4/2021 - 1:58
PM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Shonnda Smith
MPRD Senior Director

Sponsored by:

Mayor Stimpson

Purpose and Scope of Project:

Recognizing employee of the month for November 2021, Darryl Smith of Community Centers in Parks and Recreation.

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department	Reviewer	Action	Date
Parks and Recreation	Smith, Shonnda	Approved	10/22/2021 - 11:20 AM
Mayors Office	Barber, James	Approved	10/28/2021 - 1:10 PM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Jim DeLapp, Executive Director of Public Works

Sponsored by:

Mayor Stimpson

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment

REDUCE

INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description

Type

Upload Date

REVIEWERS:

Department Reviewer

Action

Date

City Clerk Merchant, Mary Ann

Approved

11/4/2021 - 2:19
PM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Lisa C. Lambert, City Clerk

Sponsored by:

Councilmember Carroll

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment

REDUCE

INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description

Type

Upload Date

REVIEWERS:

Department Reviewer

Action

Date

City Clerk Gauthier, Lana

Approved

11/5/2021 -
11:02 AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

John Paine, Purchasing Agent

Sponsored by:

Mayor William S. Stimpson

Purpose and Scope of Project:

To approve issuance of purchase order to Insight Public Sector Inc for 65 refurbished HP 800 Elitedesk computers for MPD.

General fund.

Amount of Contract:

\$43,164.85

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment

REDUCE

INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date
20211029 Insight Agenda Package POs	Cover Memo	10/29/2021

REVIEWERS:

Department Reviewer	Action	Date
Mayors Office Barber, James	Approved	11/4/2021 - 1:57 PM

AGENDA ITEM SUMMARY SHEET

Agenda of:

Submitted by:

Sponsored by:

Reviewed by:

Routing Authorized:

A brief synopsis and explanation of the following:

FUNDING SOURCE:

Associated Costs:

**If Cost will continue, write "indefinite" and list project annual cost.*

RESOLUTION

Sponsored by: Mayor William S. Stimpson

BE IT RESOLVED BY THE CITY COUNCIL OF MOBILE, ALABAMA, that the Purchasing Agent is authorized to execute, for and on behalf of the City of Mobile, a purchase order to the indicated vendor in the approximate amount stated, and to approve the supporting bid award if required, for the following requisition as indicated below and attached herein:

Requisition	Fiscal Year	Department	Description	Amount	Vendor
<u>725</u>	2022	(1530) POLICE ADMINISTRATIVE SERVICES	65 REFURBISHED HP ELITEDESK COMPUTERS FOR MPD (OMNIA COOPERATIVE PURCHASING AGREEMENT, NOT ON STATE CONTRACT)	\$42,164.85	<u>(296399)</u> <u>INSIGHT PUBLIC</u> <u>SECTOR</u>

Adopted:

City Clerk

Bill To ACCOUNTS PAYABLE P O BOX 389 MOBILE, AL 36601 vendorinvoices@cityofmobile.org	Requisition 00000725-00 FY 2022 PO 22001149 Acct No: 1000.30.15.1530.1530.1530.0000.0000.47010. Review: Buyer: 9105fola Status: Converted	Page 1

Vendor INSIGHT PUBLIC SECTOR P O BOX 731072 DALLAS, TX 75373-1072	Ship To POLICE HEADQUARTERS 2460 GOVERNMENT STREET MOBILE, AL 36606

Deliver To
POLICE HEADQUARTERS
2460 GOVERNMENT STREET

MOBILE, AL 36606

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/11/21	296399				POLICE ADMIN SERVICES

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				

PER OMNIA PARTNERS IT PRODUCTS & SERVICES #4400006644 AND YOUR QUOTATION NUMBER 224184102.				
001	EQUIPMENT COMPUTER, USED/REFURBISHED: Additional Description Notes	65.00 EACH	648.69000	42164.85
800 G3-MT/CORE I7-7700 3.6GHZ/16GB RAM/1TB SSD/DVDRW/WIN 10 PRO 64 BIT JOY1-5013-REF 1 YEAR WARRANTY REFURB Vendor Item Inventory Item/Loc 15078				
1	1000.30.15.1530.1530.1530.0000.0000.47010.			42164.85

Ship To
POLICE HEADQUARTERS
2460 GOVERNMENT STREET
MOBILE, AL 36606

Deliver To
POLICE HEADQUARTERS
2460 GOVERNMENT STREET
MOBILE, AL 36606

[Requisition Link](#)

Bill To ACCOUNTS PAYABLE P O BOX 389 MOBILE, AL 36601 vendorinvoices@cityofmobile.org	Requisition 00000725-00 FY 2022 PO 22001149 Acct No: 1000.30.15.1530.1530.1530.0000.0000.47010. Review: Buyer: 9105fola Status: Converted	Page 2

Vendor INSIGHT PUBLIC SECTOR P O BOX 731072 DALLAS, TX 75373-1072	Ship To POLICE HEADQUARTERS 2460 GOVERNMENT STREET MOBILE, AL 36606

Deliver To
POLICE HEADQUARTERS
2460 GOVERNMENT STREET

MOBILE, AL 36606

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
10/11/21	296399				POLICE ADMIN SERVICES

LN Description / Account	Requisition Total	Qty	Unit Price	Net Price
				42164.85

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.30.15.1530.1530.1530.0000.0000.47010.		
POLICE ADMIN SERVICES EXP	42164.85	
EQUIPMENT (GREATER \$5000)		

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Cancelled	10/22/21	ANNE FOLEY	GL Allocation changed
Forward	10/12/21	JOHN PAINE	A
Approved	10/22/21	DONNA MICHELE STANLEY	Auto approved by: 910516727
Approved	10/22/21	DONALD ROSE	Approved by: 9105fola
Approved	10/22/21	SANDRA LEWIS	Auto approved by: 910516727
Approved	10/22/21	JOHN PAINE	Auto approved by: 910516727

Authorized By: _____ Date: _____
Signature

Location:
401 Adams Avenue, Suite 280
Montgomery, AL 36104-4338



Mailing Address:
P.O. Box 302251
Montgomery, AL 36130-2251
Telephone (334) 242-9200
Fax (334) 242-1775
www.examiners.alabama.gov

Rachel Laurie Riddle
Chief Examiner

November 30, 2020

Act 2018-413 provides for certain exceptions to the Alabama Public Works Law. Omnia's contract for air conditioning and heating units and systems, which was awarded to Trane (RFP#15-JLP-023), has been approved for use under the provisions of Act 2018-413. This approval does **not** authorize installation or labor related thereto, which must be bid in compliance with Title 39.

Alabama Community College System
Alabama County Commissions
Alabama Municipalities
City and County Boards of Education
Other Entities subject to §§ 16-13B-1, et seq. and 41-16-50, et seq., *Ala. Code* 1975

To Whom It May Concern,

In accordance with Sections 16-13B-2(a)(13) and 41-16-51(a)(16), *Ala. Code* 1975, the Department has reviewed the competitive bidding process used by Omnia Partners Public Sector ("Omnia"), a national purchasing cooperative, for the contracts awarded as of the date of this letter. The Department did not identify any matters that were contrary to proper purchasing procedures or routine governmental procurement practices. Each contract was awarded by various governmental entities pursuant to the competitive bid laws in the state of the awarding authority.

Based on the Department's review, the competitive bid process used by Omnia is approved for use through **December 31, 2021**. This approval authorizes the **purchase** of certain goods or services, other than voice or data wireless communication services, when certain statutory conditions are fulfilled. See Sections 16-13B-2(a)(13) and 41-16-51(a)(16), *Ala. Code* 1975. This approval does **not** apply to State Public Four-Year Universities within the State of Alabama.

Prior to utilizing Omnia, each governmental entity must verify that the goods or services to be purchased are not at the time available on the state purchasing program or are not available at a price equal to or less than that on the state purchase program. *Id.* Further, any such purchases must be made through a participating Alabama vendor holding an Alabama business license if such vendor exist. *Id.*

Should the Department receive notice that Omnia, its awarding authorities, or its awarded vendors are allowing Alabama governmental entities to make unauthorized purchases or other unlawful business transactions, Omnia's competitive bid process approval will subject to immediate revocation by the Department.

If the Department can be of further assistance, please let us know.

Sincerely,

Rachel Laurie Riddle
CHIEF EXAMINER

[REGISTER](#)



Insight Public Sector, Inc.

Technology Products, Equipment, Services, and Solutions

[Click to expand menu](#) ▼

U.S. Communities and National IPA, both wholly-owned subsidiaries of OMNIA Partners, have come together as OMNIA Partners, Public Sector. All public sector participants already registered with National IPA or U.S. Communities continue to have access to all contracts, with certain exceptions, in the portfolio and do not need to re-register to use a legacy National IPA, legacy U.S. Communities, or new OMNIA Partners contract. U.S. Communities and National IPA remain separate legal entities and lead agency contracts completed under each brand are effective and available for use through the contract's approved term. In the event we believe re-registration is necessary for any reason, OMNIA Partners will let you know.

Technology Products, Services, Solutions and Related Products and Services

Fairfax County, VA

Contract Number: 4400006644

3 year initial term, May 1, 2016 – April 30, 2019

Option to renew for (4) additional (1) year periods or any combination thereof

The contract is renewed for two (2) years, effective May 1, 2021 through April 30, 2023

Executive Summary

- [Notice of Award w/Pricing](#)
- [Uniform Guidance](#)

Contract Documents

- [Contract 4400006644 Insight](#)
- [Contract Amendments](#)
- [Contract Amendment - Contract Renewal](#)
- [Manufacturers, Publishers & Suppliers](#)

RFP Documents

- [RFP 2000001701](#)
- [RFP 2000001401 Addendum 1](#)
- [RFP 2000001401 Addendum 2](#)
- [RFP 2000001401 Addendum 3](#)
- [RFP 2000001701 Posting Document](#)

Response Evaluation

- [AZ Compliance](#)

REQUEST CONTRACT
INFORMATION

Public Wi-Fi Case Study



County of Fairfax, Virginia

AMENDMENT

Date: 1/15/2021

AMENDMENT NO. 5

CONTRACT TITLE: Technology Products, Services, Solutions, and Related Products and Services

CONTRACTOR
Insight Public Sector, Inc.
6820 South Harl Avenue
Tempe, AZ 85283

SUPPLIER CODE
1000000125

CONTRACT NO.
4400006644

By mutual agreement, Contract 4400006644 is amended to renew for two (2) years at existing prices, terms and conditions, effective May 1, 2021 through April 30, 2023.

Please provide a current Certification of Insurance (COI) in Accordance with the CONTRACT INSURANCE PROVISIONS within ten (10) days after receipt of the executed amendment.

ACCEPTANCE:

BY:

(Signature)

SVP Connected Workforce IEI
(Title)

Mike Gaumont

(Printed)

1-7-21

(Date)

DocuSigned by:

Cathy A. Muse

E239B762E600465

Cathy A. Muse, CPPO
Director/County Purchasing Agent
for

DISTRIBUTION:

Finance – Accounts Payable/e
DIT – Tanesha Sherrod/e
DIT – Michelle Breckenridge/e
Omnia – deborah.bushnell@omniapartners.com

Contract Specialist Supervisor- Jamie Pun
ACS Team 1 – Cynthia Parker
Contractor – robert.crigler@insight.com
terry.rasconPritchard@insight.com

Department of Procurement & Material Management
12000 Government Center Parkway, Suite 427
Fairfax, VA 22035-0013
Website: www.fairfaxcounty.gov/procurement
Phone (703) 324-3201, TTY: 711, Fax: (703) 324-3228



NOTICE OF AWARD

Date: **FEB 23 2016**

CONTRACT TITLE: Technology Products, Services, Solutions, and Related Products and Services
CONTRACT NUMBER: 4400006644
RFx: RFP2000001701
NIGP CODES: 20453, 20454, 20464, 20491, 20625, 20654, 20656, 20678, 20687, 20811, 20827, 83885, 91828, 92024, 92031, 92037, 92045, 92047
CONTRACT PERIOD: May 1, 2016 through April 30, 2019
RENEWALS: Four (4) optional one year renewals
(or any combination of time equally not more than four years)
SUPERSEDES CONTRACT: 4400001195

CONTRACTOR:
Insight Public Sector, Inc.
6820 South Harl Avenue
Tempe, AZ 85283

SUPPLIER CODE:
1000000125

Contact: Erica Falchetti
Telephone: (800) 467-4448 x3071
E-mail: Erica.Falchetti@insight.com

TERMS: Net 30 Days

FOB: Destination

PRICES: See <https://www.insight.com/insightweb/welcome> and the Attached Pricing Summary

DPSM CONTACT: Lonnette Robinson, Contracts Specialist Supervisor
Telephone: 703-324-3281; TTY: 711
Fax: 703-324-3228
E-mail: Lonnette.Robinson@fairfaxcounty.gov

ORDERING INSTRUCTIONS:

Any County Department may enter into FOCUS (Fairfax County Unified System) a shopping cart indicating the item/service required, the quantity, the payment terms and the delivery date. The shopping cart must be annotated with the contract number. Requests exceeding the small purchase threshold (\$10k) will be routed to DPSM and a purchase order will be executed.

Lonnette Robinson
Contracts Specialist Supervisor

DISTRIBUTION:

Finance – Accounts Payable/e
DIT – Tonya Mills/e

DIT – Ron Shoram/e
DPSM, ACS Team 1 – J. Waysome-Tomlin

Department of Purchasing & Supply Management
12000 Government Center Parkway, Suite 427
Fairfax, VA 22035-0013
Website: www.fairfaxcounty.gov/dpsm
Phone 703-324-3201, **TTY:** 1-800-828-1140, **Fax:** 703-324-3228

PRICING SUMMARY

Cisco Product Line	Discount off MSRP (Government)		Discount off MSRP (Education)
Hardware/Software	36%		36%
Learning Credits	0%		0%
Cisco Technical and Maintenance Services (SKU based)	8%		8%
Cisco / Insight Advanced / Technical Services (SOW based)	0%		0%
SMARTnet	Incumbent	Non- Incumbent	All
	16%	8%	28%

Publisher	Cost Plus %
Microsoft	3.50%

PRICING SUMMARY

Percent Discount from Insight Price List:

Product Category	Description	Discount %
Cabling	Cables	8.9%
	Cables Custom	8.1%
Cloud	Cloud	1.0%
Imaging & Displays	Displays	1.5%
	Display Accessories	3.4%
	Projectors	3.3%
	Projector Accessories	3.3%
	Imaging Digital Cameras	2.9%
	Imaging Camcorders	2.8%
	Imaging Scanners	2.9%
	Imaging Accessories	5.0%
Personal Computing	Modems	3.1%
	Notebook Batteries	2.9%
	System Components	3.6%
	Keyboards & Mice	1.8%
	Desktops	0.2%
	Desktop Accessories	5.4%
	Notebooks	1.2%
	Notebook Accessories	3.8%
	Handhelds	2.8%
	Handheld Accessories	5.4%
	Mobile Phones	0.0%
	Mobile Phone Accessories	0.0%
	Memory Desktop	4.3%
	Memory Notebook	4.2%
	Memory Flash	4.4%
Printing/Imaging	Memory Printer/Fax	3.5%
	Printers Inkjet	1.7%
	Printers Laser	1.5%
	Printers Dot Matrix	1.8%
	Multi-Function	1.9%
	Fax Machine	1.9%
	Printers Wide Format	1.1%
	Printers Label	3.4%
	Printer Consumables	3.9%
	Cables Printer	6.9%
	Printer Accessories	3.6%

PRICING SUMMARY

Product Category	Description	Discount %
Printing/Imaging	POS Scanners	3.6%
	POS Displays	3.8%
	POS Accessories	4.1%
Power Related	Power UPS	1.3%
	Power Surge Protectors	5.5%
	Power Data Center	3.0%
	Power Accessories	4.6%
Networking	Memory Networking	4.0%
	Network Video	2.8%
	Wireless LAN Accessories	3.1%
	Wireless Accessories	3.4%
	Repeaters & Transceivers	2.7%
	10/100 Hubs & Switches	1.5%
	Gigabit Hubs & Switches	2.4%
	KVM	4.1%
	Bridges & Routers	2.5%
	Intrusion Detection	2.9%
	Hardware Firewalls	2.7%
	Telephony	2.0%
	Network Adapters	2.9%
	Networking Accessories	4.5%
	Networking Warranties	2.8%
	Networking Communication	2.9%
	Network Testing Equipment	2.3%
Servers & Data Center	Memory Server	4.0%
	Servers 1 Processor	3.0%
	Servers 2 Processor	2.3%
	Servers 4+ Processor	2.4%
	Servers Tower	2.4%
	Servers Blade	2.8%
	Server Accessories	2.9%
	Servers Unix	2.1%
Storage & Data Management	Hard Disks Fibre Channel	2.7%
	Hard Disks IDE/ATA/SAT	6.2%
	Hard Disks Notebook	2.8%
	Hard Disks SCSI	2.5%
	Hard Disks External	2.7%
	Disk Arrays	2.8%
	Disk Arrays JBOD	2.8%
	Drives Removable Disk	3.4%

PRICING SUMMARY

Product Category	Description	Discount %
Storage & Data Management (cont.)	Tape Drives DLT	2.9%
	Tape Drives DAT	2.8%
	Drives Magneto-Optic	2.7%
	Tape Drives SDLT	2.8%
	Tape Drives LTO/Ultra	2.9%
	Tape Drives Travan	2.8%
	Tape Drives 4mm	2.8%
	Tape Drives 8mm/VXA	4.8%
	Tape Drives AIT	2.5%
	Tape Autoloaders DLT	2.3%
	Tape Autoloaders DAT	2.8%
	Tape Autoloaders LTO	2.3%
	Tape Autoloaders AIT	2.8%
	Optical Drives CD-ROM	2.5%
	Optical Drives CD-RW	2.7%
	Optical Drives DVD/CD	0.3%
	Optical Drives DVD-R	3.1%
	Optical Drives DVD-R	2.8%
	Adapters Fibre Channel	2.5%
	Adapters FireWire/US	1.2%
	Adapters IDE/ATA/SAT	3.2%
	Adapters RAID	2.5%
	Adapters SCSI	0.3%
	Storage NAS	2.3%
	Storage SAN	2.7%
	Storage Accessories	3.2%
	Media 4mm Tape	4.8%
	Media AIT Tape	4.5%
	Media Optical	4.7%
	Media DAT Tape	4.8%
	Media DLT Tape	4.2%
	Media LTO/Ultrium Tape	4.0%
	Media Magneto-Optical	4.2%
	Media SLR Tape	4.5%
	Media Travan Tape	4.5%
	Media VXA Tape	4.0%
	Media Zip	4.0%
Software	Software Computer Security	2.8%
	Software Backup	2.8%
	Software Financial	2.8%

PRICING SUMMARY

Product Category	Description	Discount %
Software (cont.)	Software Spreadsheet	2.8%
	Software Business Application	2.8%
	Software Personal Organization	2.8%
	Software Cloning	2.8%
	Software Report Analysis	2.8%
	Software Handheld	2.8%
	Software Flow Chart	2.8%
	Software Word Processing	2.8%
	Software Barcode/OCR	2.8%
	Software CAD/CAM	2.8%
	Software Database	2.8%
	Software Web Development	2.8%
	Software Development	2.8%
	Software Collaboration	2.8%
	Software Graphic Design	2.8%
	Software Virtualization	2.8%
	Software Network OS	2.8%
	Software OS	2.8%
	Software Reference	2.8%
	Software Warranties	2.8%
	Software Utilities	2.8%
	Licensing Computer Security	2.0%
	Licensing Backup	2.0%
	Licensing Financial	2.0%
	Licensing Spreadsheet	2.0%
	Licensing Business Application	2.0%
	Licensing Personal Organization	2.0%
	Licensing Cloning	2.0%
	Licensing Report Analysis	2.0%
	Licensing Handheld	2.0%
	Licensing Flow Chart	2.0%
	Licensing Word Processing	2.0%
	Licensing Barcode/OC	2.0%
	Licensing CAD/CAM	2.0%
	Licensing Database	2.0%
	Licensing Web Development	2.0%
	Licensing Development	2.0%
	Licensing Collaboration	2.0%
	Licensing Graphic Design	2.0%
	Licensing Virtualization	2.0%

PRICING SUMMARY

Product Category	Description	Discount %
Software (cont.)	Licensing Network OS	2.0%
	Licensing OS	2.0%
	Licensing Reference	2.0%
	Licensing Warranties	2.0%
	Licensing Utilities	2.0%
Services	Service Parts	3.6%
	Miscellaneous Solutions	0.7%
	Service Charge	0.7%
	Managed Services	0.7%
	Lab Fees	0.7%
	PC Lab Order Service	0.7%
	Internal Lab Service	0.7%
	Advanced Integration	0.7%
	Electronic Services	0.7%
	Asset Disposal	0.7%
	Asset Management	0.7%
Training	Training Courses	0.7%
	Training Reference	0.7%
Warranties	Warranties Physical	1.5%
	Warranties Electronic	1.5%
	Complex Warranties	1.5%

PRICING SUMMARY

	Service Categories	Discount off MSRP
Consulting Services		15%
Consulting Services focus on assisting clients with the development of specific strategies, assessments, planning, design and implementation of solutions. These services include (but are not limited to): Collaboration, Data Protection, Data Center, Insight:License Advisor (I:LA), Networking, Office Productivity, SAM Services and Cloud Professional Services.		
Deployment Services		15%
Deployment Services focus on assisting clients in deploying and maintaining their IT environment. Services involved include (but are not limited to) helping our clients successfully manage every component of their deployment project to ensure project timelines, budgetary requirements, and customer satisfaction goals are met or exceeded. These services include both single and multi-site deployments.		
Out-sourced Programs		15%
Insight's Out-sourced Programs provide on premise (on-site) and centralized (managed) resources to effectively selective-source IT lifecycle functions. Through these services, Insight provides our clients with support and management of their enterprise IT assets with published SLA's and flexible pricing options such as fixed, per-unit, per-seat or monthly. Services typically include service desk, hardware and software provisioning, desk-side support, infrastructure support, warehousing & logistics, and centralized device repairs.		
Maintenance Services		10%
For clients who need specific assistance with managing portions of their IT infrastructure, Insight offers our maintenance services programs. These include both Field and Remote Based service options.		
Lab/Integration Services		1%
Leverage Insight's certified technicians to perform a wide variety of services from software imaging and hardware configuration to complex builds of rack servers and networks in Insight's state-of-the-art ISO 9001:2008 certified labs. We offer the highest level of customization possible including large-scale rollouts of workstations, servers and connectivity equipment, as well as hot-swap programs.		
IT Asset Disposal		1%
Insight's Asset Disposal Service consists of a comprehensive end-to-end Asset Disposition program for a wide variety of electronic materials. This service allows our clients to responsibly and securely dispose of their obsolete IT asset inventory.		
Service Desk		1%
Insight's Service Desk is a global, cost-effective, 24x7x365 staffed solution with the flexibility and scalability designed to meet business requirements and support end users effectively. Support services can be provided as a remote service from one of our on-shore services centers, as a dedicated on-site service, or as a hybrid model.		

PRICING SUMMARY

Service Categories	Discount off MSRP
Remote Network and Security Managed Services	1%
Through our Remote Networking Services, Insight provides our clients with 24/7 proactive monitoring and management of client network infrastructure which includes expert troubleshooting, network project support, day-to-day administration and operational reporting.	
Other Services Not Listed Above	1%
As may be offered by Insight from time to time.	

Labor Category	Functional Roles (Sample Titles)	Insight MSRP				Contract Price				
		Market Tier				Discount off MSRP	Market Tier			
		Tier 1	Tier 2	Tier 3	Tier 4		Tier 1	Tier 2	Tier 3	Tier 4
A	Business Analyst I, Project Coordinator (Technical), Service Technician	\$57.60	\$61.20	\$78.00	\$79.56	15%	\$48.96	\$52.02	\$66.30	\$67.63
B	Business Analyst II, Service Technician Sr.	\$63.60	\$67.20	\$74.40	\$87.36	15%	\$54.06	\$57.12	\$63.24	\$74.26
C	Supervisor Services, Project Coordinator Sr. (Technical), Business Analyst Sr.	\$79.20	\$80.40	\$104.40	\$104.52	15%	\$67.32	\$68.34	\$88.74	\$88.84
D	Engineer	\$90.00	\$91.20	\$112.80	\$118.56	15%	\$76.50	\$77.52	\$95.88	\$100.78
E	Project Manager (Technical)	\$108.00	\$108.00	\$135.60	\$140.40	15%	\$91.80	\$91.80	\$115.26	\$119.34
F	Consultant I	\$150.00	\$156.00	\$174.00	\$202.80	20%	\$120.00	\$124.80	\$139.20	\$162.24
G	Engineer Sr.	\$126.00	\$127.20	\$157.20	\$165.36	15%	\$107.10	\$108.12	\$133.62	\$140.56
H	Project Manager Sr. (Technical), Manager Services	\$144.00	\$150.00	\$182.40	\$195.00	15%	\$122.40	\$127.50	\$155.04	\$165.75
I	Project Coordinator (Consulting), Consultant II, Consultant I (Contact Center)	\$174.00	\$180.00	\$198.00	\$234.00	15%	\$147.90	\$153.00	\$168.30	\$198.90
J	Consultant Sr., Consultant II (Contact Center)	\$198.00	\$210.00	\$234.00	\$273.00	20%	\$158.40	\$168.00	\$187.20	\$218.40

PRICING SUMMARY

Labor Category	Functional Roles (Sample Titles)	Insight MSRP				Discount off MSRP	Contract Price			
		Tier 1	Tier 2	Tier 3	Tier 4		Tier 1	Tier 2	Tier 3	Tier 4
K	Project Coordinator Sr. (Consulting), Sr. Manager Services	\$198.00	\$201.60	\$211.20	\$262.08	15%	\$168.30	\$171.36	\$179.52	\$222.77
L	Architect I, Manager Programs, Project Manager (Consulting)	\$210.00	\$222.00	\$246.00	\$288.60	15%	\$178.50	\$188.70	\$209.10	\$245.31
M	Architect II, Project Manager Sr. (Consulting)	\$234.00	\$246.00	\$270.00	\$319.80	15%	\$198.90	\$209.10	\$229.50	\$271.83
N	Architect Sr., Architect I (Contact Center)	\$258.00	\$270.00	\$300.00	\$351.00	15%	\$219.30	\$229.50	\$255.00	\$298.35
O	Architect II (Contact Center)	\$300.00	\$300.00	\$300.00	\$300.00	15%	\$255.00	\$255.00	\$255.00	\$255.00
P	Sr. Architect (Contact Center)	\$330.00	\$330.00	\$330.00	\$330.00	15%	\$280.50	\$280.50	\$280.50	\$280.50
Q	Specialty	\$370.50	\$390.00	\$432.90	\$507.00	15%	\$314.93	\$331.50	\$367.97	\$430.95

PRICING SUMMARY

Geographic Market Tiers – Updated 12/10/15 Tier 1	Tier 2	Tier 3	Tier 4
Atlanta, GA Austin, TX Charlotte, NC Columbus, OH Dallas, TX El Paso, TX Fort Worth, TX Houston, TX Indianapolis, IN Jacksonville, FL Louisville, KY Memphis, TN Nashville, TN Oklahoma City, OK Omaha, NE San Antonio, TX St. Louis, MO Tampa, FL Tulsa, OK Wichita, KS	Albuquerque, NM Arlington, TX Bakersfield, CA Cleveland, OH Colorado Springs, CO Denver, CO Detroit, MI Kansas City, MO Las Vegas, NV Miami, FL Milwaukee, WI New Orleans, LA Phoenix, AZ Raleigh, NC Tucson, AZ	Baltimore, MD Boston, MA Chicago, IL Fresno, CA Long Beach, CA Los Angeles, CA Minneapolis, MN Philadelphia, PA Portland, OR Sacramento, CA San Diego, CA Seattle, WA Virginia Beach, VA Washington, DC	New York, NY Oakland, CA San Francisco, CA San Jose, CA



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

John Paine, Purchasing Agent

Sponsored by:

Mayor William S. Stimpson

Purpose and Scope of Project:

To approve issuance of purchase order to Vector Solutions Inc for annual training and equipment management services and software for MFRD.

General fund,.

Amount of Contract:

\$49,221.33

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment

REDUCE

INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description

Type

Upload Date

REVIEWERS:

Department Reviewer

Action

Date

Mayors
Office

Barber, James

Approved

11/4/2021 - 1:58
PM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

John Paine, Purchasing Agent

Sponsored by:

Mayor William S. Stimpson

Purpose and Scope of Project:

To approve issuance of purchase order to Knox Associates Inc for 43 Knox KeySecure 6 lock boxes for MFRD.

General Fund.

Amount of Contract:

\$46,976.00

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment

REDUCE

INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date
20211101 Knox Agenda Package POs	Cover Memo	11/1/2021

REVIEWERS:

Department Reviewer	Action	Date
Mayors Office Barber, James	Approved	11/4/2021 - 1:57 PM

AGENDA ITEM SUMMARY SHEET

Agenda of:

Submitted by:

Sponsored by:

Reviewed by:

Routing Authorized:

A brief synopsis and explanation of the following:

FUNDING SOURCE:

Associated Costs:

**If Cost will continue, write "indefinite" and list project annual cost.*

RESOLUTION

Sponsored by: Mayor William S. Stimpson

BE IT RESOLVED BY THE CITY COUNCIL OF MOBILE, ALABAMA, that the Purchasing Agent is authorized to execute, for and on behalf of the City of Mobile, a purchase order to the indicated vendor in the approximate amount stated, and to approve the supporting bid award if required, for the following requisition as indicated below and attached herein:

Requisition	Fiscal Year	Department	Description	Amount	Vendor
<u>1606</u>	2022	(1510) FIRE ADMINISTRATION	43 KNOX KEYSECURE 6 KEY BOXES (SOLE SOURCE)	\$46,976.00	<u>(118885) KNOX ASSOCIATES INC</u>

Adopted:

City Clerk

Bill To ACCOUNTS PAYABLE P O BOX 389 MOBILE, AL 36601 vendorinvoices@cityofmobile.org	Requisition 00001606-00 FY 2022 Acct No: 1000.30.15.1510.1522.1510.0000.0000.47020. Review: Buyer: 910514396 Status: Approved	Page 1

Vendor KNOX ASSOCIATES INC KNOX COMPANY 1601 W DEER VALLEY RD PHOENIX, AZ 85027 Tel#623-687-2300 Fax 623-687-2290	Ship To FIRE CENTRAL SUPPLY 2851 OLD SHELL ROAD MOBILE, AL 36607 Delivery Reference VICTORIA RICHARDSON Deliver To FIRE CENTRAL SUPPLY 2851 OLD SHELL ROAD MOBILE, AL 36607

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/01/21	118885				FIRE ADMINISTRATION

LN	Description / Account	Qty	Unit Price	Net Price
001	AMBULANCE KNOX KEY SECURE: KeySecure® 6. SUPPORTS 1 eKEY, 1 MSTR KEY, ITEM KS-6K2 PER QUOTE QT-KA-33974 Vendor Item	43.00 EACH	1029.00000	44247.00
1	1000.30.15.1510.1522.1510.0000.0000.47020.			44247.00
	Ship To FIRE CENTRAL SUPPLY 2851 OLD SHELL ROAD MOBILE, AL 36607 Delivery Reference VICTORIA RICHARDSON Deliver To FIRE CENTRAL SUPPLY 2851 OLD SHELL ROAD MOBILE, AL 36607			
002	AMBULANCE KNOX BRACKET: FLAT MOUNT BRACKET, KeySecure® 5 & 6 ITEM NUMBER: KLS-FM PER QUOTE QT-KA-33974 Vendor Item	43.00 EACH	62.00000	2666.00
1	1000.30.15.1510.1522.1510.0000.0000.47020.			2666.00

Bill To ACCOUNTS PAYABLE P O BOX 389 MOBILE, AL 36601 vendorinvoices@cityofmobile.org	Requisition 00001606-00 FY 2022 Acct No: 1000.30.15.1510.1522.1510.0000.0000.47020. Review: Buyer: 910514396 Status: Approved	Page 2

Vendor KNOX ASSOCIATES INC KNOX COMPANY 1601 W DEER VALLEY RD PHOENIX, AZ 85027 Tel#623-687-2300 Fax 623-687-2290	Ship To FIRE CENTRAL SUPPLY 2851 OLD SHELL ROAD MOBILE, AL 36607 Delivery Reference VICTORIA RICHARDSON Deliver To FIRE CENTRAL SUPPLY 2851 OLD SHELL ROAD MOBILE, AL 36607

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/01/21	118885				FIRE ADMINISTRATION

LN Description / Account	Qty	Unit Price	Net Price
Ship To FIRE CENTRAL SUPPLY 2851 OLD SHELL ROAD MOBILE, AL 36607 Delivery Reference VICTORIA RICHARDSON Deliver To FIRE CENTRAL SUPPLY 2851 OLD SHELL ROAD MOBILE, AL 36607			
003 FREIGHT	1.00 EACH	63.00000	63.00
Vendor Item Inventory Item/Loc 14009			
1 1000.30.15.1510.1522.1510.0000.0000.47020.			63.00
Ship To FIRE CENTRAL SUPPLY 2851 OLD SHELL ROAD MOBILE, AL 36607 Delivery Reference VICTORIA RICHARDSON Deliver To FIRE CENTRAL SUPPLY 2851 OLD SHELL ROAD			

Bill To ACCOUNTS PAYABLE P O BOX 389 MOBILE, AL 36601 vendorinvoices@cityofmobile.org	Requisition 00001606-00 FY 2022 Acct No: 1000.30.15.1510.1522.1510.0000.0000.47020. Review: Buyer: 910514396 Status: Approved	Page 3

Vendor KNOX ASSOCIATES INC KNOX COMPANY 1601 W DEER VALLEY RD PHOENIX, AZ 85027 Tel#623-687-2300 Fax 623-687-2290	Ship To FIRE CENTRAL SUPPLY 2851 OLD SHELL ROAD MOBILE, AL 36607 Delivery Reference VICTORIA RICHARDSON Deliver To FIRE CENTRAL SUPPLY 2851 OLD SHELL ROAD MOBILE, AL 36607

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/01/21	118885				FIRE ADMINISTRATION

LN Description / Account	Qty	Unit Price	Net Price
MOBILE, AL 36607			

Requisition Link

Requisition Total	46976.00

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1000.30.15.1510.1522.1510.0000.0000.47020.	46976.00	6602454.03
FIRE SUPPRESSION DIV EXP	EQUIPMENT (LESS THAN \$5000)	

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	11/01/21	DONNA MICHELE STANLEY	
Approved	11/01/21	DONALD ROSE	Auto approved by: 910514396
Approved	11/01/21	SANDRA LEWIS	Auto approved by: 910514396
Approved	11/01/21	JOHN PAINE	Auto approved by: 910514396

Authorized By: _____ Date: _____

Signature



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

John Paine, Purchasing Agent

Sponsored by:

Mayor William S. Stimpson

Purpose and Scope of Project:

To approve item-based bid awards for unleaded and diesel fuel to Petroleum Traders Corporation and Davison Oil Company Inc.

General fund.

Amount of Contract:

N/A to be purchased at unit prices indicated

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment

REDUCE

INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date
20211101 Fuel Agenda Package Bids	Cover Memo	11/1/2021

REVIEWERS:

Department Reviewer	Action	Date
Mayors Office Barber, James	Approved	11/4/2021 - 1:57 PM

AGENDA ITEM SUMMARY SHEET

Agenda of:

Submitted by:

Sponsored by:

Reviewed by:

Routing Authorized:

A brief synopsis and explanation of the following:

FUNDING SOURCE:

Associated Costs:

**If Cost will continue, write "indefinite" and list project annual cost.*

RESOLUTION

Sponsored by:

BE IT RESOLVED BY THE CITY COUNCIL OF MOBILE, ALABAMA, that the Purchasing Agent is authorized to accept and approve, and issue Purchase Orders against, the below proposed Bid Awards, to the designated vendors for the specified items at the unit prices indicated, for the time periods and renewal options as indicated below and attached herein, and, further, that the Purchasing Agent is authorized to issue said orders without further approval or other action by the City Council. All Bid Awards may be extended at the discretion of the Purchasing Agent for a total award period not to exceed three years.

Bid	Description	Number of Items	Bid Amount	Time/Renewal	Vendor(s)
5624	UNLEADED AND #2 DIESEL FUEL	4	SEE BID TAB FOR MARGIN PRICES PER GALLON	One year, renewable for two additional one-year periods.	(279229) PETROLEUM TRADERS CORPORATION, (42474) DAVISON OIL COMPANY INC

Adopted:

City Clerk

BID #5624-FUEL

**GASOLINE UNLEADED REGULAR E-10 87 OCTANE RATING
1000-8199 GALLONS PER DELIVERY (MARGIN PRICE PER GALLON)**

PETROLEUM TRADERS	0.0387
DAVISON FUEL	0.11
MANSFIELD OIL **	0.3206
WARING OIL	13.5
OAGG, INC	3.6314

**GASOLINE UNLEADED REGULAR E-10 87 OCTANE RATING
8200 GALLONS OR MORE PER DELIVERY (MARGIN PRICE PER GALLON)**

PETROLEUM TRADERS	0.0052
MANSFIELD OIL **	0.0226
DAVISON FUEL	0.042
WARING OIL	13.5
OAGG, INC	3.6314

**DIESEL #2 (ULTRA LOW SULFUR) CLEAR ON ROAD
1000-2000 GALLONS PER DELIVERY (MARGIN PRICE PER GALLON)**

PETROLEUM TRADERS	0.3500
MANSFIELD OIL **	0.3502
DAVISON FUEL	0.15
WARING OIL	14.5
OAGG, INC	3.8736

**GASOLINE UNLEADED 89% OCTANE RATING, 0% ETHANOL
1000-2000 GALLONS PER DELIVERY**

PETROLEUM TRADERS	0.3500
DAVISON FUEL	0.15
WARING OIL	18.5
MANSFIELD OIL **	.3825
OAGG, INC	3.9755

**** DISCOUNT .0025/20 DAYS FROM DATE OF RECEIPT OF GOODS.**

SEALED BID

CITY OF MOBILE

BID SHEET

Do Not Return Via Email or Fax

This is Not an Order

Mailing Address:

P. O. Box 1948
Mobile, Alabama 36633
(251) 208-7434

Purchasing Department
and Package Delivery:

Government Plaza
4th Floor, Room S-408
205 Government St
Mobile, Alabama 36644

**READ TERMS AND CONDITIONS
ON REVERSE SIDE OF THIS PAGE
BEFORE BIDDING**

Typed by: ms Buyer: 007

Please quote the lowest price at which you will furnish the articles listed below

DATE 10/14/2021	BID NO. 5624	DEPARTMENT Various	Commodities to be delivered F.O.B. Mobile to: As Specified

This bid must be received and stamped by the Purchasing office not later than: 11:00 AM, Thursday, October 28, 2021

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	FUEL The City of Mobile requests bids for: Regular E-10 Unleaded Gasoline, #2 Diesel Fuels, and Unleaded Gasoline, 89 Octane, 0% Ethane. Prices on this bid are to remain firm for one (1) year from date of award. At the option of the City and the successful Vendor, the award may be extended for two (2) additional one (1) year periods. Fuel must be delivered by the next day close of receiving hours. Hours are: 7:30 A.M. – 2:30 P.M., unless otherwise stated at time of order. Delivery Tickets are required at the time of delivery. Ticket must state: Time and Date of delivery, Product, and Number of Gallons delivered. Fuel will be purchased at the Net Amount. Exact quantity of fuel to be purchased is an estimate. The City does attempt to place orders for fuel as close to amount needed. The City does not guarantee exact quantity to be purchased. The contract will be awarded to the Bidder having the lowest Mark-Up (margin) above the daily Oil Price Information Service (OPIS) prices. The City of Mobile uses the daily published State of Alabama OPIS prices, based off the "Rack Avg" pricing for the Montgomery, Alabama location. The margin is to include any and all charges, including profit and delivery charges, but must not include applicable taxes. Purchase Orders will be paid by the daily OPIS Price (Day of Delivery of Fuel), the contracted Mark-Up (margin) price, and applicable taxes.					
			TOTAL			

**RETURN ONE SIGNED COPY OF THIS BID
IN ENCLOSED ENVELOPE**

State delivery time within _____ days of receipt of P.O.

Firm Name _____

Typed Signature _____

By _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of completed order.

Page _____ of _____

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BID CONTINUATION SHEET

Page _____ of _____

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	Page 3 of 6 Analysis Reports must be performed by an independent laboratory that the City of Mobile chooses. If requested, failure to provide Specifications, Samples, Protocols, or Analysis Reports or to provide this information in a timely manner will result in bid rejection or contract cancellation. BAD FUEL: If substantial proof is received that delivered fuel was not good, (i.e. contained materials damaging to Fuel Tanks) or that the product does not meet specifications, the Vendor will be notified and will have an opportunity to make good on the delivery and any damages that occurred from the bad fuel. Repeated offenses will result in contract cancellation and possible exclusion on future bids by a time period determined by the City of Mobile Purchasing Agent. If a Vendor breaks contract with the City of Mobile on this fuel contract, it may be excluded from the next two (2) fuel bids. PRICING: Gasoline Unleaded Regular E-10 87 Octane Rating 1000 – 8199 Gallons per Delivery Margin Price per Gallon Gasoline Unleaded Regular E-10 87 Octane Rating 8200 Gallons or More per Delivery Margin Price per Gallon Diesel #2 (Ultra Low Sulfur) Clear on Road 1000 – 2000 Gallons per Delivery Margin Price per Gallon Gasoline Unleaded 89% Octane Rating, 0% Ethanol 1000 – 2000 Gallons per Delivery Margin Price per Gallon TO BE AWARDED ON A PER ITEM BASIS.					
			TOTAL			

**RETURN ONE SIGNED COPY OF THIS QUOTATION
IN ENCLOSED ENVELOPE**

READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name _____

By _____

We will allow a discount _____% 20 days from date of receipt of goods and correct invoice of completed order.

BID CONTINUATION SHEET

Page _____ of _____

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	Page 4 of 6					
	The following are Locations, Numbers, and Sizes of Fuel Tanks for the City of Mobile:					
	<u>Motor Pool 745 South Broad St., Mobile, AL 36604</u> 1 Ea. 10,000 Gallon Tank (Unleaded, in ground)					
	<u>Municipal Garage 770 Gayle St., Mobile, AL 36604</u> 2 Ea. 10,000 Gallon Tanks (Unleaded, in ground) 1 Ea. 2000 Gallon Tank (Unleaded, above ground, 0% Ethanol)					
	<u>3rd Precinct 2165 St. Stephens Rd., Mobile, AL 36617</u> 1 Ea. 4,000 Gallon Tank (Unleaded, above ground, Bobtail Delivery only)					
	<u>Langan Park 4901 Museum Dr., Mobile, AL 36608</u> 1 Ea. 10,000 Gallon Tank (Unleaded, above ground) 2 Ea. 1,000 Gallon Tanks (Diesel, in ground)					
	<u>4th Precinct 8080 Airport Blvd., Mobile, AL 36608</u> 1 Ea. 10,000 Gallon Tank (Unleaded, above ground)					
	<u>The Wave Transit 1224 West I-65 Svc. Rd., S., Mobile, AL 36606</u> 1 Ea. 1,200 Gallon Tank (Unleaded, above ground)					
	<u>Fire Station #7 5525 Commerce Blvd., Mobile, AL 36619</u> 1 Ea. 2000 Gallon Tank (Diesel, above ground)					
	The City of Mobile has the right to add delivery Locations within Mobile City Police Jurisdiction.					

RETURN ONE SIGNED COPY OF THIS QUOTATION
IN ENCLOSED ENVELOPE

READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name _____

By _____

We will allow a discount _____% 20 days from date of receipt of goods
and correct invoice of completed order.

Page _____ of _____

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Page _____ of _____

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AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

John Paine, Purchasing Agent

Sponsored by:

Mayor William S. Stimpson

Purpose and Scope of Project:

Approve issuance of purchase order for specialized network analysis toolkit equipment upgrades for the MPD Cyber Division and Gulf Coast Technology Center.

American Rescue Plan.

Amount of Contract:

\$878,660.12

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department Reviewer	Action	Date
Mayors Office Barber, James	Approved	11/4/2021 - 1:56 PM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

John Paine, Purchasing Agent

Sponsored by:

Mayor William S. Stimpson

Purpose and Scope of Project:

To approve issuance of purchase orders to Petroleum Traders Corporation for diesel fuel for the Wave Transit.

General fund.

Amount of Contract:

Total of all is \$64,833.30

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment

REDUCE

INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date
20211104 Agenda Package Wave Fuel POs	Cover Memo	11/4/2021

REVIEWERS:

Department Reviewer	Action	Date
Mayors Office Barber, James	Approved	11/4/2021 - 1:58 PM

AGENDA ITEM SUMMARY SHEET

Agenda of:

Submitted by:

Sponsored by:

Reviewed by:

Routing Authorized:

A brief synopsis and explanation of the following:

FUNDING SOURCE:

Associated Costs:

**If Cost will continue, write "indefinite" and list project annual cost.*

RESOLUTION

Sponsored by: Mayor William S. Stimpson

BE IT RESOLVED BY THE CITY COUNCIL OF MOBILE, ALABAMA, that the Purchasing Agent is authorized to execute, for and on behalf of the City of Mobile, purchase orders to the indicated vendors in the approximate amounts stated, and to approve the supporting bid awards, for the following requisitions as indicated below and attached herein:

Requisition	Fiscal Year	Department	Description	Amount	Vendor
<u>1756</u>	2022	(F6060) WAVE TRANSIT SYSTEM	DIESEL FUEL FOR WAVE TRANSIT (AL STATE CONTRACT)	\$21,611.10	<u>(279229) PETROLEUM TRADERS CORPORATION</u>
<u>1757</u>	2022	(F6060) WAVE TRANSIT SYSTEM	DIESEL FUEL FOR WAVE TRANSIT (AL STATE CONTRACT)	\$21,611.10	<u>(279229) PETROLEUM TRADERS CORPORATION</u>
<u>1758</u>	2022	(F6060) WAVE TRANSIT SYSTEM	DIESEL FUEL FOR WAVE TRANSIT (AL STATE CONTRACT)	\$21,611.10	<u>(279229) PETROLEUM TRADERS CORPORATION</u>

Adopted:

City Clerk

Bill To ACCOUNTS PAYABLE P O BOX 389 MOBILE, AL 36601 vendorinvoices@cityofmobile.org	Requisition 00001756-00 FY 2022 Acct No: 6060.70.00.0000.0000.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609 CGULLETT@CITYOFMOBILE.ORG Delivery Reference CHANEL GULLETT Deliver To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/03/21	279229				WAVE TRANSIT SYSTEM

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				
AL. STATE CONTRACT #T104.				
001	DIESEL #2 ULTRA LOW SULFUR, OPIS PRICE. Vendor Item Inventory Item/Loc 5295	7530.00 GALLON	2.87000	21611.10
1	6060.70.00.0000.0000.0000.0000.45020.			21611.10
Ship To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609 Delivery Reference CHANEL GULLETT Deliver To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609				
002	MARGIN PRICE Vendor Item Inventory Item/Loc 7982	7530.00 EACH	0.00000	0.00
1	6060.70.00.0000.0000.0000.0000.45020.			.00

Bill To ACCOUNTS PAYABLE P O BOX 389 MOBILE, AL 36601 vendorinvoices@cityofmobile.org	Requisition 00001756-00 FY 2022 Acct No: 6060.70.00.0000.0000.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609 CGULLETT@CITYOFMOBILE.ORG Delivery Reference CHANEL GULLETT Deliver To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/03/21	279229				WAVE TRANSIT SYSTEM

LN Description / Account	Qty	Unit Price	Net Price
Ship To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609 Delivery Reference CHANEL GULLETT Deliver To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609			

Requisition Link

Requisition Total 21611.10

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
6060.70.00.0000.0000.0000.0000.45020.		
WAVE TRANSIT SYSTEM EXP	21611.10	FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
CCancelled	11/03/21	JAMES NEESE JR	GL Allocation changed
CCancelled	11/03/21	JAMES NEESE JR	GL Allocation changed
Forward	11/03/21	JOHN PAINE	j
Approved	11/03/21	DONNA MICHELE STANLEY	Approved by: 9105neej
Approved	11/03/21	DONALD ROSE	Auto approved by: 910514396
Approved	11/03/21	SANDRA LEWIS	Auto approved by: 910514396
Approved	11/03/21	JOHN PAINE	Auto approved by: 910514396

Bill To ACCOUNTS PAYABLE P O BOX 389 MOBILE, AL 36601 vendorinvoices@cityofmobile.org	Requisition 00001756-00 FY 2022 Acct No: 6060.70.00.0000.0000.0000.0000.45020. Review: Buyer: 9105neej Status: Approved

Page 3

Vendor
 PETROLEUM TRADERS CORPORATION
 7120 POINTE INVERNESS WAY

Ship To
 WAVE TRANSIT
 1224 WEST I-65 ROAD SOUTH

FORT WAYNE, IN 46804

MOBILE, AL 36609
 CGULLETT@CITYOFMOBILE.ORG

Tel#800-348-3705
 Fax 260-203-3820

Delivery Reference
 CHANEL GULLETT

Deliver To
 WAVE TRANSIT
 1224 WEST I-65 ROAD SOUTH

 MOBILE, AL 36609

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/03/21	279229				WAVE TRANSIT SYSTEM

LN Description / Account	Qty	Unit Price	Net Price

Authorized By: _____ Date: _____
 Signature

Bill To ACCOUNTS PAYABLE P O BOX 389 MOBILE, AL 36601 vendorinvoices@cityofmobile.org	Requisition 00001757-00 FY 2022 Acct No: 6060.70.00.0000.0000.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609 CGULLETT@CITYOFMOBILE.ORG Delivery Reference CHANEL GULLETT Deliver To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/03/21	279229				WAVE TRANSIT SYSTEM

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				
AL. STATE CONTRACT #T104.				
001	DIESEL #2 ULTRA LOW SULFUR, OPIS PRICE. Vendor Item Inventory Item/Loc 5295	7530.00 GALLON	2.87000	21611.10
1	6060.70.00.0000.0000.0000.0000.45020.			21611.10
Ship To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609 Delivery Reference CHANEL GULLETT Deliver To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609				
002	MARGIN PRICE Vendor Item Inventory Item/Loc 7982	7530.00 EACH	0.00000	0.00
1	6060.70.00.0000.0000.0000.0000.45020.			.00

Bill To ACCOUNTS PAYABLE P O BOX 389 MOBILE, AL 36601 vendorinvoices@cityofmobile.org	Requisition 00001757-00 FY 2022 Acct No: 6060.70.00.0000.0000.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609 CGULLETT@CITYOFMOBILE.ORG Delivery Reference CHANEL GULLETT Deliver To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/03/21	279229				WAVE TRANSIT SYSTEM

LN Description / Account	Qty	Unit Price	Net Price
Ship To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609 Delivery Reference CHANEL GULLETT Deliver To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609			

Requisition Link

Requisition Total 21611.10

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
6060.70.00.0000.0000.0000.0000.45020.		
WAVE TRANSIT SYSTEM EXP	21611.10	FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Cancelled	11/03/21	JAMES NEESE JR	GL Allocation changed
Forward	11/03/21	JOHN PAINE	j
Approved	11/03/21	DONNA MICHELE STANLEY	Approved by: 9105neej
Approved	11/03/21	DONALD ROSE	Auto approved by: 910514396
Approved	11/03/21	SANDRA LEWIS	Auto approved by: 910514396
Approved	11/03/21	JOHN PAINE	Auto approved by: 910514396

Bill To ACCOUNTS PAYABLE P O BOX 389 MOBILE, AL 36601 vendorinvoices@cityofmobile.org	Requisition 00001758-00 FY 2022 Acct No: 6060.70.00.0000.0000.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 1

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609 CGULLETT@CITYOFMOBILE.ORG Delivery Reference CHANEL GULLETT Deliver To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/03/21	279229				WAVE TRANSIT SYSTEM

LN	Description / Account	Qty	Unit Price	Net Price
General Notes				
AL. STATE CONTRACT #T104.				
001	DIESEL #2 ULTRA LOW SULFUR, OPIS PRICE. Vendor Item Inventory Item/Loc 5295	7530.00 GALLON	2.87000	21611.10
1	6060.70.00.0000.0000.0000.0000.45020.			21611.10
Ship To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609 Delivery Reference CHANEL GULLETT Deliver To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609				
002	MARGIN PRICE Vendor Item Inventory Item/Loc 7982	7530.00 EACH	0.00000	0.00
1	6060.70.00.0000.0000.0000.0000.45020.			.00

Bill To ACCOUNTS PAYABLE P O BOX 389 MOBILE, AL 36601 vendorinvoices@cityofmobile.org	Requisition 00001758-00 FY 2022 Acct No: 6060.70.00.0000.0000.0000.0000.45020. Review: Buyer: 9105neej Status: Approved	Page 2

Vendor PETROLEUM TRADERS CORPORATION 7120 POINTE INVERNESS WAY FORT WAYNE, IN 46804 Tel#800-348-3705 Fax 260-203-3820	Ship To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609 CGULLETT@CITYOFMOBILE.ORG Delivery Reference CHANEL GULLETT Deliver To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
11/03/21	279229				WAVE TRANSIT SYSTEM

LN Description / Account	Qty	Unit Price	Net Price
Ship To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609 Delivery Reference CHANEL GULLETT Deliver To WAVE TRANSIT 1224 WEST I-65 ROAD SOUTH MOBILE, AL 36609			

[Requisition Link](#)

Requisition Total 21611.10

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
6060.70.00.0000.0000.0000.0000.45020.		
WAVE TRANSIT SYSTEM EXP	21611.10	FUEL & LUBRICANTS

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Cancelled	11/03/21	JAMES NEESE JR	GL Allocation changed
Forward	11/03/21	JOHN PAINE	j
Approved	11/03/21	DONNA MICHELE STANLEY	Approved by: 9105neej
Approved	11/03/21	DONALD ROSE	Auto approved by: 910514396
Approved	11/03/21	SANDRA LEWIS	Auto approved by: 910514396
Approved	11/03/21	JOHN PAINE	Auto approved by: 910514396



State of Alabama
Department of Finance
Division of Purchasing
Master Agreement

Modification

CONTRACT INFORMATION

MASTER AGREEMENT NUMBER: MA 999 180000000002

NOT TO EXCEED AMOUNT:

Begin Date: 10/01/2017

Procurement Folder: 368619

Expiration Date: 09/30/2022

Procurement Type: Master Agreement

Solicitation Number:

Replaces Award Document:

Award Date:

Replaced by Award Document:

Modification Date: 08/03/21

Version Number: 6

CONTACT INFORMATION

REQUESTOR:

Patrick Hemme

334-242-7173

Pat.Hemme@purchasing.alabama.gov

ISSUER:

Patrick Hemme

334-242-7173

Pat.Hemme@purchasing.alabama.gov

BUYER:

Patrick Hemme

334-242-7173

Pat.Hemme@purchasing.alabama.gov

CONTRACT DESCRIPTION

GASOLINE & DIESEL FUEL

Ship To:

Bill To:

REASON FOR MODIFICATION

VENDOR INFORMATION

Name /Address:

VC000046401: Petroleum Traders Corp

PO Box 2357

Fort Wayne IN 46801-2357

Contact:

Gayle Newton

2604326622

Gnewton@Petroleumtraders.Com

COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 AUTAUGA, GASOLINE, 8,200 > GALLONS
 AUTAUGA, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0106 on invoice per gallon price in order to meet the per Gallon Bid Price of (-0.0106).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
2	0	GAL	\$0.002100	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 AUTAUGA, DIESEL, 7,500 > GALLONS
 AUTAUGA, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
3	0	GAL	\$0.002300	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 BALDWIN, DIESEL, 7,500 > GALLONS
 BALDWIN, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
4	0	GAL	\$0.018500	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 BARBOUR, GASOLINE, 8,200 > GALLONS
 BARBOUR, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
5	0	GAL	\$0.036500	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 BARBOUR, DIESEL, 7,500 > GALLONS
 BARBOUR, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
6	0	GAL	\$0.016200	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 BIBB, GASOLINE, 8,200 > GALLONS
 BIBB, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
7	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 BLOUNT, GASOLINE, 8,200 > GALLONS
 BLOUNT, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0225 on invoice per gallon price in order to meet the per Gallon Bid Price of (-0.0225).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
8	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 BLOUNT, DIESEL, 7,500 > GALLONS
 BLOUNT, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS
 Vendor Must Deduct \$0.0032 on invoice per gallon price in order to meet the per Gallon Bid Price of (-0.0032).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total

COMMODITY / SERVICE INFORMATION

9	0	GAL	\$0.000700	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 BULLOCK, GASOLINE, 8,200 > GALLONS
 BULLOCK, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
10	0	GAL	\$0.016000	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 BULLOCK, DIESEL, 7,500 > GALLONS
 BULLOCK, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
11	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 BUTLER, GASOLINE, 8,200 > GALLONS
 BUTLER, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0005 on invoice per gallon price in order to meet the per Gallon Bid Price of (-0.0005).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
12	0	GAL	\$0.014700	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 BUTLER, DIESEL, 7,500 > GALLONS
 BUTLER, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
13	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 CALHOUN, GASOLINE, 8,200 > GALLONS
 CALHOUN, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0126 on invoice per gallon price in order to meet the per Gallon Bid Price of (-0.0126).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
14	0	GAL	\$0.007700	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 CALHOUN, DIESEL, 7,500 > GALLONS
 CALHOUN, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
15	0	GAL	\$0.025900	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 CHAMBERS, DIESEL, 7,500 > GALLONS
 CHAMBERS, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
16	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 CHEROKEE, GASOLINE, 8,200 > GALLONS
 CHEROKEE, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0041 on invoice per gallon price in order to meet the per Gallon Bid Price of (-0.0041).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
17	0	GAL	\$0.023600	\$0.00			\$0.00	\$0.00

COMMODITY / SERVICE INFORMATION

4050935 - DIESEL FUEL, MOTOR FUEL)
 CHEROKEE, DIESEL, 7,500 > GALLONS
 CHEROKEE, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
18	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 CHILTON, GASOLINE, 8,200 > GALLONS
 CHILTON, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0026 on invoice per gallon price in order to meet the per Gallon Bid Price of (-0.0026).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
19	0	GAL	\$0.012200	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 CHILTON, DIESEL, 7,500 > GALLONS
 CHILTON, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
20	0	GAL	\$0.018900	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 CHOCTAW, GASOLINE, 8,200 > GALLONS
 CHOCTAW, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
21	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 CHOCTAW, DIESEL, 7,500 > GALLONS
 CHOCTAW, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS
 Vendor Must Deduct \$0.0017 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0017).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
22	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 CLAY, GASOLINE, 8,200 > GALLONS
 CLAY, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0017 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0017).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
23	0	GAL	\$0.013000	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 CLAY, DIESEL, 7,500 > GALLONS
 CLAY, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
24	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 CLEBURNE, GASOLINE, 8,200 > GALLONS
 CLEBURNE, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0068 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0068).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
25	0	GAL	\$0.013600	\$0.00			\$0.00	\$0.00

COMMODITY / SERVICE INFORMATION

4050935 - DIESEL FUEL, MOTOR FUEL)
CLEBURNE, DIESEL, 7,500 > GALLONS
CLEBURNE, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
26	0	GAL	\$0.015200	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
COFFEE, GASOLINE, 8,200 > GALLONS
COFFEE, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
27	0	GAL	\$0.032800	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
COFFEE, DIESEL, 7,500 > GALLONS
COFFEE, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
28	0	GAL	\$0.007300	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
COLBERT, GASOLINE, 8,200 > GALLONS
COLBERT, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
29	0	GAL	\$0.030300	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
COLBERT, DIESEL, 7,500 > GALLONS
COLBERT, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
30	0	GAL	\$0.032700	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
CONECUH, DIESEL, 7,500 > GALLONS
CONECUH, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
31	0	GAL	\$0.000700	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
COOSA, GASOLINE, 8,200 > GALLONS
COOSA, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
32	0	GAL	\$0.016000	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
COOSA, DIESEL, 7,500 > GALLONS
COOSA, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
33	0	GAL	\$0.042400	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
COVINGTON, DIESEL, 7,500 > GALLONS

COMMODITY / SERVICE INFORMATION

COVINGTON, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
34	0	GAL	\$0.001600	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
CRENSHAW, GASOLINE, 8,200 > GALLONS
CRENSHAW, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
35	0	GAL	\$0.017100	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
CRENSHAW, DIESEL, 7,500 > GALLONS
CRENSHAW, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
36	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
CULLMAN, GASOLINE, 8,200 > GALLONS
CULLMAN, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
Vendor Must Deduct \$0.0135 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0135).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
37	0	GAL	\$0.006900	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
CULLMAN, DIESEL, 7,500 > GALLONS
CULLMAN, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
38	0	GAL	\$0.017600	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
DALE, GASOLINE, 8,200 > GALLONS
DALE, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
39	0	GAL	\$0.035500	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
DALE, DIESEL, 7,500 > GALLONS
DALE, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
40	0	GAL	\$0.000600	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
DALLAS, GASOLINE, 8,200 > GALLONS
DALLAS, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
41	0	GAL	\$0.015700	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
DALLAS, DIESEL, 7,500 > GALLONS
DALLAS, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
42	0	GAL	\$0.022200	\$0.00			\$0.00	\$0.00
40515 - Gasoline, Automotive DEKALB, GASOLINE, 8,200 > GALLONS DEKALB, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
43	0	GAL	\$0.033100	\$0.00			\$0.00	\$0.00
4050935 - DIESEL FUEL, MOTOR FUEL) DEKALB, DIESEL, 7,500 > GALLONS DEKALB, DIESEL FUEL CLEAR OR DYED: 7,500 > GALLONS								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
44	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00
40515 - Gasoline, Automotive ELMORE, GASOLINE, 8,200 > GALLONS ELMORE, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS Vendor Must Deduct \$0.0108 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0108).								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
45	0	GAL	\$0.034200	\$0.00			\$0.00	\$0.00
4050935 - DIESEL FUEL, MOTOR FUEL) ESCAMBIA, DIESEL, 7,500 > GALLONS ESCAMBIA, DIESEL FUEL CLEAR OR DYED: 7,500 > GALLONS								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
46	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00
40515 - Gasoline, Automotive ETOWAH, GASOLINE, 8,200 > GALLONS ETOWAH, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS Vendor Must Deduct \$0.0132 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0132).								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
47	0	GAL	\$0.007100	\$0.00			\$0.00	\$0.00
4050935 - DIESEL FUEL, MOTOR FUEL) ETOWAH, DIESEL, 7,500 > GALLONS ETOWAH, DIESEL FUEL CLEAR OR DYED: 7,500 > GALLONS								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
48	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00
40515 - Gasoline, Automotive FAYETTE, GASOLINE, 8,200 > GALLONS FAYETTE, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS Vendor Must Deduct \$0.0034 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0034).								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
49	0	GAL	\$0.023800	\$0.00			\$0.00	\$0.00
4050935 - DIESEL FUEL, MOTOR FUEL) FAYETTE, DIESEL, 7,500 > GALLONS FAYETTE, DIESEL FUEL CLEAR OR DYED: 7,500 > GALLONS								

COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
50	0	GAL	\$0.000500	\$0.00			\$0.00	\$0.00
40515 - Gasoline, Automotive FRANKLIN, GASOLINE, 8,200 > GALLONS FRANKLIN, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
51	0	GAL	\$0.022800	\$0.00			\$0.00	\$0.00
4050935 - DIESEL FUEL, MOTOR FUEL) FRANKLIN, DIESEL, 7,500 > GALLONS FRANKLIN, DIESEL FUEL CLEAR OR DYED: 7,500 > GALLONS								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
52	0	GAL	\$0.042900	\$0.00			\$0.00	\$0.00
4050935 - DIESEL FUEL, MOTOR FUEL) GENEVA, DIESEL, 7,500 > GALLONS GENEVA, DIESEL FUEL CLEAR OR DYED: 7,500 > GALLONS								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
53	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00
40515 - Gasoline, Automotive GREENE, GASOLINE, 8,200 > GALLONS GREENE, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS Vendor Must Deduct \$0.0065 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0065).								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
54	0	GAL	\$0.021100	\$0.00			\$0.00	\$0.00
4050935 - DIESEL FUEL, MOTOR FUEL) GREENE, DIESEL, 7,500 > GALLONS GREENE, DIESEL FUEL CLEAR OR DYED: 7,500 > GALLONS								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
55	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00
40515 - Gasoline, Automotive HALE, GASOLINE, 8,200 > GALLONS HALE, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS Vendor Must Deduct \$0.0057 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0057).								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
56	0	GAL	\$0.021800	\$0.00			\$0.00	\$0.00
4050935 - DIESEL FUEL, MOTOR FUEL) HALE, DIESEL, 7,500 > GALLONS HALE, DIESEL FUEL CLEAR OR DYED: 7,500 > GALLONS								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
57	0	GAL	\$0.033100	\$0.00			\$0.00	\$0.00
40515 - Gasoline, Automotive HENRY, GASOLINE, 8,200 > GALLONS HENRY, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS								

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Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
58	0	GAL	\$0.032300	\$0.00			\$0.00	\$0.00
4050935 - DIESEL FUEL, MOTOR FUEL) HENRY, DIESEL, 7,500 > GALLONS HENRY, DIESEL FUEL CLEAR OR DYED: 7,500 > GALLONS								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
59	0	GAL	\$0.039200	\$0.00			\$0.00	\$0.00
40515 - Gasoline, Automotive HOUSTON, GASOLINE, 8,200 > GALLONS HOUSTON, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
60	0	GAL	\$0.039400	\$0.00			\$0.00	\$0.00
4050935 - DIESEL FUEL, MOTOR FUEL) HOUSTON, DIESEL, 7,500 > GALLONS HOUSTON, DIESEL FUEL CLEAR OR DYED: 7,500 > GALLONS								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
61	0	GAL	\$0.016200	\$0.00			\$0.00	\$0.00
40515 - Gasoline, Automotive JACKSON, GASOLINE, 8,200 > GALLONS JACKSON, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
62	0	GAL	\$0.027500	\$0.00			\$0.00	\$0.00
4050935 - DIESEL FUEL, MOTOR FUEL) JACKSON, DIESEL, 7,500 > GALLONS JACKSON, DIESEL FUEL CLEAR OR DYED: 7,500 > GALLONS								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
63	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00
40515 - Gasoline, Automotive JEFFERSON, GASOLINE, 8,200 > GALLONS JEFFERSON, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS Vendor Must Deduct \$0.0335 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0335).								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
64	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00
4050935 - DIESEL FUEL, MOTOR FUEL) JEFFERSON, DIESEL, 7,500 > GALLONS JEFFERSON, DIESEL FUEL CLEAR OR DYED: 7,500 > GALLONS Vendor Must Deduct \$0.0148 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0148).								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
65	0	GAL	\$0.009200	\$0.00			\$0.00	\$0.00
40515 - Gasoline, Automotive LAUDERDALE, GASOLINE, 8,200 > GALLONS LAUDERDALE, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
66	0	GAL	\$0.032500	\$0.00			\$0.00	\$0.00

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4050935 - DIESEL FUEL, MOTOR FUEL)
LAUDERDALE, DIESEL, 7,500 > GALLONS
LAUDERDALE, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
67	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
LAWRENCE, DIESEL, 7,500 > GALLONS
LAWRENCE, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS
Vendor Must Deduct \$0.0051 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0051).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
68	0	GAL	\$0.016600	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
LAWRENCE, GASOLINE, 8,200 > GALLONS
LAWRENCE, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
69	0	GAL	\$0.015300	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
LEE, DIESEL, 7,500 > GALLONS
LEE, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
70	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
LIMESTONE, GASOLINE, 8,200 > GALLONS
LIMESTONE, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
Vendor Must Deduct \$0.0007 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0007).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
71	0	GAL	\$0.021500	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
LIMESTONE, DIESEL, 7,500 > GALLONS
LIMESTONE, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
72	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
LOWNDES, GASOLINE, 8,200 > GALLONS
LOWNDES, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
Vendor Must Deduct \$0.0078 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0078).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
73	0	GAL	\$0.006500	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
LOWNDES, DIESEL, 7,500 > GALLONS
LOWNDES, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
74	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

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40515 - Gasoline, Automotive
 MACON, GASOLINE, 8,200 > GALLONS
 MACON, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0005 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0005).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
75	0	GAL	\$0.014700	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 MACON, DIESEL, 7,500 > GALLONS
 MACON, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
76	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 MADISON, GASOLINE, 8,200 > GALLONS
 MADISON, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0029 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0029).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
77	0	GAL	\$0.019000	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 MADISON, DIESEL, 7,500 > GALLONS
 MADISON, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
78	0	GAL	\$0.029800	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 MARENGO, GASOLINE, 8,200 > GALLONS
 MARENGO, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
79	0	GAL	\$0.010700	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 MARENGO, DIESEL, 7,500 > GALLONS
 MARENGO, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
80	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 MARION, GASOLINE, 8,200 > GALLONS
 MARION, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0051 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0051).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
81	0	GAL	\$0.016600	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 MARION, DIESEL, 7,500 > GALLONS
 MARION, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
82	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive

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MARSHALL, GASOLINE, 8,200 > GALLONS
 MARSHALL, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0071 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0071).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
83	0	GAL	\$0.013000	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 MARSHALL, DIESEL, 7,500 > GALLONS
 MARSHALL, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
84	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 MOBILE, DIESEL, 7,500 > GALLONS
 MOBILE, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS
 Vendor Must Deduct \$0.0099 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0099).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
85	0	GAL	\$0.027600	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 MONROE, DIESEL, 7,500 > GALLONS
 MONROE, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
86	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 MONTGOMERY, GASOLINE, 8,200 > GALLONS
 MONTGOMERY, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0129 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0129).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
87	0	GAL	\$0.000600	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 MONTGOMERY, DIESEL, 7,500 > GALLONS
 MONTGOMERY, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
88	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 MORGAN, GASOLINE, 8,200 > GALLONS
 MORGAN, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0054 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0054).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
89	0	GAL	\$0.015900	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 MORGAN, DIESEL, 7,500 > GALLONS
 MORGAN, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
90	0	GAL	\$0.002000	\$0.00			\$0.00	\$0.00

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40515 - Gasoline, Automotive
 PERRY, GASOLINE, 8,200 > GALLONS
 PERRY, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
91	0	GAL	\$0.030800	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 PERRY, DIESEL, 7,500 > GALLONS
 PERRY, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
92	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 PICKENS, GASOLINE, 8,200 > GALLONS
 PICKENS, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0008 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0008).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
93	0	GAL	\$0.027200	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 PICKENS, DIESEL, 7,500 > GALLONS
 PICKENS, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
94	0	GAL	\$0.000700	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 PIKE, GASOLINE, 8,200 > GALLONS
 PIKE, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
95	0	GAL	\$0.016000	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 PIKE, DIESEL, 7,500 > GALLONS
 PIKE, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
96	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 RANDOLPH, GASOLINE, 8,200 > GALLONS
 RANDOLPH, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.0035 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0035).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
97	0	GAL	\$0.017500	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 RANDOLPH, DIESEL, 7,500 > GALLONS
 RANDOLPH, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
98	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 ST. CLAIR, GASOLINE, 8,200 > GALLONS

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ST. CLAIR, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Vendor Must Deduct \$0.0206 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0206).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
99	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)

ST. CLAIR, DIESEL, 7,500 > GALLONS

ST. CLAIR, DIESEL FUEL CLEAR OR DYED:

7,500 > GALLONS

Vendor Must Deduct \$0.0005 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0005).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
100	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive

SHELBY, GASOLINE, 8,200 > GALLONS

SHELBY, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Vendor Must Deduct \$0.0252 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0252).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
101	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)

SHELBY, DIESEL, 7,500 > GALLONS

SHELBY, DIESEL FUEL CLEAR OR DYED:

7,500 > GALLONS

Vendor Must Deduct \$0.0058 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0058).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
102	0	GAL	\$0.019300	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive

SUMTER, GASOLINE, 8,200 > GALLONS

SUMTER, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
103	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)

SUMTER, DIESEL, 7,500 > GALLONS

SUMTER, DIESEL FUEL CLEAR OR DYED:

7,500 > GALLONS

Vendor Must Deduct \$0.0013 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0013).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
104	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive

TALLADEGA, GASOLINE, 8,200 > GALLONS

TALLADEGA, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Vendor Must Deduct \$0.0156 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0156).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
105	0	GAL	\$0.004400	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)

TALLADEGA, DIESEL, 7,500 > GALLONS

TALLADEGA, DIESEL FUEL CLEAR OR DYED:

7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
106	0	GAL	\$0.005000	\$0.00			\$0.00	\$0.00

COMMODITY / SERVICE INFORMATION

40515 - Gasoline, Automotive
TALLAPOOSA, GASOLINE, 8,200 > GALLONS
TALLAPOOSA, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
107	0	GAL	\$0.020600	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
TALLAPOOSA, DIESEL, 7,500 > GALLONS
TALLAPOOSA, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
108	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
TUSCALOOSA, GASOLINE, 8,200 > GALLONS
TUSCALOOSA, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
Vendor Must Deduct \$0.0152 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0152).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
109	0	GAL	\$0.011300	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
TUSCALOOSA, DIESEL, 7,500 > GALLONS
TUSCALOOSA, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
110	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
WALKER, GASOLINE, 8,200 > GALLONS
WALKER, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
Vendor Must Deduct \$0.0213 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0213).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
111	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
WALKER, DIESEL, 7,500 > GALLONS
WALKER, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS
Vendor Must Deduct \$0.0021 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.0021).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
112	0	GAL	\$0.013100	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
WASHINGTON, DIESEL, 7,500 > GALLONS
WASHINGTON, DIESEL FUEL CLEAR OR DYED:
7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
113	0	GAL	\$0.014600	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
WILCOX, GASOLINE, 8,200 > GALLONS
WILCOX, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
114	0	GAL	\$0.032000	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)

COMMODITY / SERVICE INFORMATION

WILCOX, DIESEL, 7,500 > GALLONS
 WILCOX, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
115	0	GAL	\$0.000000	\$0.00			\$0.00	\$0.00

40515 - Gasoline, Automotive
 WINSTON, GASOLINE, 8,200 > GALLONS
 WINSTON, GASOLINE (REGULAR, MID-RANGE OR PREMIUM UNLEADED) 8,200 > GALLONS
 Vendor Must Deduct \$0.014 on invoice per gallon price in order to meet the per Gallon Bid Price of (-\$0.014).

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
116	0	GAL	\$0.006500	\$0.00			\$0.00	\$0.00

4050935 - DIESEL FUEL, MOTOR FUEL)
 WINSTON, DIESEL, 7,500 > GALLONS
 WINSTON, DIESEL FUEL CLEAR OR DYED:
 7,500 > GALLONS

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
117	0		\$0.000000	\$0.00			\$0.00	\$0.00

40500 - FUEL, OIL, GREASE AND LUBRICANTS
 FUEL PRICING, GASOLINE & DIESEL FUEL
 FUEL PRICING, GASOLINE AND DIESEL FUEL

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
118	0		\$0.000000	\$0.00			\$0.00	\$0.00

40500 - FUEL, OIL, GREASE AND LUBRICANTS
 TAXES / FEES FEDERAL/STATE/LOCAL
 TAXES / FEES, FEDERAL/STATE/LOCAL REQUIRED

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved:



Purchasing Director

APPROVALS			
Date	Status Before	Status After	Approver

	Document Phase	Document Description	Page 17
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Authority:

The Department of Finance Code of Administrative procedure, Chapter 355-4-1 effective September 7, 2012 is incorporated by reference and made a part of this document. To view the Code of Administrative procedures visit our website www.purchasing.alabama.gov.

Choice of Law; Venue:

This Contract will be governed by laws of the State of Alabama and the sole venue for litigation and alternative dispute resolution activities will be the City of Montgomery in the State of Alabama.

Not to Constitute a Debt of the State:

The terms and commitments contained in the RFB, or any contract resulting from this RFB, shall not constitute a debt of the State of Alabama, the incurring of which is prohibited by Section 213 of the Official Recompilation of the Constitution of Alabama, 1901, as amended by Amendment No. 26.

Bid Response Instructions

In order to submit a responsive bid, bidder must read and follow all instructions, terms, conditions and specifications of this solicitation.

1. Bid envelope(s)/package(s)/box(es) must be identified with the bid number and opening date. Each individual bid must be submitted in a separate envelope. Responses to multiple bid numbers submitted in the same package that are not in separate envelopes and properly identified will be rejected. The Division of Purchasing does not assume responsibility for late bids for any reason including those due to postal or courier service. Bid responses must be in the Division of Purchasing office prior to the "close date and time" indicated on the bid.
2. Bid responses must be in ink or typed on this document, or replicated in the exact format. Signatures must be handwritten originals in ink or the bid will be rejected. Unless indicated in the bid, all price pages must be completed and returned. If an item is not being bid, identify it as N/B (no-bid). Pages should be secured. The Division of Purchasing does not assume responsibility for missing pages. Faxed/mailed bid responses will not be accepted.
3. The unit price always governs regardless of the extended amount. A unit price change on a line must be initialed by the person signing the bid or that line will be rejected. Price changes include but are not limited to cross-out, strike-over, ink-over, white-out, erasure, or any other method changing the price.
4. The Division of Purchasing requires an original and a minimum of one exact copy of the signed, notarized bid to include any required addendum(s) and documentation. The original and the copy should be submitted together as a bid package.
5. An improperly submitted bid, late bid or a bid that is canceled on or before the opening date may be retrieved during normal business hours. These bids will be held for 90 days then destroyed. The Division of Purchasing assumes no responsibility for the document after 90 days. Bids retrieved by vendor(s) are considered withdrawn and vendor(s) relinquishes all rights to protest.

Bid rejection

Bidders shall not place any qualifications, exceptions, conditions, reservations, limitations, or substitutions in their bid concerning the contract terms and conditions. Any such qualifications, exceptions, conditions, reservations, limitations, or substitutions shall result in rejection of the bid.

Bids that are improperly submitted or received late will be documented for record but will not be returned nor will bidder be notified.

The following is a partial list whereby a bid response will be rejected:

- Bid number not on envelope/package/box
- Bid responses with multiple bid numbers in same envelope not properly identified
- Bid responses received late
- Bid responses not signed/not original signature
- Bid responses not notarized/not original signature of notary and/or notary expiration
- Bidder notarized own signature
- Required information not submitted with bid response
- Failure to submit the original bid and a complete exact copy
- Bid response received from non-subscribed/expired vendor

Beason-Hammon Alabama taxpayer and citizen protection act (act 2011-535 and as amended by act 2012-491)

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As a condition for award of this bid, the vendor acknowledges the following:

“By signing this contract, the contracting parties affirm, for the duration of any agreement that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.”

Verification of enrollment in the E-verify program will be required prior to any award to a vendor who employs one or more employees within the State of Alabama. E-verify documentation should be identified with the bid number and the buyer name. Failure to provide documentation within 5 calendar days of notification will result in the rejection of your bid. To enroll in the E-verify program visit www.dhs.gov/e-verify.

Certification Pursuant to Act no. 2006-557

Alabama Law (section 41-4-116, Code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting, and remitting Alabama state and local sales, use, and/or lease tax on all taxable sales and leases into Alabama. By submitting this bid, the bidder is hereby certifying that they are in full compliance with Act no. 206-557, they are not barred from bidding or entering into a contract pursuant to 41-4-116, and acknowledges that the awarding authority may declare the contract void if the certification is false.

Information and assistance to minority and women-owned businesses in acquiring M/WBE certification may be obtained from the office of minority business enterprises at www.adeca.alabama.gov

In compliance with Act 2016-312, by submitting this bid the contractor hereby certifies that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.”

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Ordering Process:

Purchases for State Agencies will be made by Direct Orders showing specific shipping information. Cities, Counties, School Systems and other political subdivisions will be responsible for issuing their own Direct Orders directly to the vendor.

******* Important Agency Instructions *******

Agencies should set up one DO per FY with a valid period from DO date thru end of current FY. Each DO should have the fuel line(s), and at least 1 "fuel report" line and at least 1 "tax" line.

Agencies are to fax orders to the vendor and reference the DO number. Orders should not be placed verbally, due to communication errors.

Agencies must be careful of placing an order too large for their tank, as this results in an undue expense for the Vendor. Repeated offenses may result in penalties being added to future contracts to cover this cost.

Agencies must read this contract carefully and be sure to order the fuel from the Contract Vendor who holds the line for the fuel needed.

Agencies who wish to have Specifications, Samples, Protocols, or Analysis Reports from a Contract Vendor must contact State Purchasing to request the information.

Specifications:

Gasoline may contain a maximum of 10% Ethanol.

All gasolines must meet the following minimum Octane Ratings -

Unleaded gas: 87 Octane minimum

Mid-range gas: 89 Octane minimum

Premium gas: 91 Octane minimum

Clear and Dyed (off-road) Diesel:

Unless an agency specifically requests Dyed (off-road) Diesel, Vendors must deliver clear Diesel, charge the appropriate price from the Fuel Report for Clear Diesel, and charge applicable taxes/fees (which the inspection fee is exempt).

If an Agency specifically requests dyed (off-road) Diesel, Vendors must deliver Dyed (off-road) Diesel, charge the appropriate price from the Fuel Report, and charge applicable taxes/fees (which does include an inspection fee).

Fuel report:

Unit prices only include "Margin over OPIS". A fuel report will be prepared by State Purchasing based off the "Rack AVG" pricing for the Montgomery Alabama location from the daily reports (M-F)* that State Purchasing subscribes to from OPIS.

*Excludes State and Federal Holidays.

Awarded vendors must register with State Purchasing to receive this report and must use these figures when invoicing Agencies purchasing fuel from this contract.

Vendors and Agencies purchasing fuel from this contract may email Terri Cole to receive the report: terri.cole@purchasing.alabama.gov

In the event fuel is delivered on a weekend or holiday (day that the fuel report is not done), Vendors may charge the higher of the report from the day before or the day after.

******* Source of Fuel Report figures *******

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"OPIS Gross Clear" for < 10% ethanol regular, mid-range, and premium gasoline

"OPIS Gross CBOB Ethanol (10%)" for 10% Ethanol regular, mid-range, and premium gasoline

"OPIS Gross Ultra low sulfur distillate prices" for Clear Diesel

"OPIS Gross Ultra Low sulfur red dye distillate prices" for Red-Dyed Diesel

Quantity:

The exact quantity of fuel to be purchased is unknown and the State of Alabama does not guarantee any certain quantity to be purchased.

Minimums will apply as shown on each line (i.e. <1,000 gallons, 1,000 gallons - 8,199 gallons or 7,500 gallons or >, etc).

Specifications, Samples, Protocols, Analysis Reports:

Vendors may be required to submit Specifications, Samples, Protocols, and Analysis Reports, at no additional cost to the State. Information, if requested, must be supplied within 10 business days.

Requests for Specifications, Samples, Protocols, and/or Analysis Reports may be made at any time prior to Award or during the Contract.

Analysis reports must be performed by an independent laboratory of the State's choosing.

Failure to provide Specifications, Samples, Protocols, or Analysis Reports or to provide this information in a timely manner will result in Bid Rejection or Contract Cancellation.

Bad Fuel:

If substantial proof is received that delivered fuel was not good (i.e. contained materials damaging to fuel tanks) or that the product does not meet specifications, the Vendor will be notified and will have an opportunity to make good on the delivery and any damages that occurred from the bad fuel. Repeated offenses will result in Contract Cancellation and possible Debarment on future bids by a time period determined by the State Purchasing Director.

Pricing:

Purchases from this Contract will be paid at the Contract unit price per gallon + the fuel report price per gallon (based on delivery date) + all applicable taxes/fees, as per federal, state, and local laws.

Delivery time frame:

Fuel must be delivered within 48 hours after order is placed by the Agency. Delivery time frame extensions will be dealt with on a case by case basis, provided the Vendor notifies State Purchasing and/or the Agency, in writing, of the problem and the anticipated delivery date. All late deliveries must be approved, in writing, by State Purchasing and/or the Agency.

Delivery Slip:

Vendors must provide agencies with a Delivery Slip showing the date of delivery, as well as the product and number of gallons delivered.

Invoices must match the bottom line total and not show any charges that are not shown on the contract.

Credit application or other forms:

Vendors may not require Agencies to complete credit application or other forms in order to receive fuel. "Fuel certificates of State or Local government use of diesel fuel and gasoline" may be sent to the Buyer for completion.

Taxes/Fees:

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Awarded Vendors are responsible to notify State Purchasing of all applicable Federal/State/Local taxes/fees that Agencies purchasing from this contract will be responsible to pay, as well as to notify State Purchasing if/when taxes/fees change. Any changes to taxes/fees must be supported by official documentation of reason for change

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1800000000002	Final	GASOLINE & DIESEL FUEL	Total Pages: 23

TERMS AND CONDITIONS FOR ALABAMA FUEL CONTRACT

Purpose:

This is a statewide contract for delivery of regular and diesel fuel, tank wagon and transport delivery to fuel tanks. Wet hosing or other types of delivery (i.e. delivery to generators or vehicles) is not included in this contract.

Pricing may be available to other local government entities, such as cities, counties, schools, universities, etc.

Assignment of contract:

To assign, sublet or transfer any contract resulting from this solicitation, the vendor's written request must be approved by the State Purchasing director.

Contract period:

Establish a 12 month contract with an option to extend for a Second, Third, Fourth and Fifth 12 month period with the same pricing, terms and conditions. The second, third, fourth and fifth 12 month period, if agreed by both parties, would begin the day after the first, second, third or fourth 12 month period expires. Any successive extension must have written approval of both the State and Vendor no later than 30 days prior to expiration of the previous 12 month period.

The contract will begin October 1, 2017, or upon award if award is after October 1, and will end September 30, 2018 to run concurrently with the current contracts.

Non-appropriation of funds:

Continuation of any agreement between the State and a bidder beyond a fiscal year is contingent upon continued legislative appropriation of funds for the purpose of this bid and any resulting agreement. Non-availability of funds at any time shall cause any agreement to become void and unenforceable and no liquidated damages shall accrue to the state as a result. The State will not incur liability beyond the payment of accrued agreement payment.

Proration:

Any provision of a contract resulting from this bid to the contrary notwithstanding, in the event of failure of the State to make payment hereunder as a result of partial unavailability, at the time such payment is due, of such sufficient revenues of the State to make such payment (proration of appropriated funds for the State having been declared by the governor pursuant to Section 41-4-90 of the Code of Alabama 1975), the contractor shall have the option, in addition to the other remedies of the contract, of renegotiating the contract (extending or changing payment terms or amounts) or terminating the contract.

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Current Taxes/fees, federal/state/local required gasoline and diesel fuel (T104):

.....	Gasoline.....	Diesel
AL Excise.....	0.1800.....	\$0.1900*
AL Inspection.....	\$0.0200.....	Exempt
.....		or \$0.0200**
Federal Oil Spill.....	\$0.0019.....	\$0.00214
Liability		
Federal Lust.....	\$0.0010.....	\$0.0010
AL Import Fee.....	N/A.....	\$0.0075

*AL Excise Tax on diesel is for clear diesel only – not dyed
** State agencies are exempt for the inspection fee on clear diesel.
Other gov’t agencies pay \$0.02 per gallon. State agencies and
Other gov’t agencies pay \$0.02 per gallon on dyed diesel.
***County and city taxes to be paid as applicable.



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Bob Holt, Executive Director, Finance

Sponsored by:

Mayor William S. Stimpson

Purpose and Scope of Project:

Contract with Pension Technology Group for software services for the City of Mobile Police and Firefighters Retirement Plan.

General Fund.

Amount of Contract:

\$150.000 per year, for up to 10 years

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date
2021 Agenda Package PTG Pension	Cover Memo	10/29/2021

REVIEWERS:

Department	Reviewer	Action	Date
Budget	Sapp, Celia	Approved	10/29/2021 - 3:22 PM
Legal	Kern, Chris	Approved	11/1/2021 - 3:35 PM
Legal	Kern, Chris	Approved	11/1/2021 - 3:36 PM

Mayors
Office

Barber, James

Approved

11/4/2021 - 1:58
PM

AGENDA ITEM SUMMARY SHEET

Agenda of:

Submitted by:

Sponsored by:

Reviewed by:

Routing Authorized:

A brief synopsis and explanation of the following:

FUNDING SOURCE:

Associated Costs:

**If Cost will continue, write "indefinite" and list project annual cost.*

RESOLUTION

Sponsored by:

BE IT RESOLVED BY THE CITY COUNCIL OF MOBILE, ALABAMA, that the Mayor and City Clerk be, and they hereby are, authorized to execute and attest, respectively, for and on behalf of the City of Mobile, a contract, by and between the City of Mobile and Pension Technology Group, Inc., for five years, renewable for five additional one-year periods without further Council action, to provide software services for the City of Mobile Police and Firefighters Retirement Plan, as outlined in the agreement attached hereto and made a part hereof as though set forth in full.

A copy of said agreement is on file in the Office of the City Clerk.

Adopted:

City Clerk

PENSION TECHNOLOGY GROUP, INC.

Hosting Services Agreement

_____, 2021

This Hosting Services Agreement (this "Hosting Agreement" or this "Contract") is made effective as of the date written above (the "Effective Date"), by and between **Pension Technology Group, Inc.**, a Delaware corporation, with a principal place of business at 92 State Street, Suite 600, Boston, Massachusetts 02109 ("**PTG**" and sometimes hereinafter "Contractor"), and **City of Mobile**, an Alabama municipal corporation, with a principal place of business at 205 Government Street, 4th Floor South Tower, Room 408S, Mobile, AL 36644 ("**City**" and sometimes hereinafter "Customer").

WHEREAS, PTG is engaged in the business of developing, maintaining and hosting a software system for use in connection with the processing and management of retirement system data, as well as providing related maintenance and support services; and

WHEREAS, PTG operates, directly or through sub-contractors retained by PTG, environmentally-controlled data centers that will host certain Software (defined below) for the benefit of the City, and will be maintained in accordance with the terms of this Hosting Agreement; and

WHEREAS, the City desires to access and use the Software in accordance with the terms of this Hosting Agreement.

NOW, THEREFORE, in exchange for good and adequate consideration that the parties hereby acknowledge as having been received, the parties agree as follows:

1. Scope of Services.

PTG's Services consist of those goods and services described in the "Exhibit D" – Scope of Services, which is attached hereto and is hereby incorporated as a part of this Agreement.

2. Compensation.

The Contract amount for services, if not terminated by either party within the initial sixty (60) month term, is: Seven Hundred and fifty Thousand Dollars and No Cents (\$750,000.00), made due and payable in monthly installments of Twelve Thousand and five hundred dollars and no Cents (\$12,500.00). PTG will invoice the City monthly as set forth in Exhibit "B." Upon completion of the initial sixty (60) month term, and at the sole option of the City, and pursuant to this Agreement's terms paragraph 16 - A, the contract will automatically renew for additional twelve (12) month renewal terms at the rate in exhibit "B," unless written notice is provided to PTG to terminate the Agreement at least sixty (60) days before the start of any renewal term. The initial term and any renewal terms shall not exceed a total contract length of One Hundred and Twenty (120) months. In the event this Contract is terminated effective prior to expiration of the initial sixty (60) month term by Customer under paragraph 16-D hereof, or by PTG under paragraphs 16-B or 16-C hereof, then the City shall be obligated to pay the additional amount set forth in paragraph 16-E.d. of this Contract.

3. Additional Services.

If Additional Services are required due to circumstances beyond PTG's control, PTG shall give written notice to the City and obtain written authorization from the City before commencing such Services. PTG's notice shall include a description of the circumstances justifying the "Additional Services" and a proposal to provide the Services.

4. Parties Representatives.

The City's Representative, authorized to act on the City's behalf with respect to this Agreement is Mr. Don Rose, the City of Mobile Chief Procurement Officer. The PTG representative, authorized to act on PTG's behalf is Mr. John R. Reidy, President of PTG.

5. Authority to Execute Agreement.

PTG's signatory below represents that he has all requisite power and authority to execute and deliver this Agreement on behalf of PTG and to sufficiently legally bind PTG to perform its obligations hereunder.

6. Definitions.

a) **"Breach of Security"** means the unauthorized acquisition or unauthorized use of unencrypted data or, encrypted electronic data and the confidential process or key that is capable of compromising the security, confidentiality, or integrity of personal information, maintained by a person or agency that creates a substantial risk of identity theft or fraud against the Customer or Users.

b) **"confidential information"** means " any non-public information disclosed by either party to the other party, either directly or indirectly, in writing, orally or by inspection of tangible objects (including, without limitation, documents, prototypes, etc.), whether designated as "Confidential," "Proprietary" or some similar designation, or not. Information communicated orally shall be considered Confidential Information if such information is confirmed in writing as being Confidential Information within ten (10) Business Days after the initial disclosure. Confidential Information may also include information disclosed to a disclosing party by third parties. Confidential Information shall not, however, include any information which:

(i) was publicly known and made generally available in the public domain prior to the time of disclosure by the disclosing party; or

(ii) the parties agree in writing that the information should not be treated as confidential; or

(iii) is required by law to be disclosed by the receiving party, provided that the receiving party gives the disclosing party prompt written notice of such requirement prior to such disclosure and assistance in obtaining an order protecting the information from public disclosure.

c) **"Contract"** means this Contract or agreement (including any purchase order), by whatever name known or in whatever format used.

d) **"Customer Data"** means all data owned or supplied by the City or its Plan members (Users), and provided while interacting with PTG or PTG's Sub-Contractor's, via websites, mobile applications, surveys, social media, marketing campaigns, or any other online or offline avenues; including, but not limited to, personal data, personally identifiable information (any information that can be used to recognize an individual's identity, such as: member first or last name, physical address, email address, login details, driver's license number, social security number, payment data, credit/debit card details, date of birth, phone number, location, gender, race, ethnicity, age group, employment), and non-personally identifiable information (IP address, cookies, device ID's), and any member confidential information, and/or submitted to, processed by, or stored by the Service Provider under this Contract and includes, but is not limited to, all data that originated with the City or Users, all data provided by the City or Users, and data generated, manipulated, produced, reported by or otherwise emanating from or by applications run by the City or Users on the Services. For clarity, Customer Data is synonymous with "Customer Content", or similar terms, as used in various provisions of the service agreements and incorporated into the Contract and includes the following:

(i) **"Non-Public Data"** means data submitted to the Service Provider, other than Personal Data, that is not subject to distribution to the public as public information. It is deemed to be sensitive and confidential by the City and under the State of Alabama laws because it contains information that may be exempt by statute, regulation, or policy from access by the general public as public information.

(ii) **"Personal Data"** means any information relating to an identified or identifiable natural person ("data subject"); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location coordinates or data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

(iii) **"Public Information"** means any information prepared, owned, used, or retained by the City and not specifically exempt from the disclosure requirements of the Alabama Public Records Act (Code section 36-12-40) (Exhibit E) or other applicable state or federal laws. For clarity, "Public Information" is also interchangeable with "Public Data".

e) **"Documentation"** means manuals and other published materials necessary or useful to the City, or Users, in the use or maintenance of the products and Services provided hereunder and includes online materials, virtual help, and help desk where available.

f) **"Electronic"** means relating to technology having electrical, digital, magnetic, wireless, optical, electromagnetic or similar capabilities.

g) **"Encrypted"** means the transformation of data into a form in which meaning cannot be assigned without the use of a confidential process or key.

h) **"Force Majeure Event"** an event or effect that cannot be reasonably anticipated or controlled

i) **"Hardware"** refers to computer equipment and is contrasted with Software.

j) **"Information Technology" (IT)** means the study, design, development, implementation, support or management of computer-based information systems, and deals with the use of electronic computers and computer software to convert, store, protect, process, transmit, and securely retrieve information. It includes, but is not limited to, all electronic technology systems and services, automated information handling, system design and analysis, conversion of data, computer programming, information storage and retrieval, telecommunications which include voice, video, and data communications, requisite system controls, simulation, electronic commerce, and all related interaction between people and machines.

k) **"Maintenance"** includes:

(i) remedial maintenance performed by PTG which results from a Services failure and which is performed as required, i.e., on an unscheduled basis; and

(ii) the maintenance performed on a scheduled basis by PTG.

l) **"Owns or Licenses"** means receives, stores, maintains, processes, or otherwise has access to personal information in connection with the provision of goods or services or in connection with employment.

m) **"Record or Records"** means any material upon which written, drawn, spoken, visual, or electromagnetic information or images are recorded or preserved, regardless of physical form or characteristics.

n) **"Service Provider"** means PTG, and/or PTG subcontractors, agents, resellers, third parties and affiliates of PTG, the cloud service provider, or managed service provider who may provide the Services agreed to under the Contract.

o) **"Services"** means the cloud computing services, including Software as a Service, and any related services, offered to the City by PTG herein.

p) **"Software"** means an all-inclusive term which refers to any computer programs, routines, or subroutines supplied by PTG, including operating Software, Application Programs, and enabling software ("Software Products") that the City downloads to the City's systems to facilitate use of the Service.

q) **"Software as a Service (SaaS)"** is the capability provided to the City to use applications made available by the Service Provider running on a cloud infrastructure. The applications are accessible from various client devices through a thin client interface such as a web browser (e.g., web-based email). The City does not manage or control the underlying cloud infrastructure including

network, servers, operating systems, storage, or even individual application capabilities, with the possible exception of limited user-specific application configuration settings.

r) **“Scope of Work”** means those items listed in Exhibit D attached to the Agreement which defines the timeline, and specifies the objectives, Services, Deliverables and tasks that PTG is expected to perform, their responsibilities and expectations, indicating the type, level and quality of service that is expected, all of which form a contractual obligation upon PTG in providing Services to the City. The Scope of Work document includes any permitted modifications to the SaaS General and Special Provisions.

s) **“Sub-Contractor”** means any entity used by PTG for executing the terms of this Agreement.

t) **“User”** means any authorized end user of the Services under this Contract and includes City’s employees, pension plan members or beneficiaries, subcontractors, or any system utilized by the City to access the Services, whose compliance with the terms of this Contract is the responsibility of the City.

u) **“Term”** fixed period of time for which the Contract is intended to last.

Hosting Definitions

aa) **“Cloud Based Web Hosting”** means a type of hosting which combines several clustered servers to provide the organization site services based on individual needs.

bb) **“Dedicated Hosting”** means an Internet hosting option in which an organization leases an entire server, housed in a data center. The host provides the server equipment and may provide administration and other services. Gives the organization total control over the server. [Also known as a “dedicated server” or “managed hosting service.”]

cc) **“Dedicated Web Server”** means your website comes with its own server allowing for faster page loading and high traffic without any lags.

dd) **“Hosting”** means a service through which storage and computing resources are provided to an individual or organization for the accommodation and maintenance of one or more websites and related services. [also known as Web hosting or website hosting] Provided by a hosting service provider that builds a specialized backend computing infrastructure to host its website via uploaded source code, where each website is distinguishable by its unique domain name and logically allocated Web space and storage. May include shared hosting, dedicated hosting, cloud hosting and besides websites may include data storage hosting, application/software hosting and IT services hosting.

ee) **“Hosting Agreement”** means this contract and its terms and conditions specifying the mutual rights and obligations of PTG and the City.

ff) “Hosting Environment” means the physical environment where hosting services are located and the environment that the organization gets with the Agreement (shared, virtual private or dedicated).

gg) “Hosting Equipment” means server hardware, server-resident computer software, including without limitation server operating systems and database engines and managers, security and audit functionality, telecommunications or other network communications.

hh) “Hosting Server” means a type of server that hosts or houses websites and/or related data, applications and services. It is a remotely accessible Internet server with complete Web server functionality and resources that is always on and connected to the Internet. It is built, delivered and managed by a hosting service provider and includes all components necessary for website operability.

ii) “Hosting Service Provider” means the entity that builds and delivers a complete infrastructure for deploying the website and maintaining its functionality. The entity creates hosting servers that have the ability to serve and operate as Web servers and generally provides two different types of hosting services: shared hosting and dedicated hosting.

jj) “Hosting Services” means applications, IT infrastructure components or functions that organizations access from external service providers (typically) through an Internet connection, and include, but are not limited to, web hosting, offsite backup and virtual desktops.

kk) “Hosting Support Services” means managing website and applications to ensure they are live, available and secure and include technical support and server security

ll) “Server Hosting” means IT service that provides remote access to off-premises virtual or physical servers and associated resources, for a fee.

mm) “Shared Hosting” means a single server that stores all the files from several sites at once and is responsible for serving up information about them.

nn) “Shared Web Hosting” means a type of hosting where more than one website will be hosted on a single server.

oo) “Virtual Hosting” means the act of using a remote hosting service provider to host websites, data, applications and/or services. It enables IT services and solutions that can be deployed, hosted and executed from a remote server or computing facility, where the backend infrastructure is completely managed by the provider. Allows websites and applications to share a single Web server.

pp) “Web Hosting” means a service that allows organizations to post a website or webpage onto the Internet. [Also known as Virtual hosting]

qq) “Web Host” means a business that provides the technologies and services needed for the website, or webpage, to be viewed in the Internet. [Websites are “hosted,” or stored, on servers.]

rr) “Virtual Private Server” means a shared web hosting with a virtualization technology to provide dedicated resources on the shared server.

7. Hosting Services.

PTG may employ a sub-contractor to host PTG's software and will at the inception of this Agreement use "Rackspace Hosting, Inc." for this purpose. PTG may not change the hosting sub-contractor or add, for any purpose, additional sub-contractors with access to Customer's Data, without City's consent. PTG certifies that Rackspace Hosting, Inc. shall maintain at all times SSAE 18 Certification or later SOC 2 Certification, with appropriate policies and procedures to comply with the Alabama Data Breach Notification Act, Ala. Code 8-38-1 et seq. (Exhibit F), and will remain in compliance with Alabama statutory or regulatory provisions relevant to the security of software services in Alabama. PTG will provide all services listed in the Scope of Work attached as Exhibit D.

8. Standard Hosting Equipment; Customer Equipment.

- A. Standard Hosting Equipment.** Unless otherwise agreed to in writing by the parties, PTG, at its sole expense, either directly or through Subcontractors, will provide server hardware, server-resident computer software, including without limitation server operating systems and database engines and managers, security and audit functionality, telecommunications or other network communications, and other equipment (collectively, "Hosting Equipment") and the Software (together with the Hosting Equipment, the "Hosting Environment") linking the Hosting Environment to the World Wide Web, Internet or other suitable communications services ("Network") as are commercially reasonable and necessary to provide the Customer with Use of the Software through the Hosting Environment. The Hosting Equipment will always be the property of PTG or PTG Sub-Contractors.
- B. City Equipment.** The Customer, at its sole expense, will be responsible for providing the equipment, software, operating systems, telecommunications connections and any other materials necessary for the Customer to access the Network ("Customer Equipment"). As of the Effective Date, the Client Equipment necessary to access the Network is set forth in Exhibit A. In the event that PTG plans to change any aspect of the Hosting Environment that will require a change in Customer Equipment, PTG will notify the Customer reasonably in advance thereof, and the Customer will be responsible for purchasing any new Customer Equipment required by any such change.

9. Service Level Commitment.

Service Level. PTG will provide access to the Software for the Customer via the Hosting Environment on a twenty-four hour a day, seven days a week (24X7) basis, except for Scheduled Maintenance as set forth in Section 11 of this Hosting Agreement, and except for any downtime, delays, loss or interruption of hosting services which are caused by telecommunications or Network service providers outside of PTG's firewall, a Force Majeure Event, or interruptions or failures caused by the Customer or the equipment or facilities utilized by the Customer.

10. Service Interruptions.

- A. The Customer will promptly notify PTG via telephone and the PTG issues log (using the telephone numbers and Web address provided by PTG to the Customer) of any unexpected or unscheduled interruption in the ability of the Customer to Use the Hosting Environment ("Hosting Service Interruption"). Except for the exceptions to PTG's service obligations set forth in Section 9 above, PTG will use commercially reasonable efforts to remedy any Hosting Service Interruption as promptly as possible.
- B. PTG shall not be required to remedy Hosting Service Interruptions resulting from any exceptions to PTG's service obligations listed in Section 9.

11. Scheduled Maintenance of Hosting Environment and Software Upgrades.

PTG or its Subcontractors will periodically schedule the complete or partial shutdown of the Hosting Equipment for maintenance, bug fixes, upgrades, or other reasons ("Scheduled Maintenance"). Scheduled Maintenance may occur Monday through Friday from 12:00 a.m. to 6:00 a.m., Eastern Time, and on weekends. The Customer shall be notified at least twenty-four (24) hours in advance of any Scheduled Maintenance. PTG or its Subcontractors may perform emergency maintenance services at any time during the Term of this Hosting Agreement without prior notice to the Customer.

12. Hosting Support Services.

- A. **Hosting Support Services.** As set forth in Exhibit C, PTG will provide the Customer support services to help the Customer access and operate the Software ("Hosting Support Services") during the Term.
- B. **Hosting Support Hours.** PTG will provide Hosting Support Services to the Customer within the time guarantees as provided in Exhibit C.
- C. **Support Contacts.** The Customer will identify one primary and one backup contact ("Hosting Support Contacts") from the Administrative Staff accessing the Hosting Environment. The Hosting Support Contacts shall have sole responsibility for communicating with PTG concerning Hosting Support Services. The Customer may change the identity of the Hosting Support Contacts at any time upon written notice to PTG.

13. Grant; Restrictions.

- A. **Use Grant:** Subject to the terms of this Hosting Agreement and in consideration of Customer's obligations under this Contract, including without limitation the payment of all fees payable hereunder, PTG hereby grants to the Customer a non-exclusive, non-transferable right to Use the Software through the Hosting Environment.
- B. **Limitations on Use and Access:** The Software will be accessible only to directors, officers, employees, pension plan participants and beneficiaries, and agents of the Customer. PTG will provide to the Customer any passwords and accounts necessary to access the Hosting Environment.
- C. **Restrictions on Use:** The Customer shall not use the Software in any manner that is not expressly authorized by this Hosting Agreement or that violates any applicable law. The

Customer shall not (i) copy, download, or otherwise reproduce the Software or any other customer's data in whole or in part; (ii) modify, translate, or create derivative works of the Software; (iii) reverse engineer, decompile, disassemble or otherwise reduce the Software to human perceivable form; (iv) distribute, sublicense, assign, share, timeshare, sell, rent, lease, grant a security interest in, use for service bureau purposes, or otherwise transfer the Software or the Customer's right to Use the Software; or (v) remove or modify any copyright, trademark, or other proprietary notice of PTG affixed to the media containing the Software or appearing within the Software. PTG reserves all rights not expressly granted to the Customer under this hosting agreement.

- D. Code Escrow.** Within thirty (30) days of the Customer's final acceptance of the Software and payment of all outstanding charges, if any, PTG shall deposit the Software code with Iron Mountain (or other software escrow agent) pursuant to the terms of the code escrow agreement executed by the parties and the software escrow agent concurrently herewith (the "Source Code Escrow Agreement").

14. Customer Data.

A. Customer Data. Accuracy and completeness of "Customer Data" as that term is defined in Section 6, provided to PTG, will be the responsibility of the Customer (City and/or Users) and such Customer Data shall be deemed to be the Customer's Confidential Information. Customer hereby grants all such rights and permission in or relating to Customer Data as are useful by PTG, and/or its subcontractors in the performance of its obligations hereunder.

B. Maintenance of Customer Data. PTG will use commercially reasonable efforts to prevent the loss of or damage to Customer Data in its possession and will maintain commercially reasonable back-up procedures and copies to facilitate the reconstruction of any Customer Data that may be lost or damaged by PTG. PTG will promptly, and not later than within 24 hours of discovery by PTG, notify the City of any loss, damage to, or unauthorized access of, Customer Data. PTG will use commercially reasonable efforts to reconstruct any Customer Data that has been lost or damaged by PTG.

C. Unauthorized Access of Customer Data. The parties are required to comply with all Federal, State and Municipal Regulations, Rules, Policies, Laws, Statutes and Ordinances. Regarding unauthorized Access of Customer Data, in addition to any stated contract security terms, PTG and its subcontractors will comply with the mandates of Code of Alabama 1975, § 8-38-3 through § 8-38-10 (Alabama Data Breach Notification Act of 2018). PTG shall also comply with Massachusetts law to the extent applicable, including 201 CMR §§17.03 and 17.04, M.G.L. c. 66A §2, and M.G.L. c. 93H §3A.

15. Security Provisions.

A. Generally. PTG will use commercially reasonable efforts, consistent with industry standards, to provide security for the Software and Customer Data and to protect against both unauthorized access to the Hosting Environment, and unauthorized communications between the Hosting Environment and the Customer's browser. The parties expressly recognize that, although PTG shall take such commercially reasonable steps, or cause such reasonable steps to be taken, to prevent security breaches, it is impossible to maintain flawless security.

PTG shall not be responsible for any damage caused by unauthorized destruction, loss, interception, or alteration of any Customer Data by unauthorized persons, unless such unauthorized destruction, loss, interception, or alteration is caused by PTG's failure to maintain security equivalent to SOC 1/ SSAE 18 or most current SSAE, PTG's Sub-contractor's failure to use and maintain security equivalent to SOC 1 and SOC 2 Type II or PTG's negligence or that of its agents, servants, officers or employees.

B. Viruses. PTG represents and warrants to the Customer that the Software and Hosting Equipment will be routinely checked with a commercially available, industry standard software application with up-to-date virus definitions. The first check will take place before first Use by the Customer. PTG or its Subcontractors will regularly update the virus definitions to ensure that the definitions are as up-to-date as is commercially reasonable. PTG or its Subcontractors will promptly purge all viruses discovered during virus checks. If there is a reasonable basis to believe that a virus may have been transmitted to the Customer by PTG or a Subcontractor, PTG will promptly notify the Customer of such possibility in a writing that states the nature of the virus, the date on which transmission may have occurred, and the means PTG and its Subcontractors have used to purge the virus. PTG shall ensure that the Service Provider shall apply anti-malware controls to the Services to help avoid malicious software gaining unauthorized access to Customer Data, including malicious software originating from public networks. Such controls shall at all times equal or exceed the controls consistent with the industry standards for such data, but in no event less than the controls that Contractor applies to its own internal corporate electronic data of like character.

C. Data Protection. PTG shall provide and maintain standardized security protection mechanism and systems in use by PTG subcontractors equivalent to SSAE 18 or later SOC 2 Certificate with the necessary and appropriate policies and procedures to comply with the Alabama Data Breach Notification Act, Ala Code 8-38-1, et seq. or current Alabama statutory or regulatory provisions relevant to the security of software services in Alabama. PTG acknowledges that it is liable to maintain the security and privacy of the Customer Data and may be held liable for a breach of its security which results in the improper or unauthorized release of protected information.

D. PTG System and Organization Controls. Within thirty (30) days after the Software "goes-live" for use by Customer, PTG shall, at its own expense, engage a qualified firm to prepare an SSAE 18 or later SOC 1 Type II audit report of PTG's control standards used in the development, maintenance, and operation of PTG's software and services. The initial evaluation period of such report shall not exceed six (6) months. PTG shall provide Customer a summary or equivalent of such initial report, with appropriate safeguards to protect the confidentiality of PTG's sensitive information contained therein, promptly following issuance of such report. PTG shall, at its own expense, engage a qualified firm to update its SOC 1 Type II audit report annually thereafter, and, upon request, provide Customer a summary or equivalent of such annual report, with appropriate safeguards to protect the confidentiality of PTG's sensitive information contained therein.

E. Data Center SOC and Assurance Reports. PTG will, at its own expense, provide Customer on an annual basis during the Term, as part of its quality assurance system covering Services under this Contract, the SOC 2 report for its data center provider (currently Rackspace Hosting, Inc.), penetration testing results, disaster recovery tests, and samples of vulnerability scans (collectively, the "Assurance Reports"). All such Assurance Reports shall be delivered to Customer subject to appropriate safeguards to protect the confidentiality of sensitive information contained therein. Additional review and reporting requested by Customer beyond the Assurance Reports shall be at Customer's sole expense.

16. Term; Termination.

- A. **Term.** The initial term of this Hosting Agreement shall begin upon the Effective Date and shall continue for an Initial Term period of sixty months. Upon completion of the initial term, this Hosting Agreement will renew for additional one-year terms at the same annual fee in Exhibit B (each a "**Renewal Term**"), unless the City gives written notice to PTG of the City's intent to not renew at least sixty (60) days before the start of any renewal term. Termination without cause shall be upon written notice of either party of its desire to terminate this Hosting Agreement at least sixty (60) days before the start of any Renewal Term. The period of the Initial Term and any Renewal Term of this Hosting Agreement shall be referred to collectively as the "**Term**."
- B. **Termination for Default.** Either party has the right to terminate this Hosting Agreement if the other party is in default of any material obligation under this Hosting Agreement, which default is incapable of cure, or which, being capable of cure, has not been cured within sixty (60) calendar days after receipt of written notice of such default (or such additional cure period as the non-defaulting party may authorize in writing).
- C. **Termination for Acts of Insolvency.** Either party may terminate this Hosting Agreement by immediate written notice to the other party, and may regard the other party as in default of this Hosting Agreement, if the other party makes a general assignment for the benefit of creditors, files a voluntary petition for bankruptcy protection, suffers or permits the appointment of a receiver for its business or assets, or becomes subject to any proceedings under any bankruptcy or insolvency law, whether domestic or foreign, or has wound up or liquidated, voluntarily or otherwise.
- D. **Termination for Convenience:** The Customer may terminate this Hosting Agreement for convenience upon sixty (60) days advance written notice to PTG, provided that no reimbursement shall be made by PTG to the Customer for any monthly Fees paid by the Customer during the Term of this Hosting Agreement.
- E. **Effect of Termination.** In the event this Hosting Agreement is terminated:
- a. The rights granted to the Customer under this Hosting Agreement shall not terminate until Contractor and Sub-Contractor's has/have provided to the Customer any and all Customer Data and Customer Confidential Information provided under this Hosting Agreement in a format usable to the Customer;
 - b. PTG will promptly deliver to the Customer a back-up copy of the latest version of the Customer Data that it has on the Hosting Environment. The Customer shall not be charged a fee for such back-up copy;
 - c. PTG will provide transition services to the Customer in connection with the transfer of hosting of the Software to a third party or to the Customer's site. The Customer shall be charged a reasonable service fee for such services, based on time and materials;
 - d. The expiration or termination of this Hosting Agreement for any reason will not relieve the Customer of its obligation to pay any monthly amount due and owing before the date of expiration or termination and will not affect any other rights or liabilities of the parties which may have accrued before the date of expiration or termination. In the event that this Hosting Agreement is terminated by Customer under Section 16-D, or by PTG under Sections 16-B or 16-C, prior to

Customer's payment of 60 installments of the monthly fee for services referenced in Paragraph 1 (as set forth on Exhibit B), then Customer shall pay PTG upon such termination a lump sum equal to 60 months of such services fee minus the number of installments Customer paid the monthly fee prior to such termination (such amount, the "Service Fee True-Up"); and

- e. At the end of this Agreement, PTG and all Sub-contractors will delete the Customer Data on PTG and all Sub-Contractor servers hosting the Cloud Services unless Alabama law requires retention.

17. Warranties and Representations.

A. Representations and Warranties of both Parties. Each party represents and warrants that (a) it has the authority to enter into and perform its obligations under this Hosting Agreement, (b) all necessary actions, corporate or otherwise, have been taken to authorize the execution and delivery of this Hosting Agreement, which constitutes a valid and binding obligation upon each party, subject to applicable laws relating to the availability of specific performance, injunctive relief, or other equitable remedies. PTG warrants that it has authorization and license to use and provide such software and systems and it shall indemnify Customer under Paragraph 18 from any third party claims regarding the unlicensed use of such property or systems. That for each Supported Software license that Customer acquires that such product and system shall substantially perform the functions described in the associated documents in all material respects when operated in the supported environment.

B. Customer Representations and Warranties. The Customer represents and warrants that it shall not knowingly upload, store, post, e-mail or otherwise transmit, distribute, publish or disseminate to or through the Hosting Environment:

- (i) any information that is unlawful, harmful, threatening, abusive, harassing, tortuous, defamatory, vulgar, obscene, or libelous, or promotes such activity;
- (ii) any site information, content or other information or material that infringes any intellectual property rights of any third party, violates any contractual or fiduciary relationships, or is otherwise objectionable to a third party; or
- (iii) any material that contains software viruses, malware or other surreptitious code designed to interrupt, destroy or limit the functionality of any computer software or hardware or telecommunications equipment or circumvent any "copy-protected" devices, or any other harmful or disruptive program.

C. PTG shall maintain security for Customer information for itself and its subcontractors equal to and consistent with SSAE 18 or newer SOC 1 or 2 Type II Certification to insure compliance with all privacy and security laws and regulations and further agrees to comply with all applicable laws, ordinances, and codes of the Federal, State and local governments including those laws, ordinances, and regulations as stated herein.

D. Exclusions. Notwithstanding any provisions of this Hosting Agreement to the contrary, PTG does not warrant that:

- (i) the Customer will at all times be able to access the Hosting Environment, or
- (ii) the Customer's access to the Hosting Environment will at all times be uninterrupted or error-free.

E. Disclaimer of Warranties: Except for the express warranties contained herein, PTG disclaims any and all representations and warranties, express or implied, with respect to the Software, the Hosting Environment or any facilities or services made available under this Hosting Agreement. PTG warrants that it has full power and authority to grant the rights herein granted and will reimburse the Customer for any loss, cost, liability, and expense (including reasonable attorney fees) arising out of any breach of this warranty. Further, the Contractor avers that it will not enter into any arrangement with any third party which might abridge any rights of the Customer under this Contract.

18. PTG's Duty of Indemnification.

- A. PTG agrees to indemnify the Customer, its officers, directors, employees, and agents harmless from all liabilities, claims, damages, losses, costs, expenses, demands, suits and actions of third parties (including without limitation reasonable attorneys' fees) (collectively "Damages") (other than Damages that are the fault of the Customer, or its agents, participants, or beneficiaries) arising from or in connection with PTG's breach of its express representations and warranties in Hosting Agreement, or PTG's negligent or wrongful acts. The Customer shall promptly notify PTG of any third party claim. The Customer agrees to cooperate fully with any such defense. Should the Software become, or in PTG's opinion, be likely to become the subject of a claim or an injunction preventing its use as contemplated under this Hosting Agreement, PTG may, at its option (i) procure for the Customer the right to continue using the Software, (ii) obtain for Customer a license to continue using the Software, replace or modify the Software so that it becomes non-infringing, or, if PTG determines, in its sole discretion, that (i) and (ii) are not commercially practical for PTG, then (iii) PTG may terminate this Hosting Agreement, and refund the Customer. This Section 18 states the entire liability of PTG with respect to infringement of third party intellectual property rights by the Software or any part thereof or by its operation
- B. To the maximum extent permitted by applicable law, PTG will not be liable for any loss of revenue, profits or goodwill, punitive damages or losses, or damages not directly or immediately, resulting from the Software's or the Hosting Environment's performance or failure to perform pursuant to the terms of this Hosting Agreement, from the furnishing, performance or loss of use of the Software or the Hosting Environment, including, without limitation, from any interruption of business, whether resulting from breach of contract or other legal liability whatsoever, even if PTG has been advised of the possibility of such damages.
- C. Notwithstanding anything to the contrary contained in this Hosting Agreement, the maximum aggregate liability of PTG arising out or relating to this Hosting Agreement not otherwise covered by insurance shall not exceed \$400,000.

19. Insurance.

For the term of this Hosting Agreement, Contractor shall acquire and maintain in full force and effect the following liability and comprehensive insurance issued by a company licensed and qualified to do business in the State of Alabama, ***which such insurance shall be endorsed to name the City of Mobile as an additional insured***, and shall attach to this contract as proof thereof a certificate of insurance issued by an agent licensed and qualified to do business in the State of Alabama:

A. Workers' Compensation/Employer's Liability:

1. Workers' Compensation insurance in the amounts required by all applicable laws, rules or regulations of the State of Alabama.
2. Employer's Liability with limits of not less than:

Bodily Injury by Accident	\$1,000,000 each accident
Bodily Injury by Disease	\$1,000,000 policy limit
Bodily Injury to Disease	\$1,000,000 each employee

3. Borrowed Servant/Alternate Employer endorsement in favor of City of Mobile.

B. Comprehensive General Liability Insurance:

1. Comprehensive General Liability (occurrence form) including coverage for products/ completed operations, independent contractors and blanket contractual liability, specifically covering the obligations assumed by Contractor.
2. Limit of Liability: \$1,000,000 combined single limit of liability each occurrence bodily injury or property damage.
3. General Aggregate Limit shall apply on a "Per Project" Basis.

C. Automobile Liability Insurance:

1. Automobile General Liability to cover any auto, including all owned, non-owned, and hired vehicles, with a \$1,000,000 combined single limit of liability each accident for bodily injury and/or property damage.

D. Excessive/Umbrella Liability Insurance:

1. Providing following form coverage for Employer's Liability, Comprehensive General Liability, and Automobile Liability.
2. Limit of Liability: \$1,000,000 combined single limit of liability each occurrence for bodily injury and/or property damage.

Primary Insurance.

All PTG policies of insurance shall be endorsed to provide that all such insurances are primary and non-contributing with any other insurance maintained by the City; provided, however that the City shall be liable for any additional insurance premium PTG is charged as a result.

Notice of Cancellation.

Certificates shall provide that such insurance shall not be subject to cancellation, non-renewal nor material change without 30 days or more (except 10 days for non-payment) prior written notice thereof to the City.

Certificates of Insurance.

Within two (2) calendar days from the date of issuance of Contract forms for execution, PTG shall deliver to the City, certificates of insurance certifying the existence and limits of the insurance coverages along with separate policy endorsements. PTG shall be responsible for delivering policy renewal certificates to the City.

If the certificate of insurance referenced in this Hosting Agreement does not evidence insurance of owned vehicles, said certificate and this sentence shall evidence the Contractor's covenant that it does not own any vehicles and that it will not purchase or obtain any vehicles during the term of this Hosting Agreement. Said certificate shall require that said insurance coverage will not be altered or terminated unless City shall have been given written notice of such alteration or termination delivered to City not less than thirty (30) days before the effective date of such alteration or termination.

Waiver of Subrogation.

All policies of insurance shall be endorsed to waive rights of subrogation in favor of the City; provided, however, that the City shall be liable for any additional premium PTG is charged as a result.

Additional Insured.

All policies of insurance shall be endorsed to name the City as an Additional Insured.

20. Data Breach Notification.

PTG acknowledges and agrees to comply with Alabama Act 2018-396, the Alabama Data Breach Notification Act of 2018, codified in Code of Ala. 1975, §8-CH.38, and shall have a duty to comply with its requirements and any future modifications.

21. Non-Disclosure Obligations.

Each party will protect the other's Confidential Information from unauthorized dissemination and use with the same degree of care that each such party uses to protect its own Confidential Information and, in any event, will use no less than a reasonable degree of care in protecting such Confidential Information, *except that* each party may disclose or permit the disclosure of any Confidential Information to its directors, officers, employees, consultants, and advisors who are obligated to maintain the confidential nature of such Confidential Information and who need to know such Confidential Information for the purposes set forth in this Hosting Agreement. Neither party will use

the other's Confidential Information for purposes other than those necessary to directly further the purposes of this Hosting Agreement. Neither party will disclose to third parties the other's Confidential Information without the prior written consent of the other party, except that either party may disclose the terms of this Hosting Agreement to a potential acquirer or investor who is obligated to maintain the confidentiality of such information. The parties acknowledge information transmitted by the Customer to the Contractor and/or Service Provider may inadvertently contain Federal Tax Information (FTI). The Customer will use all reasonable efforts to prevent the transmittal of FTI to PTG and/or Service Provider under this Contract. The Customer further acknowledges that PTG and/or Service Provider does not require any "access" to, or "receipt" or "storage" of FTI to perform the Services under the Contract. PTG and/or Service Provider further acknowledges that PTG and/or Service Provider shall not knowingly access or permit access to such FTI, unless directed by the Customer. Access to FTI is out-of-scope of the Services.

22. Remedies for Breach of Confidentiality Obligations.

Each party acknowledges that the disclosure of any aspect of any of the Confidential Information of the other may give rise to irreparable injury and may not be adequately be compensated by an award of money damages. Accordingly, in either party may seek injunctive relief against the breach or threatened breach of any of the foregoing undertakings by the other, in addition to any other legal remedies which may be available.

23. Dispute Resolution.

Claims, disputes or other matters in question between the parties to this Agreement arising out of or relating to the Agreement or breach thereof shall be subject to legal proceedings unless the parties mutually agree otherwise.

24. Notices.

Unless expressly change by a writing, any notice, demand, request or delivery required or permitted to be given by a party pursuant to the terms of this Hosting Agreement shall be in writing and shall be deemed given (a) when delivered personally, (b) on the next business day after a timely delivery to an overnight courier, or (c) on the third business day after deposit in the U.S. Mail (certified or registered mail, return receipt requested, postage prepaid) and sent to the following designated representatives of the parties:

For PTG:

Mr. John R. Reidy, President
Pension Technology Group, Inc.
92 State Group
Suite 600
Boston, MA 02109

For the City:

City of Mobile
Procurement Department
205 Government Street
4th Floor, South Tower, Room 408S
Mobile, AL 36644

25. Assignments.

The City and PTG, respectively, bind themselves, their partners, successors, assigns, and legal representatives to the other party to this Hosting Agreement, with respect to all covenants of this Agreement. Neither party shall assign this Hosting Agreement and its rights and obligations under this Hosting Agreement, in whole or in part, by operation of law or otherwise, without the prior written consent of the other party which consent may be granted or withheld at such party's sole discretion, except that PTG may assign this Hosting Agreement and its associated rights and obligations to: (i) a majority owned subsidiary or an affiliate under common control with PTG; or (ii) a successor pursuant to a merger or a sale of all or substantially all of its assets to which this Hosting Agreement relates. In the event PTG assigns its rights and obligations hereunder to a successor pursuant to a merger or sale of its assets, the Service Fee True-Up shall be waived if the City terminates this Hosting Agreement under paragraph 12-D within 6 months of such merger or sale.

26. Excusable Delays.

PTG shall not be liable for any excess costs if the failure to perform the Contract arises from causes beyond the control and without the fault or negligence of PTG or its sub-contractors. Examples of such causes include, but are not limited to: a) Force Majeure Events, Acts of God or of the public enemy, and b) Acts of the federal or State government in either its sovereign or contractual capacity. If the failure to perform is caused by the default of a subcontractor at any tier, and if the cause of the default is beyond the control of both PTG and subcontractor, and without the fault or negligence of either, PTG shall not be liable for any excess costs for failure to perform.

27. Governing Law.

The Hosting Agreement shall in all respects be governed by the laws of the State of Alabama, without reference to its principles of conflicts of laws. All disputes arising under, out of, or in any way connected with the Use of the Software or Hosting Environment or this Hosting Agreement shall be litigated exclusively in the state and federal courts of the State of Alabama and in no other court or jurisdiction. Each party stipulates that the Local Laws as is applicable shall have personal jurisdiction and retain venue over any disputes that arise hereunder, and it hereby irrevocably:

(i) submits to the personal jurisdiction of said courts, and

(ii) consents to the service of process, pleadings, and notices in connection with any and all actions initiated in said courts and waives any objection to venue. The parties agree that a final judgment in any such action or proceeding shall be conclusive and binding and may be enforced in any other jurisdiction.

28. Compliance with Statutes and Regulations.

Neither party shall violate any applicable local, state, national or international law or regulation in the performance of its obligations under this Hosting Agreement.

i) The City and PTG warrant and certify that in the performance of this Contract, it will comply with all applicable statutes, rules, regulations and orders of the United States and the State of Alabama. PTG agrees to indemnify, defend, and save harmless the City against any loss, cost, damage or liability by reason of PTG's violation of this provision.

ii) The City will notify PTG of any such claim in writing and tender the defense thereof within reasonable time.

iii) PTG will have sole control of the defense of any action on such claim and all negotiations for its settlement or compromise; provided that:

(a) when substantial principles of government or public law are involved, when litigation might create precedent affecting future City operations or liability, or when involvement of the City is otherwise mandated by law, the City may participate in such action at its own expense with respect to attorneys' fees and costs (but not liability);

(b) the City will reasonably cooperate in the defense and in any related settlement negotiations;

(c) PTG will be responsible to respond to and resolve any complaint brought to its attention, regarding accessibility of its products or Services. The City shall designate an authorized representative who will be responsible for submission to PTG of complaints received by the City regarding the accessibility of PTG's products and Services. PTG shall be responsible to review and respond to all complaints regarding accessibility brought to the attention of the City. The City and PTG shall work together to determine a reasonable response and resolution of all complaints. The City acknowledges that PTG can satisfy its duty to respond to and resolve complaints under this provision by taking action it deems appropriate under the circumstances, which may in some instances include no further action beyond responding to the complaint.

29. Civil Rights.

PTG shall comply with all Federal, State and local laws concerning nondiscrimination, including but not limited to City of Mobile Ordinance No. 14-034 which requires, inter alia, that all contractors performing work for the City of Mobile not discriminate on the basis of race, creed, color, national origin or disability, require that all subcontractors they engage do the same, and make every reasonable effort to assure that fifteen percent of the work performed under contract be awarded to socially and economically disadvantaged individuals and business entities.

30. Immigration Law.

By signing this Hosting Agreement, PTG affirms, for the duration of the Hosting Agreement, that it will not violate Federal or State immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, if found to be in violation of this provision, PTG shall be deemed in breach of the Agreement and shall be responsible for all damages resulting therefrom. Pursuant to Alabama Code (1975) Section 31-13-9, if PTG employs one or more employees within the State of Alabama, PTG shall provide documentation establishing that PTG is enrolled in the E-Verify program.

31. Anti-Boycott.

By signing this Hosting Agreement, PTG represents and agrees that it is not currently engaged in, nor will engage in, any boycott of person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade pursuant to Section 41-16-5, Code of Alabama 1975.

32. Independent Parties.

Nothing in this Hosting Agreement shall be construed to constitute either of the parties hereto as a partner, joint venturer, agent, representative or employee of the other party.

33. Waiver of Compliance.

Neither party shall, by mere lapse of time, without giving notice or taking other action under this Hosting Agreement, be deemed to have waived any breach by the other party of any of the provisions of the Hosting Agreement. Neither the review, approval, or acceptance by the City of the services rendered under this agreement by PTG, nor payment for any of the authorized work under this Hosting Agreement shall be construed to operate as a waiver of any rights under this Hosting Agreement or of any cause of action arising out of the performance of this Hosting Agreement, and PTG shall be and remain liable to the City in accordance with applicable law and this Hosting Agreement for damages to the City caused by PTG's performance of any of services furnished under this Hosting Agreement. The rights and remedies of the City herein are cumulative and are in addition to any other rights or remedies that the City may have at law or in equity.

34. Invalidity and Severability.

In the event that all or any part of the terms, conditions or provisions contained in this Hosting Agreement are determined to be invalid, unlawful or unenforceable to any extent by any court or tribunal of competent jurisdiction, such term, condition or provision shall be severed from the remaining terms, conditions and provisions which shall continue to be valid and enforceable to the fullest extent permitted by law.

35. Entire Agreement.

This Hosting Agreement, together with its Exhibits and any appendices or other attachments hereto, constitute the entire agreement between the parties in relation to this subject matter. The terms of this Hosting Agreement shall supersede the terms of any correspondence or oral agreements or understandings reached between PTG and the City up until the date of this Hosting Agreement, including without limitation any prior Confidentiality and Nondisclosure Agreements. This Hosting Agreement may not be modified except in writing signed by a duly authorized representative of both parties.

IN WITNESS WHEREOF, the parties have caused this Hosting Agreement to be executed and do each hereby warrant and represent that their respective signatory whose signature appears below has been and is on the date of this Hosting Agreement duly authorized by all necessary and appropriate corporate action to execute this Hosting Agreement.

City of Mobile, Alabama

By: _____ Date: _____
William S. Stimpson, Mayor

Attest:

City Clerk: _____ Date: _____

Pension Technology Group, Inc.

By: John R. Reidy Date: 10/24/2021
John R. Reidy, President
Pension Technology Group, Inc.

State of Florida
County of Broward

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarizations this 29th, October, 2021 by John R. Reidy as President for Pension Technology Group.

(seal)



Vershaum Smith
Comm.: HH 164116
Expires: Aug. 11, 2025
Notary Public - State of Florida

Vershaum Smith
Notary Public Signature

Personally Known _____ OR
Produced Identification ✓
Type of Identification Drivers License

EXHIBIT A

Description of Software and Equipment

Software: PTG Software Hosted Under the Agreement.

Customer Equipment:

Dedicated high-speed Internet connection;
Personal computer running Microsoft™ Windows 2000 or a later version;
Printers that are accessible from the Network; and
Any hardware necessary to operate the above equipment.

* * *

EXHIBIT B

Pricing and Payment Schedule

Fees include all costs associated with implementation of the PTG Software in accordance to Pension Technology Group's response to the City of Mobile's Request for Proposal RFP # 5663.

Year 1	\$150,000.00
Year 2	\$150,000.00
Year 3	\$150,000.00
Year 4	\$150,000.00
Year 5	\$150,000.00
Year 6	\$150,000.00
Year 7	\$150,000.00
Year 8	\$150,000.00
Year 9	\$150,000.00
Year 10	\$150,000.00

Fees will be broken down into monthly installments of \$12,500.00.

* * *

EXHIBIT C

The routine Hosting Support Services provided under this Hosting Agreement, shall comprise the (a) resolution of errors to the Software, and (b) help desk user support of the Software.

Hosting Support Services do not include support for third-party vendor hardware/software, integration of third-party vendor hardware/software. The Customer relieves PTG of responsibility for any code modifications, system modifications or database changes performed by the Customer or any third parties at the Customer's request and not specifically authorized by PTG. The specifics of the routine Hosting Support Services provided under this Hosting Agreement are as follows:

1. Routine Hosting Support

(a) Levels of problems will be mutually agreed upon by both the Customer and PTG and will be assigned when proper notification and documentation (e.g., issues logo) is received by PTG. PTG response time will commence with PTG confirmation that the information mentioned above is received.

(i) Urgent

(1) *Definition.* Software is not operational. Some examples of Priority 1 calls include: any interruption of the payroll process; users unable to save work in progress; software/application functionality failure; mission-critical software/application malfunction causes restart, hang, or suspend; a security breach or vulnerability is identified.

(2) *Response.* Support call returned within 30 minutes; Resources assigned to the problem within 30 minutes; solution delivered within 4 hours.

(ii) Serious

(1) *Definition.* Software is not operating with full capability but is still operational. Some examples of Priority 2 calls include: Impaired or broken functionality with significant impact to applications; frequent software/application failure; significant problems effecting software/application performance.

(2) *Response.* Support call returned within 2 hours; Resources assigned to the problem within 4 hours; solution delivered within 2 business days.

(iii) Not Critical

(1) *Definition.* Software is up and running with limited or no significant impacts. Some examples of Priority 3 calls include: Bugs which cause limited or no direct impact to performance and functionality; request to replace a bug work-around; limited impact defective functionality; software performance issues.

(2) *Response.* Support call returned within 1 day; solution delivered within 15 business days.

(b) Help Desk

Hours. (i) Availability. The Help Desk will be open on Business Days during Business

(ii) Access. Help Desk may be accessed via telephone or email. PTG will confirm receipt of requests reported via email.

(iii) Escalation. Requests not responded to or resolved within agreed upon time limits shall be escalated to the attention of the project or account manager.

2. Exclusions. Services not specifically included above are excluded from this Hosting Agreement. Any excluded services requested by the Customer and accepted by PTG will be separately charged on a time and materials basis at the current PTG standard labor rates, and could include:

(i) Support for any software not part of the Software accessed by the Customer, but connected to it or making use of its features or facilities.

(ii) Any services relating to Software enhancement requests.

(iii) Update compatibility issues surrounding third-party software interfaces, custom reports or custom forms.

(iv) Migration of production data due to system release updates.

(v) Data errors due to system failures that are not caused by PTG personnel or Software (e.g., hardware failure, virus, etc.).

* * *

EXHIBIT D

(SCOPE OF WORK TO BE PERFORMED BY PTG)

The Pension Technology Group (PTG) software is a web-based hosted pension plan management software that will seamlessly integrate with Tyler Technologies. PTG will facilitate coordination and management of ongoing support services to the Mobile Police and Firefighter's Pension Plan (MPFPP), including weekly project management meetings throughout the implementation process to assess the progress of the project, discuss resources needed, identify issues and risks, define solutions and determine if any items need to be escalated; monthly meetings with a steering committee to provide the status of the project to the MPFPP and discuss and define escalations and risks; a one-time project initiation meeting to initiate the project and review the software features and per an implementation schedule and complete a specifications review so that MPFPP can perform a detailed review. PTG shall provide issue resolutions for an issue log and quarterly provide a report on the status of the ongoing service to MPFPP.

Upon completion of the implementation plan, PTG will release the Employee Self Service site so that the MPFPP members can receive membership self-services remotely through any personal computer, mobile phone or device with an internet connection. PTG shall work directly with Tyler Technologies to design, develop and test these interfaces. PTG will perform an analysis of MPFPP's data, in all mediums, and provide detailed specification documentation how the data will be used to populate fields on each of the software screens, develop a clearly defined schedule for the conversion of data, adhere to the project schedule while documenting requirements, procedures, any changes and ensure clean data as of the conversion date, with any necessary clean-up projects completed, and identify all client-specific data requirements, including, but not limited to, a confirmation of all MPFPP communications, sample benefit calculations for all plan features, customized conversion file layouts for additional required data, assess test files, extract second test conversion files, process second test files and report findings, complete additional iterations of testing until both parties agree that the data conversion process has been fully tested, process live data files and report results. At the completion of the conversion PTG will provide a reconciliation report which will include members, beneficiaries, retirees, account balances and benefit payroll balances. The software shall configure interfaces and extracts, configure form letters, set up reports, finalize transition plans, prepare a training plan and accurately perform benefit calculations.

During the life of the contract, PTG and its sub-contractors shall provide encryption, at all times using an encryption standard certified by the National Institute of Standards and Technology, for the two way interface (transmission and at rest) of all customer data, update the system with annual changes in statutory limits, interest rates and calculation parameters, extract data for the actuarial valuation and maintain user security. Upgrades to the system will be communicated and scheduled in advance and any upgrades to the latest available version or required additional training shall be provided to the Customer at no additional cost. Issues with the software shall have a solution within the time period(s) designated in the contract.

PTG software will accept files directly from the Munis system or through web portal transmission, identifies validation errors and interface with Tyler Munis payroll software during retiree payroll and distribution payroll processing. PTG shall be responsible for the software accurately calculating actuarial equivalence factors for use in converting the normal form of payment into an optional form of payment when a member is retiring.

PTG subcontractors shall at all times be SOC certified, will provide the MPFPP with an annual SOC report as provided in paragraphs 15-D and E of the Contract, and at no time shall PTG utilize data centers, servers or back up servers outside of the United States or store encryption keys on any server. PTG through PTG's choice of sub-contractors shall provide hosting services to the MPFPP twenty-four hours per day, seven days per week, year round, and provide live support during Customer's normal business hours and, with advance notice to PTG, at all other times. Data backups will be performed to a shared managed backup infrastructure on a scheduled basis and retained for the life of the contract and upon termination of contract, include Customer's sole possession of a complete copy of all customer data and PTG and all PTG sub-contractor's deletion of customer data from servers, back up servers or storage in any medium unless applicable law requires retention.

PTG contract is a fixed-fee contract and Customer will not be charged for future upgrades and releases to the latest available version of the PTG software. Customer will only receive additional billing for, if requested, the following Out-of-Scope services: on site implementation services not contemplated in the contract, work performed for future Customer plan design changes, third party vendor changes that occur after the finalization of the implementation phase of PTG software or data cleanup required by PTG as a result of incomplete data transmitted by Customer, or incorporation of additional available special features not included in the latest available version of the Software. PTG representatives will train the MPFPP administrative staff on how to use the PTG software and has the ability to deliver training remotely.

In the event of a breach of customer data, PTG will comply will all existing Federal laws, Alabama State Acts, Statutes and Municipal Ordinances to provide notice to the City and to all software users. PTG and all PTG current or future subcontractors shall develop, implement, and maintain a comprehensive information security program that is written in one or more readily accessible parts and contains administrative, technical, and physical safeguards.

The PTG self-service pension portal provides capabilities for calculations of benefits eligibility, interim values, retirement initiation, plan information and documents. PTG will make retirement education materials available on the self-service pension portal but will not send members marketing materials, nor provide any information or data regarding members to any vendor or source whatsoever except as useful by PTG or its subcontractors to perform its obligations hereunder.

* * *



PENSTEC-01

HGRANADOS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/19/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Commonwealth Ins. Partners, LLC 2 Heritage Drive Suite 301 North Quincy, MA 02171	CONTACT NAME: PHONE (A/C, No, Ext): (617) 847-0005 FAX (A/C, No): (617) 847-0006 E-MAIL ADDRESS: cwmail@cwipllc.com
	INSURER(S) AFFORDING COVERAGE INSURER A : The Travelers
	NAIC #
INSURED Pension Technology Group, Inc. 92 State Street, Suite #600 Boston, MA 02109	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			ZLP71M88308	11/16/2020	11/16/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			BA3K667362	11/16/2020	11/16/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			CUP1L956725	11/16/2020	11/16/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	UB3K667896	11/16/2020	11/16/2021	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Cyber Liability			ZPL61M88151	11/16/2020	11/16/2021	Each Act 5,000,000
A	Professional Liab.			ZPL61M88151	11/16/2020	11/16/2021	Aggregate 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
This certificate is hereby issued as evidence of existing insurance coverages.

CERTIFICATE HOLDER

CANCELLATION

City of Mobile P.O.Box 1827 Mobile, AL 36525	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Cassie Boatwright, Real Estate Asset Management Dept

Sponsored by:

Mayor Stimpson

Purpose and Scope of Project:

To analyze several fire protection systems & detect defectiveness at the Convention Center

Amount of Contract:

\$32,600.00

Funding Source

Project # Convention Center – Railway Corridor
Sprinkler Piping CN-058-21

Discretionary Funds

Project String C0680 Conv Ctr-Railway Corridor
Sprinkler - capital acct (20002000-42200)

Contract Number:

Budget Amendment **REDUCE** **INCREASE**

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department	Reviewer	Action	Date
Architectural Engineering	Gauthier, Lana	Approved	11/4/2021 - 11:26 AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

James Roberts, Neighborhood Development

Sponsored by:

William S. Stimpson, Mayor

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department	Reviewer	Action	Date
Neighborhood Development	Roberts, James	Approved	11/4/2021 - 1:43 PM
Mayors Office	Barber, James	Approved	11/4/2021 - 1:59 PM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Ricardo A. Woods, City Attorney

Sponsored by:

William S. Stimpson, Mayor

Purpose and Scope of Project:

to authorize the execution of the Settlement Agreement and Release of Claims arising out of the claims of Kelsey Lightfoot

Amount of Contract:

n/a

Effective Date of Contract:

11/16/2021

Funding Source

Project # Resolution for Settlement Agreement and Release of Claims - Lightfoot

Discretionary Funds n/a

Project String n/a

Contract Number:n/a

Budget Amendment **REDUCE** n/a **INCREASE** n/a

Grant Funds n/a

Matching Funds n/a

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department	Reviewer	Action	Date
Legal	Barfield, Becky	Approved	11/4/2021 - 11:35 AM
Legal	Kern, Chris	Approved	11/4/2021 - 11:49 AM
Mayors Office	Barber, James	Approved	11/4/2021 - 1:59 PM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Submitted by:

Lisa C. Lambert, City Clerk

Sponsored by:

Councilmember Daves

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description	Type	Upload Date

REVIEWERS:

Department Reviewer	Action	Date
City Clerk Gauthier, Lana	Approved	11/4/2021 - 11:22 AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment REDUCE INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description

Type

Upload Date

REVIEWERS:

Department Reviewer

Action

Date

City Clerk Merchant, Mary Ann

Approved

11/9/2021 - 8:44
AM



AGENDA ITEM SUMMARY SHEET

Agenda of:11/9/2021

Funding Source

Project #

Discretionary Funds

Project String

Contract Number:

Budget Amendment

REDUCE

INCREASE

Grant Funds

Matching Funds

ATTACHMENTS:

Description

Type

Upload Date

No Attachments Available

REVIEWERS:

Department Reviewer

Action

Date

City Clerk Merchant, Mary Ann

Approved

11/5/2021 -
11:00 AM